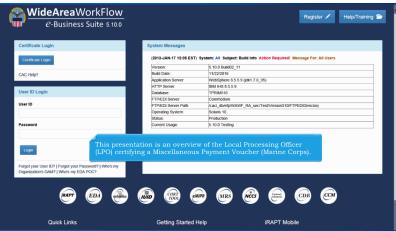


Welcome to Wide Area Workflow e-Business Suite. This demonstration contains audio narrative. Please adjust your volume accordingly.



This presentation is an overview of the Local Processing Officer (LPO) certifying a Miscellaneous Payment Voucher (Marine Corps).



The Local Processing Officer selects the Certification Folder from the Local Processing Officer menu option.

APT (formerly WAWF)	p Exit	Exister Frier
earch Criteria - LPO Certification Folder		
OUO - Privacy Sensitive:		
vacy Act Statement - This information is protected under the Privacy	Act of 1974 and shall be handled as "FOR OFFICIAL USE ONLY." Violations may be punishable by fines, imprisonment, or both.	
DoDAAC* / Extension		
Select Location Code 💌		
Contract Number	Delivery Order	
Reference Procurement Id		
	ia page is displayed. This page will allow the Local Processing or the documents in the Local Processing Office Certification Folder.	
The Search Criter		
hipment No. The Search Criter Officer to search f	or the documents in the Local Processing Office Certification Folder.	
The Search Criter Officer to search f	or the documents in the Local Processing Office Certification Folder.	
SN/Confirm SSN	or the documents in the Local Processing Office Certification Folder.	
hipment Na. The Search Criter Officer to search f yeboanet to common erei Update Date (TYYYMMDD)	or the documents in the Local Processing Office Certification Folder. Territorian States States Al Council C Council Vision Date End (YYYYMADD)	
hipment No. The Search Criter Officer to search f ISN/Confum SSN ype Document M Document	or the documents in the Local Processing Office Certification Folder. Tet M (20) Source M Documents =	
htipment No. The Search Criter Officer to search f Officer to sear	The documents in the Local Processing Office Certification Folder. The MERM Solution Ad Occurrent Center (Mydele Date End (YYYYMACO) 2015077 Center (Mydele Date End (YYYYMACO) Center (Mydele Date End (YYYYMACO) Center (Mydele Date End (YYYMACO) Center (Mydele Date End (YYMACO)	
Alignment No. The Search Criter Officer to search f SN/Confirm SN ype Document U Document U Document I Documen	Ter M (EM) Setu: N Documents in the Local Processing Office Certification Folder. Setu: N Document Center/Updee Date Ed (YYYYMMEC) 20150712	
Nigman No. The Search Criter Officer to search for SN / Confine SN yee Document Notometry The Configuration of the Configuration Search (YYYYAMDDO) Configuration of the Configuration of the Configuration Receiptance Data (YYYYAMDDO)	or the documents in the Local Processing Office Certification Folder. Tet MENN Suits Addocume Centrollydea Date Ent (YYYYMACO) Centrollydea Date Ent (YYYYMACO) Centrollydea Date Ent (YYYYMACO) For Section Content Ent (YYYYMACO)	
hipment Na. The Search Criter Officer to search fr 358 / Cooline SN Uppe Document Uppe Document Uppe Document Cooline Des (YYYMMCD) Cooline Des (YYYMMCD)	Ten M (EM) Ten M (EM) Suites All Documents III (Control Vision Control Vision Con	

The Search Criteria page is displayed. This page will allow the Local Processing Officer to search for the documents in the Local Processing Office Certification Folder.

User Government Property Transfer Documentation Look	
Search Criteria - LPO Certification Folder	
FOUO acy Sensitive:	
Prive Statement - This information is protected under the Priva	cy Act of 1974 and shall be handled as "FOR OFFICIAL USE ONLY." Violations may be punishable by fines, imprisonment, or both.
DoDAAC* / Extension	
FA3030	
Contract Number	Delivery Order
Reference Procurement Id	
Vendor (Payee) / Vendor (Payee) Extension	Ship From / Ship From Extension
Shipment No.	ne DoDAAC field is the only mandatory field.
SSN / Confirm SSN	Tax Id (EIN)
Type Document	Status
All Documents	All Documents
Create / Update Date (YYYY/MM/DD)	Create / Update Date End (YYYY/MM/DD)
2015/04/12	2015/05/12
Acceptance Date (YYYY/MM/DD)	Acceptance Date End (YYYY/MM/DD)
Invoice Received Date (YYYY/MM/DD)	Invoice Received Date End (YYYY/MM/DD)

The DoDAAC field is the only mandatory field.

