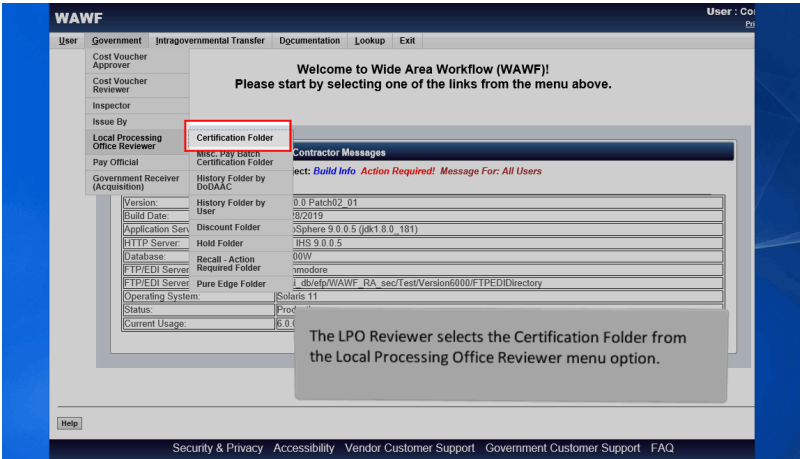


Welcome to Procurement Integrated Enterprise Environment (PIEE). This demonstration contains audio narrative. Please adjust your volume accordingly.

[illegible]

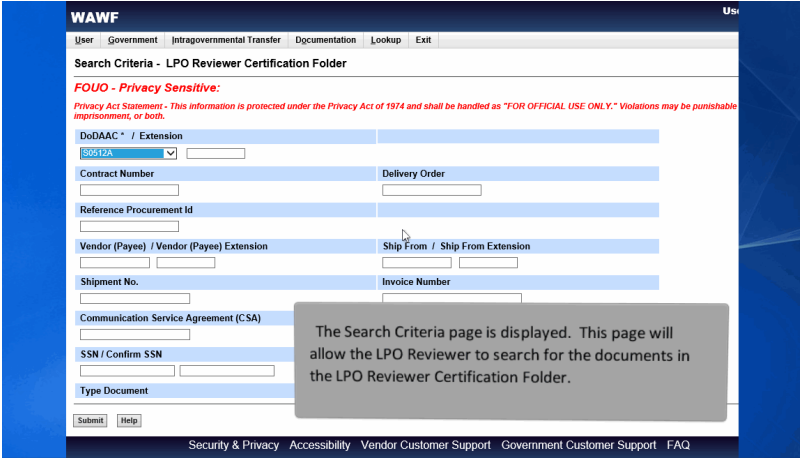
The actions performed by the LPO Reviewer in this demonstration are similar to the actions taken when certifying an Invoice portion of the Combo and an Invoice portion of the Repairables Combo.

Step 2



The LPO Reviewer selects the Certification Folder from the Local Processing Office Reviewer menu option.

Step 3



The Search Criteria page is displayed. This page will allow the LPO Reviewer to search for the documents in the LPO Reviewer Certification Folder.

Step 4

The screenshot shows the WAWF LPO Reviewer Certification Folder form. The DoDAAC field is highlighted with a red box, and a callout bubble indicates it is the only mandatory field. The form includes fields for Contract Number, Reference Procurement Id, Vendor (Payee) / Vendor (Payee) Extension, Shipment No., Communication Service Agreement (CSA), SSN / Confirm SSN, Tax Id (EIN), Type Document, and Status. A Privacy Act Statement is also present.

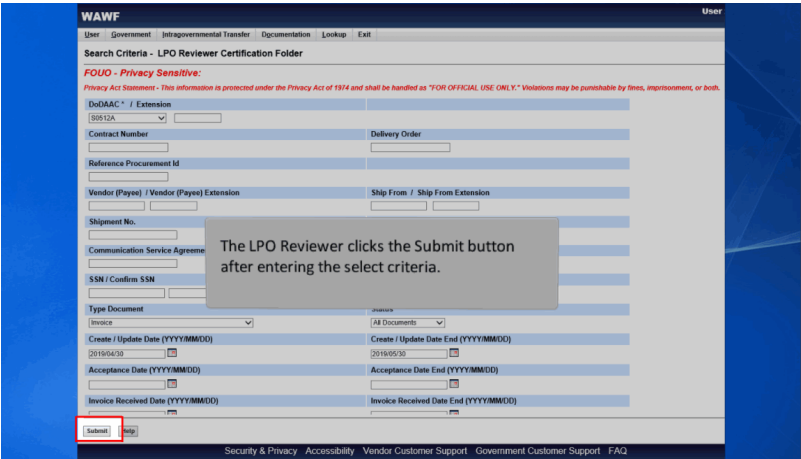
The DoDAAC field is the only mandatory field.

Step 5

The screenshot shows the WAWF LPO Reviewer Certification Folder form. The Type Document dropdown is highlighted with a red box, and a callout bubble indicates that the LPO Reviewer can further limit the returned results by selecting Invoice from the Type Document drop down. The form includes fields for Contract Number, Reference Procurement Id, Vendor (Payee) / Vendor (Payee) Extension, Shipment No., Communication Service Agreement (CSA), SSN / Confirm SSN, Tax Id (EIN), Type Document, and Status. A Privacy Act Statement is also present.

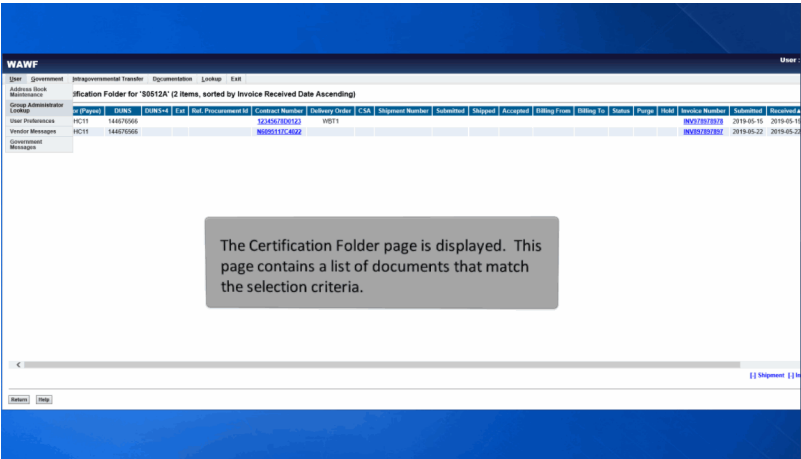
The LPO Reviewer can further limit the returned results by selecting Invoice from the Type Document drop down.

Step 6



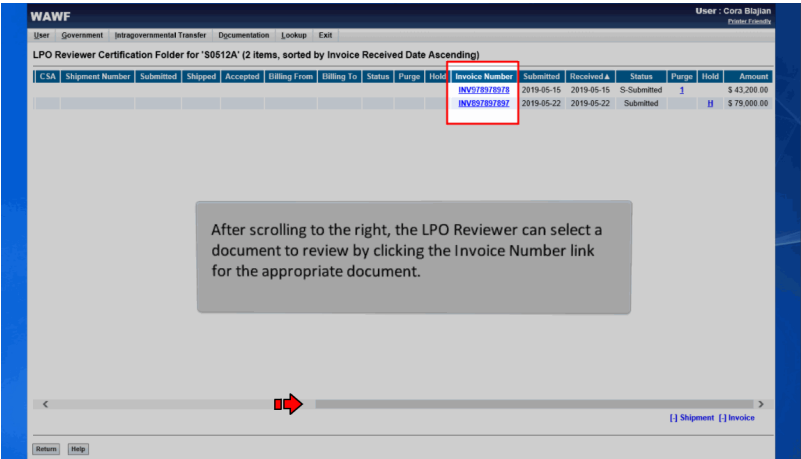
The LPO Reviewer clicks the Submit button after entering the select criteria.

