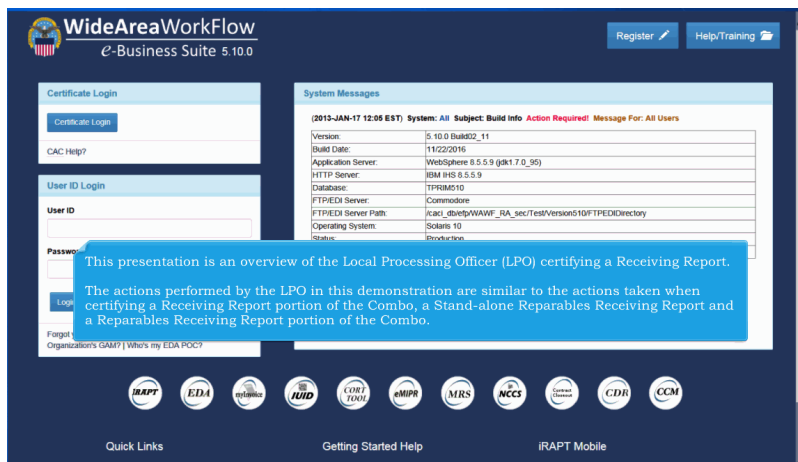
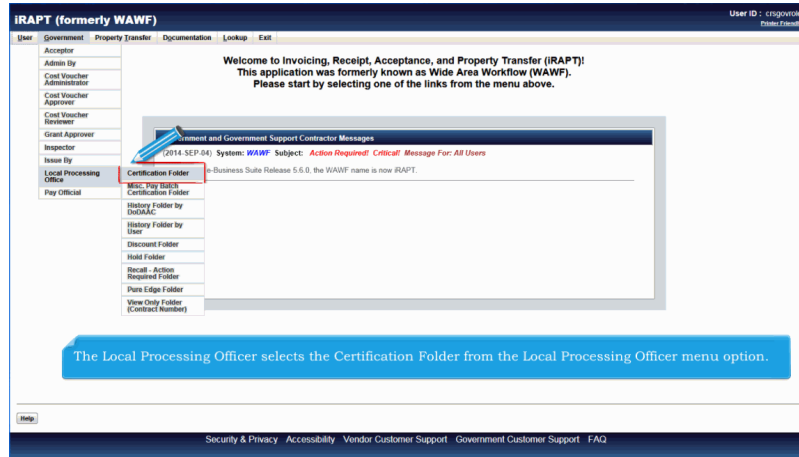


Welcome to Wide Area Workflow e-Business Suite.  
 This demonstration contains audio narrative. Please adjust your volume accordingly.

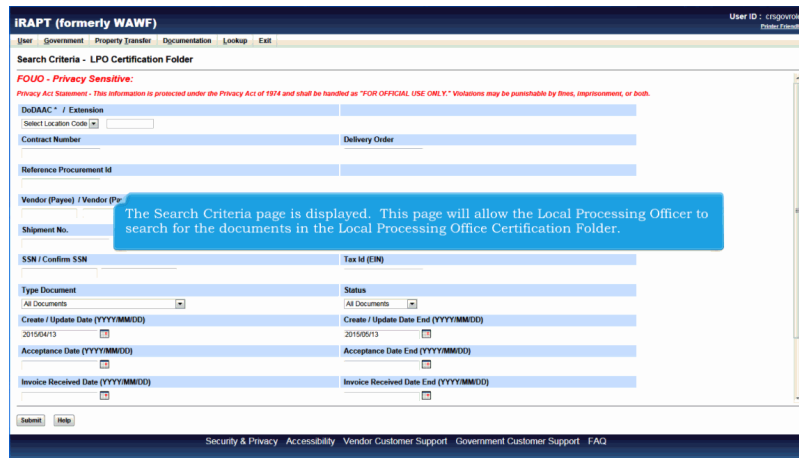


This presentation is an overview of the Local Processing Officer (LPO) certifying a Receiving Report.

The actions performed by the LPO in this demonstration are similar to the actions taken when certifying a Receiving Report portion of the Combo, a Stand-alone Repairables Receiving Report and a Repairables Receiving Report portion of the Combo.



The Local Processing Officer selects the Certification Folder from the Local Processing Officer menu option.



The Search Criteria page is displayed. This page will allow the Local Processing Officer to search for the documents in the Local Processing Office Certification Folder.

The screenshot shows the iRAPT (formerly WAWF) search criteria form for LPO Certification Folder. The form includes fields for DoDAAC \* / Extension (with a dropdown menu), Contract Number, Delivery Order, Reference Procurement Id, Vendor (Payee) / Vendor (Payee) Extension, Ship From / Ship From Extension, Shipment No., SSN / Confirm SSN, Tax Id (EIN), Type Document (with a dropdown menu), Status, Create / Update Date (YYYYMMDD), Create / Update Date End (YYYYMMDD), Acceptance Date (YYYYMMDD), Acceptance Date End (YYYYMMDD), Invoice Received Date (YYYYMMDD), and Invoice Received Date End (YYYYMMDD). A blue callout box points to the DoDAAC field with the text: "The DoDAAC field is the only mandatory field."

The DoDAAC field is the only mandatory field.

The screenshot shows the iRAPT (formerly WAWF) search criteria form for LPO Certification Folder. The form includes fields for DoDAAC \* / Extension, Contract Number, Delivery Order, Reference Procurement Id, Vendor (Payee) / Vendor (Payee) Extension, Shipment No., SSN / Confirm SSN, Tax Id (EIN), Type Document (with a dropdown menu), Status, Create / Update Date (YYYYMMDD), Create / Update Date End (YYYYMMDD), Acceptance Date (YYYYMMDD), Acceptance Date End (YYYYMMDD), Invoice Received Date (YYYYMMDD), and Invoice Received Date End (YYYYMMDD). A blue callout box points to the Type Document dropdown menu with the text: "The LPO can further limit the returned results by selecting Receiving Report from the Type Document drop down."

