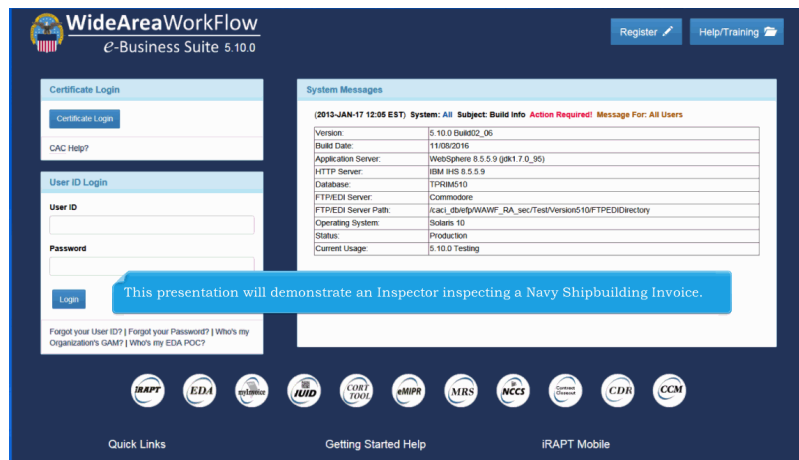
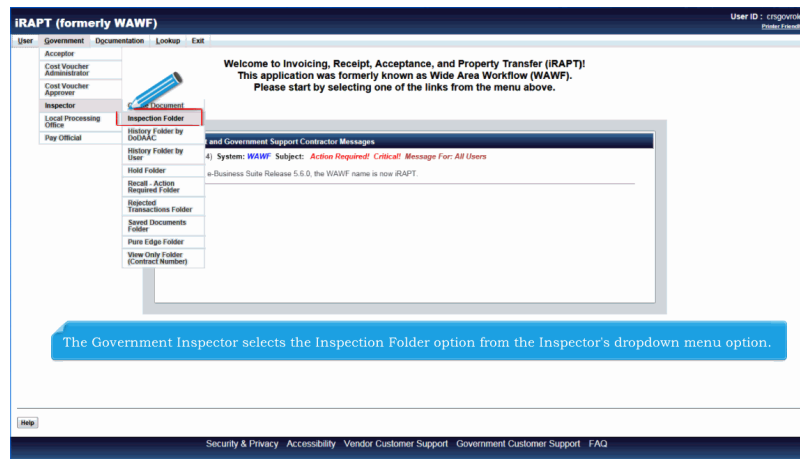


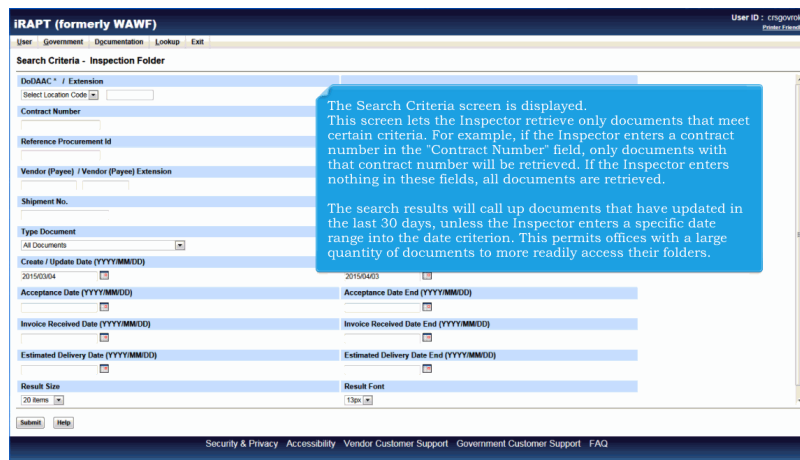
Welcome to Wide Area Workflow e-Business Suite.  
This demonstration contains audio narrative. Please adjust your volume accordingly.



This presentation will demonstrate an Inspector inspecting a Navy Shipbuilding Invoice.



The Government Inspector selects the Inspection Folder option from the Inspector's dropdown menu option.



The Search Criteria screen is displayed.

This screen lets the Inspector retrieve only documents that meet certain criteria. For example, if the Inspector enters a contract number in the "Contract Number" field, only documents with that contract number will be retrieved. If the Inspector enters nothing in these fields, all documents are retrieved.

The search results will call up documents that have updated in the last 30 days, unless the Inspector enters a specific date range into the date criterion. This permits offices with a large quantity of documents to more readily access their folders.

IRAPT (formerly WAWF) User ID: cngovrole  
User: Government Documentation Lookup Exit

Search Criteria - Inspection Folder

DoDAAC\* / Extension  
Select Location Code (2)

Contract Number Delivery Order

Reference Procurement Id

Vendor (Payee) / Vendor (Payee) Extension Ship From / Ship From Extension

Shipment No. Invoice Number

Type Document  
All Documents

Create / Update Date (YYYYMMDD) 20150604 20150603

Acceptance Date (YYYYMMDD) Acceptance Date End (YYYYMMDD)

Invoice Received Date (YYYYMMDD) Invoice Received Date End (YYYYMMDD)

Estimated Delivery Date (YYYYMMDD) Estimated Delivery Date End (YYYYMMDD)

Result Size Result Font  
20 Items 13pt

Submit Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The only required field on the Search Criteria page is the DoDAAC field.

IRAPT (formerly WAWF) User ID: cngovrole  
User: Government Documentation Lookup Exit

Search Criteria - Inspection Folder

DoDAAC\* / Extension  
80512A

Contract Number Delivery Order

Reference Procurement Id

Vendor (Payee) / Vendor (Payee) Extension Ship From / Ship From Extension

Shipment No. Invoice Number

Type Document  
All Documents

Create / Update Date (YYYYMMDD) 20150604 20150603

Acceptance Date (YYYYMMDD) Acceptance Date End (YYYYMMDD)

Invoice Received Date (YYYYMMDD) Invoice Received Date End (YYYYMMDD)

Estimated Delivery Date (YYYYMMDD) Estimated Delivery Date End (YYYYMMDD)

Result Size Result Font  
20 Items 13pt

Submit Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Inspector must select a Location Code from the drop-down list to retrieve any document.

