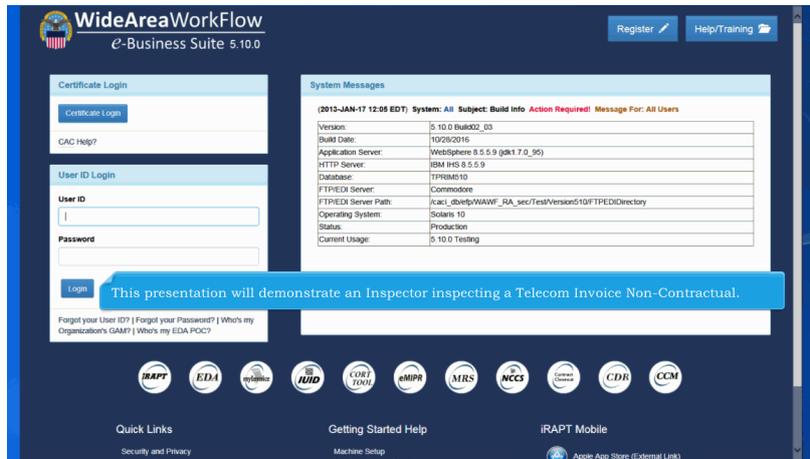
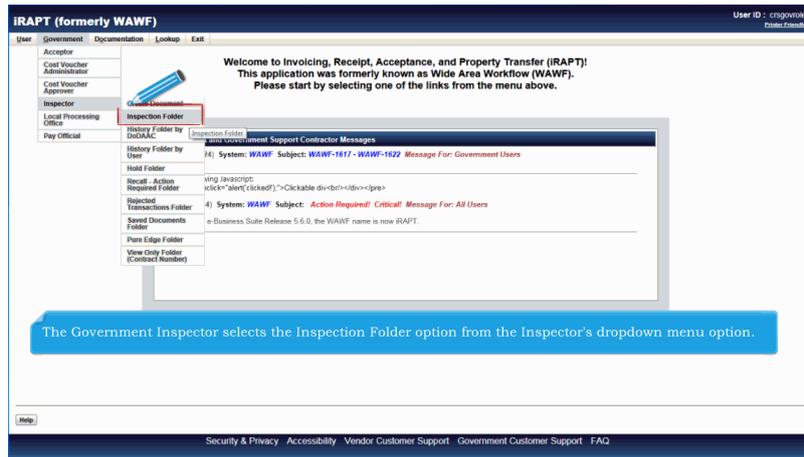




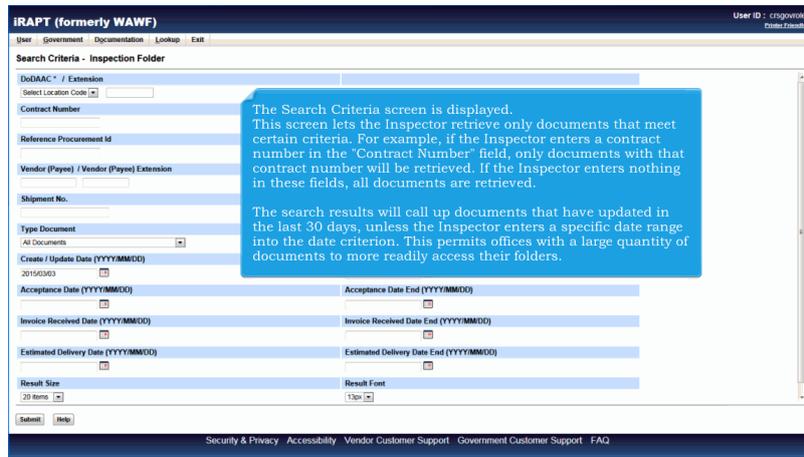
Welcome to Wide Area Workflow e-Business Suite.
This demonstration contains audio narrative. Please adjust your volume accordingly.



This presentation will demonstrate an Inspector inspecting a Telecom Invoice Non-Contractual.



The Government Inspector selects the Inspection Folder option from the Inspector's dropdown menu option.



The Search Criteria screen is displayed. This screen lets the Inspector retrieve only documents that meet certain criteria. For example, if the Inspector enters a contract number in the "Contract Number" field, only documents with that contract number will be retrieved. If the Inspector enters nothing in these fields, all documents are retrieved.

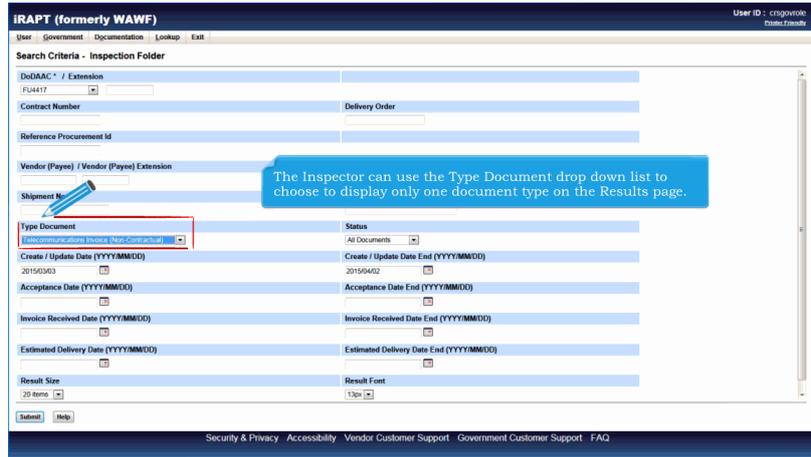
The search results will call up documents that have updated in the last 30 days, unless the Inspector enters a specific date range into the date criterion. This permits offices with a large quantity of documents to more readily access their folders.

The only required field on the Search Criteria page is the DoDAAC field.

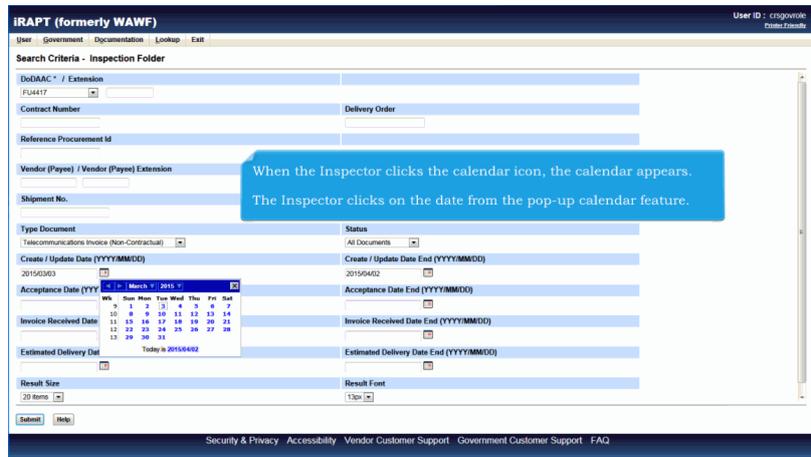
The only required field on the Search Criteria page is the DoDAAC field.