The LPO can further limit the returned results by selecting Receiving Report from the Type Document drop down.

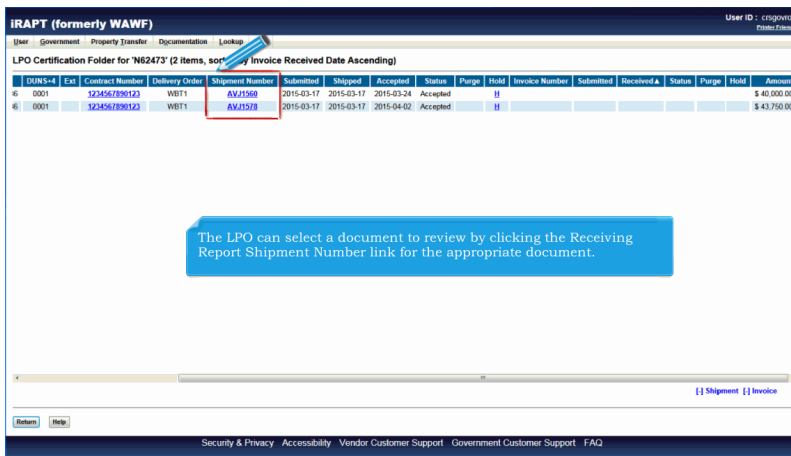
The LPO clicks the Submit button after entering the select criteria.

The LPO clicks the Submit button after entering the select criteria.

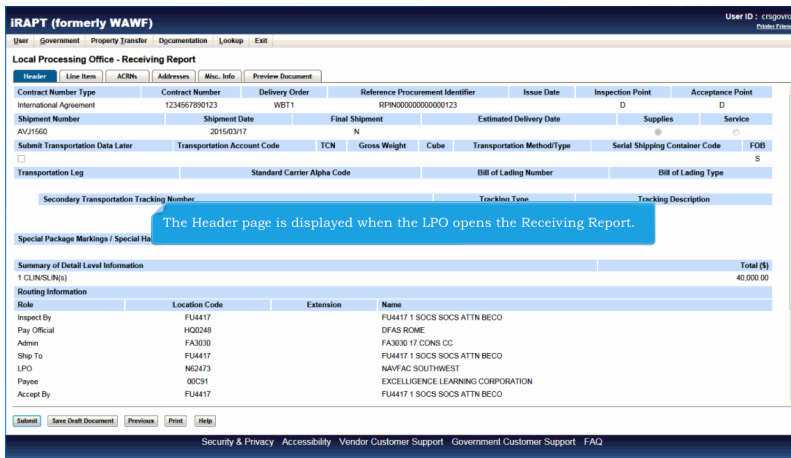
The Certification Folder page is displayed. This page contains a list of documents that match the selection criteria.

Item	Type	Vendor (Payee)	DUNS	DUNS+4	Ext	Contract Number	Delivery Order	Shipment Number	Submitted	Shipped	Accepted	Status	Purge	Hold	Invoice Number	Submit
1	Receiving Report DID	00C91	021799486	0001		\$234567890123	WB11	AWJ1569	2015-03-17	2015-03-17	2015-03-24	Accepted				
2	Receiving Report DID	00C91	021799486	0001		\$234567890123	WB11	AWJ1578	2015-03-17	2015-03-17	2015-04-02	Accepted				

The Certification Folder page is displayed. This page contains a list of documents that match the selection criteria.



The LPO can select a document to review by clicking the Receiving Report Shipment Number link for the appropriate document.



The Header page is displayed when the LPO opens the Receiving Report.

**iRAPT (formerly WAWF)** User ID: csg09006  
 User: Government Property Transfer Documentation Lookup Exit

**Local Processing Office - Receiving Report**

Header Line Item ACRN Address Misc. Info Preview Document

Special Package Markings / Special Handling Requirements

Summary of Detail Level Information  
 1 CLINSLN(s) Total (\$) 40,000.00

Role	Location Code	Extension	Name
Inspect By	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Pay Official			
Admin			
Ship To			
LPO			
Payee			
Accept By			
Receiver	FU4417		FU4417 1 SOCS SOCS ATTN BECO

**ACTION BY: FU4417**

CGA  
 Acceptance  
 Reject to Initiator

Date Received: 2015/03/24  
 Acceptance Date: 2015/03/24

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents.  
 Signature: Carla McGraw  
 Signature Of Authorized Government Representative

Required Fields  
**ACTION BY: NS2473**  
 Document Viewed by Certifier

Buttons: Submit Save Draft Document Previous Print Help

Footer: Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The LPO can save an incomplete document by clicking the Save Draft Document button. The Save and Continue functionality allows the user to save the document in its current state and either continue working on it, or come back to it at a later time.

**iRAPT (formerly WAWF)** User ID: csg09006  
 User: Government Property Transfer Documentation Lookup Exit

**Local Processing Office - Receiving Report**

Header Line Item ACRN Address Misc. Info Preview Document

Special Package Markings / Special Handling Requirements

Summary of Detail Level Information  
 1 CLINSLN(s) Total (\$) 40,000.00

Role	Location Code	Extension	Name
Inspect By	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Pay Official	HQ0248		DFAS ROME
Admin	FA3030		FA3030 17 CONS CC
Ship To	FU4417		FU4417 1 SOCS SOCS ATTN BECO
LPO	NS2473		NAWAC SOUTHWEST
Payee	00C91		EXCELLENCE LEARNING CORPORATION
Accept By	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Receiver	FU4417		FU4417 1 SOCS SOCS ATTN BECO

