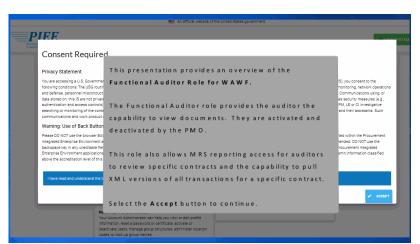
Intro



Welcome to Procurement Integrated Enterprise Environment (PIEE). This demonstration contains audio narrative. Please adjust your volume accordingly.

#### Step 1

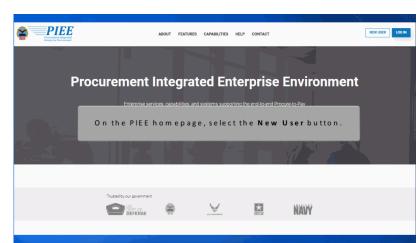


This presentation provides an overview of the Functional Auditor Role for WAWF.

The Functional Auditor role provides the auditor the capability to view documents. They are activated and deactivated by the PMO.

This role also allows MRS reporting access for auditors to review specific contracts and the capability to pull XML versions of all transactions for a specific contract.

Select the Accept button to continue.



On the PIEE homepage, select the New User button.

#### Step 3

W User Setup and Help	
New User	Help and Information
New Vendor Getting Started	HelpLinks
New Vendor Organization - Getting Started Help     Required Setup and Registration steps for all new Vendor organizations     Vendor Registrationinformation and demonstration     Information and demonstration for new Vendor users for existing organizations in PIE	FAQ     New User Information and Help     Government Access Approval Process     PIEE User Role List
Covernment and Covernment WWW - Government Cetti WWW - Support Contrado - EDA - Government Cetting or very way	page, select the <b>Register</b> button.
EDA - Support Contractor Getting Started Help IUID - Government Getting Started Help	State/Local Employee registration information and demonstration     PIEE Government User - Add/Manage PIEE User Training
Setup	System Information
Machine Setup	WAWF Functional Information     WAWF Instructions clause Information

On the PIEE New User page, select the Register button.

ľ		
Privacy Act Statement		
UTHORITY:	Executive Order 10450, 9397; and Public Law 99-474, the Computer Fraud and Abuse Act.	
PRINCIPAL PURPOSE:	To record names, signatures, and other identifiers for the purpose of validating the trustworthiness of individuals requesting access to Department of Defense (DoD) systems and information. NOTE: Records may be maintained in both electronic and/or paper form.	
ROUTINE USES:	None	
	Disclosure of this information is voluntary; however, failure to provide the requested information may impede, delay or prevent further processing of this	
I have read and understand th	request.	
	request.	
I have read and understand th	reguest. Lierma and conditions for our of this website.	etienel entry, at least one is requ
_	reguest. Lierma and conditions for our of this website.	utional entry, at least one is required e arisk indicates required e

Click the Agree button to acknowledge you have read the Privacy Act Statement.

# Step 5

					X N
What type of user are you?					
Government - DoD     Government - Non-DoD					
Government Support Contractor - Support     Government Support Contractor - Support     Vendor					
State/Local Employee  Note: A security clearance is NOT required to a	access any of the applications in	the Procurement Integrated	Enterprise Environment.		
< Previous O Help					
	Selectone typeofuse			 m the 'W hat	least one is required. cates required entry.
	and the second				

Select one of the Government roles from the 'What type of user are you?' dropdown.

stration Steps	Authentication
gistration Home	How will you be accessing the Procurement Integrated Enterprise Environment applications?*
uthentication *D	Common Access Card / Personal Identity Verification
	Please Select
	Common Access Card / Personal Identity Verification
	Software Certificate
les	LOG IN WITH CAC / PIV CARD
stification	Get help with CAC / PIV Card Registration?
mmary	
reement	C Previous Attione Ottelp
	- in the state of
	isk indicates requi
	Select how you will be accessing the PIEE applications.
	Choose from Common Access Card and PIN, Software

Select how you will be accessing the PIEE applications. Choose from Common Access Card and PIN, Software Certificate or User ID and password.

