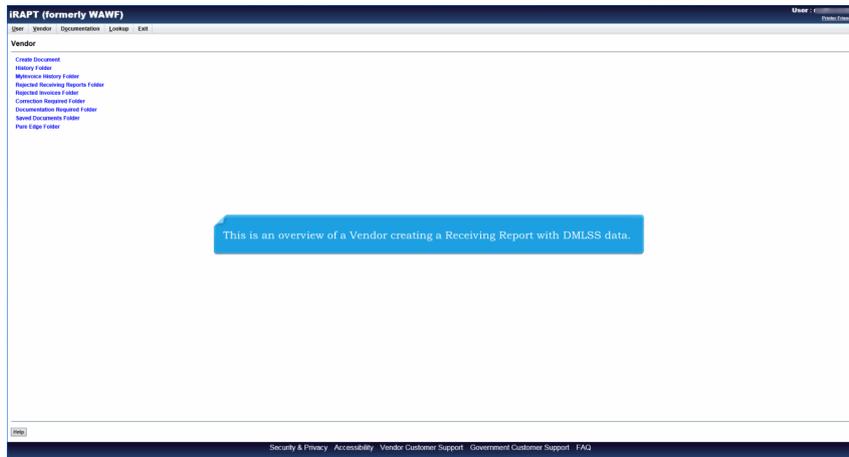


Welcome to Wide Area Workflow e-Business Suite.  
This demonstration contains audio narrative. Please adjust your volume accordingly.



This is an overview of a Vendor creating a Receiving Report with DMLSS data.

The initiator will select the Contract Number Type from the dropdown list, enter in the Contract Number, and Delivery Order if applicable, and select the CAGE Code / DUNS / DUNS+4 / Ext. from the dropdown list.

The initiator will next enter in the Pay DoDAAC.

IRAPT (formerly WAWF) User: Administrator

Contract -> Pay DoDAAC -> Document

Contract Number	Delivery Order	Reference Procurement Identifier	CAGE Code	DUNS	DUNS -4	Extension	Pay Official	Currency Code
H			06481	03134215			H20339	USD

Select Document to Create:

- Invoice
- Credit Invoice
- Invoice as 2-in-1 (Services Only)
- Commercial Item Financing
- Performance Based Payment
- Progress Payment
- Receiving Report
- Invoice and Receiving Report (Combo)
- Repairable Receiving Report
- Invoice and Repairable Receiving Report (Combo)
- Cost Voucher (AR 52.215-7, 52.215-13, 52.215-14, 52.232-7)
- Non Procurement Instruments (NPI) Voucher
- Grant Voucher
- Telecom Invoice (Contractual)

Inspection:  Acceptance:   From Invoice  FMS

The document selection page is displayed, where the initiator will select the Receiving Report radio button.

The document selection page is displayed, where the initiator will select the Receiving Report radio button.

IRAPT (formerly WAWF) User: Administrator

Vendor - Receiving Report

Contract Number	Delivery Order	Reference Procurement Identifier	CAGE Code	DUNS	DUNS -4	Extension	Inspection Point	Acceptance Point	Pay DoDAAC
H			06481	03134215			0	0	H20339

Issue Date: YYYYMMDD  
Issue By DoDAAC: Admin DoDAAC  
Inspect By DoDAAC / Extension: F2417  
Mark For Code / Extension:

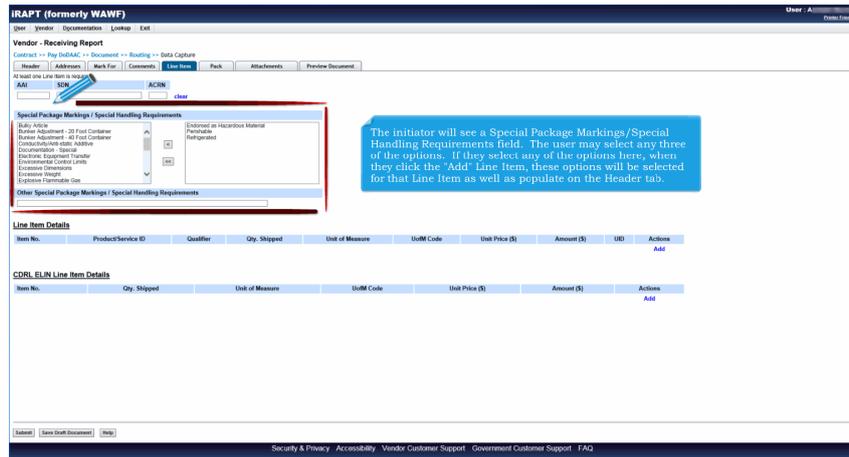
Ship To Code / Extension: B0512A  
Ship From Code / Extension: E04417  
Accept By DoDAAC / Extension:

The initiator will next enter in the routing information for the Receiving Report.