ser Government Property Transfer Documentation Lookup	Exit
earch Criteria - LPO Certification Folder	
OUO - Privacy Sensitive:	
rivacy Act Statement - This information is protected under the Privacy Ac	t of 1974 and shall be handled as "FOR OFFICIAL USE ONLY." Violations may be punishable by fines, imprisonment, or both.
DoDAAC * / Extension	
FA3030	
Contract Number	Delivery Order
Reference Procurement Id	
The LPO can further limit the	returned results by selecting Misc Pay from the Type Document drop down.
Shipmen The LPO can further limit the	r returned results by selecting Misc Pay from the Type Document drop down.
Shipmen The LPO can further limit the	
Shipmen The LPO can further limit the	
The LPO can further limit the SNI / Control Type Document	Tax tri (EM)
Skipner The LPO can further limit the SSAI Conference Type Document Ke Pay	Tax M (EN) Status
The LPO can further limit the sss / Conf Type Document we Pay =	Tax M (EN) States Al Documents
Skipnen SSN / Conference Type Document Mac. Pay	Tax M (EN) States (al Document) Create / Updato Date End (YYYYMMOD)
Stateners State Content State	Tax M (EIN) Status AD Coursents Create / Update Date Ent (YYYYMARDD)
Shipmen The LPO can further limit the SNI Control Type Document We Pay Create / Update Date (YYY/MMCD) Acceptance Date (YYY/MMCD)	Tax M (EN) Status M Documents Creater / Lipidato Date End (YYYYMMCD) Creater / Lipidato Date End (YYYYMMCD) Acceptance Date End (YYYYMMCD)

The LPO can further limit the returned results by selecting Misc Pay from the Type Document drop down.

RAPT (formerly WAWF) User Government Property Transfer Documentation Lookup	Eve	
Search Criteria - LPO Certification Folder		
FOUO - Privacy Sensitive:		
Privacy Act Statement - This information is protected under the Privacy Act of	of 1974 and shall be handled as "FOR OFFICIAL USE ONLY." Violations may be punishable by fines, imprisonment, or both.	
DoDAAC * / Extension		
FA3030		
Contract Number	Delivery Order	
Reference Procurement Id		
Vendor (Payee) / Vendor (Payee) Extension Shipment No. The Local Processing	Ship From / Ship From Extension ; Officer clicks the Submit button after entering the select criteria.	
Shipment No. The Local Processing	Officer clicks the Submit button after entering the select criteria.	
Shipment No. The Local Processing SSN / Confirm SSN	Officer clicks the Submit button after entering the select criteria.	
Shipment No. The Local Processing	Cofficer clicks the Submit button after entering the select criteria.	
Shipment No. The Local Processing SSN /Confirm SSN Type Document	Cofficer clicks the Submit button after entering the select criteria.	
Skipment No. The Local Processing SSN /Confere SSN Type Document Mice Pay =	; Officer clicks the Submit button after entering the select criteria.	
SNapment No. The Local Processing SSN / Continue SSN Type Document Mar. Pay. T Creater Update Date (YYYYMMCD)	Cofficer clicks the Submit button after entering the select criteria.	
Shipment No. The Local Processing SSN / Continu SSN Type Document Mix. Pay Center Update Date (YYYYMMDD)	Cofficer clicks the Submit button after entering the select criteria.	
Shipment No. The Local Processing SSN / Continn SSN Type Document Mar. Pay © Create / Update Date (YYYYMMCD) Create / Update Date (YYYYMMCD)	Cofficer clicks the Submit button after entering the select criteria.	

The Local Processing Officer clicks the Submit button after entering the select criteria.