#### Step 7

Unda     Use ID       Schervicher / Agency     rite, Functional-kulter       Antime     Minimum of Database	Registration Steps	Authentication	
Audomatications of Lear D Lear	. Registration Home	How will you be accessing the Procurement Integrated E	interprise Environment applications? *
Alter Diale	Authentication 🖓	User ID \ Password	
Saterbard (Saterbard) Saterbard (Saterbard)	I. Profile	User ID	User ID Rules
Allons Marine Constant and Allong All	I. Supervisor / Agency	rdg_FunctionalAuditor	
Surrenzy Versenerit CAPTICAL Image CAPTICAL Image CAPTICAL Image Caption Capti	i. Roles	Password	<ul> <li>May NOT contain spaces.</li> </ul>
CAPICIDA Image CAPICIDA IMAGE	i. Justification		
CAPTICAL Image  CAPTICAL Image  CAPTICAL Image  CAPTICAL Image  Caption  Ca	. Summary	Password Confirmation	
924139 "John Charles Annual Charles	3. Agreement	•••••	Maximum 40 c
· cannot be due and input the CAPTCHA.			Must containa Enter required information     Must containa
924139 Charles pash		924139	Cannot be char Entered passwer and input the CAPTCHA.
Enter In text In Image above. Then click the <b>Next</b> button.		Enter in text in image above.	Then click the <b>Next</b> button.

Enter required information and input the CAPTCHA. Then click the Next button.

gistration Steps Registration Home Authentication		/answers which cannot be looked up via the following means icture sites (flickr, photobucket, shutterfly), online phone box	r: Answers might be obtained via googling, blogs, personal websites, genealogy charts, online social dis, reverse phone look-upg, and other online resources.
Security Questions ®	Question 1* Where is your high school located?	Answer 1*	Answer Confirmation 1*
Profile Supervisor / Agency Roles	Question 2* Where is your high school located?	Answer 2*	Answer Confirmation 2*
Justification	Question 3*	Answer 3*	Answer Confirmation 3*
Sammary Agreement	Where is your high school located?		reate 3 security questions and select the <b>Next</b> button.

Create 3 security questions and select the Next button.

# Step 9

ition Steps	User Profile First Name *	Middle Name	Last Name *	Suffix
ntication				
ity Questions	Home Organization DoDAAC/FEDAAC *	Organization *	Job Series *	Job Title * Grade/Rank *
e0i	ľ		···· Please Select ···· 🗸	
visor / Agency	Email *	Confirm Email *	Cyber Awareness Training Date	
			YYYY/MM/DD	
cation	Commercial Telephone !	Extension Intl Country Code and Pho	ne ! Mobile Telephor	ne DSN Telephone
ary				
ment	Citizenship*	Designation *		
	US Y	Please Select 🗸		
			Enterrequir	ed information

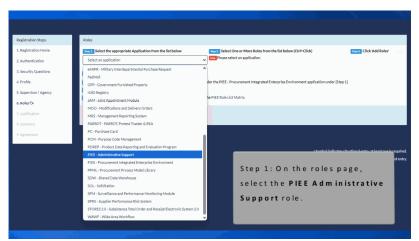
Enter required information on the User Profile page and click the Next button.

# Step 10

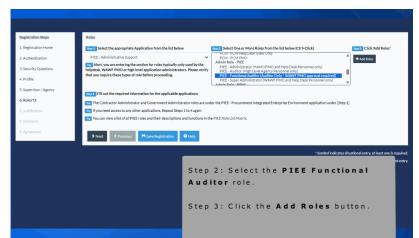
Additional Profile Information						
Press Ann Information						
	(address)	and Prints				
riunare.	Las nume	30 100				
feel.		Centro linei -				
DSNTelephone	Plane1	Extension	Ind Country Code and Phone 1			
Alternate Supervisor Information (Optional)						
FirstName1	Last Name 1	Jub Title 1				
Enal?		Canfron Email!				
Disk Telephone	Prese	Extension	Ind Country Code and Phone 1			
Report 1			Alternate Granular Endine?			
			No			
			StartDate	Stop Cute		
			A WYNHARD	YYYYM4400		
Agency Information		_				
AgencyName	Address	Finish er	tering Additional			
DOMASOUTHERN CALIFORNIA	BUILDING DH2		-			
City	State	Profile I	nform ation	and click		
CARSON	California					
Organization	Office Symbol	the Nex	t button.			
				utton.		
	Annun lagente Handala (absolut) Maneta lagente Handala (absolut) Martin Martin Martin Ages Hannaha Martin M	Fadarati     Landerati       Exative     Real       Schwarz     Real       Manus Landerstan Galarati     Image: Schwarz       Kantal     Image: Schwarz       Schwarz     Real       Schwarz     Schwarz	Andream and an an and an an and an an and an	Andream and an		