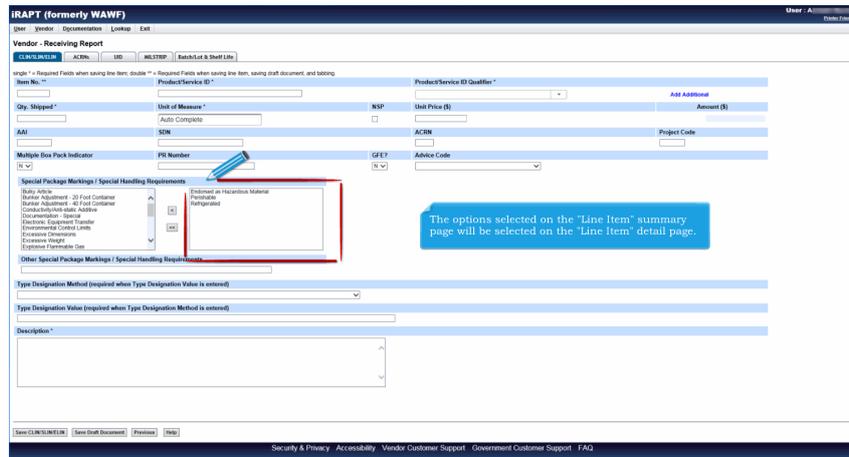
The initiator will next enter in the routing information for the Receiving Report.

The Special Package Markings/Special Handling Requirements field will populate once the information is selected on the Line Item tab.

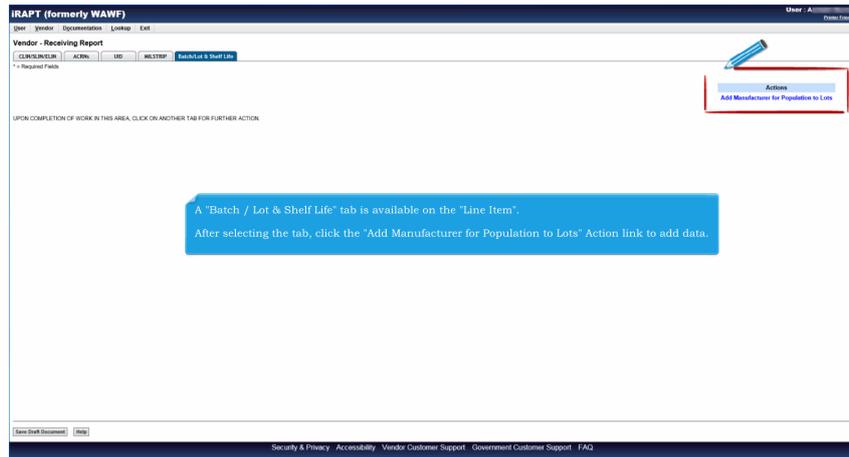
On the Line Item tab, the user will select the Add link to add a Line Item.



The initiator will see a Special Package Markings/Special Handling Requirements field. The user may select any three of the options. If they select any of the options here, when they click the "Add" Line Item, these options will be selected for that Line Item as well as populate on the Header tab.

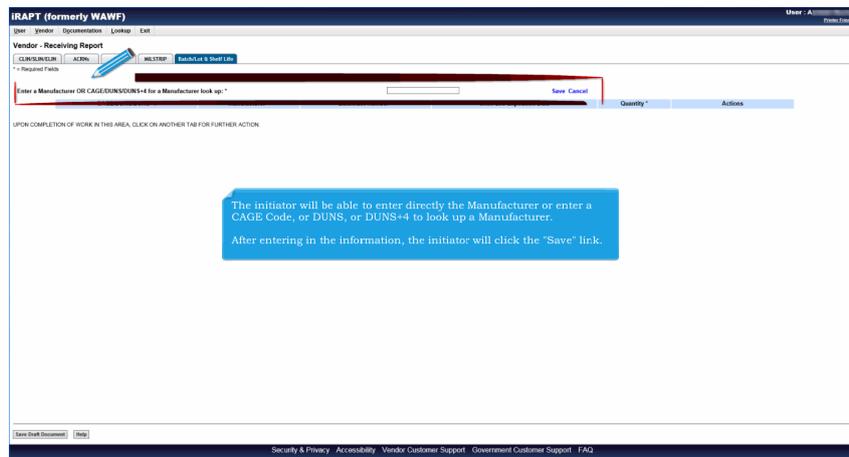


The options selected on the "Line Item" summary page will be selected on the "Line Item" detail page.



