

Welcome to Wide Area Workflow e-Business Suite. This demonstration contains audio narrative. Please adjust your volume accordingly.



This presentation will demonstrate a Local Processing Office Reviewer (LPOR) pre-certifying a Performance Based Payment document.



The LPO Reviewer selects the Certification Folder from the Local Processing Office Reviewer menu option.

ser Government Property Transfer Documentation Lookup	Exit
earch Criteria - LPO Reviewer Certification Folder	
OUO - Privacy Sensitive:	
tivacy Act Statement - This information is protected under the Privacy Act o	d 1974 and shall be handled as "FOR OFFICIAL USE ONLY." Violations may be punishable by fines, imprisonment, or both.
DoDAAC * / Extension	
Select Location Code 💌	
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The Search Criteria page is displayed.

This page will allow the LPO Reviewer to search for the documents in the LPO Reviewer Certification Folder.

User Government Property Transfer Documentation Lookup Ex	at	
Search Criteria - LPO Reviewer Certification Folder		
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The DoDAAC field is the only mandatory field.

ser <u>Government</u> Property Transfer Documentation Lookup	Exit
earch Criteria - LPO Reviewer Certification Folder	
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rivacy Act Statement - This information is protected under the Privacy J	t of 1974 and shall be handled as "FOR OFFICIAL USE ONLY." Violations may be punishable by fines, imprisonment, or both.
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The LPO Reviewer can further limit the returned results by selecting Performance Based Payment from the Type Document drop down.

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Search Criteria - LPO Reviewer Certification Folder		
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	174 and shall be handled as "FOR OFFICIAL USE ONLY." Violations may be punishable by lines, imprisonment, or both.	
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The LPO Reviewer clicks the Submit button after entering the select criteria.

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o	Reviewer Co	ertificatio	on Folder for	FU4417' (3 i	tems, s	orted I	by Invoice Recei	ived Date Asc	ending)								
em	Тур	9	Vendor (Payee	DUNS	DUNS+4	Ext	Contract Number	Delivery Order	Shipment Num	ber Submitte	d Shipped	Accepted	Status	Purge	Hold Inv	oice Numbe	r Submit
	Performance	Payment	00C91	021799486	0001		1234567890123	WBT01								PBPB573	2015-04
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The LPO Reviewer's Certification Folder page is displayed. This page contains a list of documents that match the selection criteria.

lleor	Gener	teen	Droperty Transfer	Documentation	Lookup	Exit												
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LPO	Review	ver Cei	tification Fold	er for 'FU4417'	' (3 items,	, sorted b	by Invoice	Received	d Date Asc	cending)			_					
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The LPO Reviewer can select a document to review by clicking the Invoice Number link for the appropriate document.

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cal Processing Office Reviewer - F	Performance Based Payment			
Header Line Item ACRNs	FMS LLA Addresses Misc. Infe	Preview Document		
opulate Accounting Data from Template				
ontract Number Type	Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date
ternational Agreement	1234567890123	WBT01		
equest Number	Invoice Number	Invoice Date	Invoice Received Date	
BPB673	RRRR0001	2015/06/27	2015/05/27	
ate of last communication	Date of encumbrance notific	ation	Date of most recent financial information	
			2015/05/27	
ummary of Detail Level Information			Total	
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The Header page is displayed when the LPO Reviewer opens the Performance Based Payment document.

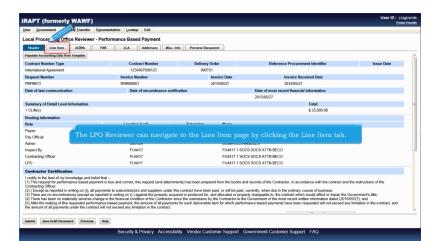
Page 6 of 27



The LPO Reviewer can save an incomplete document by clicking the Save Draft Document button. The Save and Continue functionality allows the user to save the document in its current state and either continue working on it, or come back to it at a later time.

er <u>Government</u> Property Transfer	Documentation Lookup Exit		
cal Processing Office Reviewer	- Performance Based Payment		
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spect By	FU441/	FU4417 1 SOC	2S SOCS AT IN BECO
ontracting Officer	FU4417	FU4417 1 SOC	S SOCS ATTN BECO
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ontractor Certification			
) There are no encumbrances (except as) There has been no materially adverse c) After the making of this requested perfo	reported in writing on ()) against the property acquir hange in the financial condition of the Contractor since	ed or produced for, and allocated or prope te the submission by the Contractor to the	urrently, when due in the ordinary course of business why charguable to the contract which would affect or impair the Government's title; Government of the most recent written information dated (2015/05/27); and nance-based payments have been requested will not exceed any limitation in the contract, and
		Signature Date 2015/05/27	Rense Scott Signature of Contractor Representative
CTION BY: FU4417			
Recommend Approval	The LPO Reviewer	can Recommend Do	cument Certified.
Recommend Reduced Amount			
Recommend Rejection			
CTION BY: FU4417 *			
Approve	Approved Amount (\$)	Signature Date	Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents
Approve Lee Amount	25 000 00	2015/05/27	r scott
Reinantiator	25,000.00	2015/05/21	
			Signature Of Authorized Government Representative
CTION BY: FU4417 *			
CTION BY: FU4417 * Recommend Document Certified			

The LPO Reviewer can Recommend Document Certified.