Iser	Government	Property Transfe	er Documentation	Lookup Exit								
PO	Certificatio	on Folder for 'FA	A3030' (11 items,	sorted by Invoice Receiv	ved Date Ascen	ding)						
Item	Туре	Vendor (Payee)	DUNS DUNS+4	Ext Contract Number	Delivery Order	Shipment Number	Submitted	Shipped Accepted	Status	Purge H	lold	Invoice Number
1	Misc. Pay	4DUL7		FA30301011WF005		10AM59WJAN11IAPSEVC	2011-01-11	2011-01-11	Accepted		н	10AM59WJAN11IAP9
2	Misc. Pay	4DUL7		W2CLAS11D4DUL7013		10AM59WJAN11CAERMSVC	2011-01-11	2011-01-11	Accepted		H	10AM59WJAN11CAFR
3	Misc. Pay	4DUL7		W2CLAS11D4DUL7016		04PM02WJAN11CAFRMSVC	2011-01-11	2011-01-11	Accepted		н	04PM02WJAN11CAFR
4	Misc. Pay	4DUL7		EA30301011WE008		MP00017IAP SEGC	2011-01-11	2011-01-11	Accepted		H	MP00017IAPSEG
5	Misc. Pay	4DUL7		FA30301011WF009		12PM50WJAN11IAPSEGC	2011-01-11	2011-01-11	Accepted		н	12PM50WJAN11IAPS
6	Misc. Pay	4DUL7		FA30301011WE013		04PM17WJAN11IAPSEGC	2011-01-11	2011-01-11	Accepted		H	04PM17WJAN11IAPS
7	Misc. Pay			W2CLAS11D18888014		12PM19WJAN11CAFRMSGS	2011-01-11	2011-01-11	Accepted		н	12PM19WJAN11CAFR
8	Misc. Pay			W3MWRE11D14444064		FTPSABRSGS	2011-01-11	2011-01-11	Accepted		H	FTPSABRSGS
9	Misc. Pay	4DUL7		W3MWRE11D4DUL7063		04PM18WJAN11SABRSGC	2011-01-11	2011-01-11	Accepted		н	04PM18WJAN11SAB
10	Misc. Pay			W3MWRE11D99901049		12PM25WJAN11SABRSGN	2011-01-11	2011-01-11	Accepted		н	12PM25WJAN11SAB
11	Misc. Pay	4DUL7		W5MAIN11D4DUL7015		12PM51WJAN11STANFINGC	2011-01-11	2011-01-11	Accented		н	12PM51WJAN11STAN
e				The Certification contains a list of								Shipment [-] Invoice

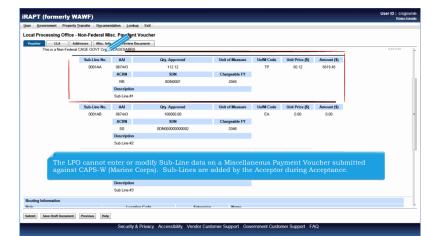
The Certification Folder page is displayed. This page contains a list of documents that match the selection criteria.

	Order Shipment Number	Submitted Shipped	Accepted	Status Pur	ge Hold	Invoice Number	Submitted	Received A	Status Purg	e Hold	Amour
1WF005	10AM59WJAN11IAPSEVC	2011-01-11	2011-01-11	Accepted	н	10AM59WJAN11IAPSEVC	2011-01-11	2011-01-11	Accepted	н	\$ 1,000,600.0
4DUL7013	10AM59WJAN11CAFRMSVC	2011-01-11	2011-01-11	Accepted	н	10AM59WJAN11CAFRMSVC	2011-01-11	2011-01-11	Accepted	н	\$ 1,000,980.2
4DUL7016	04PM02WJAN11CAFRMSVC	2011-01-11	2011-01-11	Accepted	H	04PM02WJAN11CAFRMSVC	2011-01-11	2011-01-11	Accepted	н	\$ 1,001,120.3
1WF008	MP00017IAPSEGC	2011-01-11	2011-01-11	Accepted	H	MP00017IAPSEGC	2011-01-11	2011-01-11	Accepted	H	\$ 7,863.0
1WF009	12PM50WJAN11IAPSEGC	2011-01-11	2011-01-11	Accepted	H	12PM50WJAN11IAPSEGC	2011-01-11	2011-01-11	Accepted	н	\$ 5,722.9
1WF013	04PM17WJAN11IAPSEGC	2011-01-11	2011-01-11	Accepted	H	04PM17WJAN11IAPSEGC	2011-01-11	2011-01-11	Accepted	H	\$ 5,000.0
18888014	12PM19WJAN11CAFRMSGS	2011-01-11	2011-01-11	Accepted	н	12PM19WJAN11CAERMSGS	2011-01-11	2011-01-11	Accepted	н	\$ 1,000,000.0
D14444064	FTPSABRSGS	2011-01-11	2011-01-11	Accepted	H	FTPSABRSGS	2011-01-11	2011-01-11	Accepted	H	\$ 888.0
04DUL7063	04PM18WJAN11SABRSGC	2011-01-11	2011-01-11	Accepted	н	04PM18WJAN11SABRSGC	2011-01-11	2011-01-11	Accepted	н	\$ 5,619.4
D99901049	12PM25WJAN11SABRSGN	2011-01-11	2011-01-11	Accepted	H	12PM25WJAN11SABRSGN	2011-01-11	2011-01-11	Accepted	н	\$ 16,202.7
4DUL7015	12PM51WJAN11STANFINGC	2011-01-11	2011-01-11	Accepted	н	12PM51WJAN11STANFINGC	2011-01-11	2011-01-11	Accepted	H	\$ 5,826.5
The L	PO can select a docu	iment to revi	ew by c	clicking t	he Inv	oice Number linl	د for th	e appro	priate do	cume	ent.