A "Batch / Lot & Shelf Life" tab is available on the "Line Item".

After selecting the tab, click the "Add Manufacturer for Population to Lots" Action link to add data.



The initiator will be able to enter directly the Manufacturer or enter a CAGE Code, or DUNS, or DUNS+4 to look up a Manufacturer.

After entering in the information, the initiator will click the "Save" link.

IRAPT (formerly WAWF)

User: [username] Email: [email]

Vendor - Receiving Report

CLIN/UNCLIN | ACRN | UID | ML/STP | Batch/Lot #

\*\* Required Field \*

CAGE/DUNS/DUNS+4	Manufacturer *	Batch/Lot Number *	Shelf Life Expiration Date	Quantity *	Actions
06481	NORTHROP GRUMMAN SYSTEMS		YYYYMMDD		Delete Add

UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION.

Actions  
Add Manufacturer for Population to Lots

Save Draft Document | Help

Security & Privacy | Accessibility | Vendor Customer Support | Government Customer Support | FAQ

If a CAGE/DUNS/DUNS+4 is entered, the Manufacturer is looked up automatically and displayed on the page.  
The initiator will enter the Batch/Lot Number, Shelf Life Expiration Date and Quantity.  
To add another Batch/Lot, the initiator will click the "Add" link.

If a CAGE/DUNS/DUNS+4 is entered, the Manufacturer is looked up automatically and displayed on the page.

The initiator will enter the Batch/Lot Number, Shelf Life Expiration Date and Quantity.

To add another Batch/Lot, the initiator will click the "Add" link.

IRAPT (formerly WAWF)

User: [username] Email: [email]

Vendor - Receiving Report

CLIN/UNCLIN | ACRN | UID | ML/STP | Batch/Lot #

\*\* Required Field \*

CAGE/DUNS/DUNS+4	Manufacturer *	Batch/Lot Number *	Shelf Life Expiration Date	Quantity *	Actions
06481	NORTHROP GRUMMAN SYSTEMS	028	YYYYMMDD		Delete Add
06481	NORTHROP GRUMMAN SYSTEMS	029	YYYYMMDD		Delete Add

UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION.

Actions  
Add Manufacturer for Population to Lots

Save Draft Document | Help

Security & Privacy | Accessibility | Vendor Customer Support | Government Customer Support | FAQ

After adding in the Batch/Lots for the Manufacturer, the initiator may add another Manufacturer by clicking on the Add Manufacturer for Population to Lots link again.

After adding in the Batch/Lots for the Manufacturer, the initiator may add another Manufacturer by clicking on the Add Manufacturer for Population to Lots link again.

**IRAPT (formerly WAWF)**

User: [Name] | Profile: [Name]

Vendor - Receiving Report

Required Fields: CAGE/DUNS/DUNS+4, Manufacturer, Batch/Lot Number, Shelf Life Expiration Date, Quantity

CAGE/DUNS/DUNS+4	Manufacturer	Batch/Lot Number	Shelf Life Expiration Date	Quantity	Actions
06481	NORTHROP GRUMMAN SYSTEMS	024	YYYYMMDD		Delete
06481	NORTHROP GRUMMAN SYSTEMS	024	YYYYMMDD		Delete
					Add
					Add

UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION.

If the initiator chooses to enter in the Manufacturer and not the CAGE/DUNS/DUNS+4, then the CAGE/DUNS/DUNS+4 will be empty on the page.

If the initiator chooses to enter in the Manufacturer and not the CAGE/DUNS/DUNS+4, then the CAGE/DUNS/DUNS+4 will be empty on the page.

**IRAPT (formerly WAWF)**

User: [Name] | Profile: [Name]

Vendor - Receiving Report

Required Fields: CAGE/DUNS/DUNS+4, Manufacturer, Batch/Lot Number, Shelf Life Expiration Date, Quantity

CAGE/DUNS/DUNS+4	Manufacturer	Batch/Lot Number	Shelf Life Expiration Date	Quantity	Actions
06481	NORTHROP GRUMMAN SYSTEMS	024	YYYYMMDD		Edit Delete
06481	NORTHROP GRUMMAN SYSTEMS	024	YYYYMMDD		Delete
					Add
					Add

UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION.

To Edit or Delete the Manufacturer, click the "Edit" or "Delete" link following the data entered.  
To add or delete Batch / Lots from a Manufacturer, click the "Delete" or "Add" link.