IRAPT (formerly WAWF) User ID : cngovrole  
User Government Documentation Lookup Exit

Search Criteria - Inspection Folder

DoDAAC\* / Extension  
S0512A

Contract Number Delivery Order

Reference Procurement Id

Vendor (Payee) / Vendor (Payee) Extension Ship From / Ship From Extension

Shipment No.

Type Document  
All Documents  
Create / Update Date End (YYYYMMDD)  
Acceptance Date End (YYYYMMDD)  
Invoice Received Date End (YYYYMMDD)  
Estimated Delivery Date End (YYYYMMDD)  
Result Font

The Inspector can use the Type Document drop down list to choose to display only one document type on the Results page.

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Inspector can use the Type Document drop down list to choose to display only one document type on the Results page.

IRAPT (formerly WAWF) User ID : cngovrole  
User Government Documentation Lookup Exit

Search Criteria - Inspection Folder

DoDAAC\* / Extension  
S0512A

Contract Number Delivery Order

Reference Procurement Id

Vendor (Payee) / Vendor (Payee) Extension

Shipment No.

Type Document  
All Documents  
Create / Update Date End (YYYYMMDD)  
Acceptance Date End (YYYYMMDD)  
Invoice Received Date End (YYYYMMDD)  
Estimated Delivery Date End (YYYYMMDD)  
Result Font

The Inspector chooses to display Navy Shipbuilding Invoice only on the Results page.

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Inspector chooses to display Navy Shipbuilding Invoice only on the Results page.

IRAPT (formerly WAWF) User ID: cngovrole  
Printer Friendly

User Government Documentation Lookup Exit

Search Criteria - Inspection Folder

DoDAAC / Extension  
S0512A

Contract Number Delivery Order

Reference Procurement Id

Vendor (Payee) / Vendor (Payee) Extension Ship From / Ship From Extension

Shipment No.

Type Document  
Navy Shipbuilding Invoice All Documents

Create / Update Date (YYYYMMDD) 20150403 Create / Update Date End (YYYYMMDD) 20150403

Acceptance Date (YYYYMMDD) Acceptance Date End (YYYYMMDD)

Invoice Received Date (YYYYMMDD) Invoice Received Date End (YYYYMMDD)

Estimated Delivery Date (YYYYMMDD) Estimated Delivery Date End (YYYYMMDD)

Result Font

Submit Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Inspector clicks the Submit button.

IRAPT (formerly WAWF) User ID: cngovrole  
Printer Friendly

User Government Documentation Lookup Exit

Inspection Folder for 'S0512A' (2 items, sorted by Contract Number Ascending)

Item	Type	Vendor (Payee)	DUNS	DUNS-4	Ext	Contract Number A	Delivery Order	Shipment Number	Submitted	Shipped	Accepted	Status	Page	Hold	Invoice Number	Submitted	Receive
1	NSI	00C91	021799486	0001		1234567890123		AVJ7700	2015-04-03			Submitted		H	AVJ7700	2015-04-03	S2015-04
2	NSI	00C91	021799486	0001		1234567890123	WBTD1	AVJ8866	2015-04-03			Submitted		H	AVJ8866	2015-04-03	S2015-04

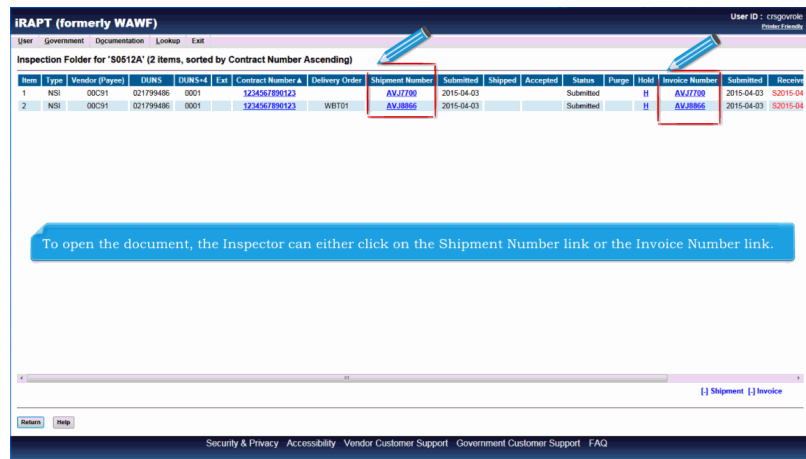
Since the Inspector searched for "Navy Shipbuilding Invoice", the search result screen displays all Navy Shipbuilding Invoices that are ready for inspection within DoDAAC S0512A.

[-] Shipment [-] Invoice

Submit Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

Since the Inspector searched for "Navy Shipbuilding Invoice", the search result screen displays all Navy Shipbuilding Invoices that are ready for inspection within DoDAAC S0512A.



iRAPT (formerly WAWF)

User ID: csgovrole  
Printer Friendly

User Government Documentation Lookup Exit

Inspection Folder for 'S0612A' (2 items, sorted by Contract Number Ascending)

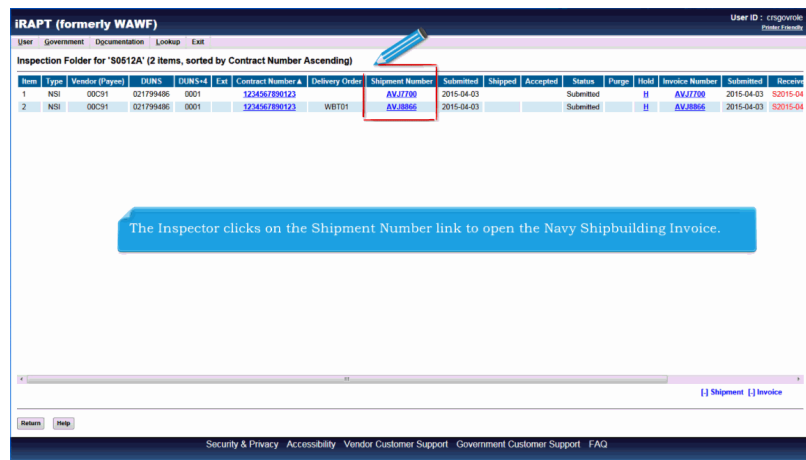
Item	Type	Vendor (Payee)	DUNS	DUNS+4	Ext	Contract Number &	Delivery Order	Shipment Number	Submitted	Shipped	Accepted	Status	Charge	Hold	Invoice Number	Submitted	Receive
1	NSI	00C31	021799486	0001		1234567890123	WBT01	<a href="#">AVJ7700</a>	2015-04-03			Submitted		H	<a href="#">AVJ7700</a>	2015-04-03	S2015-04
2	NSI	00C31	021799486	0001		1234567890123	WBT01	<a href="#">AVJ8866</a>	2015-04-03			Submitted		H	<a href="#">AVJ8866</a>	2015-04-03	S2015-04

To open the document, the Inspector can either click on the Shipment Number link or the Invoice Number link.