Step 7



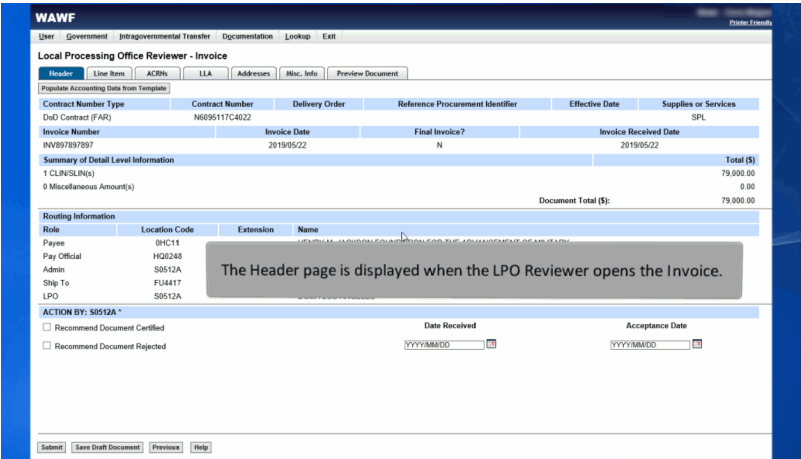
The Certification Folder page is displayed. This page contains a list of documents that match the selection criteria.

Step 8



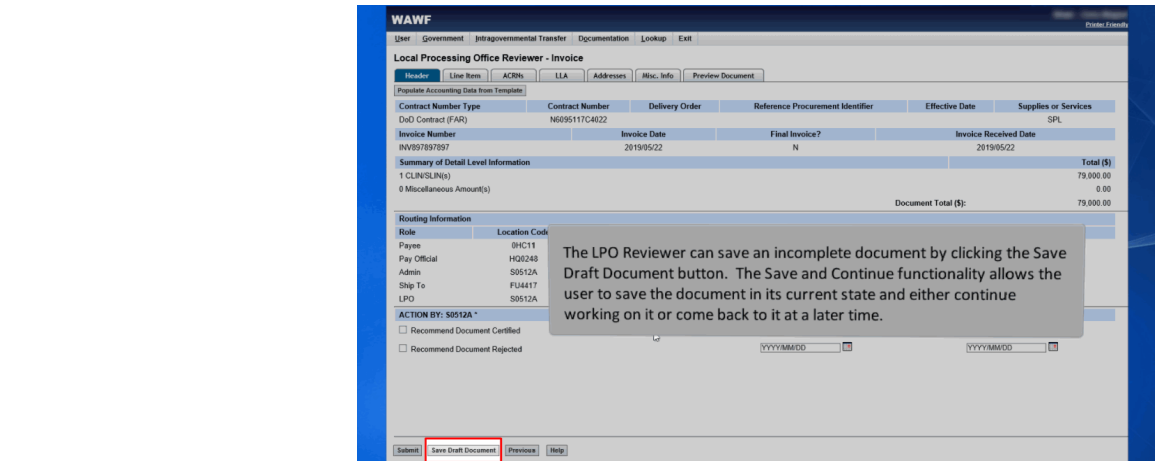
After scrolling to the right, the LPO Reviewer can select a document to review by clicking the Invoice Number link for the appropriate document.

Step 9



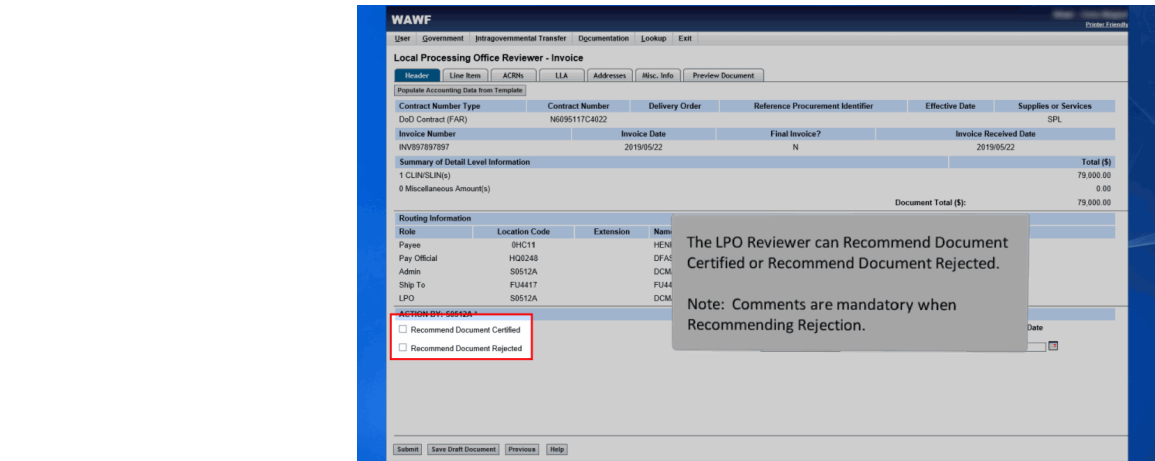
The Header page is displayed when the LPO Reviewer opens the Invoice.

Step 10



The LPO Reviewer can save an incomplete document by clicking the Save Draft Document button. The Save and Continue functionality allows the user to save the document in its current state and either continue working on it or come back to it at a later time.

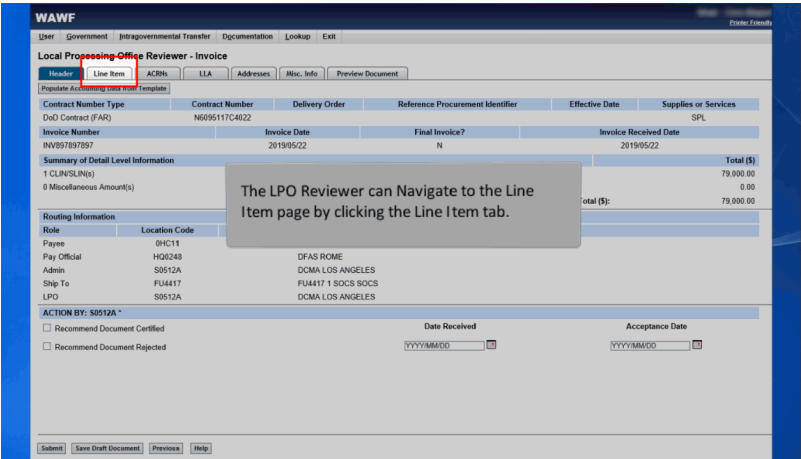
Step 11



The LPO Reviewer can Recommend Document Certified or Recommend Document Rejected.

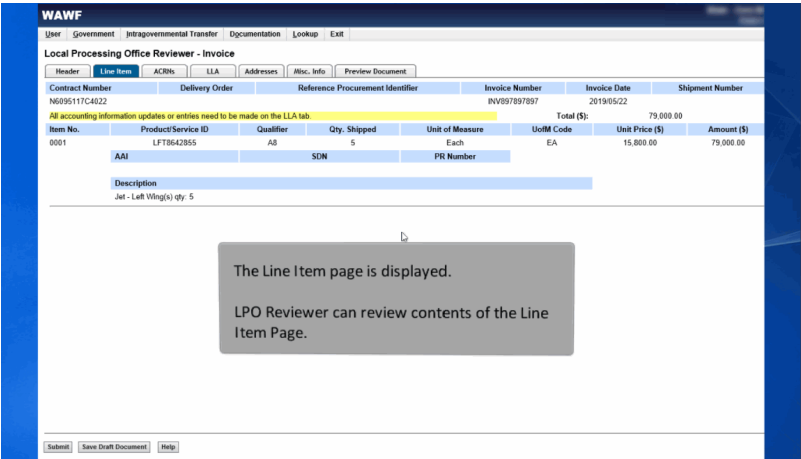
Note: Comments are mandatory when Recommending Rejection.

Step 12



The LPO Reviewer can Navigate to the Line Item page by clicking the Line Item tab.