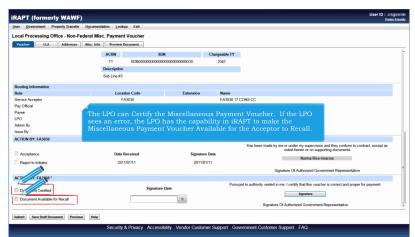
The LPO can select a document to review by clicking the Invoice Number link for the appropriate document.

	perty Transfer Docume							
	ice - Non-Federal M							
Voucher LLA	Addresses Misc. Inf	Preview Docur	nent					
Required Fields								
lisc. Pay Control Numbe	er	Туре	Invoice Number		Invoice Date	Payee EIN		Document Total (\$)
V3MWRE11D4DUL7063		MWRE	04PM18WJAN11SAB	RSGC	2011/01/11			5,619.45
tern No.	IAA	Qty. Shippe	d Unit of Me	asure	UofM Code	Unit	Price (\$)	Amount (\$)
001	067443		112.12		TP		50.12	5619.45
								Sub-Line Total (\$)
Description This is a Non-Fe	adenal CAGE GOVT Creat		lisplayed when the	LPO opens th	e Miscella	neous Payr	ment Vou	5,619.45 cher.
	1		lisplayed when the	LPO opens th	e Miscella	neous Payr	ment Vou	
	1	r page is d			e Miscella	neous Payr	ment Vou	
	1	r page is d RR			e Miscella	neous Payı	ment Vou	
	1	r page is d RR Description			e Miscella UofM Code	neous Payr Unit Price (5)	ment Vou Amount (5)	
	The Vouche	r page is d RR Description Sub Line #1	SDN0001	2045				
	The Vouche Sub-Line No.	r page is d RR Description Sub Line #1	SDN0001 Qty. Approved	2045	UofM Code	Unit Price (\$)	Amount (\$)	
	The Vouche Sub-Line No.	R RR Description Sub Line #1 AAI 067443	SDN0001 Qty. Approved 100000.00	2045 Unit of Measure	UofM Code	Unit Price (\$)	Amount (\$)	
	The Vouche Sub-Line No.	r page is d RR Description Sub Line #1 AAI 067443 ACRN	SDN0001 Qty. Approved 100000.00 SDN	2045 Unit of Measure Chargeable FY	UofM Code	Unit Price (\$)	Amount (\$)	
	The Vouche Sub-Line No.	r page is d RR Description Sub Line #1 AAI 067443 ACRN SS	SDN0001 Qty. Approved 100000.00 SDN	2045 Unit of Measure Chargeable FY	UofM Code	Unit Price (\$)	Amount (\$)	

The Voucher page is displayed when the LPO opens the Miscellaneous Payment Voucher.



The LPO cannot enter or modify Sub-Line data on a Miscellaneous Payment Voucher submitted against CAPS-W (Marine Corps). Sub-Lines are added by the Acceptor during Acceptance.



The LPO can Certify the Miscellaneous Payment Voucher. If the LPO sees an error, the LPO has the capability in iRAPT to make the Miscellaneous Payment Voucher Available for the Acceptor to Recall.



The LPO can save an incomplete document by clicking the Save Draft Document button. The Save and Continue functionality allows the user to save the document in its current state and either continue working on it, or come back to it at a later time.

			Printer Frie
er <u>G</u> overnment P	mentation Lookup Exit		
ocal Process Office - Non-Federal	Misc. Payment Voucher		
Voucher LLA Addresses Misc.	Info Preview Document		
	ACRN SU	N Chargeable	FY
	TT SDN00000000000	000000000000000000000000000000000000000	
	Description		
	Sub Line #3		
louting Information	Location Code	Extension Name	
ervice Acceptor	FA3030		9 17 CONS CC
av Official	1763030	1750	au l'i conside
ay Official ayee	Constant and		
ayee PO	The LPO can n	avigate to the LLA pa	ge by clicking the LLA tab.
dmin By	FA3030	E 4 72	30 17 CONS CC
sue By	FA3030		30 17 CONS CC
,	1760030	1760	SUIT CONSICC
CTION BY: FA3030			
			Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents
Acceptance	Date Received	Signature Date	Norma Rice-Imacros
Reject to Initiator	2011/01/11	2011/01/11	Norma Hice-Imacros
			Signature Of Authorized Government Representative
			Signature of Publicitized Government Representative
			Pursuant to authority vested in me. I certify that this voucher is correct and proper for payment.
CTION BY: FA3030*		Date	Pursuant to authomy vested in me, i centry that this voucher is correct and proper for payment.
	Signature		Signature
Document Certified	Signature		
	Signature		
Document Certified	Signature	00	Signature Of Authorized Government Representative
Document Certified Document Available for Recall	Signature	0	Signature Of Authorized Government Representative