The Inspector must select a Location Code from the drop-down list to retrieve any document.

The Inspector must select a Location Code from the drop-down list to retrieve any document.



The Inspector can use the Type Document drop down list to choose to display only one document type on the Results page.



When the Inspector clicks the calendar icon, the calendar appears.

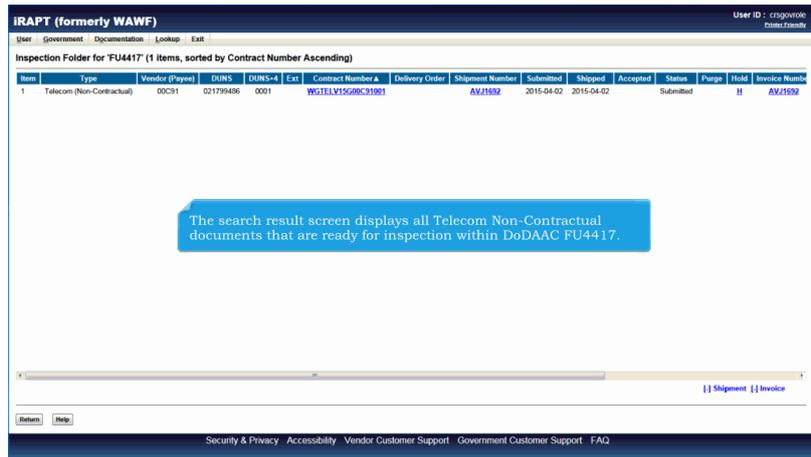
The Inspector clicks on the date from the pop-up calendar feature.

The screenshot shows the IRAPT (formerly WAWF) web application interface. At the top, there is a navigation bar with 'User', 'Government', 'Documentation', 'Lookup', and 'Exit' options. The user ID is 'csgov006' and the user name is 'Inspection.Frontend'. Below the navigation bar is a 'Search Criteria - Inspection Folder' section. The form contains several fields: 'DoDAAC* / Extension' (with value 'FU4417'), 'Contract Number', 'Delivery Order', 'Reference Procurement Id', 'Vendor (Payee) / Vendor (Payee) Extension', 'Ship From / Ship From Extension', 'Shipment No.', 'Invoice Number', 'Type Document' (set to 'Telecommunications Invoice (Non-Contractual)'), 'Status' (set to 'All Documents'), 'Create / Update Date (YYYYMMDD)' (with value '20150402'), 'Create / Update Date End (YYYYMMDD)', 'Acceptance Date (YYYYMMDD)', 'Acceptance Date End (YYYYMMDD)', 'Invoice Received Date (YYYYMMDD)', 'Invoice Received Date End (YYYYMMDD)', 'Estimated Delivery Date (YYYYMMDD)', 'Estimated Delivery Date End (YYYYMMDD)', 'Result Size' (set to '20 items'), and 'Result Font' (set to '13pt'). A callout box with a pencil icon points to the 'Create / Update Date' field, containing the text: 'The calendar feature disappears, and the date the Inspector has chosen appears in the field.' At the bottom of the form are 'Submit' and 'Help' buttons. The footer contains links for 'Security & Privacy', 'Accessibility', 'Vendor Customer Support', 'Government Customer Support', and 'FAQ'.

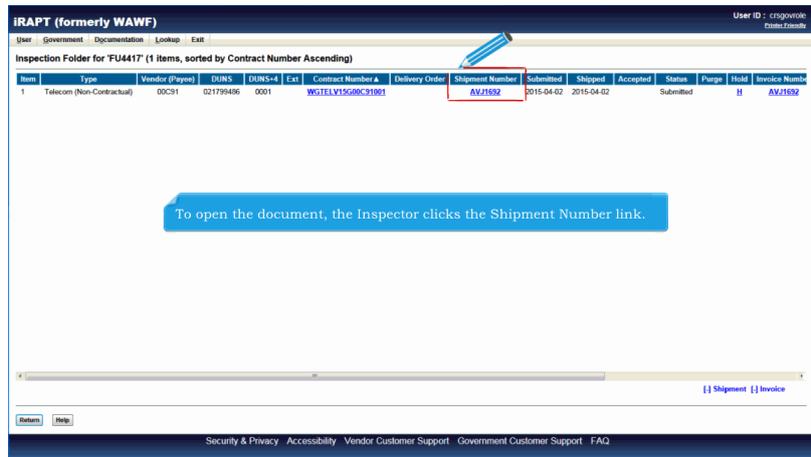
The calendar feature disappears, and the date the Inspector has chosen appears in the field.

This screenshot is identical to the one above, showing the same IRAPT (formerly WAWF) web application interface. In this instance, a callout box with a pencil icon points to the 'Submit' button at the bottom left of the form, containing the text: 'The Inspector clicks the Submit button to continue.' All other elements, including the search criteria and form fields, are the same as in the previous screenshot.

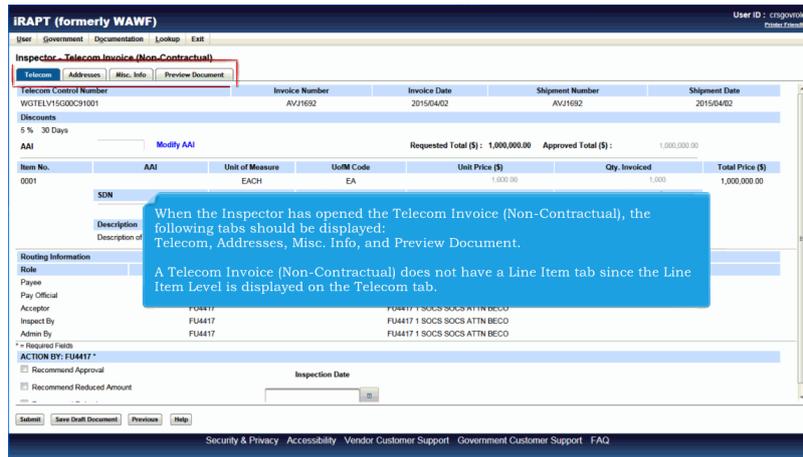
The Inspector clicks the Submit button to continue.



The search result screen displays all Telecom Non-Contractual documents that are ready for inspection within DoDAAC FU4417.