**ACTION BY: FU4417**

CGA  
 Acceptance  
 Reject to Initiator

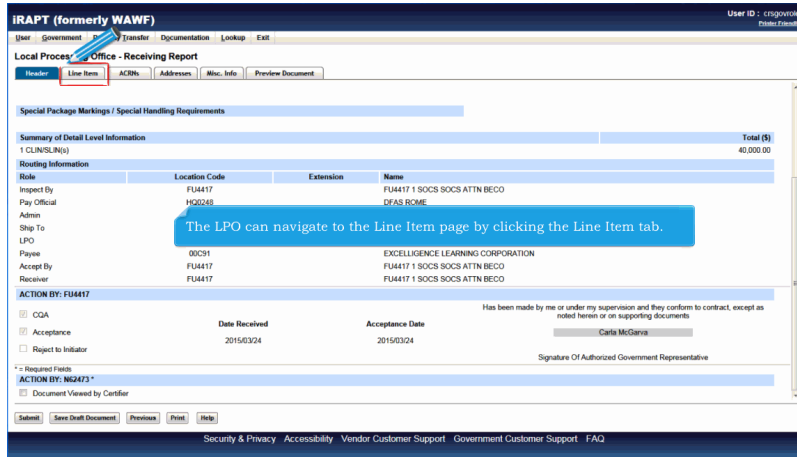
supervision and they conform to contract, except as noted herein or on supporting documents.  
 Signature: Carla McGraw  
 Signature Of Authorized Government Representative

Required Fields  
**ACTION BY: NS2473 \***  
 Document Viewed by Certifier

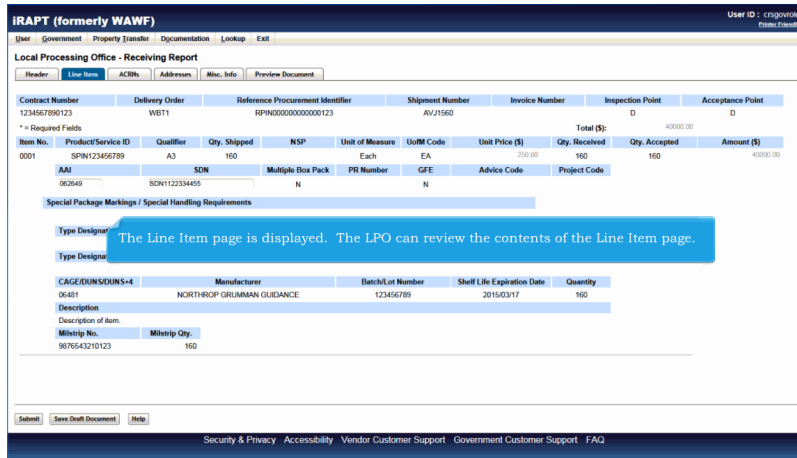
Buttons: Submit Save Draft Document Previous Print Help

Footer: Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The LPO can Certify the Document was viewed by Certifier.



The LPO can navigate to the Line Item page by clicking the Line Item tab.



The Line Item page is displayed. The LPO can review the contents of the Line Item page.

**iRAPT (formerly WAWF)** User ID: csg09006  
 User: Government | Property Transfer | Documentation | Lookup | Exit

**Local Processing Office - Receiving Report**

Header | Line Items | **ACRNs** | Address | Misc. Info | Preview Document

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
1234567890123	WB11	RPIN00000000000123	AV1560		D	D

\* = Required Fields

Item No.	Product/Service ID	Qualifier	Qty. Shipped	NSP	Unit of Measure	UoM Code	Unit Price (\$)	Qty. Received	Qty. Accepted	Amount (\$)
0001	SP1123456789	A3	160		Each	EA	250.00	160	160	40000.00

AAI 062649 SDN1122334455  
 Multiple Box Pack PR Number GFE Advice Code Project Code

Special Package Markings: Special Handling Request

Type Designation Method: **The LPO can enter or edit the optional Accounting data.**

Type Designation Value

CAGE/DUNS/SONS-4	Manufacturer	Batch/Lot Number	Shelf Life Expiration Date	Quantity
06481	NORTHROP GRUMMAN GUIDANCE	123456789	2015/03/17	160

Description of Item

Milstrip No. 9876543210123  
 Milstrip Qty. 160

Submit Save Draft Document Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The LPO can enter or edit the optional Accounting data.

**iRAPT (formerly WAWF)** User ID: csg09006  
 User: Government | Property Transfer | Documentation | Lookup | Exit

**Local Processing Office - Receiving Report**

Header | Line Items | **ACRNs** | Address | Misc. Info | Preview Document

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
1234567890123	WB11	RPIN00000000000123	AV1560		D	D

\* = Required Fields

Item No.	Product/Service ID	Qualifier	Qty. Shipped	NSP	Unit of Measure	UoM Code	Unit Price (\$)	Qty. Received	Qty. Accepted	Amount (\$)
0001	SP1123456789	A3	160		Each	EA	250.00	160	160	40000.00

AAI 062649 SDN1122334455  
 Multiple Box Pack PR Number GFE Advice Code Project Code

Special Package Markings: Special Handling Request

Type Designation Method: **The LPO can navigate to the ACRNs page by clicking the ACRNs tab. The ACRNs tab will be available when the document is being submitted to One-Pay.**

Type Designation Value

CAGE/DUNS/SONS-4	Manufacturer	Batch/Lot Number	Shelf Life Expiration Date	Quantity
06481	NORTHROP GRUMMAN GUIDANCE	123456789	2015/03/17	160

Description of Item

Milstrip No. 9876543210123  
 Milstrip Qty. 160

Submit Save Draft Document Help

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The LPO can navigate to the ACRNs page by clicking the ACRNs tab. The ACRNs tab will be available when the document is being submitted to One-Pay.