[ Return ] [ Help ]

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

To open the document, the Inspector can either click on the Shipment Number link or the Invoice Number link.



iRAPT (formerly WAWF)

User ID: csgovrole  
Printer Friendly

User Government Documentation Lookup Exit

Inspection Folder for 'S0612A' (2 items, sorted by Contract Number Ascending)

Item	Type	Vendor (Payee)	DUNS	DUNS+4	Ext	Contract Number &	Delivery Order	Shipment Number	Submitted	Shipped	Accepted	Status	Charge	Hold	Invoice Number	Submitted	Receive
1	NSI	00C31	021799486	0001		1234567890123	WBT01	<a href="#">AVJ7700</a>	2015-04-03			Submitted		H	<a href="#">AVJ7700</a>	2015-04-03	S2015-04
2	NSI	00C31	021799486	0001		1234567890123	WBT01	<a href="#">AVJ8866</a>	2015-04-03			Submitted		H	<a href="#">AVJ8866</a>	2015-04-03	S2015-04

The Inspector clicks on the Shipment Number link to open the Navy Shipbuilding Invoice.

[ Return ] [ Help ]

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Inspector clicks on the Shipment Number link to open the Navy Shipbuilding Invoice.

**iRAPT (formerly WAWF)** User ID: csg09006

Inspector - Navy Shipbuilding Invoice

Contract Number Type: 1234567890123

Invoice Number: AVJ7700 Invoice Date: 20150403 Invoice Received Date: 20150403 Final Invoice?: N Shipment Number: AVJ7700 Discounts: NET: 7

Summary of Detail Level Information: 1 CLINSLN(s) Total: \$ 5,000.00

Routing Information: Role: Payee, Location Code: 00C31, Extension: EXCELLENCE LEARNING CORPORATION, Name: DPAS ROME

Contract Certification: I Certify that this invoice is correct and proper for payment. Signature Date: 20150403, Signature: carla mcgovern

ACTION BY: S0512A

Recommend Approval, Recommendation Reduced Amount, Recommendation Rejection

Inspection Date: YYYYMMDD, Signature Date: YYYYMMDD

Submit, Save Draft Document, Previous, Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

When the Inspector opens the Navy Shipbuilding Invoice, five tabs should be displayed:  
Header, Line Item, ACRNs (if Mocas, One-Pay or Standard), Addresses, Misc. Info and Preview Document

**iRAPT (formerly WAWF)** User ID: csg09006

Inspector - Navy Shipbuilding Invoice

Contract Number Type: 1234567890123

Invoice Number: AVJ7700 Invoice Date: 20150403 Invoice Received Date: 20150403 Final Invoice?: N Shipment Number: AVJ7700 Discounts: NET: 7

Summary of Detail Level Information: 1 CLINSLN(s) Total: \$ 5,000.00

Routing Information: Role: Payee, Location Code: 00C31, Extension: EXCELLENCE LEARNING CORPORATION, Name: DPAS ROME

Contract Certification: I Certify that this invoice is correct and proper for payment. Signature Date: 20150403, Signature: carla mcgovern

ACTION BY: S0512A

Recommend Approval, Recommendation Reduced Amount, Recommendation Rejection

Inspection Date: YYYYMMDD, Signature Date: YYYYMMDD

Submit, Save Draft Document, Previous, Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

Please note that this document is a Non-Final Navy Shipbuilding Invoice, as indicated by the N (for "Not Final") under the "Final Invoice".

The system automatically issues Discounts as NET: 7 for Non-Final Invoices and NET: 30 for Final Invoices.

**iRAPT (formerly WAWF)** User ID: csgovrole  
Inspector - Navy Shipbuilding Invoice

Header | Line Item | Addresses | Misc. Info | Preview Document

Contract Number Type	Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date
International Agreement	123456789			

Invoice Number	Invoice Date	Invoice Received Date	Final Invoice?	Shipment Number	Discounts
AVJ7700	20150403	20150403	N	AVJ7700	NET: 7

Summary of Detail Level Information

1 CLINSLN(s)	Total
	\$5,000.00

Routing Information

Role	Location Code	Extension	Name
Payee	00C91		EXCELLENCE LEARNING CORPORATION
Pay Official	HQ0248		DFAS ROME
Admin	S0512A		DCMA LOS ANGELES
Inspect By	S0512A		DCMA LOS ANGELES
Acceptor	N44465		US NAVY SUPSHIP GULFCOAST
LPO	N44465		US NAVY SUPSHIP GULFCOAST

Contractor Certification

I Certify that this invoice is correct and proper for payment.

Signature Date: 20150403  
Signature: carla mcgovern  
Signature of Contractor Representative

\* = Required Fields

ACTION BY: S0512A \*

☐ Recommend Approval  
☐ Recommend Reduced Amount  
☐ Recommend Rejection

Inspection Date: YYYYMMDD  
Signature Date: YYYYMMDD

Inspection has been made by me or under my supervision and conforms to contract, except as noted herein or on supporting documents.

Submit | Save Draft Document | Previous | Help

Security & Privacy | Accessibility | Vendor Customer Support | Government Customer Support | FAQ

On the Header page, the Inspector will have to scroll to view the whole page.

The Inspector will return to the Header page later to submit the inspection approval in the "Action By DoDAAC" section.

**iRAPT (formerly WAWF)** User ID: csgovrole  
Inspector - Navy Shipbuilding Invoice

Header | Line Item | Addresses | Misc. Info | Preview Document

Contract Number Type	Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date
International Agreement	1234567890123			

Invoice Number	Invoice Date	Invoice Received Date	Final Invoice?	Shipment Number	Discounts
AVJ7700	20150403	20150403	N	AVJ7700	NET: 7

Summary of Detail Level Information

1 CLINSLN(s)	Total
	\$5,000.00

Routing Information

Role	Location Code	Extension	Name
Payee	00C91		EXCELLENCE LEARNING CORPORATION
Pay Official	HQ0248		DFAS ROME
Admin	S0512A		DCMA LOS ANGELES
Inspect By	S0512A		DCMA LOS ANGELES
Acceptor	N44465		US NAVY SUPSHIP GULFCOAST
LPO	N44465		US NAVY SUPSHIP GULFCOAST

Contractor Certification

I Certify that this invoice is correct and proper for payment.