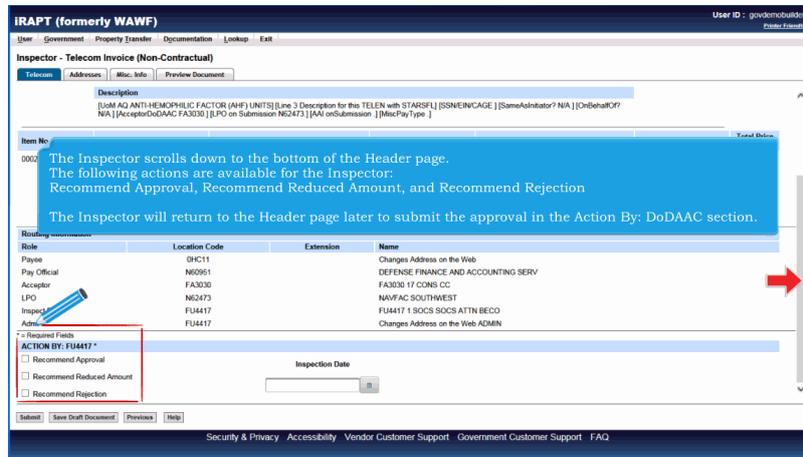


To open the document, the Inspector clicks the Shipment Number link.



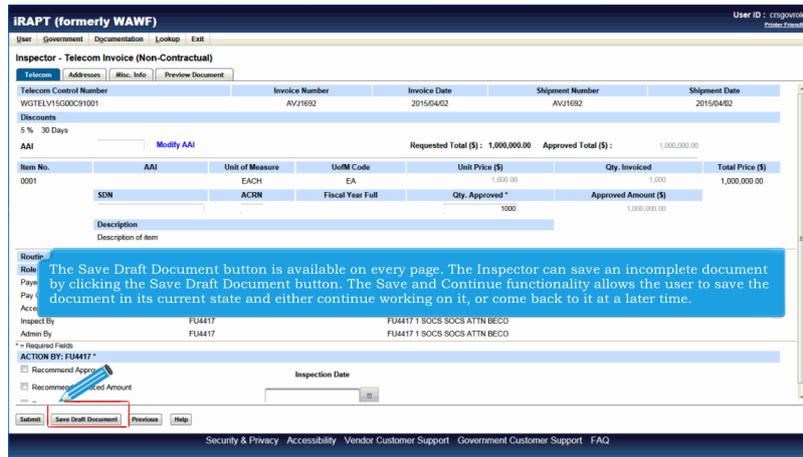
When the Inspector has opened the Telecom Invoice (Non-Contractual), the following tabs should be displayed: Telecom, Addresses, Misc. Info, and Preview Document.

A Telecom Invoice (Non-Contractual) does not have a Line Item tab since the Line Item Level is displayed on the Telecom tab.

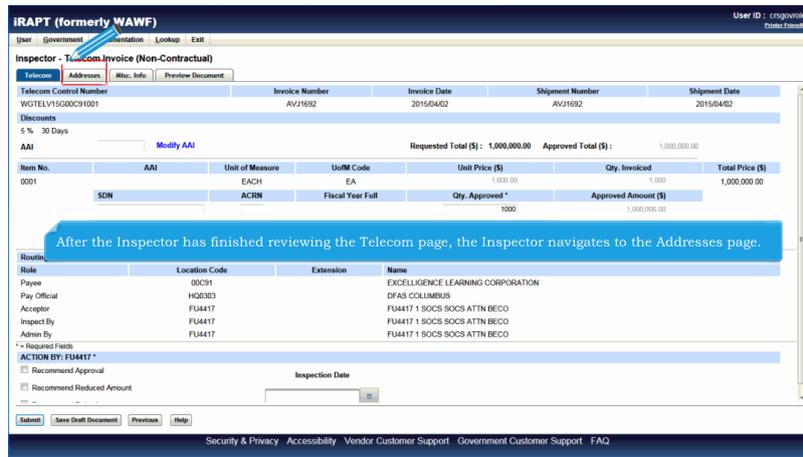


The Inspector scrolls down to the bottom of the Header page. The following actions are available for the Inspector: Recommend Approval, Recommend Reduced Amount, and Recommend Rejection

The Inspector will return to the Header page later to submit the approval in the Action By: DoDAAC section.



The Save Draft Document button is available on every page. The Inspector can save an incomplete document by clicking the Save Draft Document button. The Save and Continue functionality allows the user to save the document in its current state and either continue working on it, or come back to it at a later time.



After the Inspector has finished reviewing the Telecom page, the Inspector navigates to the Addresses page.

The Addresses page is displayed.
DoDAACs that are not permitted to be edited will have all information displayed as read-only.

DoDAACs that are permitted to be edited will first be displayed with their address information in text entry boxes while the DoDAAC/Ext. will remain read-only.

IRAPT (formerly WAWF) User ID : csg09006
Inspector - Telecom Invoice (Non-Contractual)

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
WGTSLV15000C91001	AVJ1692	2015/04/02	AVJ1692	2015/04/02

[Change DoDAACs](#)

Payee
CAGE : 00C91
EXCELLIGENCE LEARNING CORPORATION
2 LOWER RAGSDALE DR STE 200
MONTEREY CA 93940
USA

Pay Official DoDAAC: HQ0303

Activity Name 1: DFAS COLUMBUS

Activity Name 2: **To modify or enter a DoDAAC/Ext, the Inspector clicks the 'Change DoDAACs' link.**

Address 1:
Address 2: PO BOX 182317 ATTN ROCK ISLAND
Address 3:
Address 4: COLUMBUS OH 43218-2316
City: State: Zip Code:
Country: Military Location Description:

Acceptor
FU4417

Submit Save Draft Document Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

To modify or enter a DoDAAC/Ext, the Inspector clicks the 'Change DoDAACs' link.

IRAPT (formerly WAWF) User ID : csg09006
Inspector - Telecom Invoice (Non-Contractual)

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
WGTSLV15000C91001	AVJ1692	2015/04/02	AVJ1692	2015/04/02

[Save DoDAACs](#)

Administered By DoDAAC: FU4417
LPO DoDAAC / Ext.:
Payment DoDAAC: HQ0303

Payee
CAGE : 00C91
EXCELLIGENCE LEARNING CORPORATION
2 LOWER RAGSDALE DR STE 200
MONTEREY CA 93940
USA

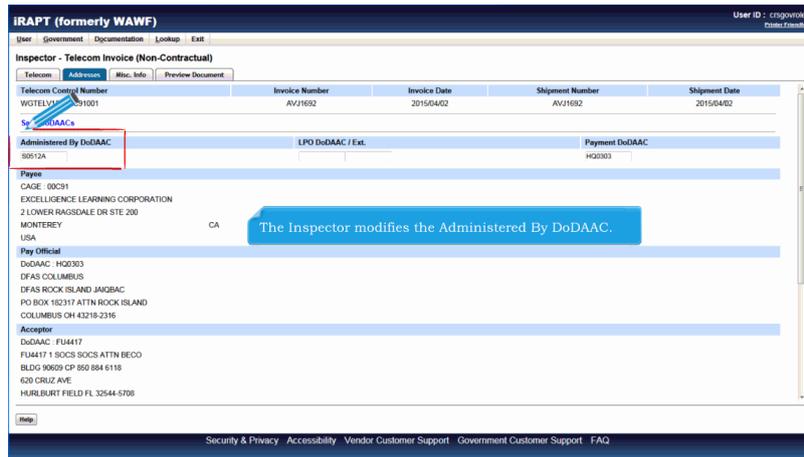
Pay Official
DoDAAC : HQ0303
DFAS COLUMBUS