The LPO can navigate to the LLA page by clicking the LLA tab.

ocal Processing Office - Non-F	aderal Misc. Payment	Voucher					
	Misc. Info Preview D						
Misc. Pay Control Number	Туре		Invoice Number	Invoice Date	Payee EIN	Document Total (\$)	
W3MWRE11D4DUL7063	MWRE		04PM18WJAN11SABRSGC	2011/01/11		5,619.45	
* = Required Fields							
Item Number						CLIN Amount	
0001AA						5619.45	
Document Record Reference ID				Agency Accounting ID		ACRN	
1236547896541				06744		AA	
Job/Work Order Code	data for Mis		eous Payment Vouchers	displayed. The submitted to the			
M60169 Classification Code Basic Symbol Number	(Marine Cor	cellan ps) pa	eous Payment Vouchers yment system will be pre can not add or modify t	submitted to the submitted by	ne CAPS-W		
M60169 Classification Code Basic Symbol Number 1106	(Marine Cor system. Th	cellan ps) pa ie LPC	eous Payment Vouchers yment system will be pre o can not add or modify t 27A0	submitted to the-populated by he LLA data.	ne CAPS-W the SABRS	de	
M60169 Classification Code Basic Symbol Number	(Marine Cor	cellan ps) pa ie LPC	eous Payment Vouchers yment system will be pre can not add or modify t	submitted to the populated by he LLA data.	ne CAPS-W the SABRS	de	
M60169 Classification Code Basic Symbol Number 1106 Fund Code	(Marine Cor system. Th Customer Indicato	cellan ps) pa ne LPC mPC	eous Payment Vouchers yment system will be pre 0 can not add or modify t 27A0 Fund Org Admin Cod	submitted to ti e-populated by he LLA data. Object 253	ne CAPS-W [®] the SABRS Class	de	
M60169 Classification Code Basic Symbol Number 1106	(Marine Cor system. Th Customer Indicato	cellan ps) pa ne LPC mPC	eous Payment Vouchers yment system will be pre o can not add or modify t 27A0	submitted to ti e-populated by he LLA data. Object 253 ector ID Transe	ne CAPS-W the SABRS		
M60169 Classification Code Basic Symbol Number 1106 Fund Code	(Marine Cor system. Th Customer Indicato	cellan ps) pa ne LPC xmPC	eous Payment Vouchers yment system will be pre 0 can not add or modify t 27A0 Fund Org Admin Cod	submitted to ti populated by he LLA data. 	ne CAPS-W [®] the SABRS Class		
M60169 Classification Code Basic Symbol Number 1106 Fund Code IFS Number	(Marine Cor system. Th Customer Indicato Allotment Serial N 60169	scellan rps) pa ne LPC on MPC lumber Code	Leous Payment Vouchers yment system will be pro 0 can not add or modify t 27A0 Fund Org Admin Cod Government Public S	submitted to fi populated by he LLA data. • Object 253 ector ID Transa 20 ode Progra	ne CAPS-W the SABRS Class Class		
M60189 Classification Code Basic Symbol Number 1106 Fund Code IF S Number Activity Address Code	(Marine Cor system. Th Customer Indicato Allotment Serial N 60169 Foreign Currency	scellan rps) pa ne LPC on MPC lumber Code	Leous Payment Vouchers lyment system will be pro- can not add or modify t 27A0 Fund Org Admin Cod Government Public S Program Planning Co	submitted to fi populated by he LLA data. • Object 253 ector ID Transa 20 ode Progra	ne CAPS-W the SABRS Class ction Type n Element Code		

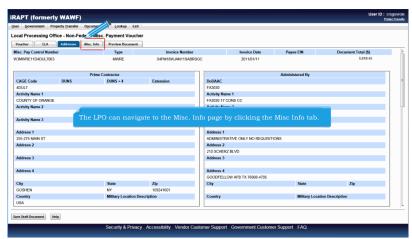
The Long Line of Accounting (LLA) page is displayed. The Accounting data for Miscellaneous Payment Vouchers submitted to the CAPS-W (Marine Corps) payment system will be pre-populated by the SABRS system. The LPO can not add or modify the LLA data.