Signature Date: 20150403  
Signature: carla mcgovern  
Signature of Contractor Representative

\* = Required Fields

ACTION BY: S0512A \*

☐ Recommend Approval  
☐ Recommend Reduced Amount  
☐ Recommend Rejection

Inspection Date: YYYYMMDD  
Signature Date: YYYYMMDD

Inspection has been made by me or under my supervision and conforms to contract, except as noted herein or on supporting documents.

Submit | Save Draft Document | Previous | Help

Security & Privacy | Accessibility | Vendor Customer Support | Government Customer Support | FAQ

The Save Draft Document button is available on every page. The Inspector can save an incomplete document by clicking the Save Draft Document button. The Save and Continue functionality allows the user to save the document in its current state and either continue working on it, or come back to it at a later time



iRAPT (formerly WAWF) User ID : csgovrole  
Inspector - Navy Shipbuilding Invoice

Contract Number: 1234567890123  
Invoice Number: AVJ7700  
Invoice Date: 20150403  
Invoice Received Date: 20150403  
Final Invoice?: N  
Shipment Number: AVJ7700  
Discounts: NET: 7  
Total: \$ 5,000.00

Summary of Detail Level Information  
1 CLIN(SLN(s))

Routing Information  
Role: Payee  
Location Code: 00C91  
Extension: HQ0348  
Name: EXCELLENCE LEARNING CORPORATION  
Admin: DFAS ROME  
Inspect By: N44465  
Acceptor: LPO  
US NAVY SHIPSHIP GULFOAST

Contractor Certification  
I Certify that this invoice is correct and proper for payment.  
Signature Date: 20150403  
Signature of Contractor Representative: carla mcghee

\* = Required Fields  
ACTION BY: 50512A \*  
☐ Recommend Approval  
☐ Recommend Reduced Amount  
☐ Recommend Rejection  
Inspection Date: YYYYMMDD  
Signature Date: YYYYMMDD  
Inspection has been made by me or under my supervision and conforms to contract, except as noted herein or on supporting documents.  
Signature

Submit Save Draft Document Previous Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Inspector navigates to the Line Item page by clicking the Line Item tab.

iRAPT (formerly WAWF) User ID : csgovrole  
Inspector - Navy Shipbuilding Invoice

Contract Number: 1234567890123  
Delivery Order: AVJ7700  
Reference Procurement Identifier: AVJ7700  
Shipment Number: AVJ7700  
Invoice Number: AVJ7700  
Invoice Date: 20150403

\* = Required Fields  
Item No.: 0001  
Amount Billed(\$): 5000.00  
Amount Approved: 5000.00  
ACIN: SDN: AJI: PIR Number: RPN000000000000123  
Description: Description of item.

Total: \$ 5,000.00  
Government Approved Total: \$ 5,000.00

On the Line Item page, the Inspector has the ability to review the data for each line item if this is required for the inspection.

Submit Save Draft Document Previous Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

On the Line Item page, the Inspector has the ability to review the data for each line item if this is required for the inspection.

IRAPT (formerly WAWF) User ID: csg09w006  
Inspector - Navy Shipbuilding Invoice

Header | Line Item | **Addresses** | Misc. Info | Preview Document

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Invoice Date
1234567890123			AVJ7700	AVJ7700	20150403

Item No. 0001 Amount Billed(\$): 5000.00 Amount Approved:

ACRN	SDN	AAI	PR Number
			RPIN00000000000123

Description: Description of item.

Total: \$ 5,000.00 Government Approved Total: \$

Submit Save Draft Document Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Inspector navigates to the Addresses page by clicking the Addresses tab.

IRAPT (formerly WAWF) User ID: csg09w006  
Inspector - Navy Shipbuilding Invoice

Header | Line Item | **Addresses** | Misc. Info | Preview Document

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Invoice Date
1234567890123			AVJ7700	AVJ7700	20150403

Prime Contractor			Administered By		
CAGE Code	DUNS	DUNS + 4 Extension	DoDAAC		
0001	021799486	0001	50512A		
Activity Name 1	EXCELLENCE LEARNING CORPORATION		Activity Name 1	DCMA LOS ANGELES	
Activity Name 2			Activity Name 2		
Activity Name 3					

Address 1: 2 LOWER RAGSDALE DR STE 200  
Address 2: BLDG 10 2ND FLOOR  
Address 3: NORTH HILLS CA 91343-2036  
Address 4: MONTEREY CA 93940

City: MONTEREY State: CA Zip: 93940  
Country: USA Military Location Description:

Submit Save Draft Document Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Addresses page is displayed.

This tab contains the mailing addresses of the Prime Contractor (Vendor) CAGE Codes and Government DoDAACs involved in processing this document.

iRAPT (formerly WAWF) User ID: csg000000  
Inspector - Navy Shipbuilding Invoice

Header | Line Item | **Misc. Info** | Preview Document

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Invoice Date
1234567890123			AVJ7700	AVJ7700	2015/04/03

**Prime Contractor**

CAGE Code	DUNS	DUNS + 4	Extension
00C31	02179406	0001	
Activity Name 1	EXCELLENCE LEARNING CORPORATION		
Activity Name 2			
Activity Name 3			

**Administered By**

DoDAAC	SOS10A
Activity Name 1	DCMA LOS ANGELES
Activity Name 2	

**Address 1**  
2 LOWER RAGSDALE DR STE 200

**Address 2**

**Address 3**

**Address 4**

City	State	Zip
MONTREY	CA	92040
Country	Military Location Description	
USA		

**Address 1**  
16111 PLUMMER STREET

**Address 2**  
BLDG 10 2ND FLOOR

**Address 3**

**Address 4**  
NORTH HILLS CA 91343-2036

City	State	Zip
Country	Military Location Description	

Submit | Save Draft Document | Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Inspector can navigate to the Miscellaneous Information page by clicking the Misc. Info tab.

iRAPT (formerly WAWF) User ID: csg000000  
Inspector - Navy Shipbuilding Invoice

Header | Line Item | Address | **Misc. Info** | Preview Document

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Invoice Date
1234567890123			AVJ7700	AVJ7700	2015/04/03

**Initiator**

Name:	Date of Action / BOD:	Phone #:	DSN:
carla mcgarva	2015/04/03 1054 EDT / 2015/04/03	0000000	
Email:	Title:		Action(s):
cmcgarva@caci.com	gas		[Submitted, Web, Stand Alone]
Org Email:			
wawf@caci.com			
Attachments:	View Attachment		
Document.docx			
Comments:			
Comments for invoice:			

**Inspector**

Name:	
Email:	rs@gmail.com
Org Email:	wawf@caci.com
Attachments:	Add Attachments
Comments:	

Submit | Save Draft Document | Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Misc. Info page is displayed.