Acceptor
DoDAAC : FU4417
FU4417 1802S 800S ATTN BECO
BLDG 96208 CP 850 894 6118
620 CRUZ AVE
HURLBURT FIELD FL 32544-5708

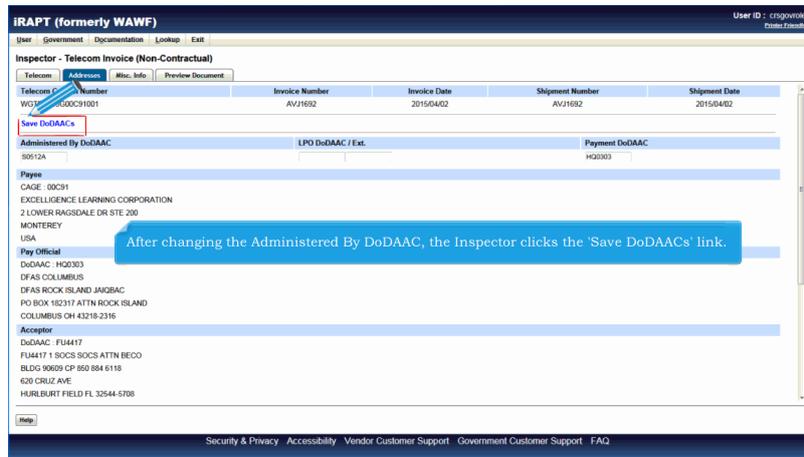
Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

Fields for Administered By DoDAAC, LPO DoDAAC/Ext., Payment DoDAAC, and Issue By DoDAAC become available.



The Inspector modifies the Administered By DoDAAC.



After changing the Administered By DoDAAC, the Inspector clicks the 'Save DoDAACs' link.

IRAPT (formerly WAWF) User ID: csg0908
 Inspector - Telecom Invoice (Non-Contractual)
 Telecom Control Number: WGTELV1500031001 Invoice Number: AVJ1692 Invoice Date: 2015/04/02 Shipment Number: AVJ1692 Shipment Date: 2015/04/02
 Change DoDAACs
 Payee: CAGE: 00C91 EXCELLIGENCE LEARNING CORPORATION 2 LOWER RAGSDALE DR STE 200 MONTEREY CA 93940 USA
 Pay Official DoDAAC: HQ0303
 * Activity Name 1: DFAS COLUMBUS
 * Activity Name 2:
 * Activity Name 3:
 Address 1: DFAS ROCK ISLAND JA08AC
 Address 2: PO BOX 102317 ATTN: ROCK ISLAND
 Address 3:
 Address 4: COLUMBUS OH 43210-2316
 City: State: Zip Code:
 Country: Military Location Description:
 Acceptor:
 Submit Save Draft Document Help
 Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

After clicking the 'Save DoDAACs' link, the address fields become editable again. The DoDAAC/Ext. becomes read only again and the 'Save DoDAACs' link is replaced with the 'Change DoDAAC' link.

IRAPT (formerly WAWF) User ID: csg0908
 Inspector - Telecom Invoice (Non-Contractual)
 Telecom Control Number: WGTELV1500031001 Invoice Number: AVJ1692 Invoice Date: 2015/04/02 Shipment Number: AVJ1692 Shipment Date: 2015/04/02
 Change DoDAACs
 Payee: CAGE: 00C91 EXCELLIGENCE LEARNING CORPORATION 2 LOWER RAGSDALE DR STE 200 MONTEREY CA 93940 USA
 Pay Official DoDAAC: HQ0303
 * Activity Name 1: DFAS COLUMBUS
 Address 1: DFAS ROCK ISLAND JA08AC
 Address 2: PO BOX 102317 ATTN: ROCK ISLAND
 Address 3:
 Address 4: COLUMBUS OH 43210-2316
 City: State: Zip Code:
 Country: Military Location Description:
 Acceptor:
 Submit Save Draft Document Help
 Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

After updating the Addresses information, the Inspector navigates to the Miscellaneous Information page.

IRAPT (formerly WAWF) User ID: crogrove
 User Government Documentation Lookup Exit

Inspector - Telecom Invoice (Non-Contractual)

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
WGTELV15G00C91001	AVJ1692	20150402	AVJ1692	20150402

Initiator

Name: cefia mcgarva Date of Action / RD: 20150402 0936 EDT / 20150402 Phone #: 000000 DSK: [Submitted, Web, Stand Alone]

Email: cmcgarva@caci.com Title: qas Action(s): [Submitted, Web, Stand Alone]

Org Email: wawf@caci.com

Attachments: Document.docx View Attachment

Comments: Comments for invoice

The Miscellaneous Information found on this page includes the contact information, and the Vendor's comments. The Inspector has the ability to view Vendor attachments, and add attachments and comments.

Email: rs@gmail.com Title: Document Specialist Action(s):

Org Email: wawf@caci.com

Attachments: Add Attachments

Comments: Comments for invoice

Submit Save Draft Document Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Miscellaneous Information found on this page includes the contact information, and the Vendor's comments. The Inspector has the ability to view Vendor attachments, and add attachments and comments.

IRAPT (formerly WAWF) User ID: crogrove
 User Government Documentation Lookup Exit

Inspector - Telecom Invoice (Non-Contractual)

cmcgarva@caci.com qas [Submitted, Web, Stand Alone]

Org Email: wawf@caci.com

Attachments: Document.docx View Attachment

Comments: Comments for invoice

To add an attachment, the Inspector clicks the Add Attachments link.

Inspector

Name: R Scott Date of Action: 20150402 1032 EDT Phone #: 000-000-0000 DSK:

Email: rs@gmail.com Title: Document Specialist Action(s):