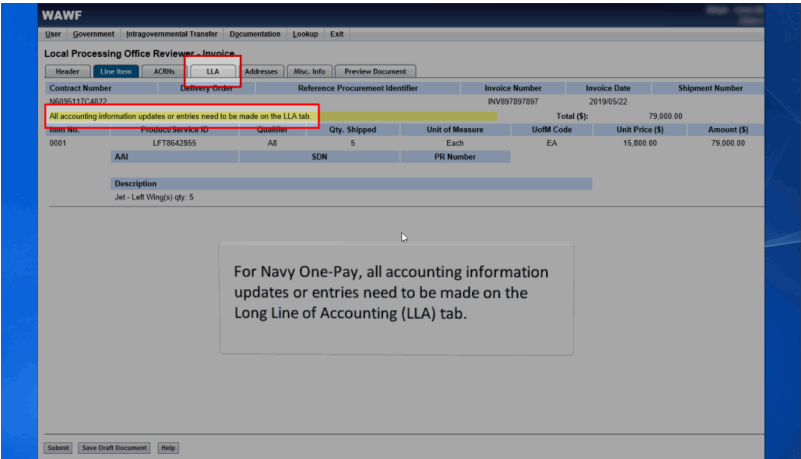
Step 13



The Line Item page is displayed.

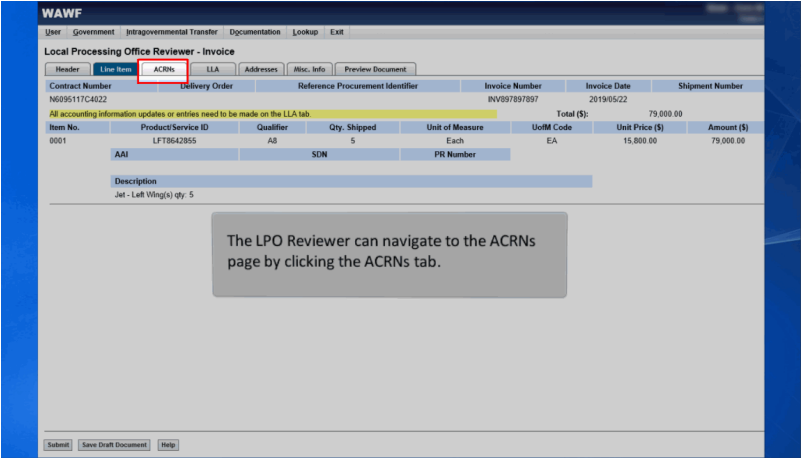
LPO Reviewer can review contents of the Line Item Page.

Step 14



For Navy One-Pay, all accounting information updates or entries need to be made on the Long Line of Accounting (LLA) tab.

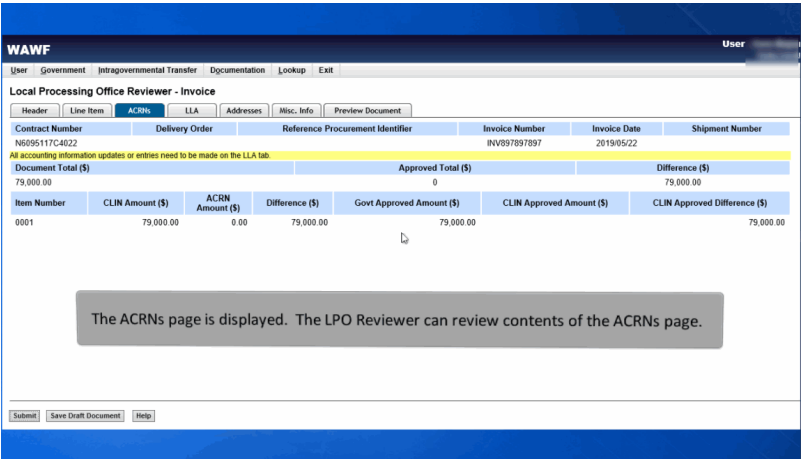
Step 15



The LPO Reviewer can navigate to the ACRNs page by clicking the ACRNs tab.

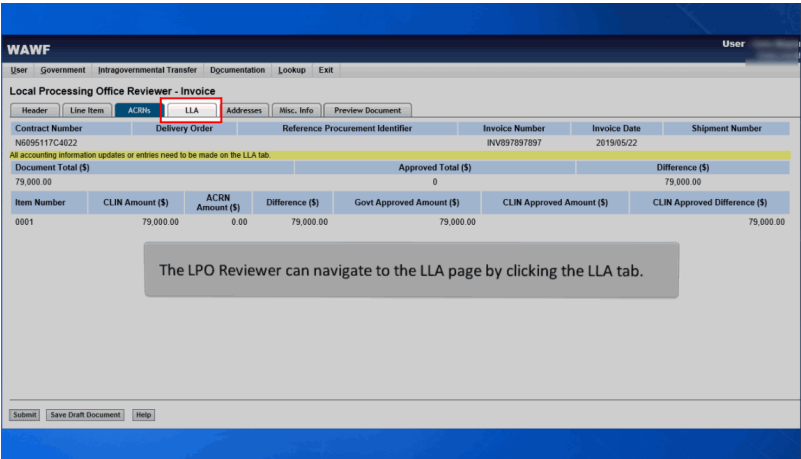


Step 16



The ACRNs page is displayed. The LPO Reviewer can review contents of the ACRNs page.

Step 17



The LPO Reviewer can navigate to the LLA page by clicking the LLA tab.

## Step 18

**WAWF**

User Government Intragovernmental Transfer Documentation Lookup Exit

Local Processing Office Reviewer - Invoice

Header Line Item ACRNs **LLA** Addresses Misc. Info Preview Document

\* = Required Fields

Contract Number	Delivery Order	Reference Procurement Identifier	Invoice Number	Invoice Date	Shipment Number
N6095117C4022			INV097897897	2019/05/22	

An LLOA is required per CLIN/SUN. The ACRN, SDN, and Agency Accounting Id (AAA) fields are MANDATORY per CLIN/SUN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

[+] Help Links  
[+] Populate All

LLA Level	Invoice Amount (\$)	Certify For Lesser Amount
Line Level	79000.00	<input type="checkbox"/>

Item Number: 0001  
Document Record Reference ID:

[+] Optional LLA Fields

Submit Save Draft Document Help

The Long Line of Accounting (LLA) page is displayed.

The LPO Reviewer is responsible for entering accounting data on the Long Line of Accounting (LLA) tab if the document is being submitted to the Navy One-Pay Entitlement System.

The Long Line of Accounting (LLA) page is displayed.

The LPO Reviewer is responsible for entering accounting data on the Long Line of Accounting (LLA) tab if the document is being submitted to the Navy One-Pay Entitlement System.

## Step 19

**WAWF**

User Government Intragovernmental Transfer Documentation Lookup Exit

Local Processing Office Reviewer - Invoice

Header Line Item ACRNs **LLA** Addresses Misc. Info Preview Document

\* = Required Fields

Contract Number	Delivery Order	Reference Procurement Identifier	Invoice Number	Invoice Date	Shipment Number
N6095117C4022			INV097897897	2019/05/22	

An LLOA is required per CLIN/SUN. The ACRN, SDN, and Agency Accounting Id (AAA) fields are MANDATORY per CLIN/SUN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

[+] Help Links  
[+] Populate All

LLA Level	Invoice Amount (\$)	Certify For Lesser Amount
Line Level	79000.00	<input type="checkbox"/>

Item Number: 0001  
Document Record Reference ID:

[+] Optional LLA Fields

Submit Save Draft Document Help

The LPO Reviewer can enter the LLA data at either the Line Level or the ACRN Level.

Each line item can have only one ACRN when LLA data is entered at the Line Level.

The LPO Reviewer can enter the LLA data at either the Line Level or the ACRN Level.

Each line item can have only one ACRN when LLA data is entered at the Line Level.

Step 20

The screenshot shows the 'Local Processing Office Reviewer - Invoice' screen in the WAWF system. The 'Certify For Lesser Amount' checkbox is checked, and the 'Qty. Certified' field is highlighted. The 'Certified Amount (\$)' field is also highlighted. The 'Invoice Amount (\$)' field is 43,200.00. The 'Certified Amount (\$)' field is 27,200.00. The 'Qty. Certified' field is 17.00. The 'Approved Amount (\$)' field is 27,200.00. The 'Amount (\$)' field is 43,200.00. The 'Reference Shipment Number' is 591439. The 'Reference Shipment Amount (\$)' is 43,200.00. The 'Actions' button is visible.