The miscellaneous information found on this page includes the initiator's (Vendor) and Inspector's contact information, the initiator's comments, and the ability to view initiator attachments and add attachments.

IRAPT (formerly WAWF) User ID: csg000006  
Inspector - Navy Shipbuilding Invoice

Contract Number: 1234567890123 Delivery Order: Reference Procurement Identifier: Shipment Number: AVJ7700 Invoice Number: AVJ7700 Invoice Date: 2015/04/03

**Initiator**

Name: cafa.mcgarva Date of Action / R/D: 2015/04/03 1054 EDT / 2015/04/03 Phone #: 0000000 DSN: 0000000  
Email: cmcgarva@caci.com Title: qas Action(s): [Submitted, Web, Stand Alone]  
Org Email: waw@caci.com  
Attachments: Document.docx  
Comments: Comments for invoice

**Inspector**

Name: R Scott Date of Action: 2015/04/03 1114 EDT Phone #: 000-000-0000 DSN: 000-000-0000  
Email: rs@gmail.com Title: Document Specialist Action(s):  
Org Email: waw@caci.com  
Attachments: Add Attachments  
Comments:

Submit Save Draft Document Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

To view Vendor's attachment, the Inspector can click the View Attachment link in Initiator's section.

IRAPT (formerly WAWF) User ID: csg000006  
Inspector - Navy Shipbuilding Invoice

Contract Number: 1234567890123 Delivery Order: Reference Procurement Identifier: Shipment Number: AVJ7700 Invoice Number: AVJ7700 Invoice Date: 2015/04/03

**Initiator**

Name: cafa.mcgarva Date of Action / R/D: 2015/04/03 1054 EDT / 2015/04/03 Phone #: 0000000 DSN: 0000000  
Email: cmcgarva@caci.com Title: qas Action(s): [Submitted, Web, Stand Alone]  
Org Email: waw@caci.com  
Attachments: Document.docx  
Comments: Comments for invoice

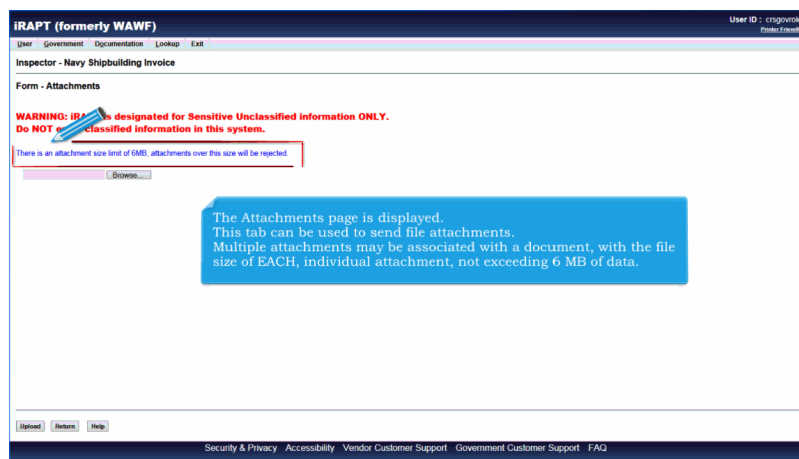
**Inspector**

Name: R Scott Date of Action: 2015/04/03 1114 EDT Phone #: 000-000-0000 DSN: 000-000-0000  
Email: rs@gmail.com Title: Document Specialist Action(s):  
Org Email: waw@caci.com  
Attachments: Add Attachments  
Comments:

Submit Save Draft Document Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

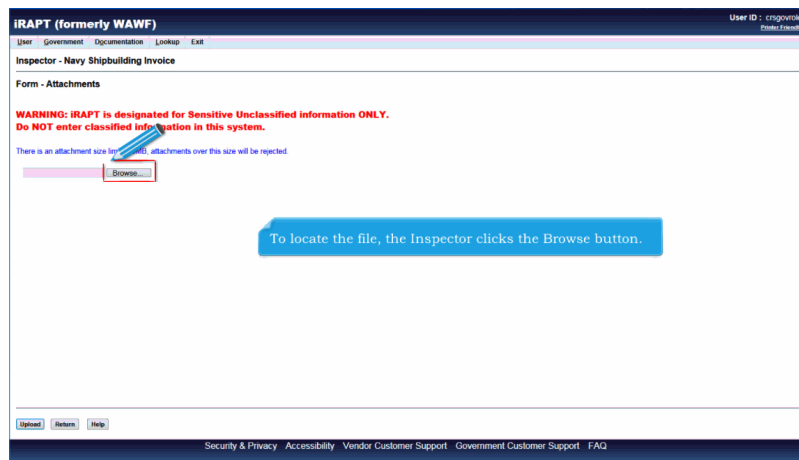
To add an attachment, the Inspector clicks the Add Attachments link.



The Attachments page is displayed.

This tab can be used to send file attachments.

Multiple attachments may be associated with a document, with the file size of EACH, individual attachment, not exceeding 6 MB of data.



To locate the file, the Inspector clicks the Browse button.

IRAPT (formerly WAWF) User ID : csgnvwale  
Inspector - Navy Shipbuilding Invoice

Form - Attachments

**WARNING: IRAPT is designated for Sensitive Unclassified information ONLY.  
Do NOT enter classified information in this system.**

There is an attachment size limit of 6MB, attachments over this size will be rejected.

C:\Users\rescott\Desktop

The file directory is displayed in the Attachment field.

Upload Return Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The file directory is displayed in the Attachment field.