Org Email: wawf@caci.com

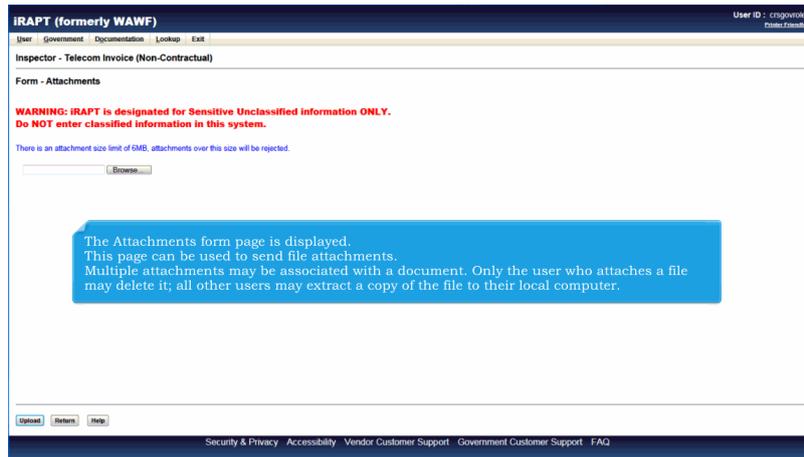
Attachments: Add Attachments

Comments: Comments for invoice

Submit Save Draft Document Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

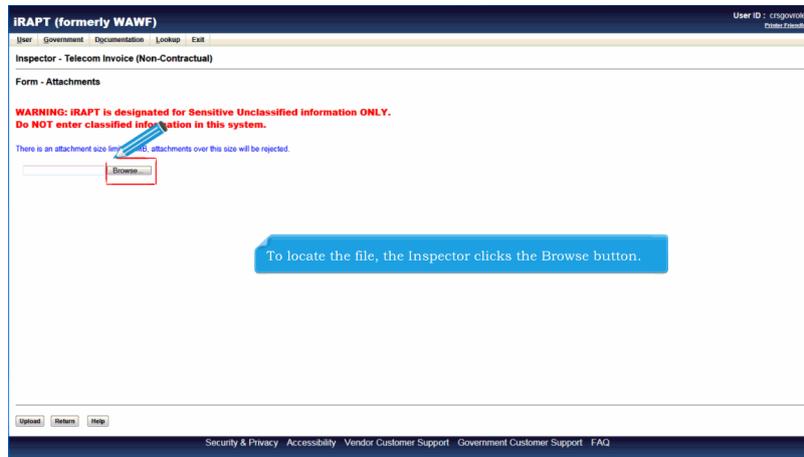
To add an attachment, the Inspector clicks the Add Attachments link.



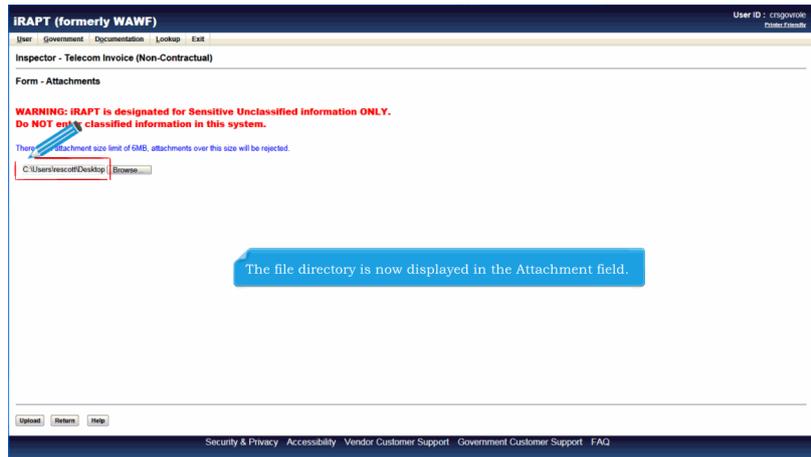
The Attachments form page is displayed.

This page can be used to send file attachments.

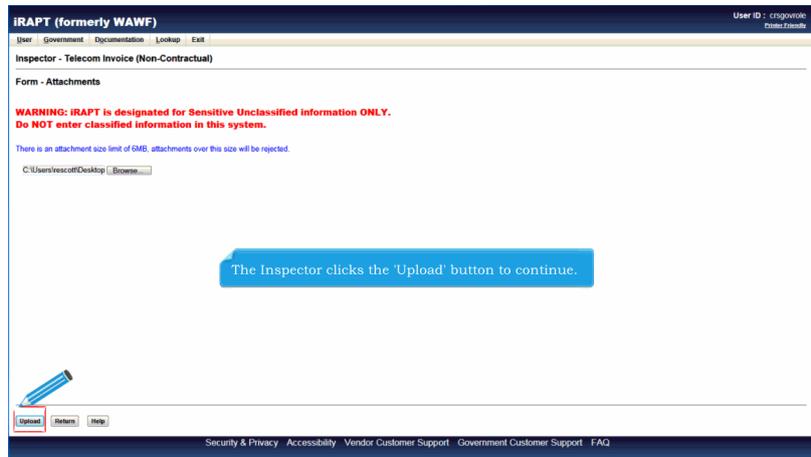
Multiple attachments may be associated with a document. Only the user who attaches a file may delete it; all other users may extract a copy of the file to their local computer.



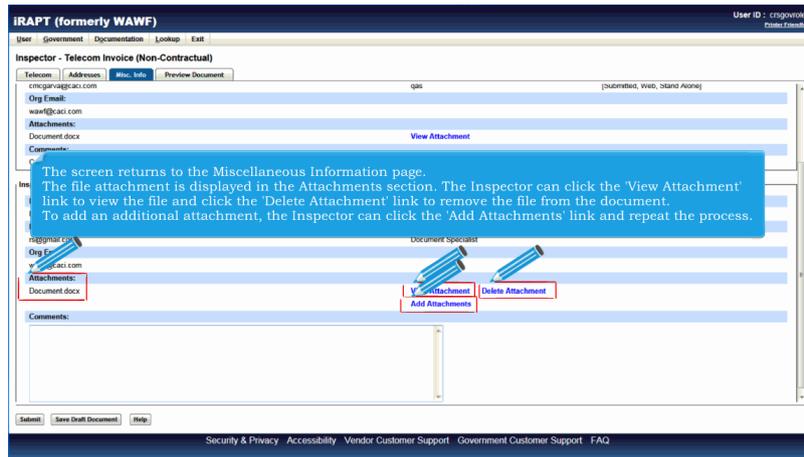
To locate the file, the Inspector clicks the Browse button.



The file directory is now displayed in the Attachment field.



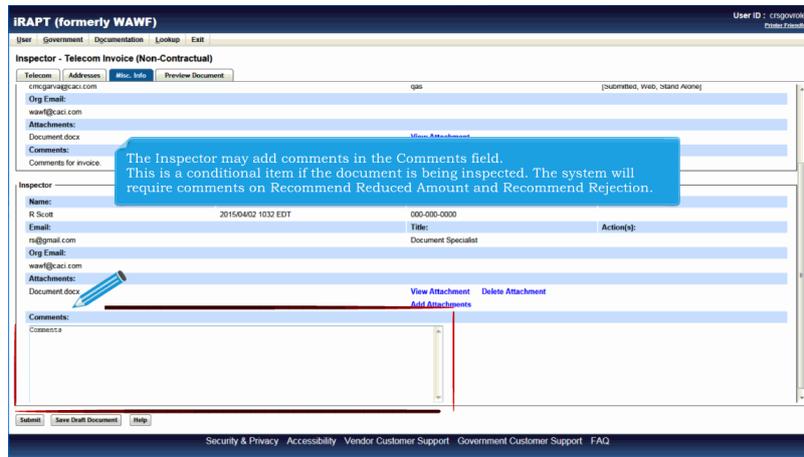
The Inspector clicks the 'Upload' button to continue.