The LPO Reviewer can navigate to the Line Item page by clicking the Line Item tab.

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Header Linc	-		FMS LLA	Addresses Misc. Int	fo Preview Document					
Contract Number	ittem At		elivery Order		e Procurement Identifie		Request Numbe	r Invoice N	lumbar	Invoice Date
1234567890123			WBT01	Note telle	te riocurement identitie		PBPB673	RRRR		2015/05/27
	tion updates or	entries need to	be made on the LLA	tab.						
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			000	Each	EA.	50.00	25,000.00			
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The Line Item page is displayed. The LPO Reviewer can review the contents of the Line Item page.

ocal Processin	g Offic	viewer -	Performance Base	ed Payment								
Header Line	Item AC	RNs	FMS	Addresses Misc. In	fo Preview Document	-						
Contract Number			Delivery Order	Reference	ce Procurement Identifier	r	Request N	umber	Invo	ice Number	Inv	oice Date
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All accounting informati	ion updates or (entries need t	to be made on the LLA tai	b.						To	tal CLIN Amount	\$ 25,000.00
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Event	Code	ACRN	Quantity	Unit of Measure	UofM Code	Price (\$)	Ext Price (\$)	Appr	oved (\$)			
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Description Description												
	•		The LPO Re	viewer can n	avigate to the	e ACRN p	page by cli	cking th	e ACRI	i tab.		
			The LPO Re	viewer can n	avigate to the	e ACRN p	bage by cli	cking th	e ACRI	vi tab.		
			The LPO Re	viewer can n	avigate to the	e ACRN p	bage by cli	cking th	e ACRI	N tab.		
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			The LPO Re	wiewer can n	avigate to th	e ACRN p	page by cli	cking th	e ACRI	∛ tab.		

The LPO Reviewer can navigate to the ACRN page by clicking the ACRN tab.

ser <u>G</u> overnment	Property Transfer Docum	nentation Lookup Exit					
ocal Processing (Office Reviewer - Per	formance Based Payn	nent				
Header Line	ACRNS FMS	6 LLA Addres	sses Misc. Info	Preview Document			
Contract N		ery Order	Reference Proce	urement Identifier	Request Number	Invoice Number	Invoice Date
1234567 0123	updates or entries need to be	VBT01			PBPB673	RRRR0001	2015/05/27
Document Total (\$)	updates or entries need to be	made on the LLA tab.		Approved Total (\$)		Differenc	xe (5)
25,000.00				25,000.00		0.00	
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1111	25,000.00	25,000.00	0.00	25,000.00		25,000.00	0.00
						ACRN Diffe	(1)
ACRN	Original	Amount (\$)	Actions	ACRN Approv			
ACRN AA		25,000.00			25,000.	00	0.00
		25,000.00		ACRN Approv	25,000.	00	0.00
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The ACRN Page is displayed. The LPO Reviewer can review the contents of the ACRN page.

Note: All accounting information updates or entries need to be made on the LLA tab.

			formance Based Pays							
Header	Line Iten				Preview Docum					
Contract No 1234567890			very Order	Reference Procu	urement Identi	ifier	PBPB673	Invoice Number RRRR0001	2015/05/27	
		updates or entries need to be					PDP0673	REFERENCE	2015/05/27	
Document 1						Approved Total (\$)		Differen	ice (\$)	
25,000.00						25,000.00		0.0	10	
Item Numbe	er 🛛	CLIN Amount (\$)	ACRN Amount (\$)	Difference (\$)	Govt Ap	proved Amount (\$)	CLIN Approved Amount	t (\$) CLIN Appr	oved Difference (\$)	
1111		25,000.00	25,000.00	0.00		25,000.00		25,000.00	0.00	0
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	ACRN	Original	Amount (\$) 25,000.00	Actions		ACRN Approve	ed Amount (\$) 25,000.1		fference (\$) 0.00	D
		The	25,000.00 LPO Reviewer	does not ha		capability to a	25,0001 adjust the Appro	wed Amount.		D
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		The	25,000.00 LPO Reviewer LPO Reviewer	does not ha		capability to a 'orksheet Tota	25,000 adjust the Appro	wed Amount.		D

The LPO Reviewer does not have the capability to adjust the Approved Amount. The LPO Reviewer must ensure the Worksheet Total Amount balances with the Approved Amount. The Difference amount must equal zero (0).