IRAPT (formerly WAWF) User ID : csgnvwale  
Inspector - Navy Shipbuilding Invoice

Form - Attachments

**WARNING: IRAPT is designated for Sensitive Unclassified information ONLY.  
Do NOT enter classified information in this system.**

There is an attachment size limit of 6MB, attachments over this size will be rejected.

C:\Users\rescott\Desktop

The Inspector clicks the Upload button.

Upload Return Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Inspector clicks the Upload button.

IRAPT (formerly WAWF) User ID: csg000000  
Inspector - Navy Shipbuilding Invoice

Header | Line Item | Address | Misc. Info | Preview Document

Org Email: cmg.gva@gsa.gov [Submitted, Web, Stand Alone]

Attachments: Document.docx [View Attachment](#)

Comments: Comments for invoice

Inspector

Name: R Scott Date of Action: 2015/04/03 11:14 EDT Phone #: 000-000-0000 DSN:

Email: rs@gmail.com Title: Document Specialist Action(s):

Org Email: cmg.gva@gsa.gov

Attachments: Document.docx [View Attachment](#)

Comments: [Add Attachments](#)

[Submit](#) [Save Draft Document](#) [Help](#)

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The attachment is now saved on the document.

IRAPT (formerly WAWF) User ID: csg000000  
Inspector - Navy Shipbuilding Invoice

Header | Line Item | Address | Misc. Info | Preview Document

Org Email: cmg.gva@gsa.gov [Submitted, Web, Stand Alone]

Attachments: Document.docx [View Attachment](#)

Comments: Comments for invoice

Inspector

Name: R Scott Date of Action: 2015/04/03 11:14 EDT Phone #: 000-000-0000 DSN:

Email: rs@gmail.com Title: Document Specialist Action(s):

Org Email: cmg.gva@gsa.gov

Attachments: Document.docx [View Attachment](#) [Delete Attachment](#)

Comments: [Add Attachments](#)

[Submit](#) [Save Draft Document](#) [Help](#)

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The attachment may be viewed or deleted by clicking the View Attachment or Delete Attachment links.

IRAPT (formerly WAWF) User ID: csg000000  
Inspector - Navy Shipbuilding Invoice

Header | Line Item | Address | Misc. Info | Preview Document

Org Email: cscgva@gsa.gov [Submitted, Web, Stand Alone]

Attachments: Document.docx View Attachment

Comments: Comments for invoice

Inspector

Name: R Scott 20150403 1114 EDT 000-000-0000 Title: Document Specialist Action(s):

Email: rs@gsa.gov

Org Email: cscgva@gsa.gov

Attachments: Document.docx View Attachment Delete Attachment Add Attachments

Comments: Comments for invoice

Submit Save Draft Document Help

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This text field is where the Inspector adds comments. The comment field is a conditional item if recommending approval. If the document is being rejected, a comment is mandatory.

IRAPT (formerly WAWF) User ID: csg000000  
Inspector - Navy Shipbuilding Invoice

Header | Line Item | Address | Misc. Info | Preview Document

Org Email: cscgva@gsa.gov [Submitted, Web, Stand Alone]

Attachments: Document.docx View Attachment

Comments: Comments for invoice

Inspector

Name: R Scott 20150403 1114 EDT 000-000-0000 Title: Document Specialist Action(s):

Email: rs@gsa.gov

Org Email: cscgva@gsa.gov

Attachments: Document.docx View Attachment Delete Attachment Add Attachments

Comments: Comments for invoice

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Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Inspector can navigate to the Preview Document page by clicking the Preview Document tab.



IRAPT (formerly WAWF) User ID: csgovrole  
Inspector - Navy Shipbuilding Invoice

Expand All Collapse All

[Document Information]  
Contract Number Type 1234567890123  
Invoice Number AVJ7700 Invoice Date 20150403  
Summary of Detail Level Information  
1 CLINSLIN(s) Total \$ 5,000.00

[Line Item Information]  
Item No. 0001 Amount Billed \$ 5,000.00 Amount Approved \$  
ACRN SON AAI PR Number RPN000000000000123  
Description  
Description of Item. Line Item Total: \$ 5,000.00

[Address Information]  
CAGE Code DUNS Prime Contractor DUNS - 4 Extension DoDAAC Administered By  
00C91 021799485 0001 S0512A  
Activity Name 1 Activity Name 1

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The Preview Document tab is displayed.  
The Inspector can scroll the contents of the tab to review the document.

IRAPT (formerly WAWF) User ID: csgovrole  
Inspector - Navy Shipbuilding Invoice

Expand All Collapse All

[Document Information]  
Contract Number Type 1234567890123 Delivery Order Reference Procurement Identifier Issue Date  
Invoice Number AVJ7700  
Summary of Detail Level Information  
1 CLINSLIN(s) Total \$ 5,000.00

[Line Item Information]  
Item No. 0001 Amount Billed \$ 5,000.00 Amount Approved \$  
ACRN SON AAI PR Number RPN000000000000123  
Description  
Description of Item. Line Item Total: \$ 5,000.00

[Address Information]  
CAGE Code DUNS Prime Contractor DUNS - 4 Extension DoDAAC Administered By  
00C91 021799485 0001 S0512A  
Activity Name 1 Activity Name 1

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The Inspector can expand all document sections by clicking the Expand All link.

The Inspector can collapse the contents of the tab by clicking the Collapse All link.

IRAPT (formerly WAWF) User ID: csgovrole  
Inspector - Navy Shipbuilding Invoice

Header Line Item Address Misc Info Preview Document

Expand Collapse All

- + Document Information
- + Line Item Information
- + Address Information
- + Misc Information
- + Workflow Information

All document sections are now collapsed.  
The Inspector can expand and collapse individual headers by clicking on the section headers.

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All document sections are now collapsed.

The Inspector can expand and collapse individual headers by clicking on the section headers.

IRAPT (formerly WAWF) User ID: csgovrole  
Inspector - Navy Shipbuilding Invoice

Header Line Item Address Misc Info Preview Document

Expand All Collapse All

+ Document Information

Contract Number Type	Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date
International Agreement	1234567890123			
Invoice Number	Invoice Date	Invoice Received Date	Final Invoice?	Shipment Number
AV/J7700	20150403	20150403	N	AV/J7700
Summary of Detail Level Information				Discounts
1 CLIN(SLN(s))				NET: 7
				Total
				\$ 5,000.00

+ Line Item Information

+ Address Information

+ Misc Information

+ Workflow Information

The Document Information section is expanded.