When processing an LLA worksheet where the parent document is an Invoice, the system will permit selection of the "Certify for Lesser Amount" indicator.

When the checkbox is marked, the Quantity Certified field becomes editable.

Note: Certification for Less is not available when Invoice contains Misc. amounts or when Invoice is Fast Pay.

Step 21

The screenshot shows the 'Local Processing Office Reviewer - Invoice' screen in the WAWF system. The 'Certify For Lesser Amount' checkbox is checked, and the 'Certified Amount (\$)' field is highlighted. The 'Invoice Amount (\$)' field is 43,200.00. The 'Certified Amount (\$)' field is 27,200.00. The 'Qty. Certified' field is 17.00. The 'Approved Amount (\$)' field is 27,200.00. The 'Amount (\$)' field is 43,200.00. The 'Reference Shipment Number' is 591439. The 'Reference Shipment Amount (\$)' is 43,200.00. The 'Actions' button is visible.

When certifying a Navy LLA worksheet for a lesser value, the system will permit the Certified Document amount value to be less than the Invoice Amount. A Certified Amount field will be made available. The system will prohibit manual modification of the Line Item Certified Amount.

Step 22

WAWF

User : Cora Blazjan  
Printer friendly

User Government Intragovernmental Transfer Documentation Lookup Exit

Local Processing Office Reviewer - Invoice

Header Line Item ACRNs LLA Addresses Misc. Info Preview Document

INFO: Saved as of: 2019/05/30 14:43:10 Document will be removed from a saved status after 2 day(s) and any data will be lost.  
WARNING: ACRN already exists for Line Item Number 0001.  
WARNING: For Line Item 0001 for ACRN AA, the full Long Line of Accounting is required when the AA/AAAA does not exist in the ONE-PAY Transactions For Self (TFS) table.  
WARNING: Please enter all mandatory fields in addition to the other elements that are applicable to the agency/department Long Line of Accounting.  
\* = Required Fields

Contract Number	Delivery Order	Reference Procurement Identifier	Invoice Number	Invoice Date	Shipment Number
1234567			78	2019/05/05	

An LLOA is required per CLIN/SLIN. The ACRN, SDN, and Agency Accounting ID (AAA) fields are MANDATORY per CLIN/SLIN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

[+] Help Links  
[+] Populate All

LLA Level

Item Number	Unit Price (\$)	Qty. Shipped	CLIN Amount (\$)	Qty. Certified	Certified Amount (\$)	Actions
0001	1800.00	27	43200.00	17.00	27200.00	Add ACRN Delete ACRN

ACRN \*

Document Record Reference ID *	Agency Accounting ID *	Amount (\$) *	Approved Amount (\$) *
AA	591438	43200.00	27200.00

Reference Shipment Number \* Reference Shipment Amount (\$) \* Actions  
Add Reference Shipment

[+] Optional LLA Fields

ACRN Actions  
Delete

Submit Save Draft Document Help

When using 'Certify for Lesser Amount' the LPO Reviewer must make sure that the Certified Amount and the ACRN Approved Amount are equal.

Step 23

WAWF

User Government Intragovernmental Transfer Documentation Lookup Exit

Local Processing Office Reviewer - Invoice

Header Line Item ACRNs LLA Addresses Misc. Info Preview Document

\* = Required Fields

Contract Number	Delivery Order	Reference Procurement Identifier	Invoice Number	Invoice Date	Shipment Number
N6095117C4022			INV07097897	2019/05/22	

An LLOA is required per CLIN/SLIN. The ACRN, SDN, and Agency Accounting ID (AAA) fields are MANDATORY per CLIN/SLIN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

[+] Help Links  
[+] Populate All

LLA Level

Item Number	Unit Price (\$)	Qty. Shipped	CLIN Amount (\$)	Qty. Certified	Certified Amount (\$)	Actions
0001			79000.00			

Document Record Reference ID \* Agency Accounting ID \* ACRN \* Amount (\$) \* Approved Amount (\$) \*

Reference

[+] Optional LLA Fields

The LPO Reviewer can click the Optional LLA Fields link to enter the optional LLA data at the Line Item Level.

Submit Save Draft Document Help

The LPO Reviewer can click the Optional LLA Fields link to enter the optional LLA data at the Line Item Level.

Step 24

WAWF

User Government Intragovernmental Transfer Documentation Lookup Exit

Local Processing Office Reviewer - Invoice

Header Line Item ACRNs LLA Addresses Misc. Info Preview Document

\* = Required Fields

Contract Number Delivery Order Reference Procurement Identifier Invoice Number Invoice Date Shipment Number

NR05511TC4022 INV097897897 2019/05/22

An LLA is required per CLIN/SLIN. The ACRN, SDN, and Agency Accounting Id (AAA) fields are MANDATORY per CLIN/SLIN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document

[+] Help Links  
[+] Populate All

LLA Level Invoice Amount (\$) Certify For Lesser Amount

Line Level 79000.00

Item Number CLIN Amount (\$)

0001 79,000.00

Document Record Reference ID \* Agency Accounting ID \* ACRN \* Amount (\$) \* Approved Amount (\$) \*

0.00 0.00

[+] Optional LLA Fields

Submit Save Draft Document Help

The LPO Reviewer selects the ACRN level option from the LLA Level dropdown.

The LPO Reviewer selects the ACRN level option from the LLA Level dropdown.

Step 25

WAWF

User : Cora Blaji  
Printer: Error

User Government Intragovernmental Transfer Documentation Lookup Exit

Local Processing Office Reviewer - Invoice

Header Line Item ACRNs LLA Addresses Misc. Info Preview Document

\* = Required Fields

Contract Number Delivery Order Reference Procurement Identifier Invoice Number Invoice Date Shipment Number

NR05511TC4022 INV097897897 2019/05/22

An LLA is required per CLIN/SLIN. The ACRN, SDN, and Agency Accounting Id (AAA) fields are MANDATORY per CLIN/SLIN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document

[+] Help Links  
[+] Populate All

LLA Level Invoice Amount (\$) Certify For Lesser Amount

ACRN Level 79000.00

Item Number CLIN Amount (\$) Actions

0001 79,000.00 Add ACRN

ACRN \* 0.00 Approved Amount (\$) \*

0.00 0.00

Reference Shipment Number \* Reference Shipment Amount (\$) \* Actions

Add Reference Shipment

[+] Optional LLA Fields

Submit Save Draft Document Help

The LPO Reviewer can select Add ACRN link to add ACRNs to the Line Item.

The LPO Reviewer can select Add ACRN link to add ACRNs to the Line Item.

Step 26

WAWF

User Government Intragovernmental Transfer Documentation Lookup Exit

Local Processing Office Reviewer - Invoice

Header Line Item ACRNs LLA Addresses Misc. Info Preview Document

ACRN \* Document Record Reference ID \* Agency Accounting ID \* Amount (\$) \* Approved Amount (\$) \*

Reference Shipment Number \* Reference Shipment Amount (\$) \* Actions

[+] Optional LLA Fields

ACRN \* Document Record Reference ID \* Agency Accounting ID \* Amount (\$) \* Approved Amount (\$) \*

[+] Optional LLA Fields

ACRN \* Document Record Reference ID \* Agency Accounting ID \* Amount (\$) \* Approved Amount (\$) \*

Submit Save Draft Document Help

The LPO Reviewer enters the mandatory information for any additional ACRNs.