lser <u>G</u> overnment	Property Transfer Docu	Lookup Exit					
ocal Processing	Office Reviewer	formance Based Payn	nent				
Header Line Ite	ACRNs FJ	KS LLA Addre	sses Misc. Info Pr	review Document			
Contract Number	Del	ivery Order	Reference Procur	rement Identifier	Request Number	Invoice Number	Invoice Date
1234567890123		WBT01			PBPB673	RRRR0001	2015/05/27
	updates or entries need to b	e made on the LLA tab.					
Document Total (S)				Approved Total (\$)		Difference	r (5)
25,000.00				25,000.00		0.00	
Item Number	CLIN Amount (\$)	ACRN Amount (\$)	Difference (\$)	Govt Approved Amount (\$)	CLIN Approved Amount (\$		ed Difference (\$)
1111	25,000.00	25,000.00	0.00	25,000.00	25,0	00.00	0.00
ACRN	Original	Amount (\$)	Actions	ACRN Approve	ed Amount (\$)	ACRN Diffe	rence (\$)
AA		25.000.00			25.000.00		0.00
	т	ne LPO Reviewe	er can naviga	ate to the FMS page	by clicking the FN	AS tab.	
	Т	ne LPO Reviewe	er can naviga	ate to the FMS page	by clicking the FM	/IS tab.	
	ТН	ne LPO Reviewe	er can naviga	ate to the FMS page	by clicking the FM	AS tab.	
	т	ne LPO Reviewo	er can naviga	ate to the FMS page	by clicking the FN	AS tab.	
	Т	ne LPO Reviewe	er can naviga	ate to the FMS page	by clicking the FM	AS tab.	
	Т	ne LPO Reviewe	er can naviga	ate to the FMS page	by clicking the FM	/IS tab.	
	T	ne LPO Reviewe	er can navige	ate to the FMS page	by clicking the FM	/IS tab.	
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	TH	ne LPO Reviewe	er can naviga	ate to the FMS page	by clicking the FM	ИS tab.	
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Sebenat Saves Draft D		ne LPO Reviewo	er can navige	ate to the FMS page	by clicking the FM	ИS tab.	

The LPO Reviewer can navigate to the FMS page by clicking the FMS tab.

Page 10 of 27

ReviewOfPbpDocument

	FMS LLA Delivery Order WBT01	Addresses Misc. Info	Preview Document				
	Delivery Order						
				Request	Number	Invoice Number	Invoice Date
184				PBPE		RRRR0001	2015/05/27
(\$)		Worksheet Total (\$)		Difference (\$)			
25,000.00			25,000.00		0.00		
		Associated Dollars (\$)		Actions			
			25,000.00	Delete			
				A.64			
The	FMS page	is displayed. The	he LPO Review		he conten	its of the FMS pa	.ge.
<u>.</u>							
			Associated Dollars (5)	Associated Dotars (5) 21,0000	Associated Dillers (5) Actions 25,000,00 Delete Add	Associated Dollars (5) Actions 25,0000 Dekine Add	Associated Dollars (5) Actions 25,000.00 Delete

The FMS page is displayed. The LPO Reviewer can review the contents of the FMS page.

APT (formerly WAW	⁼)					User ID : crsgor Printer Fr
er <u>G</u> overnment Property Transfe	Documentation Looku	ıp Exit				
cal Processing Office Review	ver - Performance Bas	ed Payment				
Header Line Item ACRNs	FMS LLA	Addresses Misc. Info Pre	wiew Document			
Contract Number	Delivery Order	Reference Procure	ment Identifier	Request Number	Invoice Number	Invoice Date
1234567890123	WBT01			PBP8673	RRRR0001	2015/05/27
approved Amount (\$)		Worksheet Total (\$)		fference (\$)		
25,000.00		25,	00.00	0.00		
ountry Code		Associated Dollars (\$)		Actions		
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		eviewer must enst Amount. The Diff		ormation balance		
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The LPO Reviewer must ensure the FMS information balances with the Approved Amount. The Difference amount must equal zero (0).

User Government Property Transfe	r Documentation Loo	kup Exit				
Local Processing Office Review	ver - Performance Ba	sed Payment				
Header Line Item ACRNs	FMS LLA	Addresses Misc. Info Pre	view Document			
Contract Number	Delivery Order	Reference Procure	ment Identifier	Request Number	Invoice Number	Invoice Date
1234567890123	WBT01			PBP8673	RRRR0001	2015/05/27
Approved Amount		Worksheet Total (\$)		fference (\$)		
25,000.00		25,0	00.00	0.00		
Country Code		Associated Dollars (\$)		1		
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The LPO Reviewer can edit the Country Code and Associated Dollars Amount.

FMS information can be deleted or added by clicking the Delete or Add links.