The screen returns to the Miscellaneous Information page.

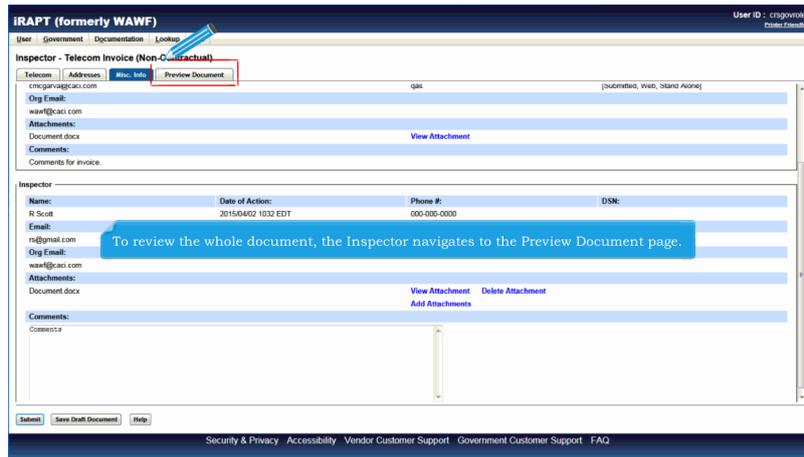
The file attachment is displayed in the Attachments section. The Inspector can click the 'View Attachment' link to view the file and click the 'Delete Attachment' link to remove the file from the document.

To add an additional attachment, the Inspector can click the 'Add Attachments' link and repeat the process.

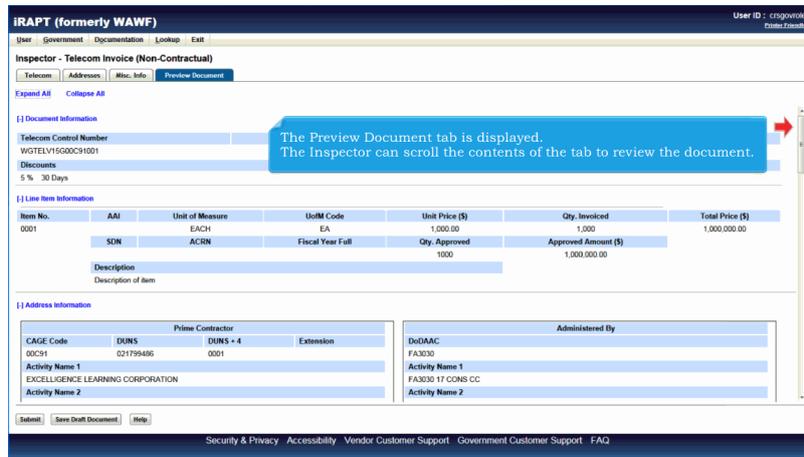


The Inspector may add comments in the Comments field.

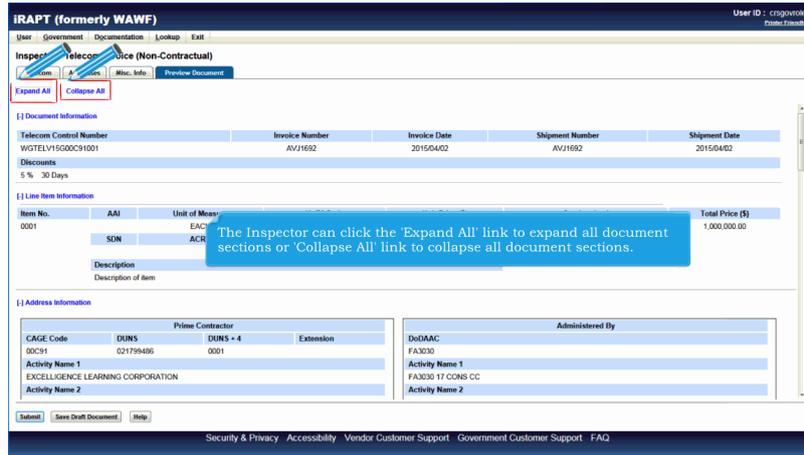
This is a conditional item if the document is being inspected. The system will require comments on Recommend Reduced Amount and Recommend Rejection.



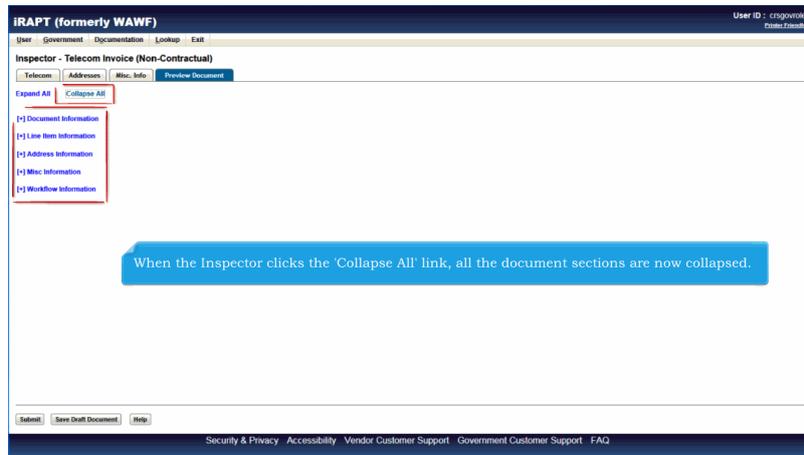
To review the whole document, the Inspector navigates to the Preview Document page.



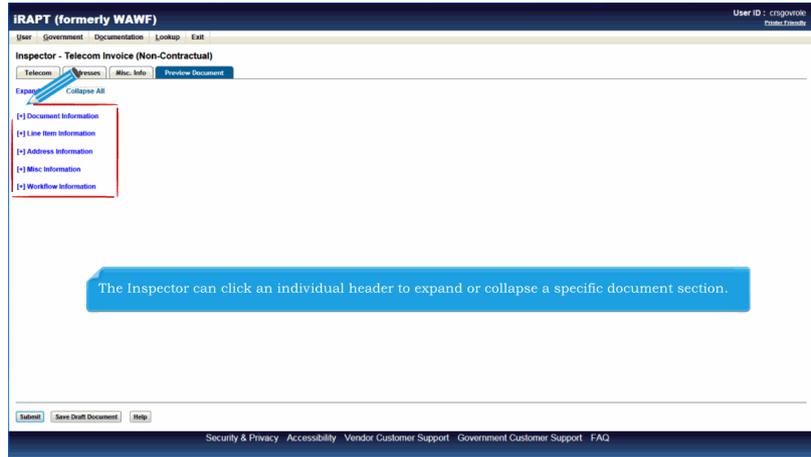
The Preview Document tab is displayed.
The Inspector can scroll the contents of the tab to review the document.