Finish entering Additional Profile Information and click the Next button.

# Step 11



Step 1: On the roles page, select the PIEE Administrative Support role.



Step 2: Select the PIEE Functional Auditor role.

Step 3: Click the Add Roles button.

#### Step 13

The PIEE Fund	ctional Auditor Role has been added.
	ditional role, select the Add Role button again.
To continue, s	select the <b>Next</b> button. Istbelow(Crri-Click) Instantia Click 74d6 Roles'
4. Profile	PIEE - Administrative Support  PCM - DCMA Contract Admin Office (CAO) Manager (DCMA Personnel Only) Add Rotes PCM - PCM Help Dekl View Only PCM - PCM - PCM Help Dekl View Only PCM - PCM - PCM Help Dekl View Only PCM - PCM - PCM Help Dekl View Only PCM - PCM - PCM - PCM Help Dekl View Only PCM - PCM - PCM Help Dekl View Only PCM - PCM
5. Supervisor / Agency 6. Roles ℃	Implant, You are entiring the section for roles topically your and by the highesis. You YMP and to highesis application administratory Research?         POLINE (Fig.) Head (Fig.) Head (Fig.) Head Policy (Fig.) Head (Fig.) Head (Fig.) Head (Fig.) Head (Fig.) Head POLINE - Audited (Fig.) Head (Fig.) Head (Fig.) Head (Fig.) Head POLINE - Audited (Fig.) Head (Fig.) Head (Fig.) Head (Fig.) Head POLINE - Audited (Fig.) Head (Fig.) Head (Fig.) Head (Fig.) Head POLINE - Audited (Fig.) Head (Fig.) Head (Fig.) Head (Fig.) Head POLINE - Audited (Fig.) Head (Fig.) Head (Fig.) Head (Fig.) Head (Fig.) Head POLINE - Audited (Fig.) Head (Fig.
7. Justification	Sees. Fill out the required information for the applicable applications
8. Summary	Roles Summary
9. Agreement	Application <sup>4</sup> Role   Location Code Type Location Code <sup>+</sup> Extension Group   Find My GAM   Action ADMIN Reg PIEE - Functional Auditor (Auditor Only - WAWF PMO approval required) N/A N/A N/A N/A Delete
	Showing to to 1 entries
	The Contractor Administrator and Government Administrator roles are under the PEEE-Procement Integrated Enterprise Environment application under (Step 1)     Tor Tyrow and access toary other applications, Repeat Step 1:0-4 again     Tyrow and was also of all PEE Coles and the devolptions and functions in the PEEE Role List Matrix.
	3 hort Chreston Phase Registration Orkig
	: Symbol indicates situational entry, at least one is required. * Asteria in indicates required e
C	

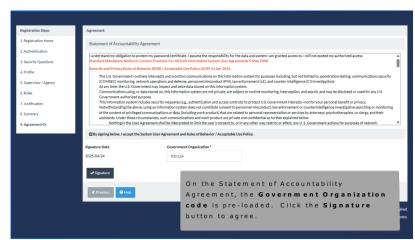
The PIEE Functional Auditor Role has been added. To add an additional role, select the Add Role button again. To continue, select the Next button.