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ocal Processing Office Rev		and Payment			
Header Line Item ACR		Addresses Misc, Info Preview Document			
Contract Number	Delivery Order	Reference Procurement Identifier	Request Number	Invoice Number	Invoice Date
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Approved Amount (\$)		Worksheet Total (\$)	Difference (\$)		
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IX X		25.000.00	Delete		
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The LPO Reviewer can navigate to the LLA page by clicking the LLA tab.

ocal Processing Office Reviewer - I	Performance Based Payment		
Header Line Item ACRNs	FMS LLA Addresses Misc. Info	Preview Document	
Contract Number D	Velivery Order Reference	Procurement Identifier Request Nu	Invoice Number Invoice Date
1234567890123	WBT01	PBP867	3 RRRR0001 2015/05/27
	N, and Agency Accounting Id (AAA) fields are MANDA s, or taxes are present on an invoice or combo docume		ument will not be forwarded to ONE-PAY. The document cannot be certified for a
sser amount when miscellaneous allowances, feer 1 Help Links	s, or taxes are present on an invoice or combo docume	£	
Populate All			
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Line Level			
Item Number			Amount (\$)
1111			25.000
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[+] Optional LLA Fields			·
document is being	submitted to the Navy C	ne-Pay Entitlement System.	Line of Accounting (LLA) tab if the
The Document Rec	cora Reierence ID, Agenc	Accounting ID, ACKN and Ap	proved Amount fields are mandatory.

The LPO Reviewer is responsible for entering accounting data on the Long Line of Accounting (LLA) tab if the document is being submitted to the Navy One-Pay Entitlement System.

The Document Record Reference ID, Agency Accounting ID, ACRN and Approved Amount fields are mandatory.

Header Line Item	ACRNs FMS	Addressed		view Document			
Contract Number	Delivery		Reference Procure		Request Number	Invoice Number	Invoice Date
1234567890123	WBTO				PBP8673	RRRR0001	2015/05/27
sser and a miscellaneous) He Me All LLA Level		are present on an invoice or			ACRN and SON on the document will not be		
Line Level ACRN Level						Amount (\$)	
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[+] Optional LLA Fields							
					r the Line Level or th A data is entered at		

The LPO Reviewer can enter the LLA data at either the Line Level or the ACRN Level.

Each Line Item can have only one ACRN when LLA data is entered at the Line Level.

Header Line Iter	n ACRNs	FMS			k, Info Preview				
Header Line Iter	ALKNS	Delivery C			erence Procureme	w Document	Request Number	Invoice Number	Invoice Date
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n LLOA is required per C isser amount when misce P Help Links Populate All LLA Level	IN/SLIN. The ACR taneous allowances	N, SDN, and Ag , fees, or taxes	ency Accounting li are present on an	(AAA) fields are I rivoice or combo	MANDATORY per CL locument.	IN/SLIN on this page - th	e ACRN and SON on the document will not be	forwarded to ONE-PAY. The docum	ent cannot be certified for a
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122 690123 [+] Optional LLA Field	-			062649		AA	25,000.00	2	5,000.00
The	PO Revie	ewer ca	n click tl	ne Optio	nal LLA F	ields link to	enter the optional L	LA data at the Lii	ne Level.
Inci									

The LPO Reviewer can click the Optional LLA Fields link to enter the optional LLA data at the Line Level.

	Property Transfer Documentation Look	ip Exit			
ocal Processing	Office Reviewer - Performance Bas	ed Payment			
Header Line I	tem ACRNs FMS LLA	Addresses Misc. Info Preview Document			
Contract Number	Delivery Order	Reference Procurement Identifier	Request Number	Invoice Number	Invoice Date
234567890123	WBT01		PBPB673	RRRR0001	2015/05/27
	CLIN/SLIN. The ACRN, SDN, and Agency Account cellaneous allowances, fees, or taxes are present or cellaneous allowances.	ing Id (AAA) fields are MANDATORY per CLIN/SLIN on this page an invoice or combo document.	the ACRN and SDN on the document will not be	forwarded to ONE-PAY. The doc	ument cannot be certified for a
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			nting information for a	ach ACRN	
	ACRN Level wil	present a Long Line of Accou	nung mormation for e		
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ACRN Level will present a Long Line of Accounting information for each ACRN.

cal Processing O	ffice Reviewer - Pe	rformance Based	i Payment				
Header Line Item	ACRNs	KS LLA	Addresses Misc. Info Pre	iew Document			
ontract Number	Deli	ivery Order	Reference Procure	nent Identifier	Request Number	Invoice Number	Invoice Date
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LLOA is required per CLI er amount when miscell Help Links	IN/SLIN. The ACRN, SDN, aneous allowances, fees, o	and Agency Accounting r taxes are present on a	Id (AAA) fields are MANDATORY per in invoice or combo document.	CLIN/SLIN on this page - the ACRN an	d SDN on the document will not be f	orwarded to ONE-PAY. The doc	ument cannot be certified for a
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Optional LLA Fields							
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The L	DO D						
IneL	PO Reviewer	can click	the Optional LLA		r the optional LL	A data at the F	ICRIV Level.

The LPO Reviewer can click the Optional LLA Fields link to enter the optional LLA data at the ACRN Level.