To Edit or Delete the Manufacturer, click the "Edit" or "Delete" link following the data entered.

To add or delete Batch / Lots from a Manufacturer, click the "Delete" or "Add" link.

IRAPT (formerly WAWF)

User: [Name] | Documentation | Lookup | Exit

Vendor - Receiving Report

Item No. [0001] | Product/Service ID [5111111111111111] | CL - COLOR | Add Additional

Qty. Shipped [7] | Unit of Measure [Each] | Unit Price (\$) [0.00] | Amount (\$) [0.00]

AAI [ ] | SDN [ ] | ACRN [ ] | Project Code [ ]

Multiple Box Pack Indicator [ ] | PFI Number [ ] | GFE? [ ] | Advice Code [ ]

Special Package Markings / Special Handling Requirements

Type Designation Method (required when Type Designation Value is entered)

Type Designation Value (required when Type Designation Method is entered)

Description

Save | Cancel | Print | Back | Home

Security & Privacy | Accessibility | Vendor Customer Support | Government Customer Support | FAQ

The sum of the Batch/Lot Quantities must equal the Quantity Shipped.

IRAPT (formerly WAWF)

User: [Name] | Documentation | Lookup | Exit

Vendor - Receiving Report

Contract -> Pay Data/AC -> Document -> Routing -> Data Capture

Item No. [0001] | Product/Service ID [5111111111111111] | CL - COLOR | Add Additional

Qty. Shipped [7] | Unit of Measure [Each] | Unit Price (\$) [0.00] | Amount (\$) [0.00]

AAI [ ] | SDN [ ] | ACRN [ ] | Project Code [ ]

Multiple Box Pack Indicator [ ] | PFI Number [ ] | GFE? [ ] | Advice Code [ ]

Special Package Markings / Special Handling Requirements

Type Designation Method (required when Type Designation Value is entered)

Type Designation Value (required when Type Designation Method is entered)

Description

Save | Cancel | Print | Back | Home

Security & Privacy | Accessibility | Vendor Customer Support | Government Customer Support | FAQ

Item No.	Product/Service ID	Qualifier	Qty. Shipped	Unit of Measure	UnitM Code	Unit Price (\$)	Amount (\$)	UDI	Actions
0001	5111111111111111	CL	3	Each	EA	0.00	0.00	N	Edit   Delete   Add

The Initiator is returned to the "Line Item" summary page after saving their changes.

**IRAPT (formerly WAWF)**

User: [View](#) | [Documentation](#) | [Logout](#) | [Exit](#)

**Vendor - Receiving Report**

Contract -> Pay DODAAC -> Document -> Routing -> Data Capture

Header | Address | Mark For | Comments | Line Item | Pack | Attachments | **Preview Document**

\*Note: Line Item(s) continue always upon receipt. However, the Change Table is required on Services contract for changes unless all of the Line Items are removed.

Step 1: Required Fields on Submit, double "\*" = Required Fields on Submit, single "\*" = Required Fields on Submit, saving draft document, and tabbing

Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date	Inspection Point	Acceptance Point
H				S	S

Contract Number Type: Other Agreement  
 Contract Number: 0001  
 Delivery Order: 0001  
 Reference Procurement Identifier: 0001  
 Issue Date: 20170506  
 Inspection Point: S  
 Acceptance Point: S

Shipment Number: 0001  
 Shipment Date: 20170506  
 Estimated:   
 Estimated Delivery Date: 20170506  
 Final Shipment:

Submittal Transportation Data Later:   
 Transportation Account Code: TCN  
 Gross Weight:   
 Cube:   
 FOB:   
 CoC:   
 ADP:   
 Serial Shipping Container Code:

**Special Package Markings / Special Handling Requirements**  
 Endorsed as Hazardous Material:   
 Perishable:   
 Refrigerated:

Transportation Log:   
 Standard Carrier Alpha Code:   
 Bill of Lading Number:

Secondary Transportation Tracking Number (required when Secondary Transportation Tracking Type is entered):   
 Secondary Transportation Tracking Type (required when Secondary Transportation Tracking Number is entered):

Transportation Method Type:   
 Currency Code: USD  
 Document Total (\$): 0.00

The Special Package Markings/Special Handling Requirements field on the Header Tab is populated to match what was selected on the Line Items.

Save Draft Document | Preview | Print

Security & Privacy | Accessibility | Vendor Customer Support | Government Customer Support | FAQ

The Special Package Markings/Special Handling Requirements field on the Header Tab is populated to match what was selected on the Line Items.