### Step 14

Registration Steps	Justification / Attachments
Registration Home	Provide justification for access and upload any necessary attachments.
Authentication	Justification*
Security Questions	Justification
I. Profile	
. Supervisor / Agency	Attachments
. Roles	Browse Upload
Justification O	Winniest Procurement Integrated Enterprise Environment is designated for Sensitive Unclassified Information ONLY. Do NOT enter
	classified information in this system.
	> Next < Previous
	> Next C Previous O Help
	! Symbol indicates situational entry, at least one is re
	* Asterisk indicates require

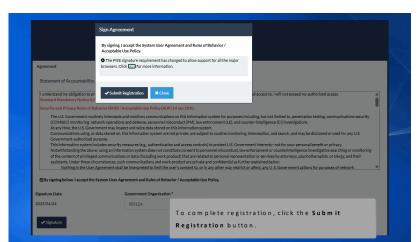
Enter a Justification and click the Next button.

# Step 15



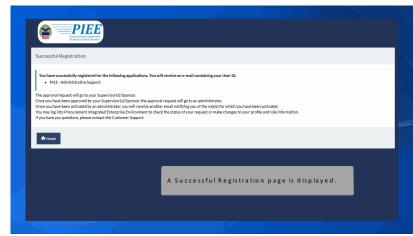
On the Statement of Accountability Agreement, the Government Organization code is pre-loaded. Click the Signature button to agree.

# Step 16



To complete registration, click the Submit Registration button.

# Step 17



A Successful Registration page is displayed.

# Step 18



Log in as a PMO user. On the Administration Console page, select the User/Role Management link.

#### Step 19

	User / Role Management			
	Search by User Search by Role	e Search by DoD ID		
	User ID		First Name	Last Name
	Equal To 🗸		Equal To 🛛 🛩	Equal To 🗸
	E-Mail		DoD ID	X.509 Subject Name
	Equal To 🗸		Equal To 🗸	Equal To 🗸
	Account Type	Warrant Indicator		
	-Select- 🗸	-Select- 🗸		
	Q Search Keturn	J Reset		
		PMO Users can	Search by User, Search by	Role
		or Search by Do	D ID. Enter the search	
			d select the <b>Search</b> button.	
		miormation and	a select the search button.	
the second				

PMO Users can Search by User, Search by Role or Search by DoD ID. Enter the search information and select the Search button.

Role Search Res	suits												
Change All Sta		oles By Status 1 🔿 All 🔿 Active	O Inactive	C Archived C Pend	ing Approval 🔅	Rejected O Blocked							Search
	User ID	First Name	Last + Name	Role	Application		ocation Code / I	Status	Access Approval * Status	Create I Date	Account I	Warrant +	Additional Information
~	nvrFunctionalAuditor	Nicole		Admin PIEE Functional Auditor	ADMIN	PROGRAM		Archived	Archived	2012/05/21		N	Manage Access
~	BHFunctionalAuditor									012/06/07		N	Manage Access   View
*	cora funauditor	A list of u	sers	that m	atche	s the se	earch	crite	ria is	012/06/07	CMILIAN	N	Manage Access
~	ronfauditor	d is p la y e d								013/01/31		N	Manage Access
~	CORTuger	In the Add	litio	nalinfo	orm at	ion col	umn, s	sele	ct	015/09/25	CMLIAN	N	Manage Access
~	iff mior auditor4	Manage A	cce	ss.						017/04/10	MILITARY	N	Manage Access
~	EDIP19301002932									018/04/17	MILITARY	N	Manage Access. View
~	max PIEE SecGouAdmin			FUNCTION & AUGUST		OVERSIGN				019/03/28	MILITARY	N	Manage Access
ANOR	TEST17408GSC	TEST17408	۰	Admin PIEE Functional Auditor	ADMIN	PROGRAM OVERSIGHT		Archived	Archived	2019/10/04	CONTRACTOR	N	Edit Contract   Manage Ac Vitor
~	CORTofficer	CORTofficer		Atrue PIEE Functional Auditor	ADMIN	PROGRAM OVERSIGHT		Archived	Archived	2021/05/20	CIVILIAN	N	Manage Access
Showing 1 to 10	of 50 entries											Previous 1	2 3 4 5 1

A list of users that matches the search criteria is displayed. In the Additional information column, select Manage Access.