Jser Government	Property Transfer Documentation Lookup	> Exit			
ocal Processing	Office Reviewer - Performance Base	ad Payment			
Header Line It	em ACRNs FMS LLA	Addresses Misc. Info Preview Document			
Contract Number	Delivery Order	Reference Procurement Identifier	Request Number	Invoice Number	Invoice Date
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Populate All LLA Level ACRN Level					
Item Number			An	iount (\$)	Actions
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	The LPO Reviewer ca	n select the Populate All link t			
		ll or replace the LLA data field	s for each Line Rein o		

The LPO Reviewer can select the Populate All link to enter all accounting data elements that will be used to fill or replace the LLA data fields for each Line Item or ACRN.

APT (formerly V	VAWF)			User ID : crsg Printer
er <u>G</u> overnment Propert	y Transfer Documentation Lookup	Exit		
cal Processing Office	Reviewer - Performance Based	Payment		
Header Line Item	ACRNS FMS LLA	Addresses Misc. Info Preview Document		
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lasic Symbol Number	Major Reimbursement Source Co	de Limit/Sub Head	Reimbursement Source Code	
und Code	Customer Indicator/MPC	Fund Org Admin Code	Object Class	
S Number	Allotment Serial Number	Government Public Sector ID	Transaction Type	
tivity Address Code	Foreign Currency Code	Program/ Planning Code	Program Element Code	
MS Case Number (1-3)	FMS Case Number (4-5)	FMS Cas	Project Task/Budget Subline	
		Populate All		
A Level				
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em Number			Amount (\$)	Actions
11			25,000.00	Add ACRN
CRN				
			nd selects the Populate All button to	
	ing or replacing acco	unting data elements wi	ith those listed in the Populate All se	ction.
A				
Optional LLA Fields				

The LPO Reviewer enters the accounting data and selects the Populate All button to continue filling or replacing accounting data elements with those listed in the Populate All section.

	rty Transfer Documentation Lookup	Exit			
al Processing Offic	e Reviewer - Performance Based F	Payment			
eader Line Item	ACRNs FMS LLA A	Addresses Misc. Info Preview Document	1		
sic Symbol Number	Major Reimbursement Source Cod	le Limit/Sub Head	Rolmhursoment Source Code		
nd Code	Customer Indicator/MPC	The LPO Reviewer	selects OK.		
i Number	Allotment Serial Number	Government Public Sector ID	Transaction Type		
tivity Address Code	Foreign Currency Code	Program/ Planning Code Message from webpage	Program Element Code		
IS Case Number (1-3)	FMS Case Number (4-5)	By selecting Populate All, all the with these fields. Are you sure yo	data elements entered replaced		
A Level			OK Cancel		
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m Number				Amount (\$)	Actions
11				25,000.00	Add ACRN
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Optional LLA Fields					

The LPO Reviewer selects OK.

er <u>G</u> overnment Pro	perty Transfer Documentation Lookup	Exit			
•	ice Reviewer - Performance Based		_		
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lassification Code	Fiscal Year Indicator	Work Center Recipient	DoD Budget Accounting Clas	ssification Code	
212					
asic Symbol Number	Major Reimbursement Source Co	ode Limit/Sub Head	Reimbursement Source Cod		
and Code	Customer Indicator/MPC	Fund Org Admin Code	Object Class		
S Number	Allotment Serial Number	Government Public Sector ID	Transaction Type		
ctivity Address Code	Foreign Currency Code	The data elements ent	and in the Deputate	All continue of	
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LA Level CRN Level m Number 111 CRN A CRN A	Document Record Reference ID * 123/667890123	Populate Att	Amount (5) 25 000 00		Add ACRN Actions

The data elements entered in the Populate All section of the LLA tab is now displayed for the Line Item or ACRN.

	y Iransfer Documentation Lookup E	xit			
ocal Processing Office	Reviewer - Performance Based	ment			
Header Line Item	ACRNs FMS LLA Ad	dresses Misc. Info Preview Document	L		
Contract Number	Delivery Order	Reference Procurement Identifier	Request Number	Invoice Number	Invoice Date
1234567890123	WBT01		PBPB673	RRRR0001	2015/05/27
	 The ACRN, SDN, and Agency Accounting Id (A allowances, fees, or taxes are present on an inv 		this page - the ACRN and SDN on the document will n	ot be forwarded to ONE-PAY. The docur	ment cannot be certified for a
] Help Links Populate All					
Document Record Reference	ID Agency Accounting ID	Accounting Classification Reference N	Number Special Interest/Program Cost		
123456789		_			
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00			KQ		
Job/Work Order Code	Cost Allocation Code The LPO Reviewer car	Transfer from Department	Sub-Allotmont Recipient	e Addresses tab.	
Classification Code	The LPO Reviewer car	n navigate to the Addre	esses page by clicking the	e Addresses tab.	
Classification Code	5			e Addresses tab.	
Classification Code	The LPO Reviewer car	n navigate to the Addre	esses page by clicking the Reimbursement Source Code	e Addresses tab.	
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Classification Code 1212 Basic Symbol Number	The LPO Reviewer car Major Reinbursement Source Code	n navigate to the Addre	esses page by clicking the Reimbursement Source Code	e Addresses tab.	
Classification Code 1212 Basic Symbol Number Fund Code	The LPO Reviewer car Mojor Reimbursement Source Code Customer Indicator/MPC	navigate to the Addre Limit Sub Heed Fund Org Admin Code	esses page by clicking the Reinbursement Source Code Object Class	e Addresses tab.	
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The LPO Reviewer can navigate to the Addresses page by clicking the Addresses tab.