Step 27

WAWF

User Government Intragovernmental Transfer Documentation Lookup Exit

Local Processing Office Reviewer - Invoice

Header Line Item ACRNs LLA Addresses Misc. Info Preview Document

\* = Required Fields

Contract Number Delivery Order Reference Procurement Identifier Invoice Number Invoice Date Shipment Number

6095511TC4022 79000.00 2019/05/22

An LLA is required per CLIN/SUN. The ACRN, SDN, and Agency Accounting ID (AAA) fields are MANDATORY per CLIN/SUN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

[+] Help Links

[+] Populate All

LLA Level Invoice Amount (\$) Certify For Lesser Amount

ACRN Level 79000.00

Item Number CLIN Amount (\$) Actions

0001 79,000.00 Add ACRN

ACRN \* Document Record Reference ID \* Amount (\$) \* Approved Amount (\$) \*

Reference Shipment Number \* Reference Shipment Amount (\$) \* Actions

[+] Optional LLA Fields

Add Reference Shipment

Submit Save Draft Document Help

The LPO Reviewer can click the Optional LLA Fields link to enter the optional LLA data at the ACRN Level.

Step 28

WAWF

User Government Intragovernmental Transfer Documentation Lookup Exit

Local Processing Office Reviewer - Invoice

Header Line Item ACRNs LLA Addresses Misc. Info Preview Document

\* = Required Fields

Contract Number	Delivery Order	Reference Procurement Identifier	Invoice Number	Invoice Date	Shipment Number
N6095117C4022			INV097897897	2019/05/22	

An LLOA is required per CLIN/SUN. The ACRN, SDN, and Agency Accounting Id (AAA) fields are MANDATORY per CLIN/SUN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

Populate All

Document Record Reference ID Agency Accounting ID Accounting Classification Reference Number Reference Shipment Number

Agency Qualifier Code Defense Agency Allocation Recipient Cost Code Department Indicator

DD

Job/Work Order Code Cost Allocation Code

Classification Code Fiscal Year Indicator

Basic Symbol Number Major Reimbursement Source Code Limit/Sub Head Reimbursement Source Code

Fund Code Customer Indicator/MPC Fund Org Admin Code Object Class

IFS Number Allotment Serial Number Government Public Sector ID Transaction Type

Activity Address Code Foreign Currency Code Program Planning Code Program Element Code

Submit Save Draft Document Help

The LPO Reviewer selects the Populate All link to enter all accounting data elements that will be used to fill or replace the LLA data fields for each ACRN.

The LPO Reviewer selects the Populate All link to enter all accounting data elements that will be used to fill or replace the LLA data fields for each ACRN.

Step 29

WAWF

User Government Intragovernmental Transfer Documentation Lookup Exit

Local Processing Office Reviewer - Invoice

Header Line Item ACRNs LLA Addresses Misc. Info Preview Document

\* = Required Fields

Contract Number	Delivery Order	Reference Procurement Identifier	Invoice Number	Invoice Date	Shipment Number
N6095117C4022			INV097897897	2019/05/22	

An LLOA is required per CLIN/SUN. The ACRN, SDN, and Agency Accounting Id (AAA) fields are MANDATORY per CLIN/SUN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

Populate All

Document Record Reference ID Agency Accounting ID Accounting Classification Reference Number Reference Shipment Number

SDN12345678912 002649 11

Agency Qualifier Code Defense Agency Allocation Recipient Cost Code Department Indicator

DD

Job/Work Order Code Cost Allocation Code

Classification Code Fiscal Year Indicator

Basic Symbol Number Major Reimbursement Source Code Limit/Sub Head Reimbursement Source Code

Fund Code Customer Indicator/MPC Fund Org Admin Code Object Class

IFS Number Allotment Serial Number Government Public Sector ID Transaction Type

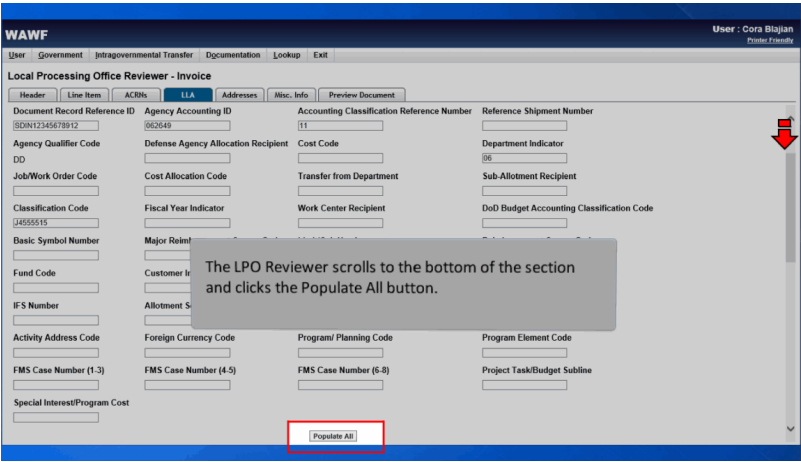
Activity Address Code Foreign Currency Code Program Planning Code Program Element Code

Submit Save Draft Document Help

The LPO Reviewer enters the accounting data and selects the Populate All button to continue filling or replacing accounting data elements with those listed in the Populate All section.

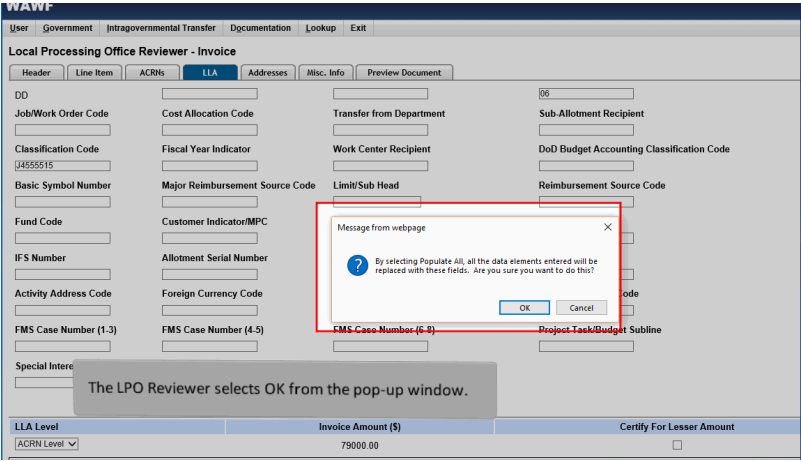
The LPO Reviewer enters the accounting data and selects the Populate All button to continue filling or replacing accounting data elements with those listed in the Populate All section.

Step 30



The LPO Reviewer scrolls to the bottom of the section and clicks the Populate All button.

Step 31



The LPO Reviewer selects OK from the pop-up window.



Step 32

The data elements entered in the Populate All section of the LLA tab are now displayed for the Line Item or ACRN.

The data elements entered in the Populate All section of the LLA tab are now displayed for the Line Item or ACRN.

Step 33

The LPO Reviewer can navigate to the Addresses page by clicking the Addresses tab.

The LPO Reviewer can navigate to the Addresses page by clicking the Addresses tab.

## Step 34

The Addresses page is displayed. The LPO Reviewer can review the contents of the Addresses page.

The LPO Reviewer can navigate to the Misc. Info page by clicking the Misc. Info tab.

The Addresses page is displayed. The LPO Reviewer can review the contents of the Addresses page.

The LPO Reviewer can navigate to the Misc. Info page by clicking the Misc. Info tab.

## Step 35

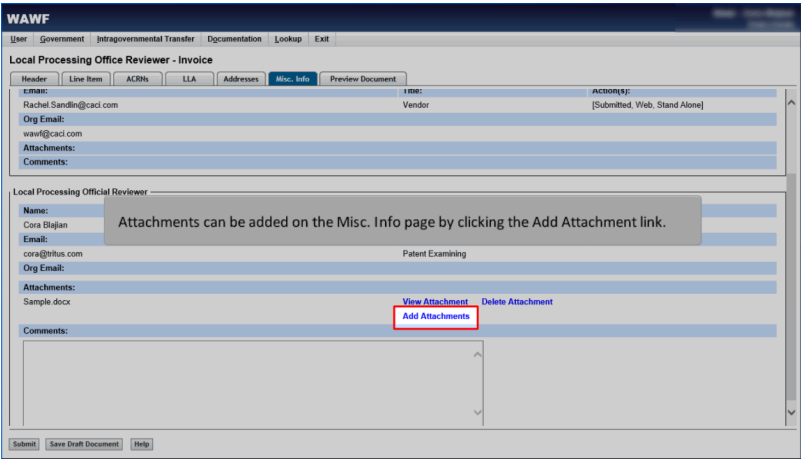
The Misc. Info Page is displayed. The LPO Reviewer can review the contents of the Misc. Info.

