

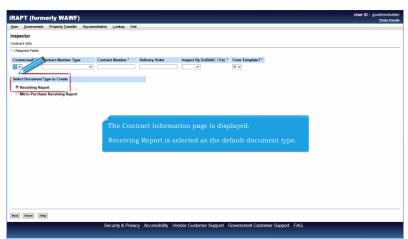
Welcome to Wide Area Workflow e-Business Suite. This demonstration contains audio narrative. Please adjust your volume accordingly.



This demonstration provides an overview for an Inspector creating a Receiving Report.

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The Government Inspector selects the Create Document option from the Inspector's dropdown menu option.



The Contract Information page is displayed.

Receiving Report is selected as the default document type.

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The Inspector can create a Receiving Report from Template.For additional information regarding creating a Receiving Report from Template Demonstration.

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Once the required fields are entered, click the Next button to continue.

Note: The Delivery Order field is optional in iRAPT, however it may be required by your contract.

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The Pay DoDAAC will be pre-populated from the EDA system if the contract number exists in the EDA system.

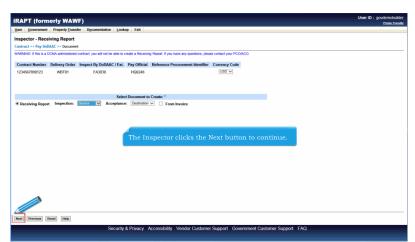
The Inspector has the option to use the pre-populated Pay DoDAAC or enter a Pay DoDAAC that is not in the EDA system.

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The Inspector enters the Pay Official Location Code and clicks the Next button to continue.

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The Inspector selects the Inspection and Acceptance points.



The Inspector clicks the Next button to continue.

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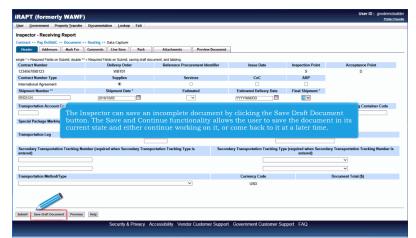
The Inspector enters the Routing Code information and clicks the next button to continue.

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The Inspector enters the Shipment and Transportation data for the Receiving Report.



The Inspector can save an incomplete document by clicking the Save Draft Document button. The Save and Continue functionality allows the user to save the document in its current state and either continue working on it, or come back to it at a later time.

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The Inspector can navigate to the Addresses page by clicking the Addresses tab.

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The Addresses tab is displayed.

The Inspector can use this tab to view or edit the address information.

Based on the routing location codes entered, iRAPT will pre-populate the address information for each of the location codes onto the document.

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The Inspector can navigate to the Mark For page by clicking the Mark For tab.

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Submit Save Draft Document	Help	
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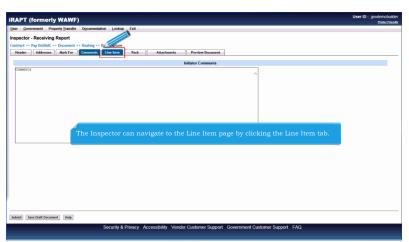
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The Inspector can navigate to the Comments page by clicking the Comments tab.

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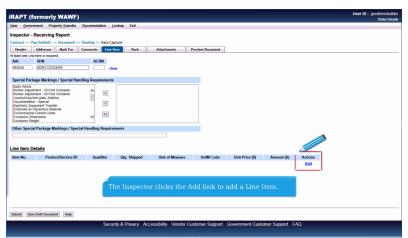
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The Inspector can navigate to the Line Item page by clicking the Line Item tab.

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The Inspector clicks the Add link to add a Line Item.

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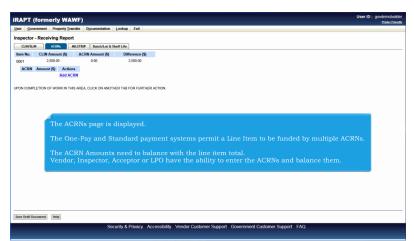
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After entering Line Item data, click the "ACRNs" tab.



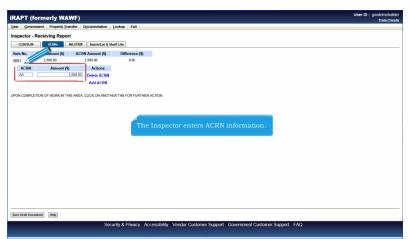
The ACRNs page is displayed.

The One-Pay and Standard payment systems permit a Line Item to be funded by multiple ACRNs.

The ACRN Amounts need to balance with the line item total. Vendor, Inspector, Acceptor or LPO have the ability to enter the ACRNs and balance them.

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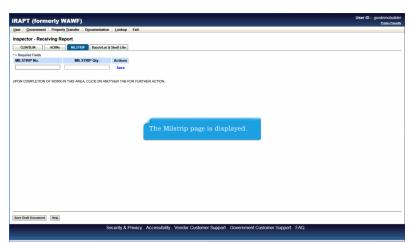
An ACRN can be added and deleted using the appropriate links.