The Addresses page is displayed. The LPO Reviewer can review the contents of the Addresses page.

er Government Property Transfer	Documentation Lookup Fa	it 🔰				Po
cal Processing Office Review	er - Performance Based Pa	vment				
Header Line Item ACRNs	FMS LLA Add	resses Misc. Info	Preview Document			
Contract Number	Delivery Order	Reference Procu	rement Identifier	Request Number	Invoice Number	Invoice Date
234567890123	WBT01			PBPB673	RRR0001	2015/05/27
	Prime Contractor			Admi	inistered By	
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00C91 02179948	6 0001		\$0512A			
Activity Name 1			Activity Name	1		
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Activity Name 3 Address 1 2 LOWER RAGSDALE DR STOPP	e LPO Reviewer ca	an navigate to	Activity Name	3	e Misc. Info tab.	
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The LPO Reviewer can navigate to the Misc. Info page by clicking the Misc. Info tab.

ser Gove	rnment Prop	erty Iranst	er Docum	entation	Looku	p Exit						
ocal Proc	essing Offi	e Revie	wer - Perf	orman	e Base	d Paymen						
Header	Line Item	ACRNs	FMS		LLA	Addresses	Misc. Info	Preview Documen	t			
Contract Nu	umber		Delive	ry Order			Reference Pro	ocurement Identifier		Request Number	Invoice Number	Invoice Date
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nitiator —												
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Name:						Action / IRD			Phone #:		DSN:	
Renee Sc Email:	ott				2015/05	/27 0920 ED	/ 2015/05/27		000-000-0000 Title:		8-11-11	
	tt1971@cmail.r	- 1									Action(s): [Submitted, Web, Stand A	lease 1
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Commen												
	18:											

The Miscellaneous Information page is displayed. This tab can be used to add attachments and comments.

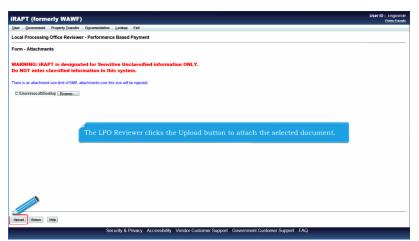
The LPO Reviewer can click the "View Attachment" link to view attachments added by previous users.

eader Line Item ACF		LA Addresses Misc, Info	Preview Document		
teader Line item ALF		LA Addresses Misc. Into	Preview Document	U OTA	
r scott		2015/05/27 0935 EDT	0		
Email:			Title:	Action(s):	
rescott@caci.net			n	[Accepted]	
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wawf@caci.com					
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Comments:					
Org Email: Attachments: Comments:			Add Attachments		
1	ttachments c	an be added on the	Misc. Info page by clicking	the Add Attachments link.	
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Attachments can be added on the Misc. Info page by clicking the Add Attachments link.

RAPT (formerly WAWF)	User ID : crsgovro Printer Frien
Jser Government Property Transfer Dgcumentation Lookup Exit	
.ocal Processing Office Reviewer - Performance Based Payment	
Form - Attachments	
WARNING: IRAPT is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.	
There is an attachment size for and, attachments over this size will be rejected.	
Browse	
The LPO Reviewer clicks the Browse button to locate the file that is to be attached.	
Upload Return Help	

The LPO Reviewer clicks the Browse button to locate the file that is to be attached.



The LPO Reviewer clicks the Upload button to attach the selected document.

Local Proces			Lookup Exit			
	eing Office Review	uer - Performan	ce Based Payment			
	Line Item ACRNs	FMS	LLA Addresses Nisc. In	Preview Document		
r scott	Line item ALING	185	2015/05/27 0935 EDT			
Email:			2013/03/27 0333 6.01	Title:	Action(s):	
rescott@cac	inet			0	[Accepted]	
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wawf@caci.e	om					
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O mail: Attachment				Document Specialist		
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The attachment is now saved on the document.

r - Performance Based Payment			
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attachment, the LPO Reviewe	er can click the Add Attachr	nents link and repeat the process.	
	20150527 0935 EDT Date of Action: 20150527 0941 EDT	0 The: n Dere of Action: 201505027 0941 EDT Dere of Action: 201505027 0941 EDT Decement Specialet Decement Specialet Add Attachments attachment, the LPO Reviewer can click the Add Attachr	20150527 005 EDT 0 The: n Date of Action: 20150527 004 EDT 005 000 The: 20150527 004 EDT 005 000 The: Action(b) Deter Attachment Add Attachment attachment, the LPO Reviewer can click the Add Attachments link and repeat the process.