The LPO can click the "View Attachment" link to view attachments added by previous users.

The Misc. Info Page is displayed. The LPO Reviewer can review the contents of the Misc. Info.

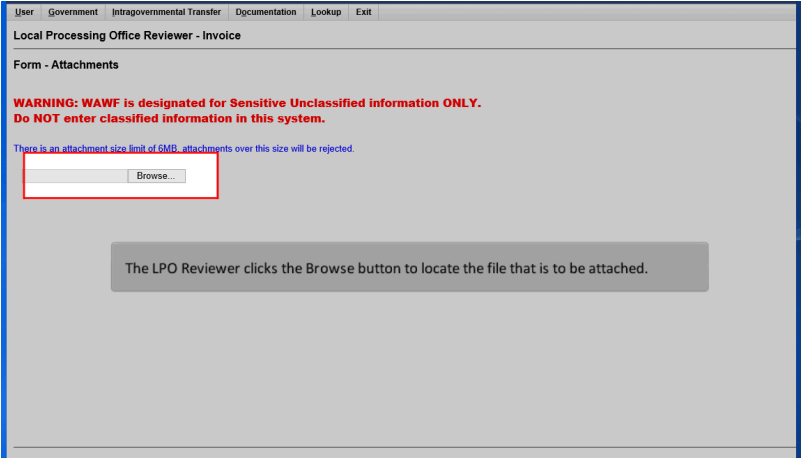
The LPO can click the "View Attachment" link to view attachments added by previous users.

Step 36



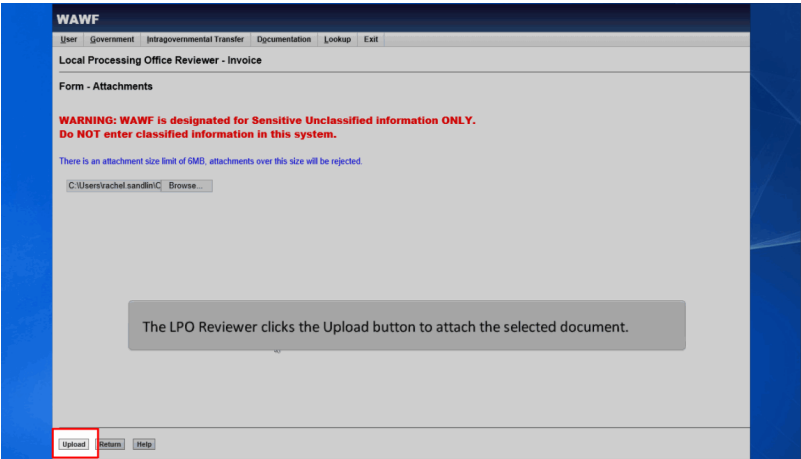
Attachments can be added on the Misc. Info page by clicking the Add Attachment link.

Step 37



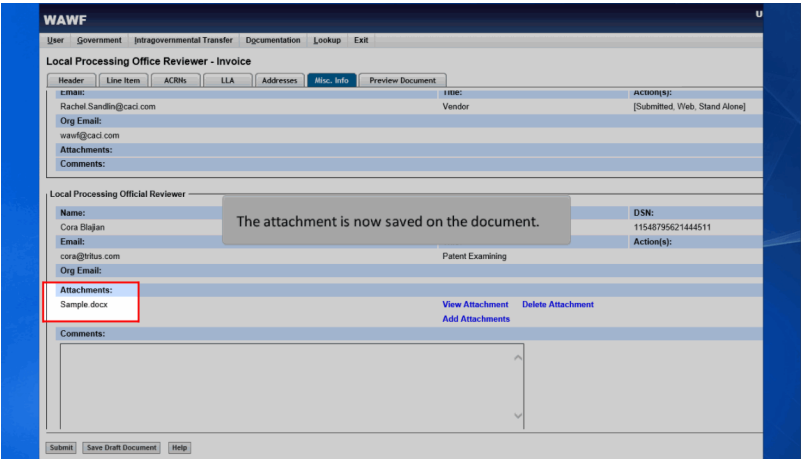
The LPO Reviewer clicks the Browse button to locate the file that is to be attached.

Step 38



The LPO Reviewer clicks the Upload button to attach the selected document.

Step 39



The attachment is now saved on the document.

## Step 40

WAWF

User Government Intragovernmental Transfer Documentation Lookup Exit

Local Processing Office Reviewer - Invoice

Header Line Item ACRNs LLA Addresses Misc. Info Preview Document

Name: Rachel Sandling@caci.com Vendor ACTION(s): [Submitted, Web, Stand Alone]

Org Email: wawf@caci.com

Attachments:

Comments:

Local Processing Official Reviewer

Name: Cora Blajan DSN: 11548795621444511

Email: cora@ritus.com Action(s):

Org Email: cora@ritus.com Patent Examining

Attachments:

Sample.docx

View Attachment Delete Attachment Add Attachments

Comments:

Submit Save Draft Document Help

The attachment can be viewed or deleted by clicking the View Attachment or Delete Attachment links.

## Step 41

WAWF

User Government Intragovernmental Transfer Documentation Lookup Exit

Local Processing Office Reviewer - Invoice

Header Line Item ACRNs LLA Addresses Misc. Info Preview Document

Name: Rachel Sandling@caci.com Vendor ACTION(s): [Submitted, Web, Stand Alone]

Org Email: wawf@caci.com

Attachments:

Comments:

Local Processing Official Reviewer

Name: Cora Blajan DSN: 11548795621444511

Email: cora@ritus.com Action(s):

Org Email: cora@ritus.com Patent Examining

Attachments:

Sample.docx

View Attachment Delete Attachment Add Attachments

Comments:

Submit Save Draft Document Help

The LPO Reviewer can click the Add Attachments link and repeat the process.

## Step 42

WAWF

User Government Intragovernmental Transfer Documentation Lookup Exit

Local Processing Office Reviewer - Invoice

Header Line Item ACRNs LLA Addresses Misc. Info Preview Document

Rachel Sandlin@caci.com Vendor [Submitted, Web, Stand Alone]

Org Email: wawf@caci.com

Attachments:

Comments:

Local Processing Official Reviewer

Name: Cora Blajan Date of Action: 2019/05/30 11:06 EDT Phone #: 11548795621444511 DSN: 11548795621444511 Action(s):

Org Email: cora@trhus.com Title: Patent Examining

Attachments: Sample.docx View Attachment Delete Attachment Add Attachments

Comments:

Submit Save Draft Document Help

The Comments Section allows the LPO Reviewer to enter comments for the Invoice.

Note: Comments are mandatory when Recommending Rejection.

## Step 43

WAWF

User Government Intragovernmental Transfer Documentation Lookup Exit

Local Processing Office Reviewer - Invoice

Header Line Item ACRNs LLA Addresses Misc. Info Preview Document

Contract Number: N695117C4022 Delivery Order: Reference Procurement Identifier: Invoice Number: INV97897897 Invoice Date: 2019/05/22 Shipment Number:

Initiator

Name: Rachel Sandlin Date of Action / IRD: 2019/05/22 09:51 EDT / 2019/05/22 Phone #: 1 DSN: Rachel Sandlin@caci.com Email: wawf@caci.com Title: Action(s): [Alone]

Org Email: wawf@caci.com

Attachments:

Comments:

Local Processing Official Reviewer

Name: Cora Blajan Date of Action: 2019/05/30 11:06 EDT Phone #: 11548795621444511 DSN: 11548795621444511 Action(s):

Org Email: cora@trhus.com Title: Patent Examining

Attachments: Sample.docx View Attachment Delete Attachment Add Attachments

Comments:

Submit Save Draft Document Help

The LPO Reviewer clicks the Preview Document tab to view the entire document.