The Inspector enters ACRN information.

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The Inspector can navigate to the Milstrip page by clicking the Milstrip tab.



The Milstrip page is displayed.

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The Inspector enters Milstrip Information and clicks the Save link.

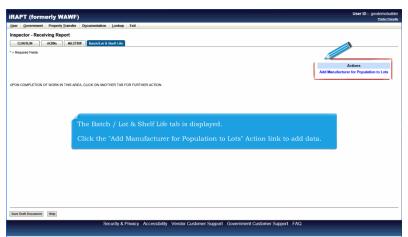


The Milstrip is now saved.

The total quantities entered in the Milstrip Quantity field must be equal to the "Quantity Shipped" field on the Line Item Details page. This may require entering the word "NONE" in a Milstrip field with a balancing quantity.

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Navigate to the "Batch/Lot and Shelf Life" tab.



The Batch / Lot & Shelf Life tab is displayed.

Click the "Add Manufacturer for Population to Lots" Action link to add data.

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The initiator will be able to enter directly the Manufacturer or enter a CAGE Code, or DUNS, or DUNS+4 to look up a Manufacturer.

After entering in the information, click the "Save" link.

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If a CAGE/DUNS/DUNS+4 is entered, the Manufacturer is looked up automatically and displayed on the page.

Enter the Batch/Lot Number, Shelf Life Expiration Date and Quantity.

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To add another Batch/Lot, click the "Add Manufacturer for Population to Lots" link.

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When the required information for the Line Item has been entered, the Inspector clicks the Save CLIN/SLIN button at the bottom of the screen.

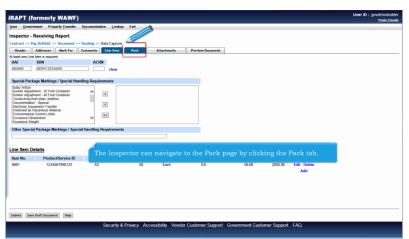
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The Line Item page is now saved.

The Inspector may edit or delete Line Items as necessary by clicking the Edit and Delete links under the 'Actions' heading.

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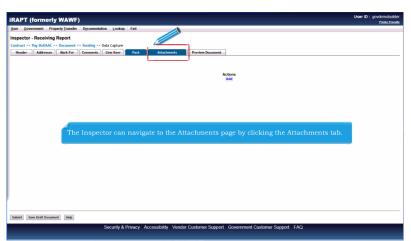
To add another Line Item, the Inspector can click the "Add" link and repeat the process.



The Inspector can navigate to the Pack page by clicking the Pack tab.

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For additional information regarding Add Pack data, please refer to	
Add Pack Demonstration within the 'Other' section of the iRAPT WBT.	
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The Pack Page is displayed. For additional information regarding Add Pack data, please refer to Add Pack Demonstration within the 'Other' section of the iRAPT WBT.

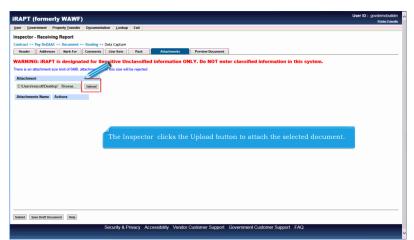


The Inspector can navigate to the Attachments page by clicking the Attachments tab.

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The Inspector clicks the Upload button to attach the selected document.

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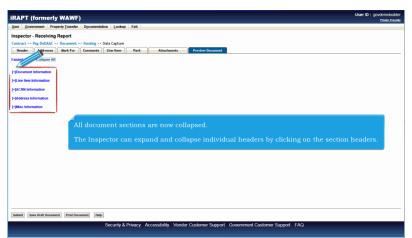
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The Inspector can scroll the contents of the tab to review the document.

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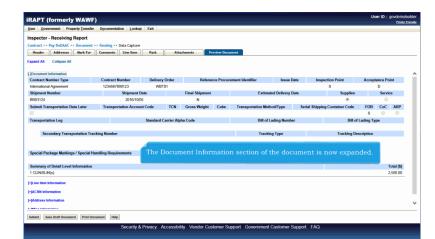
The Inspector can expand all document sections by clicking the Expand All link.

The Inspector can collapse the contents of the tab by clicking the Collapse All link.



All document sections are now collapsed.

The Inspector can expand and collapse individual headers by clicking on the section headers.



The Document Information section of the document is now expanded.

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When the Inspector has finished reviewing the document, the Inspector can submit the document to iRAPT by clicking the "Submit" button.

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After the Receiving Report has been submitted, the iRAPT system informs the Inspector that the submission was successful. E-mails, FTP and EDI notifications were sent as applicable.

The Inspector may add more email addresses by clicking the Send Additional Email Notifications link.



This concludes our demonstration.