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Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Document Information section is expanded.

iRAPT (formerly WAWF) User ID: csgovrole  
Inspector - Navy Shipbuilding Invoice

Header Line Item Addresses Misc. Info Preview Document

Expanded All Collapse All

Document Information

Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date
1234567890123			

Invoice Number Invoice Date Invoice Received Date Final Invoice? Shipment Number Discounts

AVJ7700	20150403	20150403	N	AVJ7700	NET: 7
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Summary of Detail Level Information

1 CLINSLIN(s)	Total
	\$ 5,000.00

[+] Line Item Information  
[+] Address Information  
[+] Misc Information  
[+] Workflow Information

Submit Save Draft Document Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

To navigate to the Header page, the Inspector clicks the Header tab.

iRAPT (formerly WAWF) User ID: csgovrole  
Inspector - Navy Shipbuilding Invoice

Header Line Item Addresses Misc. Info Preview Document

Contract Number Type Contract Number Delivery Order Reference Procurement Identifier Issue Date

International Agreement	1234567890123			
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Invoice Number Invoice Date Invoice Received Date Final Invoice? Shipment Number Discounts

AVJ7700	20150403	20150403	N	AVJ7700	NET: 7
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Summary of Detail Level Information

1 CLINSLIN(s)	Total
	\$ 5,000.00

Routing Information

Role

Payee  
Pay Official  
Admin  
Inspect By  
Acceptor  
LPO

N44800  
N44805

US NAVY SHIPSHIP GULFOAST  
US NAVY SHIPSHIP GULFOAST

Contractor Certification

I Certify that this invoice is correct and proper for payment.

Signature Date  
20150403

carla mcginnis  
Signature of Contractor Representative

\* = Required Fields  
ACTION BY: S0512A \*

☐ Recommend Approval  
☐ Recommend Reduced Amount  
☐ Recommend Rejection

Inspection Date  
YYYYMMDD

Signature Date  
YYYYMMDD

Inspection has been made by me or under my supervision and conforms to contract, except as noted herein or on supporting documents.

Signature

Submit Save Draft Document Previous Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Header tab is displayed.

To select the inspection approval option, the Inspector must scroll down to the bottom of the Header page to access the Action section.

iRAPT (formerly WAWF) User ID: csg09006

User Government Documentation Lookup Exit

Inspector - Navy Shipbuilding Invoice

Header Line Item Address Misc. Info Preview Document

Invoice Number AVJ7700 Invoice Date 20150403 Invoice Received Date 20150403 Final Invoice? N Shipment Number AVJ7700 Line Items

Summary of Detail Level Information

Line Item	Description	Amount
1 CLINSLN(s)		\$ 5,000.00

Total \$ 5,000.00

Routing Information

Role	Location Code	Extension	Name
Payee	00C91		EXCELLENCE LEARNING CORPORATION
Pay Official	H00248		
Admin	S0512A		
Inspector By	S0512A		
Acceptor	N44465		
LPO	N44465		US NAVY SUPSHIP GULFCOAST

Contractor Certification

I Certify that this invoice is correct and proper for payment.

Signature Date 20150403

carla mcgovern

Signature of Contractor Representative

\* Required Fields

ACTION BY: 50512A \*

☐ Recommend Approval

☐ Recommend Reduced Amount

☐ Recommend Rejection

Inspection Date YYYYMMDD

Signature Date YYYYMMDD

Inspection has been made by me or under my supervision and conforms to contract, except as noted herein or on supporting documents.

Signature

Signature Of Authorized Government Representative

Submit Save Draft Document Previous Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Inspector has the options to recommend approval, recommend reduced amount, or recommend rejection.

iRAPT (formerly WAWF) User ID: csg09006

User Government Documentation Lookup Exit

Inspector - Navy Shipbuilding Invoice

Header Line Item Address Misc. Info Preview Document

Invoice Number AVJ7700 Invoice Date 20150403 Invoice Received Date 20150403 Final Invoice? N Shipment Number AVJ7700 Line Items

Summary of Detail Level Information

Line Item	Description	Amount
1 CLINSLN(s)		\$ 5,000.00

Total \$ 5,000.00

Routing Information

Role	Location Code	Extension	Name
Payee	00C91		EXCELLENCE LEARNING CORPORATION
Pay Official	H00248		
Admin	S0512A		
Inspector By	S0512A		
Acceptor	N44465		
LPO	N44465		US NAVY SUPSHIP GULFCOAST

Contractor Certification

I Certify that this invoice is correct and proper for payment.

Signature Date 20150403

carla mcgovern

Signature of Contractor Representative

\* Required Fields

ACTION BY: 50512A \*

☐ Recommend Approval

☐ Recommend Reduced Amount

☐ Recommend Rejection

Inspection Date YYYYMMDD

Signature Date YYYYMMDD

Inspection has been made by me or under my supervision and conforms to contract, except as noted herein or on supporting documents.

Signature

Signature Of Authorized Government Representative

Submit Save Draft Document Previous Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

If the Inspector chooses to recommend reduced amount or recommend rejection, comments on the Misc. Info tab will be mandatory.

IRAPT (formerly WAWF) User ID : csgovrole  
Inspector - Navy Shipbuilding Invoice

Invoice Number: AVJ7700 Invoice Received Date: 20150403 Final Invoice?: N Shipment Number: AVJ7700 Discounts: NET: 7 Total: \$ 5,000.00

Summary of Detail Level Information: 1 CLIN(SLN):

Routing Information:

Role	Location Code	Extension	Name
Payee	00C91		EXCELLIGENCE LEARNING CORPORATION
Pay Official	HQ0248		DFAS ROME
Admin	S0512A		
Inspect By	S0512A		
Acceptor	N44465		
LPO	N44465		US NAVY SUPSHIP GULFCOAST

Contractor Certification: I Certify that this invoice is correct and proper for payment.

Signature Date: 20150403 Signature: carla mcgarra Signature of Contractor Representative

\* - Required Fields ACTION BY: S0512A \*

☒ Recommend Approval ☐ Recommend Reduced Amount ☐ Recommend Rejection

Inspection Date: 20150403 Signature Date: YYYYMMDD

Inspection has been made by me or under my supervision and conforms to contract, except as noted herein or on supporting documents.

Signature of Authorized Government Representative

Submit Save Draft Document Previous Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Inspector enters the Inspection Date.