Step 44

WAWF

User : Cora Blajan  
Dorcas E. Blajan

UserGovernmentIntragovernmental TransferDocumentationLookupExit

Local Processing Office Reviewer - Invoice

HeaderLine ItemACRNsLLAAddressesMisc. InfoPreview Document

Expand AllCollapse All

INFO: Saved as of: 2019/05/20 13:25:58 Document will be removed from a saved status after 2 day(s) and any data will be lost.  
WARNING: This document contains errors in the following Tab(s) - Header

[J]Document Information

Contract Number Type	Contract Number	Delivery Order	Reference Procurement Identifier	Effective Date	Supplies or Services
DoD Contract (FAR)	N6095117C4022				SPL

Invoice Number

INV897897897

Summary of Detail Level Information

1 CLIN/SLIN(s)  
0 Miscellaneous Amount(s)

[J]Line Item Information

Item No.	Product/Service	Amount (\$)
0001	LFT8642855	79,000.00

SDN

ACRN

AAI

PR Number

Description

Jet - Left Wing(s) qty: 5

Line Item Total (\$):

79,000.00

[J]LLA Information

SubmitSave Draft DocumentHelp

The Preview Document page is now displayed. The Preview Document page provides a full representation of the document. The LPO Reviewer can scroll the contents of the tab to review the document.

If the LPO Reviewer notices any inaccuracy after reviewing the Invoice Information, the LPO Reviewer can return to the appropriate tab to correct the information.

The Preview Document page is now displayed. The Preview Document page provides a full representation of the document. The LPO Reviewer can scroll the contents of the tab to review the document.

If the LPO Reviewer notices any inaccuracy after reviewing the Invoice Information, the LPO Reviewer can return to the appropriate tab to correct the information.

Step 45

WAWF

User : Cora Blajan  
Dorcas E. Blajan

UserGovernmentIntragovernmental TransferDocumentationLookupExit

Local Processing Office Reviewer - Invoice

HeaderLine ItemACRNsLLAAddressesMisc. InfoPreview Document

Expand AllCollapse All

INFO: Saved as of: 2019/05/20 13:25:58 Document will be removed from a saved status after 2 day(s) and any data will be lost.  
WARNING: This document contains errors in the following Tab(s) - Header

[J]Document Information

Contract Number Type	Contract Number	Delivery Order	Reference Procurement Identifier	Effective Date	Supplies or Services
DoD Contract (FAR)	N6095117C4022				SPL

Invoice Number

INV897897897

Invoice Date

2019/05/22

Final Invoice?

N

Invoice Received Date

2019/05/22

Summary of Detail Level Information

1 CLIN/SLIN(s)  
0 Miscellaneous Amount(s)

[J]Line Item Information

Item No.	Product/Service ID	Qualifier	Qty. Shipped	Unit of Measure	Unit Price (\$)	Qty. Accepted	Amount (\$)
0001	LFT8642855	A6	5	Each	15,800.00		79,000.00

SDN

ACRN

AAI

PR Number

Description

Jet - Left Wing(s) qty: 5

Line Item Total (\$):

79,000.00

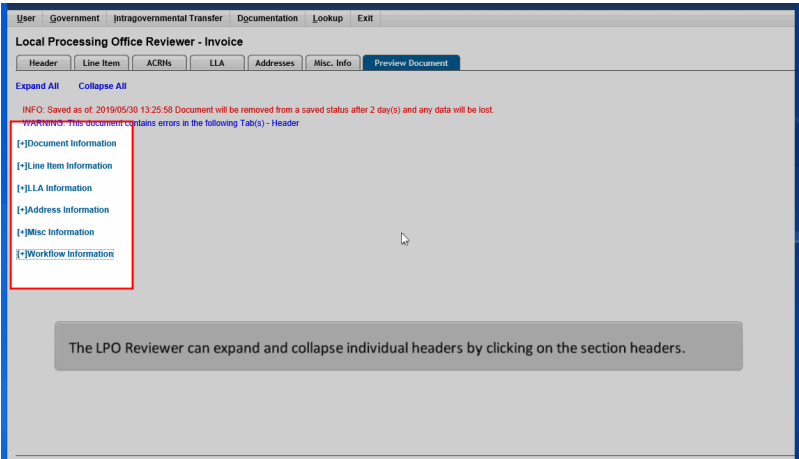
[J]LLA Information

SubmitSave Draft DocumentHelp

The LPO Reviewer can expand or collapse all document sections by clicking the 'Expand All', or 'Collapse All' Links.

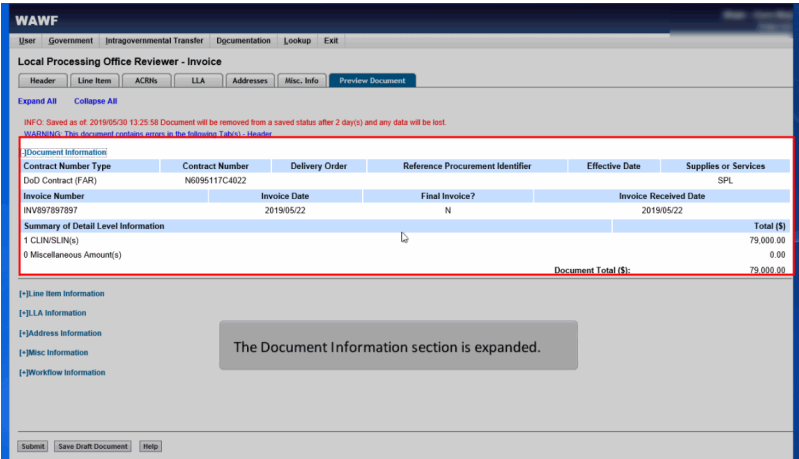
The LPO Reviewer can expand or collapse all document sections by clicking the 'Expand All', or 'Collapse All' Links.

Step 46



The LPO Reviewer can expand and collapse individual headers by clicking on the section headers.

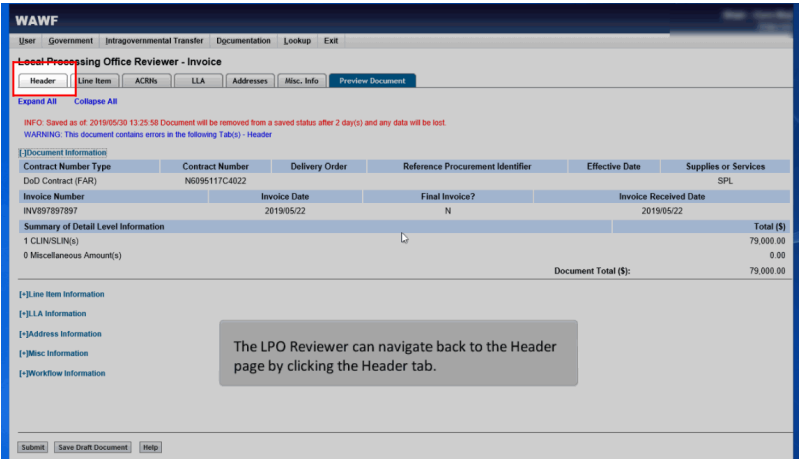
Step 47



The Document Information section is expanded.

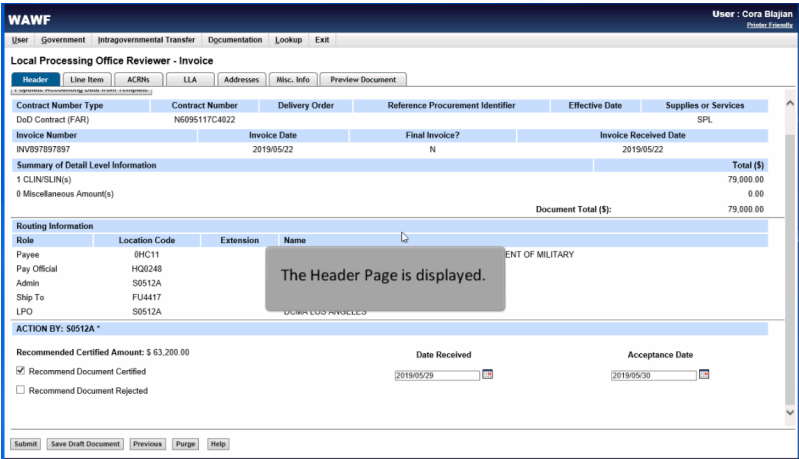


Step 48



The LPO Reviewer can navigate back to the Header page by clicking the Header tab.