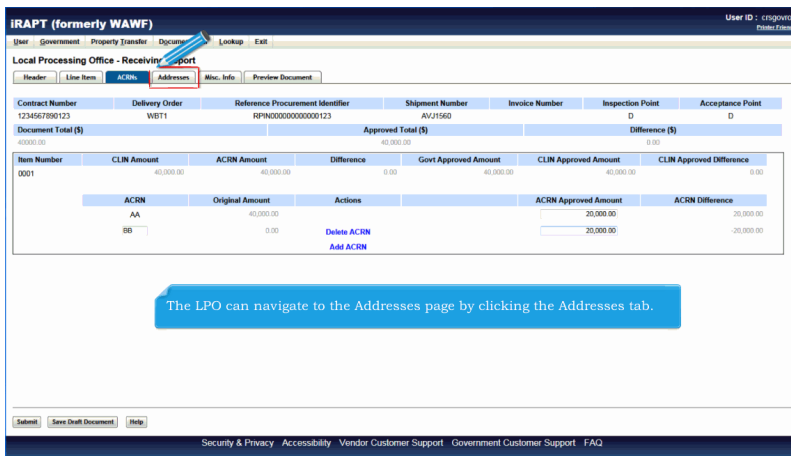
The screenshot shows the 'Local Processing Office - Receiving Report' interface. At the top, there are navigation tabs: 'Header', 'Line Item', 'ACRN', 'Address', 'Misc. Info', and 'Preview Document'. Below this, a summary table displays contract information: Contract Number (1234567890123), Delivery Order (WB11), Reference Procurement Identifier (RPN00000000000123), Shipment Number (AV/1560), Invoice Number, Inspection Point (D), and Acceptance Point (D). A 'Document Total (\$)' row shows an Approved Total of 40,000.00 and a Difference of 0.00. Below this is a table with columns: Item Number, CLIN Amount, ACRN Amount, Difference, Govt Approved Amount, CLIN Approved Amount, and CLIN Approved Difference. Item 0001 has a CLIN Amount of 40,000.00, an ACRN Amount of 40,000.00, and a CLIN Approved Amount of 40,000.00. A second table shows ACRN details with columns: ACRN, Original Amount, Actions, ACRN Approved Amount, and ACRN Difference. It lists ACRN 'AA' with an original amount of 40,000.00 and an approved amount of 20,000.00, and ACRN 'BB' with an original amount of 0.00 and an approved amount of 20,000.00. The 'Actions' column for 'BB' contains 'Delete ACRN' and 'Add ACRN' links. A blue callout box at the bottom of the screenshot reads: 'The ACRNs page is displayed. The LPO can review the contents of the ACRNs page.'

The ACRNs page is displayed. The LPO can review the contents of the ACRNs page.

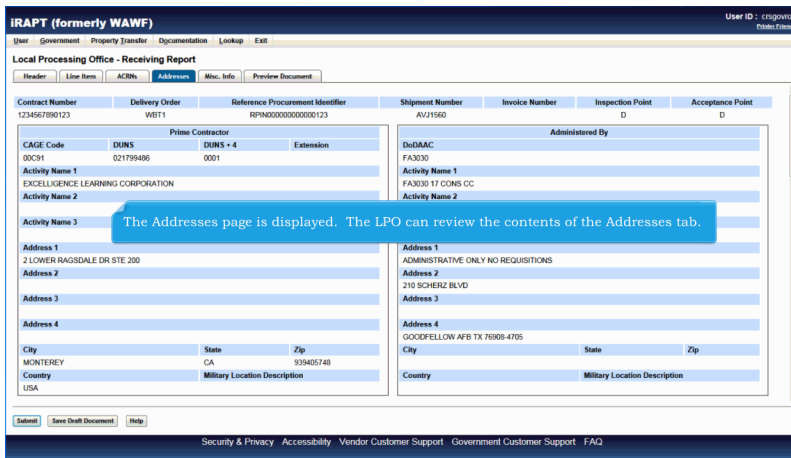
This screenshot is identical to the first one, showing the same contract and ACRN data. However, a red rectangular box highlights the 'Delete ACRN' and 'Add ACRN' links in the 'Actions' column for ACRN 'BB'. A blue callout box at the bottom of the screenshot reads: 'The LPO can edit ACRN information. ACRN information can be deleted or added by clicking the Delete ACRN or Add ACRN links.'

The LPO can edit ACRN information.

ACRN information can be deleted or added by clicking the Delete ACRN or Add ACRN links.



The LPO can navigate to the Addresses page by clicking the Addresses tab.



The Addresses page is displayed. The LPO can review the contents of the Addresses tab.

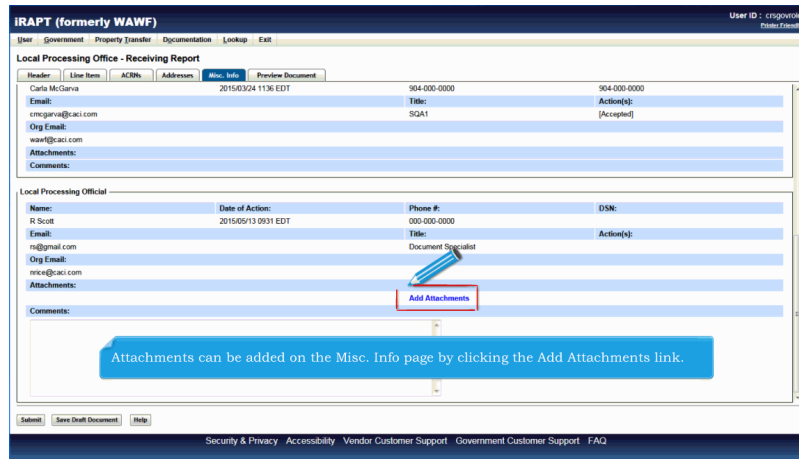
The screenshot shows the 'Misc. Info' tab selected in the navigation bar. The form contains various fields for contract and shipment information, contractor details, and addresses. A blue callout box highlights the 'Misc. Info' tab in the navigation bar with the text: "The LPO can navigate to the Misc. Info page by clicking the Misc. Info tab."

The LPO can navigate to the Misc. Info page by clicking the Misc. Info tab.