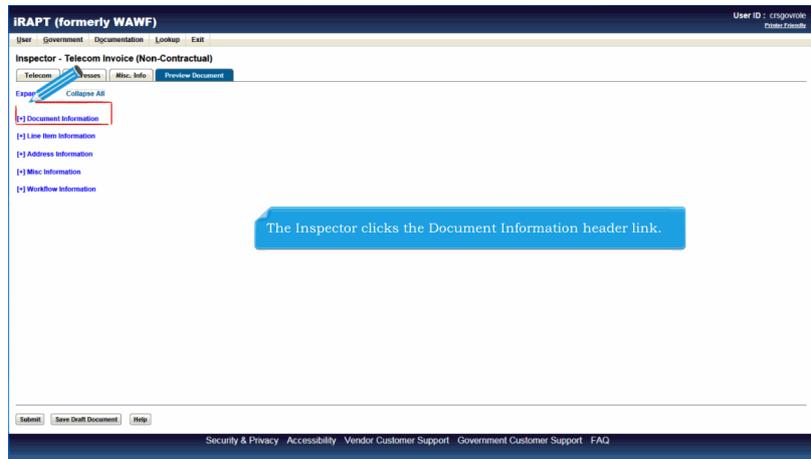
The Inspector can click the 'Expand All' link to expand all document sections or 'Collapse All' link to collapse all document sections.



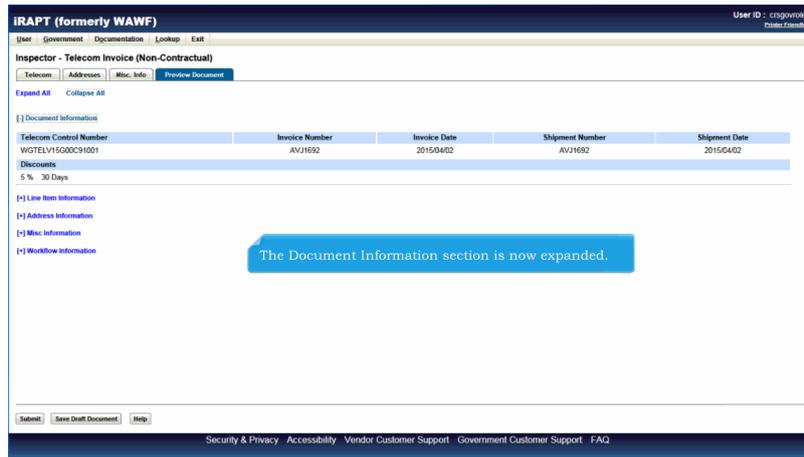
When the Inspector clicks the 'Collapse All' link, all the document sections are now collapsed.



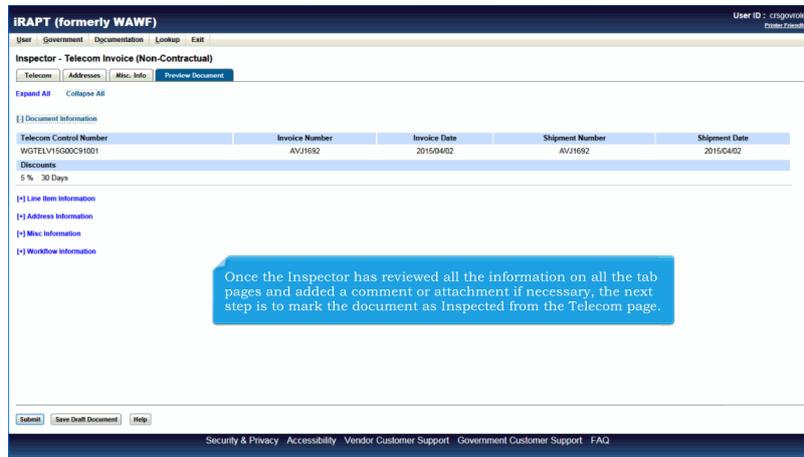
The Inspector can click an individual header to expand or collapse a specific document section.



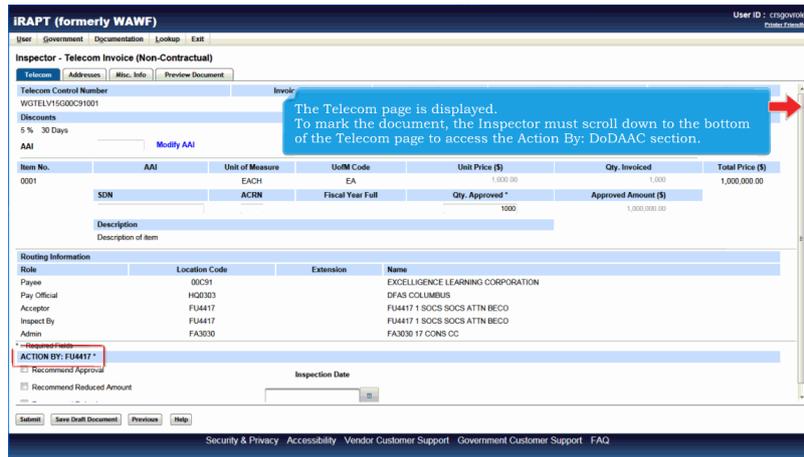
The Inspector clicks the Document Information header link.



The Document Information section is now expanded.

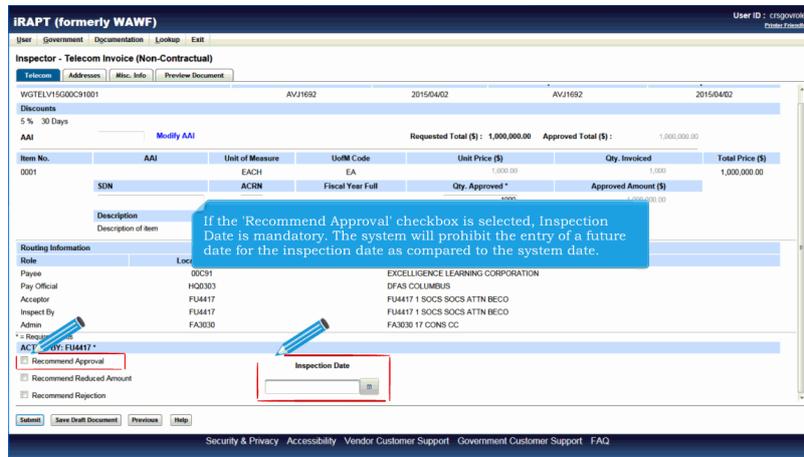


Once the Inspector has reviewed all the information on all the tab pages and added a comment or attachment if necessary, the next step is to mark the document as Inspected from the Telecom page.