cal Processing Office	Federal Misc. Payment Voucher					
Voucher LLA Addresses						
lisc. Pay Control Number	Туре	Invoice Number	Invoice Date	Payee EIN	Document Total (\$)	
/3MWRE11D4DUL7063	MWRE	04PM18WJAN11SABRSGC	2011/01/11		5,619.45	
= Required Fields						
em Number					CLIN Amount	1
001AA					5619.45	
ocument Record Reference ID			Agency Accounting ID		ACRN	
236547896541			06744		AA	
Agency Qualifier Code DD Job/Work Order Code	The LPO can navigat	te to the Addresses page	e by clicking the	e Addresses ta	b.	
Agency Qualifier Code DD Job/Work Order Code M60169 Classification Code	The LPO can navigat	te to the Addresses page		e Addresses ta		
Agency Qualifier Code DD Job/Work Order Code M60169 Classification Code	Fiscal Year Indicator	Work Center Recipier	nt DoD Bu			
Agency Qualifier Code DD Job/Work Order Code M60169		Work Center Recipier	nt DoD Bu	dget Accounting Classifica		
Agency Qualifier Code DD Job/Work Order Code M60169 Classification Code Basic Symbol Number	Fiscal Year Indicator	Work Center Recipier Code Limit/Sub Head	nt DoD Bu Reimbu	dget Accounting Classifica reement Source Code		
Agency Qualifier Code DD JohWork Order Code M60169 Classification Code Basic Symbol Number 1106	Fiscal Year Indicator Major Relmbursement Source (Work Center Recipier Code Limit/Sub Head 27A0	nt DoD Bu Reimbu	dget Accounting Classifica reement Source Code		
Agency Qualifier Code DD JohWork Order Code M60169 Classification Code Basic Symbol Number 1106	Fiscal Year Indicator Major Relmbursement Source (Work Center Recipier Code Limit/Sub Head 27A0	nt DoD Bu Reimbu ie Object 253	dget Accounting Classifica reement Source Code		
Agency Gualifier Code DD JobWork Order Code M00169 Classification Code Basic Symbol Number 1106 Fund Code IIF S Number	Fiscal Year Indicator Major Reimbursement Source (Customer Indicator/MPC Allotment Serial Number 60169	Work Center Recipier Code Limit/Sub Head 27A0 Fund Org Admin Cod Government Public S	e Object ector ID Transer 2D	idget Accounting Classific resement Source Code Class ction Type		
Agency Qualifier Code DD Job/Work Order Code Montes Classification Code Basic Symbol Number 1106 Fund Code	Fiscal Year Indicator Major Reimbursement Source (Customer Indicator/MPC Allotment Serial Number	Work Center Recipier Code Limit/Sub Head 27A0 Fund Org Admin Cod	e Object ector ID Transer 2D	dget Accounting Classifica rsement Source Code Class		
Agency Gualifier Code DD JobWork Order Code M00169 Classification Code Basic Symbol Number 1106 Fund Code IIF S Number	Fiscal Year Indicator Major Reimbursement Source (Customer Indicator/MPC Allotment Serial Number 60169	Work Center Recipier Code Limit/Sub Head 27A0 Fund Org Admin Cod Government Public S	e Object ector ID Transse 20 bode Program	idget Accounting Classific resement Source Code Class ction Type		
Agency Qualifier Code DD JobWork Order Code W00169 Classification Code Basic Symbol Number 1106 Fund Code IF S Number Activity Address Code	Fiscal Year Indicator Major Reimbursement Source (Customer Indicator/MPC Allotment Serial Number 60169 Foreign Currency Code	Work Center Recipier Code Limit/Sub Head 27A0 Fund Org Admin Cod Government Public S Program/Planning Co	e Object ector ID Transse 20 bode Program	dget Accounting Classific rsement Source Code Class ction Type n Element Code		

The LPO can navigate to the Addresses page by clicking the Addresses tab.