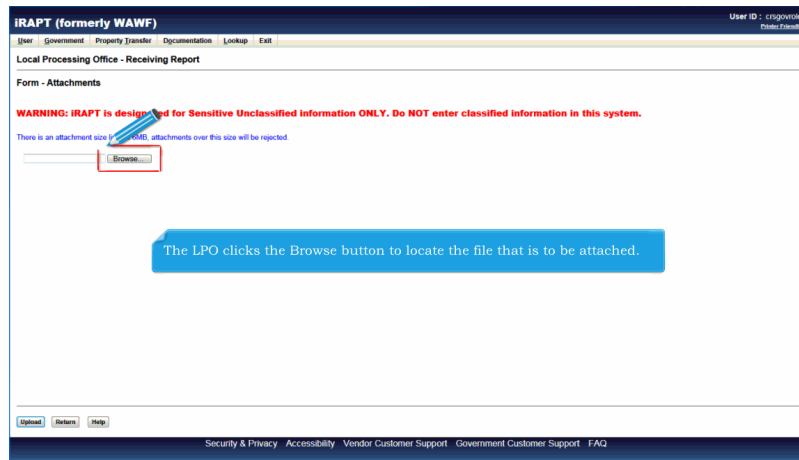
The screenshot shows the 'Misc. Info' page with fields for Initiator and Acceptor information. A blue callout box at the top states: "The Misc. Info page is displayed. The LPO can review the contents of the Misc. Info page." Another blue callout box points to a "View Attachment" link with the text: "The LPO can click the View Attachments link to view attachments added by previous users."

The Misc. Info page is displayed. The LPO can review the contents of the Misc. Info page.

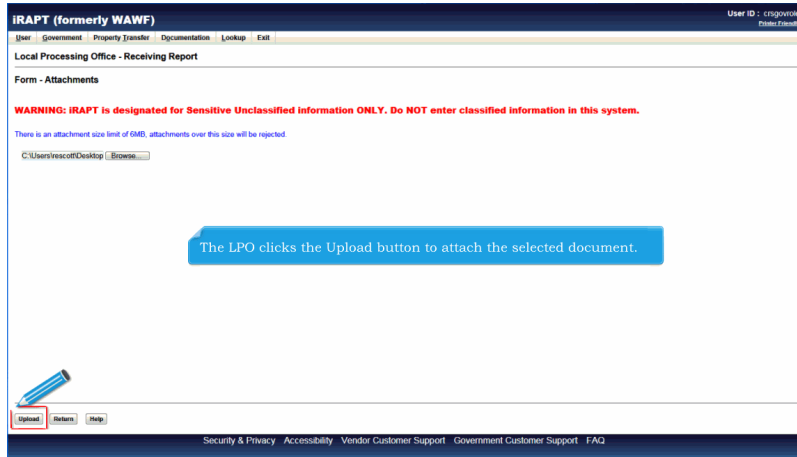
The LPO can click the View Attachments link to view attachments added by previous users.



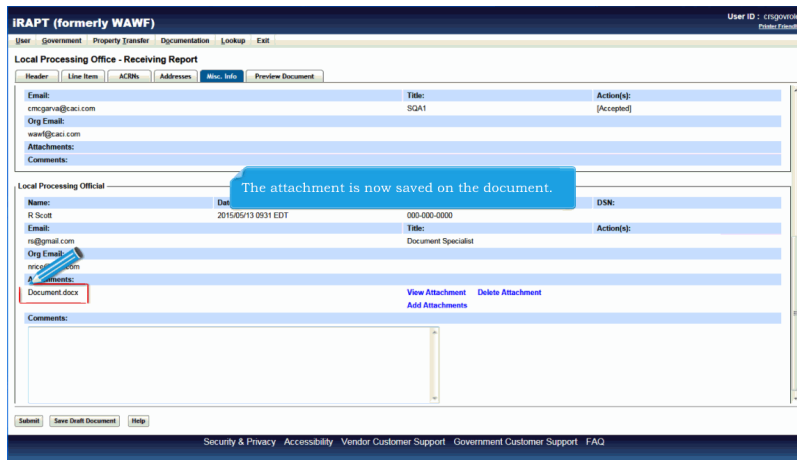
Attachments can be added on the Misc. Info page by clicking the Add Attachments link.



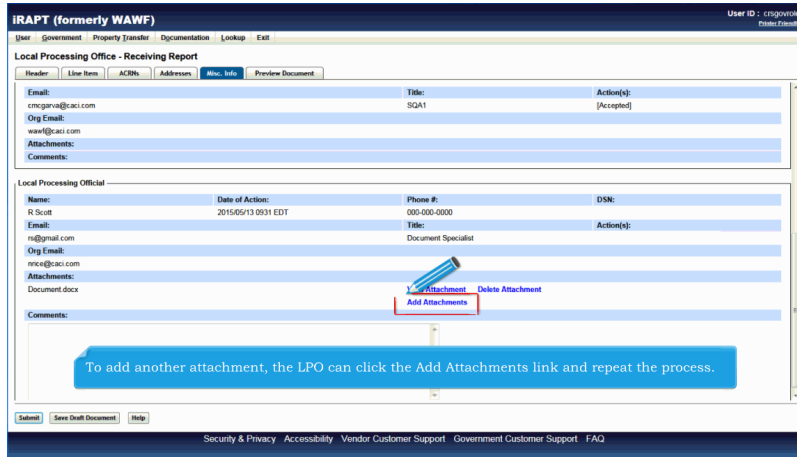
The LPO clicks the Browse button to locate the file that is to be attached.