To add another attachment, the LPO Reviewer can click the Add Attachments link and repeat the process.

cal Processing Offi										
Header Line Item	ACRNs	FMS	LLA	Addresses	Misc. Info	Preview Document				
r scott			2015/05/2	7 0935 EDT			0			
Email:							Title:		Action(s):	
rescott@caci.net							n		[Accepted]	
Org Email:										
wawf@caci.com										
Attachments:										
Comments:										
Email: rs@gmail.com Org Email: Attachments:							Title: Document Spec	`	Action(s):	
Document.docx							View Attachment Add Attachments	Delete Attachment		
Comments:										
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The a							ig the View			t links.

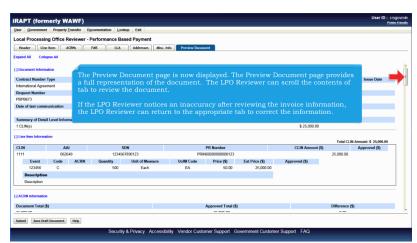
The attachment can be viewed or deleted by clicking the View Attachment or Delete Attachment links.

APT (formerly WAWF) er Government Property Transfer Docu	mentation Lookup Exit			Printer Frie
cal Processing Office Reviewer - Pe				
		Preview Document		
Header Line Item ACRNs Fa	Addresses Misc. Info 2015/05/27 0935 EDT	Preview Document		
Email:	2015/05/27 0935 ED1	Title:	Action(s):	
rescott@caci.net		1.000.	[Accepted]	
Org Email:		"	[receiped]	
wawf@caci.com				
Attachments:				
Comments:				
R Scott				
Email:		Title:	Action(s):	
rs@gmail.com		Document Specialist		
Org Email:				
-				
Attachments:		View Attachment Delete Attachment		
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Attachments:		View Attachment Delete Attachment Add Attachments		
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Attachments: Document.docx Comments:				

The Comments Section allows the LPO Reviewer to enter comments for the Performance Based Payment document.

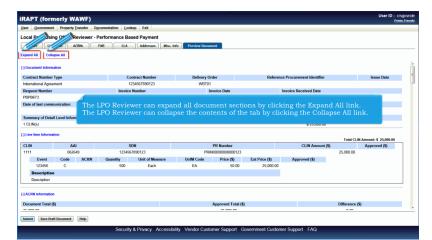
er <u>G</u> overnment Property Transfer	Documentation Lookup Exit		
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Header Line Item ACRNs	FMS LLA Addresses	Misc. Info Preview Document	
r scott	2015/05/27 0935 EDT	0	
Email:		Title:	Action(s):
rescott@caci.net		n	[Accepted]
Org Email:			
wawf@caci.com			
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ocal Processing Official Review	he LPO Reviewer clicks	the Preview Document tab to Vie	ew the entire document.
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The LPO Reviewer clicks the Preview Document tab to View the entire document.



The Preview Document page is now displayed. The Preview Document page provides a full representation of the document. The LPO Reviewer can scroll the contents of tab to review the document.

If the LPO Reviewer notices an inaccuracy after reviewing the invoice information, the LPO Reviewer can return to the appropriate tab to correct the information.



The LPO Reviewer can expand all document sections by clicking the Expand All link. The LPO Reviewer can collapse the contents of the tab by clicking the Collapse All link.

RAPT (formerly	WAWF)				User ID : crsgov Printer Eri
ser <u>G</u> overnment Prop	erty Transfer Document	tation Lookup Exit			
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pand Collapse All					
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The I	PO Reviewer	can expand and	collapse individu	ial headers by c	headers.
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The LPO Reviewer can expand and collapse individual headers by clicking on the section headers.

Local Processing Office Reviewer - Per	formance Based Payment			
Header Line Item ACRNs FMS	LLA Addresses Misc. Info	Preview Document		
Expand All Collapse All				
[-] Document Information				
Contract Number Type	Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date
International Agreement	1234567890123	WBT01		
Request Number	Invoice Number	Invoice Date	Invoice Received Date	
PBP8673	RRR0001	2015/05/27	2015/05/27	
Date of last communication	Date of encumbrance notification	on	Date of most recent financial information 2015/05/27	
Summary of Detail Level Information			Total	
1 CLIN(s)			\$ 25,000.00	
(-) Line item information (-) ACRN Information (-) FMS Information (-) LLA Information (-) LLA Information	The Document	Information section i	s expanded.	
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The Document Information section is expanded.