IRAPT (formerly WAWF) User ID : csgovrole  
Inspector - Navy Shipbuilding Invoice

International Agreement: 1234567890123

Invoice Number: AVJ7700 Invoice Date: 20150403 Invoice Received Date: 20150403 Final Invoice?: N Shipment Number: AVJ7700 Discounts: NET: 7 Total: \$ 5,000.00

Summary of Detail Level Information: 1 CLIN(SLN):

Routing Information:

Role	Location Code	Extension	Name
Payee	00C91		EXCELLIGENCE LEARNING CORPORATION
Pay Official	HQ0248		DFAS ROME
Admin	S0512A		DCMA LOS ANGELES
Inspect By	S0512A		DCMA LOS ANGELES
Acceptor	N44465		
LPO	N44465		

Contractor Certification: I Certify that this invoice is correct and proper for payment.

Signature Date: 20150403 Signature: carla mcgarra Signature of Contractor Representative

\* - Required Fields ACTION BY: S0512A \*

☒ Recommend Approval ☐ Recommend Reduced Amount ☐ Recommend Rejection

Inspection Date: 20150403 Signature Date: 20150403

Inspection has been made by me or under my supervision and conforms to contract, except as noted herein or on supporting documents.

Signature of Authorized Government Representative

Submit Save Draft Document Previous Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Inspector enters the Signature Date.

IRAPT (formerly WAWF) User ID: crogovrole

User Government Documentation Lookup Exit

Inspector - Navy Shipbuilding Invoice

Invoice Number: AVJ7700 Invoice Date: 20150403 Invoice Received Date: 20150403 Final Invoice? N Shipment Number: AVJ7700 Discounts: NET: 7

Summary of Detail Level Information

CLIN(SLN)	Total
1 CLIN(SLN)	\$ 5,000.00

Routing Information

Role	Location Code	Extension	Name
Payee	00C91		EXCELLENCE LEARNING CORPORATION
Pay Official	HQ0248		DFAS ROME
Admin	S0512A		DOMA LOS ANGELES
Inspect By	S0512A		DOMA LOS ANGELES
Acceptor	N4485		US NAVY SUPSHIP GILL ECDAST
LPO			

Contractor Certification

I Certify that this invoice is correct and proper

Signature Date: 20150403 Signature: carla mcgarra

Signature of Contractor Representative

\* Required Fields

ACTION BY: S0512A

☒ Recommend Approval

☐ Recommend Reduced Amount

☐ Recommend Rejection

Inspection Date: 20150403 Signature Date: 20150403

Inspection has been made by me or my supervisor and conforms to contract, except as noted by on supporting documents.

Signature

Signature Of Authorized Government Representative

Submit Save Draft Document Previous Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Inspector clicks the Signature button to sign the Navy Shipbuilding Invoice.

IRAPT (formerly WAWF) User ID: crogovrole

User Government Documentation Lookup Exit

WAWF Password Confirmation

User ID: crogovrole

Password \*

Submit Without Preview

Next Previous Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Password Confirmation page is displayed.

IRAPT (formerly WAWF) User ID: craigovrole  
User Government Documentation Lookup Exit

WAWF Password Confirmation

User ID craigovrole

Password \*

Submit Without Preview ☒

Next Previous Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Inspector enters their password.

The Inspector enters their password.

IRAPT (formerly WAWF) User ID: craigovrole  
User Government Documentation Lookup Exit

WAWF Password Confirmation

User ID craigovrole

Password \*

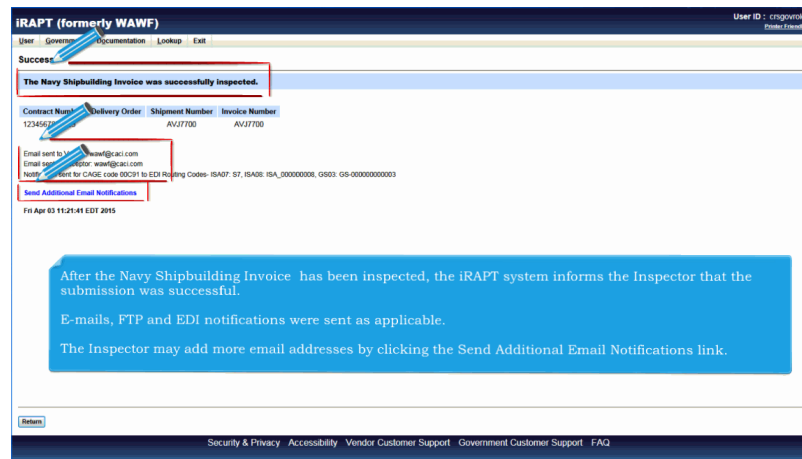
Submit Without Preview ☒

Next Previous Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

When the Inspector has finished entering the user password, the Inspector may click the Next button.

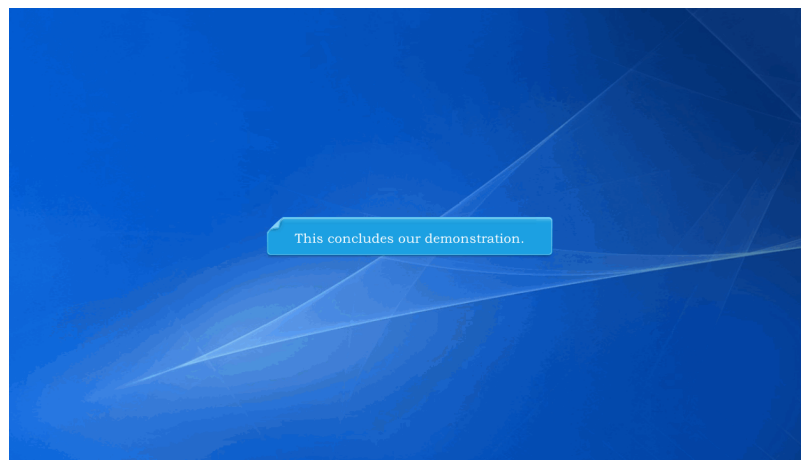
When the Inspector has finished entering the user password, the Inspector may click the Next button.



After the Navy Shipbuilding Invoice has been inspected, the iRAPT system informs the Inspector that the submission was successful.

E-mails, FTP and EDI notifications were sent as applicable.

The Inspector may add more email addresses by clicking the Send Additional Email Notifications link.



This concludes our demonstration.