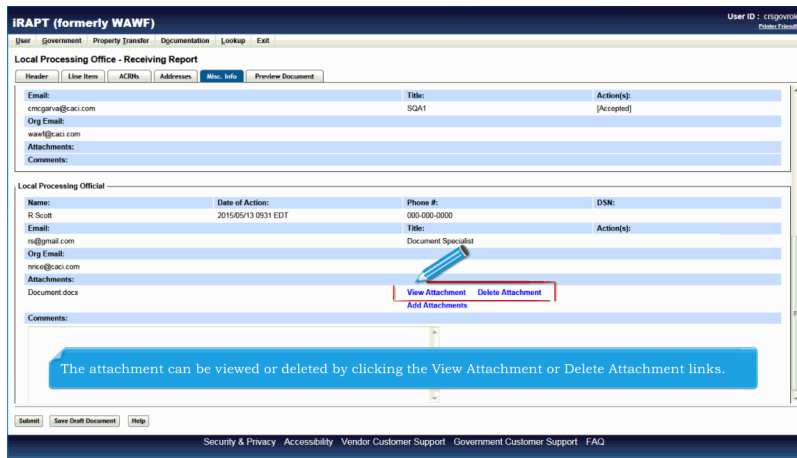
The LPO clicks the Upload button to attach the selected document.



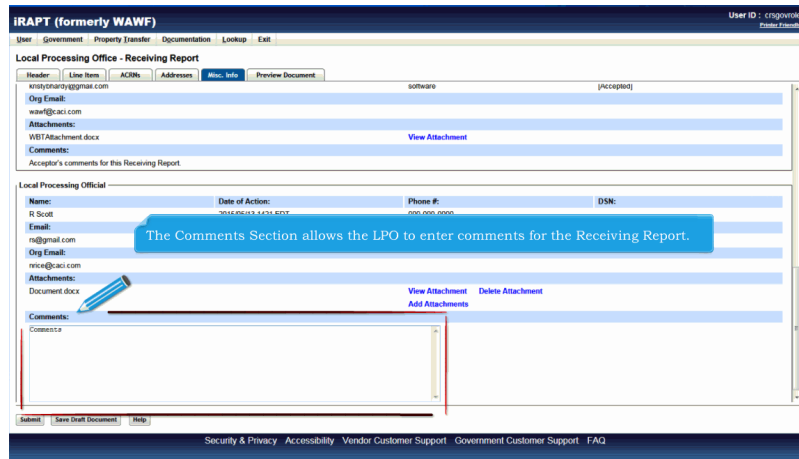
The attachment is now saved on the document.



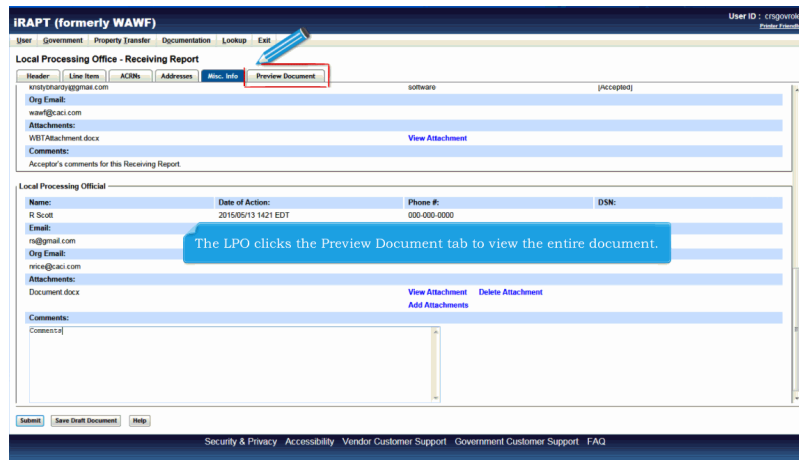
To add another attachment, the LPO can click the Add Attachments link and repeat the process.



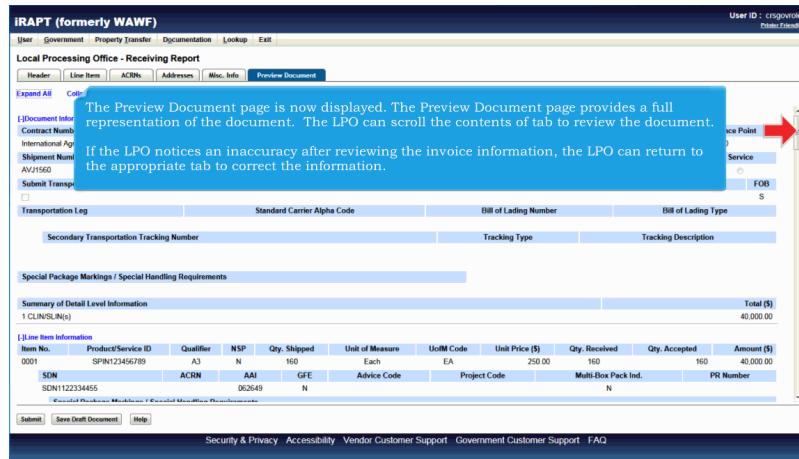
The attachment can be viewed or deleted by clicking the View Attachment or Delete Attachment links.



The Comments Section allows the LPO to enter comments for the Receiving Report.

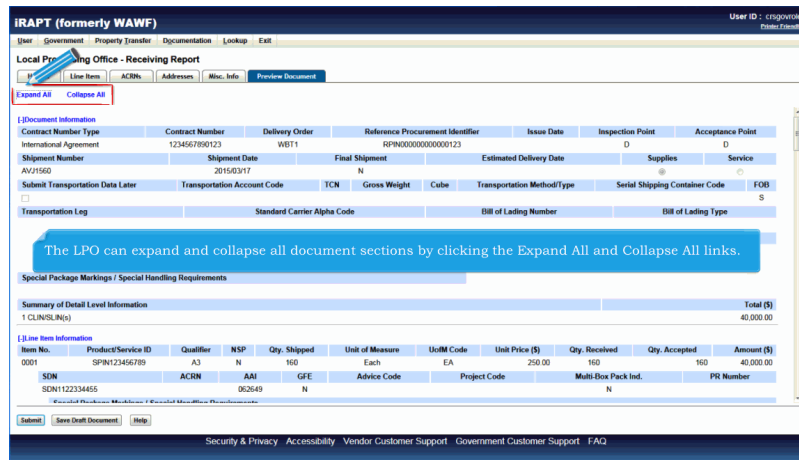


The LPO clicks the Preview Document tab to view the entire document.