	perty Transfer Doc	cumentation Lookup Ex	a l					
ocal Processing Offi	ce - Non-Federa	I Misc. Payment Vouc	her					
Voucher LLA	Addresses Mise	. Info Preview Document	t					
Misc. Pay Control Numbe	4	Туре	Invoice	Number	Invoice Date	Payee EIN	Document Total (\$)	
W3MWRE11D4DUL7063		MWRE	04PM18WJAI	N11SABRSGC	2011/01/11		5,619.45	
		Prime Contractor				Administered By		
CAGE Code	DUNS	DUNS+4	Extension	DoDAAC				
4DUL7				FA3030				
Activity Name 1				Activity Nar	ne 1			
COUNTY OF ORANGE								
Activity Name 2 Activity Name 3	The Add	resses page is	displayed. T	he LPO can rev		nts of the Add	resses page.	
Activity Name 2	The Add	resses page is	displayed. T			nts of the Add	resses page.	
Activity Name 2 Activity Name 3	The Add	resses page is	displayed. T	he LPO can rev			resses page.	
Activity Name 2 Activity Name 3 Address 1	The Add	resses page is	displayed. T	he LPO can rev	riew the conte		resses page.	
Activity Name 2 Activity Name 3 Address 1 255-275 MAIN ST Address 2	The Add	resses page is	displayed. T	the LPO can rev Address 1 ADMINISTR	view the conter		resses page.	
Activity Name 2 Activity Name 3 Address 1 255-275 MAIN ST	The Add	resses page is	displayed. T	The LPO can rev Address 1 ADMINISTR Address 2	view the conter		resses page.	
Activity Name 2 Activity Name 3 Address 1 255-275 MAIN ST Address 2	The Add	resses page is	displayed. T	The LPO can rev Address 1 Administre Address 2 210 SCHER	view the conter		resses page.	
Activity Name 2 Activity Name 3 Address 1 255-275 MAIN ST Address 2 Address 3	The Add	resses page is	displayed. T	the LPO can rev Address 1 Address 2 210 SCHER Address 3 Address 4	view the conter		resses page.	
Activity Name 2 Activity Name 3 Address 1 255-275 MAIN ST Address 2 Address 3 Address 4 City	The Add	resses page is State	displayed. T	the LPO can rev Address 1 Address 2 210 SCHER Address 3 Address 4	Yiew the contex ATIVE ONLY NO REQUISIT Z BLVD		resses page.	
Activity Name 2 Activity Name 3 Address 1 255-275 MAIN ST Address 2 Address 3 Address 4 City GOSHEN	The Add	State NY	Zip 109241601	he LPO can rev Address 1 Address 2 210 SCHER Address 3 Address 4 CooDFELL City	Yiew the contex ATIVE ONLY NO REQUISIT Z BLVD	IONS State	Ζφ	
Activity Name 2 Activity Name 3 Address 1 255-275 MAIN ST Address 2 Address 3 Address 4 City	The Add	State	Zip 109241601	he LPO can rev Address 1 ADMINISTR Address 2 210 SCHER Address 4 GOODFELL	Yiew the contex ATIVE ONLY NO REQUISIT Z BLVD	IONS State		

The Addresses page is displayed. The LPO can review the contents of the Addresses page.



The LPO can navigate to the Misc. Info page by clicking the Misc Info tab.

User Government Property Transfer D	Ocumentation Lookup Exit				
Local Processing Office - Non-Fede	ral Misc. Payment Voucher				
Voucher LLA Addresses	lisc. Info Preview Document				
Misc. Pay Control Number	Туре	Invoice Number	Invoice Date	Payee EIN	Document Total (\$)
W3MWRE11D4DUL7063	MWRE	04PM18WJAN11SABRSGC	2011/01/11		5,619.45
Initiator					
Name:					
Norma Rice-Imacros The Misc	. Info page is disr	played. The LPO can re	view the content	s of the Misc. I	nfo page.
Email:					F8
	can click the Viet	w Attachments link to v	iew attachments	added by pres	vious users
Org Email:	call click the vic	w Attachments mik to v	iew attachments	s added by prev	ious users.
nrice@caci.com					
Attachments:					
Attachment for WAWE doe		View A	tachment		
Attachment_for_WAWF.doc		View A	tachment		
Attachment_for_WAWF.doc Comments:		View A	tachment		
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Comments:	Date of Action: 2011/01/11 1742 F3	Phone		DSN:	
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Comments: Acceptor Name: Norma Rice-Imacros Email:		Phone ST 555-551	₩: Fimac	Action(s):	
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Comments: Acceptor Norma: Norma Rice-Imacros Email: nrice@casi.com Org Email:		ST 555-557 Title:	₩: Fimac	Action(s):	
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The Misc. Info page is displayed. The LPO can review the contents of the Misc. Info page.

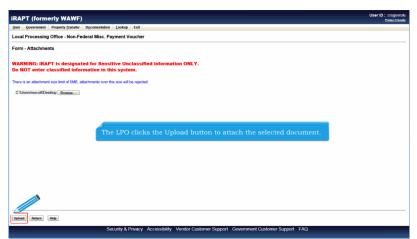
The LPO can click the View Attachments link to view attachments added by previous users.

er Government Prope	ty Transfer Documentatio	n Lookup Exit			
	- Non-Federal Misc. I				
	Addresses Nisc, Info	Preview Document			
Norma Rice-Imacros	Addresses Misc. Into	2011/01/11 1757 EST	555-555-imac		
Email:		2011/01/11/1/57 231	Title:	Action(s):	
nrice@caci.com			I-NORMA Govt	[Recalled, Accepted]	
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nrice@caci.com					
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Name: R Scott	Attachments	s can be added or	n the Misc. Info page by clicking th	ne Add Attachment link.	
ncal Processing Official – Name: R Scott	Attachments	s can be added or	n the Misc. Info page by clicking th	ne Add Attachment link.	
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Name: R Scott Email: rs@gmail.com	Attachments	s can be added or			
Name: R Scott Email: rs@gmail.com Org Email:	Attachments	s can be added or	Title:		
Name: R Scott Email: rs@gmail.com Org Email: nrice@caci.com	Attachments	s can be added or	Title:		
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Name: R Scott Email: rs@gmail.com Org Email: nrice@caci.com Attachments:	Attachments	s can be added or	Title:		
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Name: R Scott Email: rs@gmail.com Org Email: nrice@caci.com Attachments:	Attachments	s can be added or	Title: Document Specialist		

Attachments can be added on the Misc. Info page by clicking the Add Attachment link.