### Step 21

	uditor Access	
PIEE/GFP	PIEE / GFP Functional Auditor Access	
eMIPR	User ID: nvrFunctionalAuditor First Name: Nicole Last Name: Raine	
Contract Closeout	Show 10 v entries	Search:
AT-AT	Delivery Order Reference IGT Order IGT Mod Location Item Contract Number Number Procurement Id Number Number Code Extension Role U	Date/Time Jser ID Stamp Action
	1 equal to ( CL5020910C002	nvrpmo01 2012/05/21 Delete
	2 equal to   r CL5102009C001	nvrpmo01 2012/05/21 Delete
	3 equal to j r CL5101509C012	wrpmo01 2012/05/21 Delete
	Showing 1 to 3 of 3 entries	Previous 1 Next
cite and become and a	record to the table or 'Back' to cancel and return to the previous page.	
CICK ADD RECORD to add a nev	record to the table or back to cancel and return to the previous page.	
Back O Add Record		
	The PMO can add a record by clicking on the	* Asterisk indicates requir
	Add Record button.	* Asterisk indicates requin † Only one field is r

The PMO can add a record by clicking on the Add Record button.

	Add Functional Auditor Access (WAV	NF/GFP)	•	libres
Eskeledineton-Mangar Auctional Authora Kesse Anta Calif Anta California Contract Closend Anta Atlant	Centract Number East To V Stor Order Mander East To V Estimation Estimati	Delivery Order Humber East: To v Status to v East: To All A humber East: 	Reference Procurement M Searth v Kanathe Code Searth v Rotation Rotation (PAUDO)	<sup>+</sup> Action 21 Delete 22 Delete 22 Delete
She				Previous 1 Next
C Back O Add Record	Note: Mul		select <b>Save Changes</b> button. tered into the Location Code. nas. Extensions are also	risk indicates reg † Only one field

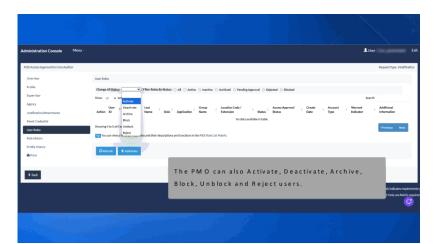
Enter the detailed information and select Save Changes button.

Note: Multiple DoDAACs can be entered into the Location Code. DoDAACs will be separated by commas. Extensions are also allowed.

#### Step 23

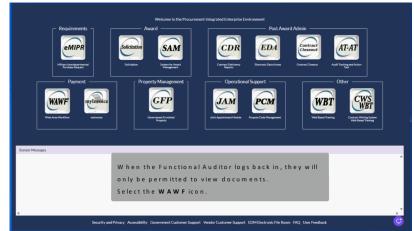
iministration Console	Menu -					LUser:1	- <b>1</b>
animistration console							
nfo: Record has been added success	tully.					ss message	
ole Activation - Manage Functional	Auditor Access				will disp Adminis	lay on the	
PIEE / GFP	PIEE / GFP Functional Auditor Access					and the	
eMIPR Contract Closeout	User ID: mrFunctionalAuditor	First Name: Nicole	Last Name: Raine		addedr	ecord will	
AT-AT	tem Contract Number	rder Reference IGT Or Procurement Id Numbr		Extension		le. To add	Ľ
	1 equal to   CLS020910C002	Procurement Id Numbe	er Number Code	Extension	anothe select t	rrecord, he Add	2
	2 equal to   CL5102009C001 3 equal to					button.	4
	CLS101509C012		equal to		Whenf	in is h e d	4
	Showing 1 to 4 of 4 entries		\$0512A		select t	he Back	
					button.		Γ.
Click 'Add Record' to add a new	w record to the table or 'Back' to cancel and return to the	e previous page.					

A success message will display on the Administration Console and the added record will be visible. To add another record, select the Add Record button. When finished select the Back button.



The PMO can also Activate, Deactivate, Archive, Block, Unblock and Reject users.

#### Step 25



When the Functional Auditor logs back in, they will only be permitted to view documents. Select the WAWF icon.

User Docu	ment Administration Documentation Lookup Exit	
Document	Administration	
Functional	Auditor	
View 2.0 DO View Receip	ceiving Report DOCUMENTS	
		Le M
		1
	Select the Document Administration dropdown to	7
. and	access the Functional Auditor menu. Then select	
	View Receipt and Acceptance Documents.	