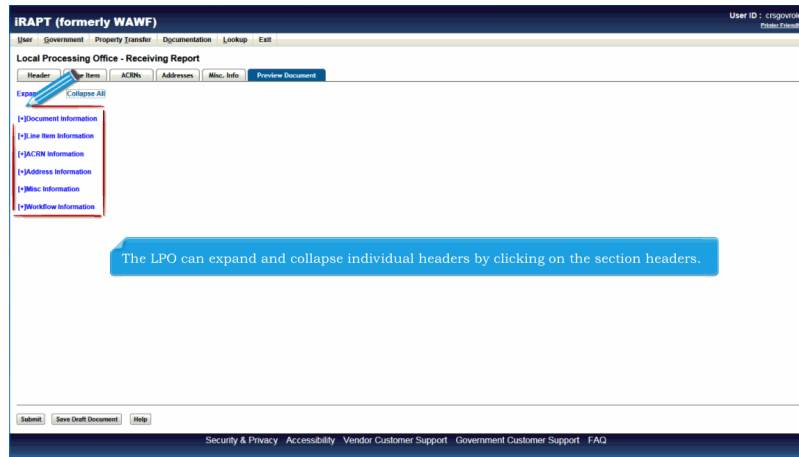
The Preview Document page is now displayed. The Preview Document page provides a full representation of the document. The LPO can scroll the contents of tab to review the document.

If the LPO notices an inaccuracy after reviewing the invoice information, the LPO can return to the appropriate tab to correct the information.

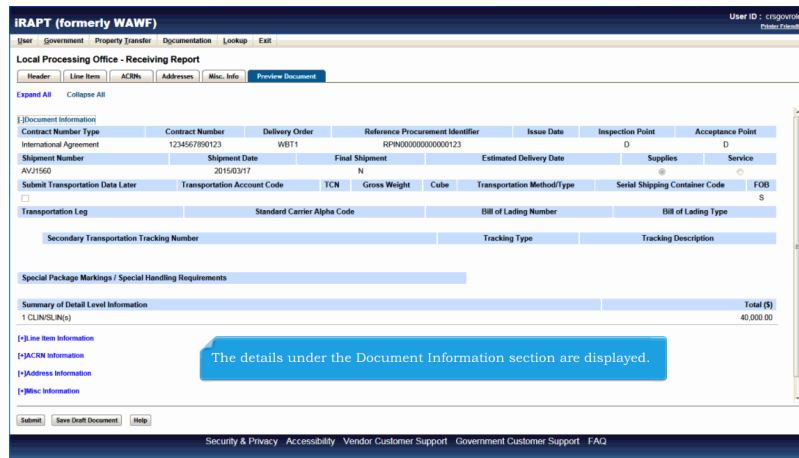


The LPO can expand and collapse all document sections by clicking the Expand All and Collapse All links.

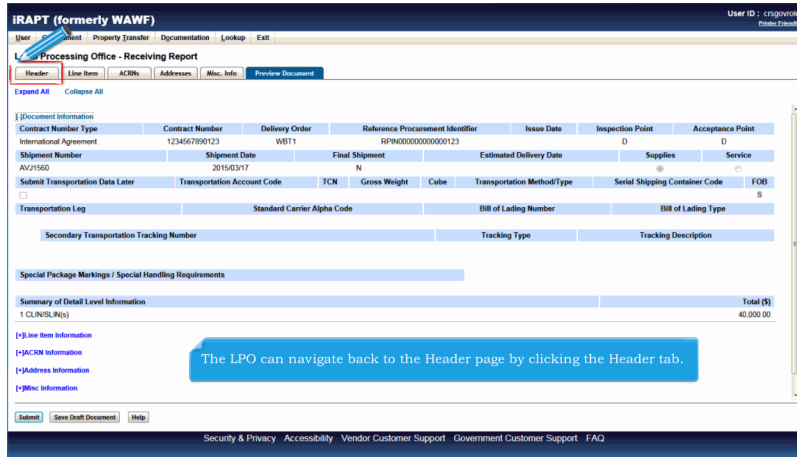




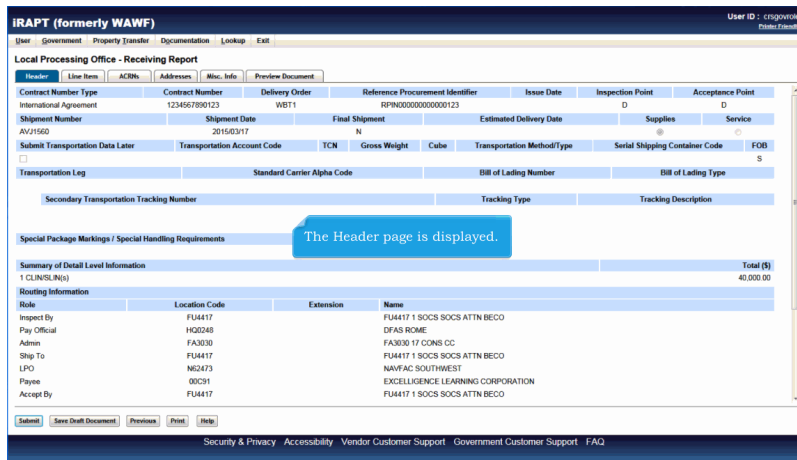
The LPO can expand and collapse individual headers by clicking on the section headers.



The details under the Document Information section are displayed.



The LPO can navigate back to the Header page by clicking the Header tab.



The Header page is displayed.