**IRAPT (formerly WAWF)**

User: [View](#) | [Documentation](#) | [Logout](#) | [Exit](#)

**Vendor - Receiving Report**

Contract -> Pay DODAAC -> Document -> Routing -> Data Capture

Header | Address | Mark For | Comments | Line Item | Pack | Attachments | **Preview Document**

Header tab | Columns: 40

Document Information

Contract Number Type	Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date	Inspection Point	Acceptance Point
H					S	S

Shipment Number: 0001  
 Shipment Date: 20170506  
 Final Shipment:   
 Estimated Delivery Date: 20170506  
 Supplies:   
 Service:

Submittal Transportation Data Later:   
 Transportation Account Code: TCN  
 Gross Weight:   
 Cube:   
 Transportation Method Type:   
 Serial Shipping Container Code:   
 FOB:   
 CoC:   
 ADP:

Transportation Log:   
 Standard Carrier Alpha Code:   
 Bill of Lading Number:   
 Bill of Lading Type:

Transportation Tracking Number:   
 Tracking Type:   
 Tracking Description:

**Special Package Markings / Special Handling Requirements**  
 Endorsed as Hazardous Material:   
 Perishable:   
 Refrigerated:

The new fields are displayed on the "Preview Document" tab.

Summary of Detail Level Information

Line Item Information	Product/Service ID	Quantity	Unit of Measure	Unit of Measure Code	Unit Price (\$)	Qty. Received	Qty. Accepted	Amount (\$)
0001	11111111111111111111	CL	N	3	Each	EA		0.00

SON ACN ANI GFE Advice Code Project Code Multi Box Pack Inst. PIG Number

**Special Package Markings / Special Handling Requirements**  
 Endorsed as Hazardous Material:   
 Perishable:   
 Refrigerated:

Type Designation Method:   
 Type Designation Value:

Save Draft Document | Preview | Print

Security & Privacy | Accessibility | Vendor Customer Support | Government Customer Support | FAQ

The new fields are displayed on the "Preview Document" tab.

Line Item Information:

Item No	Product/Service ID	Unit Price	Unit of	Qty	Amount
1111	11111111111111111111				\$0.00

Qualifier: CL

Special Package Markings / Special Handling Requirements  
Endorsed as Hazardous Material  
Perishable  
Refrigerated

PR Number

Material Inspection and Receiving Report in accordance with DFARS Appendix F, Paper DD Form 250 is usable in lieu of this document or

When the iRAPT user clicks on the "Print Document" button, the Special Package Markings/Special Handling Requirements field will be displayed in the Receiving Report PDF file.

### RECEIVING REPORT

(Please look in WAWF for signed copy)

Contract Number	Delivery Order	Shipment Number
H		SHP4444

Type Designation Method

Type Designation Value

iRAPT (formerly WAWF)

Vendor - Receiving Report

Contract -- Proj 000001 --> Receiving --> SHIP 4444

Contract Number: 11111111111111111111

Product/Service ID: AAA

ACRN

GFE

N

Special Package Markings / Special Handling Requirements

Endorsed as Hazardous Material

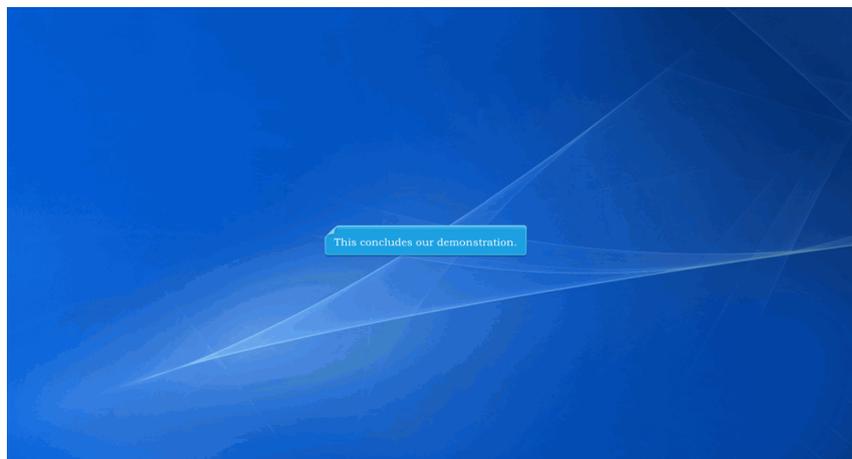
Perishable

Refrigerated

Type Designation Value

Print Document

When the iRAPT user clicks on the "Print Document" button, the Special Package Markings/Special Handling Requirements field will be displayed in the Receiving Report PDF file.



This concludes our demonstration.