Select the Document Administration dropdown to access the Functional Auditor menu. Then select View Receipt and Acceptance Documents.

### Step 27

NAWF	
User Document Administration Documentation Lo	Aug Dit
View Receipt and Acceptance Documents	
Controlled Unclassified Information (CUI) Privacy Act Statement - This information is prot	Privacy Sensiblym: ected anther the Privacy Act of 1974 and shall be hendled as "Controlled Unclassified Information (CUI)," Valations may be purishable by firses, imprisonment, or both.
Search For	dia Jaunah 👻
Systems D	
Contract Number 3	
Delivery Order	
Communication Service Agreement (CSA) Number	
Reference Procurement Id	taita V
Gaining Contract Number	
Saining Delivery Order	the second
Shipment Namber 3	
nvoice Number [	v elas
latch Number 3	anta V
.ecation Code	Extension Type V
Location Code	Extension Type V
ocation Code	Extension Type V
pe Document	v
	v
	V Contraction of the second seco
Part of a COMBO?	×
atus E	Enter search criteria to find a particular record. Then
sn E	
IN/Tas Id	click the <b>Submit</b> button.
aate Date 9777 Mill CO	No 19995
oceptance Date YYYYMMICD	nu - PTTA
woice Received Date COMMIDD	5% · 57773
Internated Delivery Date 9777/384000	8vy - 977738800
Silling From Date 91111MICO	the Printed State
Dilling To Date PYYYMMCD	Rev. PYYYVMCD E3
earch for document information. Enter search data th	n dah "luter"
Contraction and the second secon	

Enter search criteria to find a particular record. Then click the Submit button.

	ltem	System Name	Reference Procurement Id	Contract Number	Delivery Order	Gaining Contract	Gaining Delivery	Shipment Number	Invoice Number	COMBO Ind	Inspect Point	Accept Point	Document Type	Document Sub Type	Status	Actions
ĺ	1	WAWF		0066773322				1111			D	D	Receiving Report		Extracted	View
Ì	2	WAWF	RPIN0000000000123	01234567890123	WBT1			SHP1504	INV1355				Invoice		Extracted	View
ſ	3	WAWF	RPIN00000000000123	01234567890123	WBT1			SHP1408	INV1408				Invoice		Extracted	View
	4	WAWF		01JAGG03GER11	1545			ROCC001			s	s	Corrected Receiving Report		Correction Required	View
	5	WAWF		01JAGG10GER11	1059			ROCC001	ROCC001	Y	s	D	Reparables Receiving Report		Inspected	View
	6	WAWF		01JAGG10GER11	1141			ROCC001	ROCC001	Y	s	D	Reparables Receiving Report		Accepted	View
	7	WAWF		0329ECP875					00011B				Invoice FP		Extracted	View
	8	WAWF		0329ECP875					0111B				NPI Voucher		Extracted	View
	9	WAWF													Extracted	View
Ì	10	WAWF	Т	he View F	Recei	ptar	d A c	cepta	nce D	ocun	nent	s Sel	lection		Extracted	View
ľ	10 🚿	Resize	2													
-	6000	itoms fou	nd, displaying 1 - 10 P	age is disp	olaye	d wit	h o n	ly tho:	se do	cume	nts t	hat	match			

The View Receipt and Acceptance Documents Selection page is displayed with only those documents that match criteria specified by the PMO. To view the document, click on the View link in the Actions column.

#### Step 29

WA	WF
User	Document Administration Documentation Lookup Exit
Doc	ument Administration
Fund	ctional Auditor
View View View	V DOCUMENTS 1017 Receiving Report DOCUMENTS 2 2 DOCUMENTS Receipt and Acceptance Documents I/GT Receiving Report DOCUMENTS
	The additional documentation available to the
	The additional documentation available to the
	Functional Auditor in view only format are View IGT
	Functional Auditor in view only format are View IGT
	Functional Auditor in view only formatare View IGT Receiving Report Documents and View 2.0

The additional documentation available to the Functional Auditor in view only format are View IGT Receiving Report Documents and View 2.0 Documents. The search process for all documentation is similar to the search process for View Receipt and Acceptance Documents.

# End



This concludes the demonstration.