**iRAPT (formerly WAWF)** User ID: csg09006  
Local Processing Office - Receiving Report

Special Package Markings / Special Handling Requirements

Summary of Detail Level Information  
1 CLIN(SLN(s)) Total (\$) 40,000.00

Role	Location Code	Extension	Name
Inspect By	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Pay Official	HQ2		
Admin			
Ship To	N62473		NAVAC SOUTHWEST
LPO	00C91		EXCELLENCE LEARNING CORPORATION
Payee	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Accept By	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Receiver	FU4417		FU4417 1 SOCS SOCS ATTN BECO

**ACTION BY: FU4417**

CGA  
 Acceptance  
 Reject to Initiator

Date Received: 2015/03/24  
Acceptance Date: 2015/03/24

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents.  
Signature: Carla McGraw  
Signature Of Authorized Government Representative

**ACTION BY: N62473 \***  
 Document Viewed by Certifier

Buttons: Submit, Save Draft Document, Previous, Print, Help

The LPO selects the Document Viewed by Certifier checkbox.

**iRAPT (formerly WAWF)** User ID: csg09006  
Local Processing Office - Receiving Report

Special Package Markings / Special Handling Requirements

Summary of Detail Level Information  
1 CLIN(SLN(s)) Total (\$) 40,000.00

Role	Location Code	Extension	Name
Inspect By	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Pay Official	HQ2248		DFAS ROME
Admin			
Ship To			
LPO	00C91		EXCELLENCE LEARNING CORPORATION
Payee	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Accept By	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Receiver	FU4417		FU4417 1 SOCS SOCS ATTN BECO

**ACTION BY: FU4417**

CGA  
 Acceptance  
 Reject to Initiator

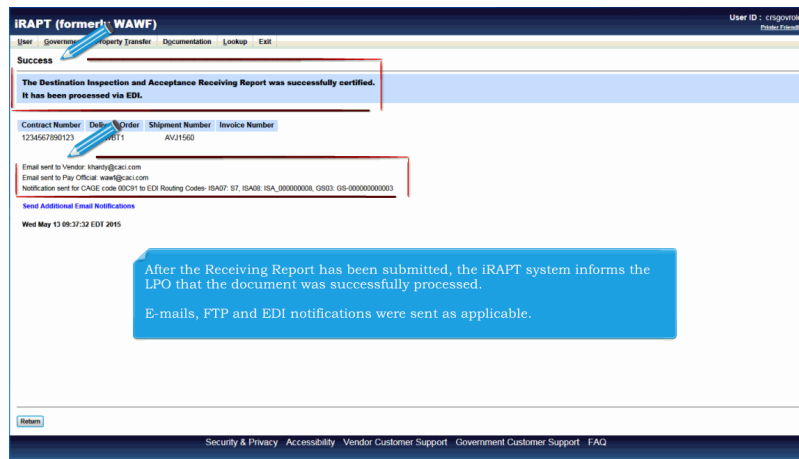
Date Received: 2015/03/24  
Acceptance Date: 2015/03/24

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents.  
Signature: Carla McGraw  
Signature Of Authorized Government Representative

**ACTION BY: N62473 \***  
 Document Viewed by Certifier

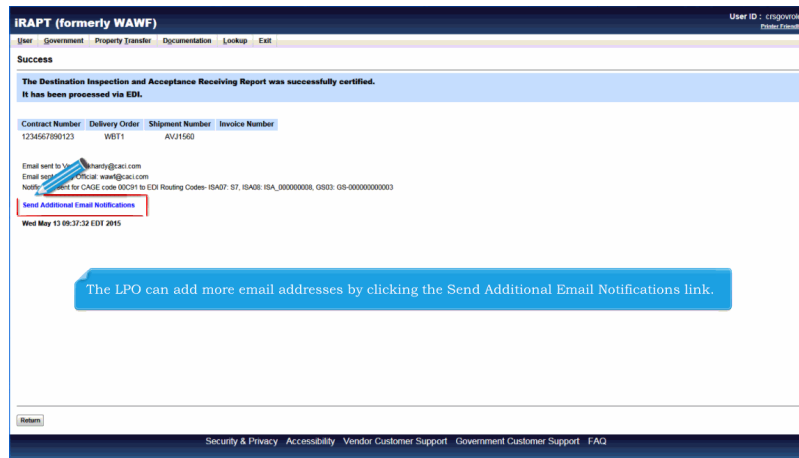
Buttons: Submit, Save Draft Document, Previous, Print, Help

The LPO clicks the Submit button to continue certifying the Receiving Report.

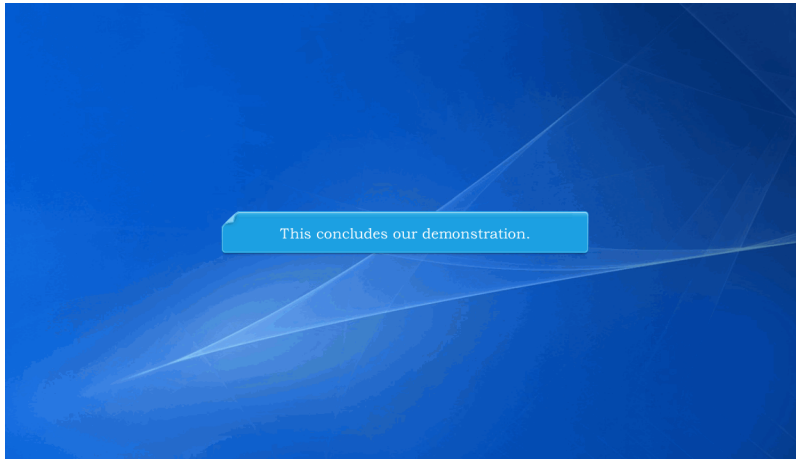


After the Receiving Report has been submitted, the iRAPT system informs the LPO that the document was successfully processed.

E-mails, FTP and EDI notifications were sent as applicable.



The LPO can add more email addresses by clicking the Send Additional Email Notifications link.



This concludes our demonstration.