Step 49



The Header Page is displayed.

## Step 50

WAWF

User Government Intragovernmental Transfer Documentation Lookup Exit

Local Processing Office Reviewer - Invoice

Header Line Item ACRNs LLA Addresses Misc. Info Preview Document

INFO: Saved as of: 2019/05/30 13:25:58 Document will be removed from a saved status after 2 day(s) and any data will be lost.  
WARNING: The ACRN Approved Amounts must balance with the Certified For Lesser Amount for that Line Item on the LLA Page.

Populate Accounting Data from Template

Contract Number Type	Contract Number	Delivery Order	Reference Procurement Identifier	Effective Date	Supplies or Services
DoD Contract (FAR)	N6095117C4022				SPL

Invoice Number	Invoice Date	Final Invoice?	Invoice Received Date
INV987897897	2019/05/22	N	2019/05/22

Summary of Detail Level Information

	Total (\$)
1 CLINSLIN(s)	79,000.00
0 Miscellaneous Amount(s)	0.00
	79,000.00

Routing Information

Role	Location Code	Extension	Name
Payee	BHC11		HENRY M. JACKSON FOUNDATION FOR THE ADVANCEMENT OF MILITARY
Pay Official	HQ0240		DFAS ROME
Admin	S0512A		DCMA LOS ANGELES
Ship To	FU4417		FU4417 1 SOCS SOCS
LPO	S0512A		DCMA LOS ANGELES

ACTION BY: S0512A \*

Recommended Certified Amount: \$ 63,200.00

☒ Recommend Document Certified

☐ Recommend Document Rejected

Date Received: 2019/05/29

Acceptance Date: 2019/05/30

Submit Save Draft Document Previous Purge Help

The LPO Reviewer selects Recommend Document Certified and enters the Received and Acceptance Dates.

## Step 51

WAWF

User Government Intragovernmental Transfer Documentation Lookup Exit

Local Processing Office Reviewer - Invoice

Header Line Item ACRNs LLA Addresses Misc. Info Preview Document

INFO: Saved as of: 2019/05/30 13:25:58 Document will be removed from a saved status after 2 day(s) and any data will be lost.  
WARNING: The ACRN Approved Amounts must balance with the Certified For Lesser Amount for that Line Item on the LLA Page.

Populate Accounting Data from Template

Contract Number Type	Contract Number	Delivery Order	Reference Procurement Identifier	Effective Date	Supplies or Services
DoD Contract (FAR)	N6095117C4022				SPL

Invoice Number	Invoice Date	Final Invoice?	Invoice Received Date
INV987897897	2019/05/22	N	2019/05/22

Summary of Detail Level Information

	Total (\$)
1 CLINSLIN(s)	79,000.00
0 Miscellaneous Amount(s)	0.00
	79,000.00

Document Total (\$): 79,000.00

Routing Information

Role	Location Code	Extension	Name
Payee	BHC11		HENRY M. JACKSON FOUNDATION FOR THE ADVANCEMENT OF MILITARY
Pay Official	HQ0240		DFAS ROME
Admin	S0512A		DCMA LOS ANGELES
Ship To	FU4417		FU4417 1 SOCS SOCS
LPO	S0512A		DCMA LOS ANGELES

ACTION BY: S0512A \*

Recommended Certified Amount: \$ 63,200.00

☒ Recommend Document Certified

☐ Recommend Document Rejected

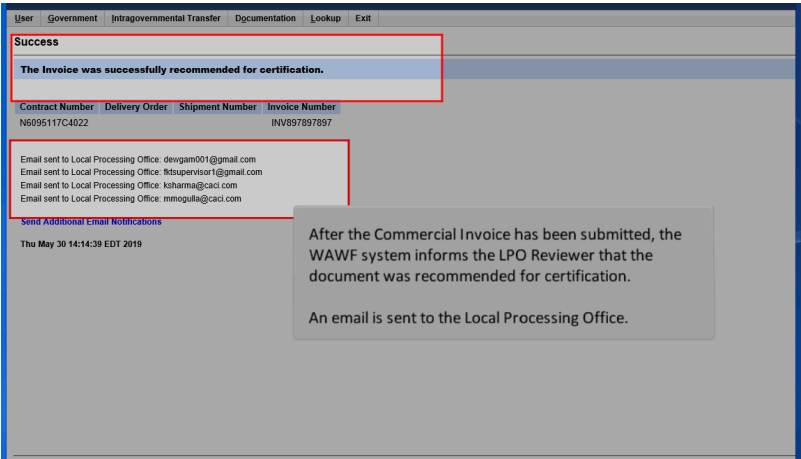
Date Received: 2019/05/29

Acceptance Date: 2019/05/30

Submit Save Draft Document Previous Purge Help

The LPO Reviewer clicks the Submit button to continue pre-certifying the document.

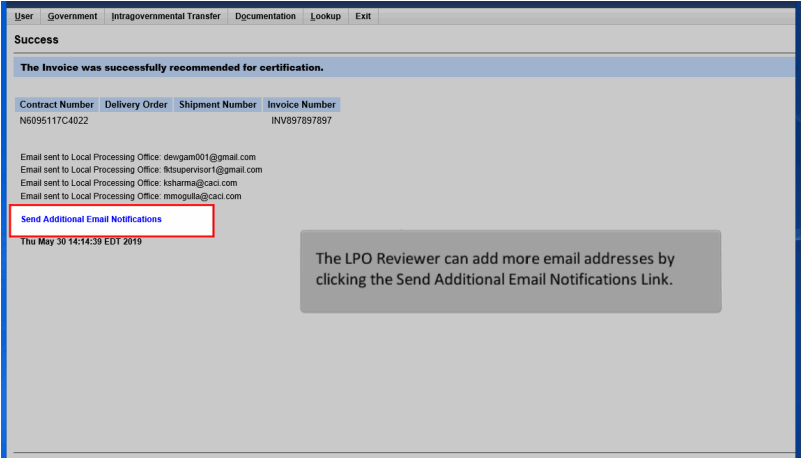
Step 52



After the Commercial Invoice has been submitted, the WAWF system informs the LPO Reviewer that the document was recommended for certification.

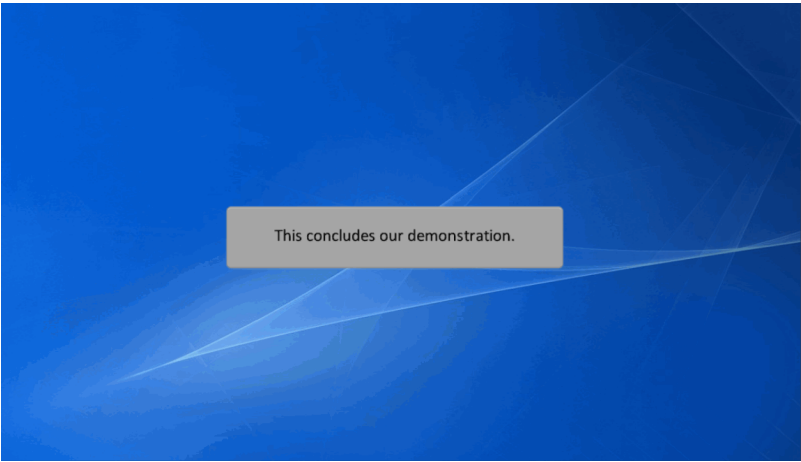
An email is sent to the Local Processing Office.

Step 53



The LPO Reviewer can add more email addresses by clicking the Send Additional Email Notifications Link.

End



This concludes our demonstration.