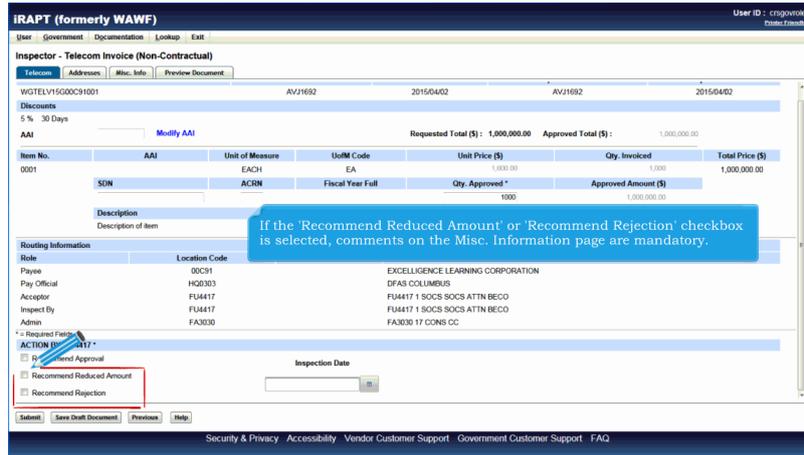


The Telecom page is displayed.

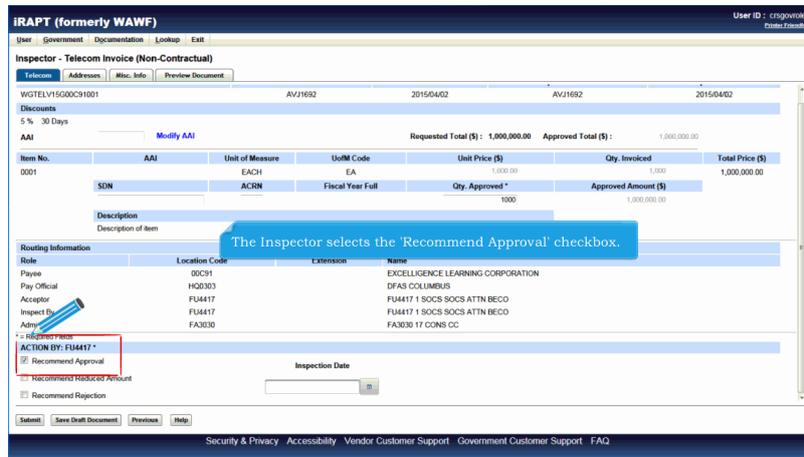
To mark the document, the Inspector must scroll down to the bottom of the Telecom page to access the Action By: DoDAAC section.



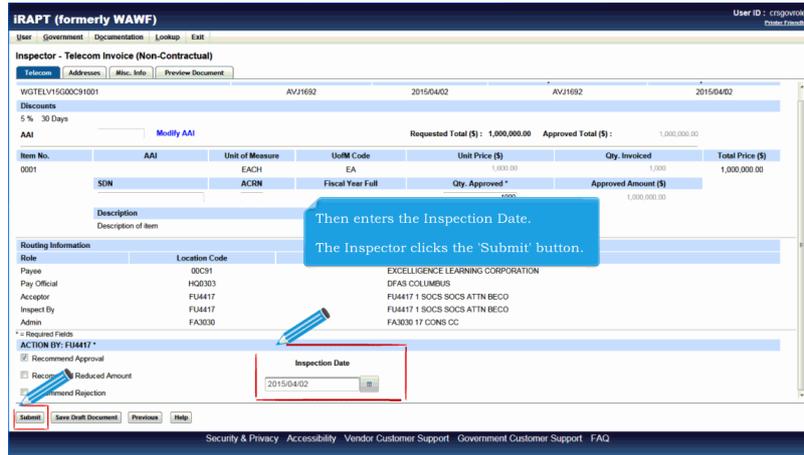
If the 'Recommend Approval' checkbox is selected, Inspection Date is mandatory. The system will prohibit the entry of a future date for the inspection date as compared to the system date.



If the 'Recommend Reduced Amount' or 'Recommend Rejection' checkbox is selected, comments on the Misc. Information page are mandatory.

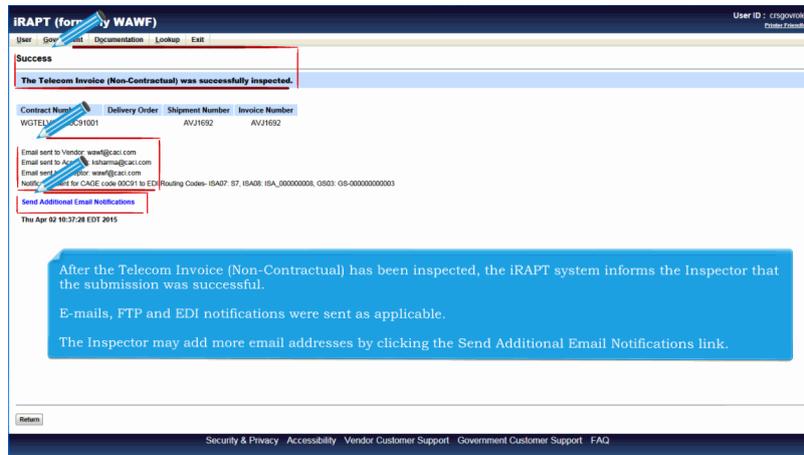


The Inspector selects the 'Recommend Approval' checkbox.



Then enters the Inspection Date.

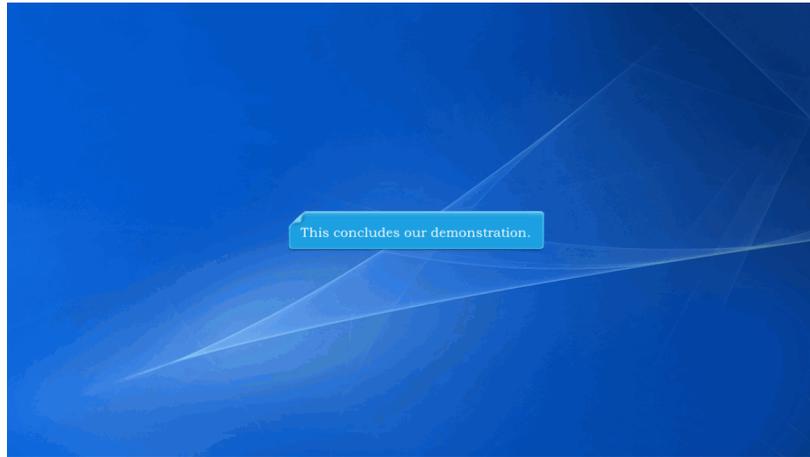
The Inspector clicks the 'Submit' button.



After the Telecom Invoice (Non-Contractual) has been inspected, the iRAPT system informs the Inspector that the submission was successful.

E-mails, FTP and EDI notifications were sent as applicable.

The Inspector may add more email addresses by clicking the Send Additional Email Notifications link.



This concludes our demonstration.