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Header Line Item ACRNs	FMS LLA Addresses Misc. Ir	nfo Preview Document		
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1 Document Information				
Contract Number Type	Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date
International Agreement	1234567890123	WBT01		
Request Number	Invoice Number	Invoice Date	Invoice Received Date	
PBPB673	RRR0001	2015/05/27	2015/05/27	
Date of last communication	Date of encumbrance notif	lication	Date of most recent financial information 2015/05/27	
Summary of Detail Level Information			Z015/05/27 Total	
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+] ACRN Information +] FMS Information	The LPO Reviewer can r	navigate back to the He	ader page by clicking the Heade	er tab.
•] ACRN Information •] FMS Information •] LLA Information	The LPO Reviewer can r	navigate back to the He	ader page by clicking the Heade	er tab.
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The LPO Reviewer can navigate back to the Header page by clicking the Header tab.

ocal Processing Office Reviewer	- Performance Based Payment			
Header Line Item ACRNs	FMS LLA Addresses Misc. Ir	fo Preview Document		
Populate Accounting Data from Template				
Contract Number Type	Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date
International Agreement	1234567890123	WBT01		
Request Number	Invoice Number	Invoice Date	Invoice Received Date	
PBPB673	RRRR0001	2015/05/27	2015/05/27	
Date of last communication	Date of encumbrance notifi	cation	Date of most recent financial information	
			2015/05/27	
Summary of Detail Level Information			Total	
1 CLIN(s)			\$ 25,000.00	
Routing Information	Th	e Header page is displa.	yed.	
Role	Location Cod			
Payee	00C91	EXCELLIGENCE L	EARNING CORPORATION	
Pay Official	HQ0248	DFAS ROME		
Admin	S0512A	DCMA LOS ANGE	LES	
Inspect By	FU4417	FU4417 1 SOCS 5	IOCS ATTN BECO	
Contracting Officer	FU4417	FU4417 1 SOCS S	IOCS ATTN BECO	
LPO	FU4417	FU4417 1 SOCS S	IOCS ATTN BECO	
Contractor Certification				
Contracting Officer; (2) (Except as reported in writing on ()), all (3) There are no encumbrances (except as (4) There has been no materially adverse of (5) After the making of this requested perfo	ment is true and correct; this request (and attachm payments to subcontractors and suppliers under th reported in writing on () against the property acqu hange in the financial condition of the Contractor si	is contract have been paid, or will be paid, curre ired or produced for, and allocated or properly on ce the submission by the Contractor to the Gor	cords of the Contractor, in accordance with the contract an only, when due in the ordinary course of business hargeable to, the contract which would affect or impair the eventment of the most recent written information dated (2011 e-based payments have been requested will not exceed as the second	Government's title; 5/05/27); and

The Header page is displayed.

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Contracto	r Certifics	tion														
	making of the	nts under the con	tract will not ex													
		nts under the con	tract will not ex	eed any imr	ation in the c	ontract.	Signature Date 2015/05/27				R	enee Scott				
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ACTION B CTION B Recomm Recomm Recomm ACTION B Approve	Y: FU4417 end Approv end Rejecti Y: FU4417 Lesser Amc	al d'Amount en	tract will not exe	The clic	LPO F ks the	Reviewe: Submit	selects Re button to	comm contin	ue pre-c	ertifying	Certifie the de	d and ocume	and they cor		ntract, except	25
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The LPO Reviewer selects Recommend Document Certified and clicks the Submit button to continue pre-certifying the document.

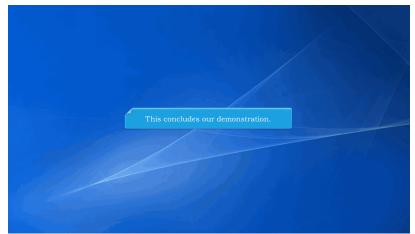
CAPT (formerly WAWF)	ntation Lookun Exit		Printer
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The Performance Based Payment was suc	cessfully recommended for certification.		
Contract Number Velivery Order Request No. 23456789 WBT01 PBPB6			
mail sent to Local Processing Office: ksharma@caci.c	m		
mail sent to Local Processing Office: wawf@caci.com			
end Additional Email Notifications	- 1		
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After the Perfor		ment has been submitted, the iRAPT system informs uccessfully recommended for certification.	
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After the Performance Based Payment document has been submitted, the iRAPT system informs the LPO Reviewer that the document was successfully recommended for certification.

An email is sent to the LPO.

RAPT (formerly WAWF)	User ID : crsgovrole Printer Friendly
Iser Government Property Transfer Dgcumentation Lookup Exit	
luccess	
The Performance Based Payment was successfully recommended for certification.	
Contract Number Delivery Order Request Number Invoice Number	
1234567890123 WBT01 PBPB673 RRRR0001	
Email sen zz Processing Office: ksharma@caci.com Email zz Local Processing Office: wawf@caci.com	
Send Additional Email Notifications	
Wed May 27 09:50:39 EDT 2015	
The LPO Reviewer can add more email addresses by clicking the Send Additional Email Not	ilications link.
Return	
Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ	

The LPO Reviewer can add more email addresses by clicking the Send Additional Email Notifications link.



This concludes our demonstration.

Built with Tanida Demo Builder www.demo-builder.com