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geer Government Property Transfer Decumentation Lookup Exit	
Local Processing Office - Non-Federal Misc. Payment Voucher	
Form - Attachments	
WARNING: IRAPT is designated for Sensitive Unclassified information ONLY.	
Do NOT enter classified information in this system.	
There is an attachment size limit, attachments over this size will be rejected.	
Brows	
The LPO clicks the Browse button to locate the file that is to be attached.	
The LYO CHERS the Browse button to locate the file that is to be attached.	
Upload Return Help	

The LPO clicks the Browse button to locate the file that is to be attached.



The LPO clicks the Upload button to attach the selected document.

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ocal Processing Office - Non-Fe	derel Miss. Reymont Vouches			
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Voucher LLA Addresses	Misc. Info Preview Document			
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nrice@caci.com				
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Comments:				
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Email:	2010/00/12 100/1201	Title:	Action(s):	
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n meaci.com				
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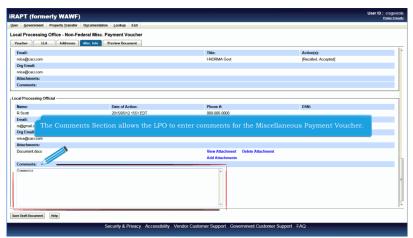
The attachment is now saved on the document.

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To add another attachment, the LPO can click the Add Attachments link and repeat the process.

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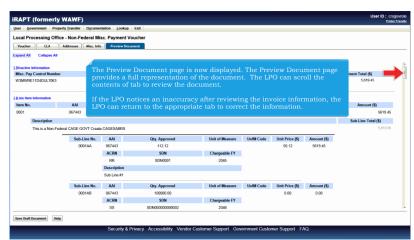
The attachment can be viewed or deleted by clicking the View Attachment or Delete Attachment links.



The Comments Section allows the LPO to enter comments for the Miscellaneous Payment Voucher.

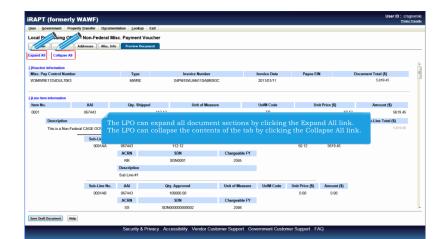
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nrice@caci.com		I-NORMA Govt	[Recalled, Accepted]	
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nrice@caci.com				
Attachments:				
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Name: D Scott	Date of Action: 2015/05/12 1551 EDT	Phone #:	DSN:	
cal Processing Official				
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The LPO clicks the Preview Document tab to View the entire document.



The Preview Document page is now displayed. The Preview Document page provides a full representation of the document. The LPO can scroll the contents of tab to review the document.

If the LPO notices an inaccuracy after reviewing the invoice information, the LPO can return to the appropriate tab to correct the information.



The LPO can expand all document sections by clicking the Expand All link. The LPO can collapse the contents of the tab by clicking the Collapse All link.

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The LPO can expand and collapse individual headers by clicking on the section headers.	
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The LPO can expand and collapse individual headers by clicking on the section headers.

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ser <u>Government</u> Property Transfer	Documentation Lookup Exit				
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Voucher LLA Addresses	Misc. Info Preview Document				
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Woucher Information					
Misc. Pay Control Number	Туре	Invoice Number	Invoice Date	Payee EIN	Document Total (\$)
W3MWRE11D4DUL7063	MWRE	04PM18WJAN11SABRSGC	2011/01/11		5,619.45
[+]Misc Information [+]Workflow Information	The details un	der the Voucher Inform	ation section ar	e displayed.	
	The details ur	der the Voucher Inform	ation section ar	e displayed.	

The details under the Voucher Information section are displayed.

					Printer I'
	Documentation Lookup Exit				
Processing Office - Non-Feo	deral Misc. Payment Voucher				
Voucher LLA Addresses	Misc. Info Preview Document				
xpand All Collapse All					
Voucher Information					
Misc. Pay Control Number	Туре	Invoice Number	Invoice Date	Payee EIN	Document Total (\$)
W3MWRE11D4DUL7063	MWRE	04PM18WJAN11SABRSGC	2011/01/11		5,619.45
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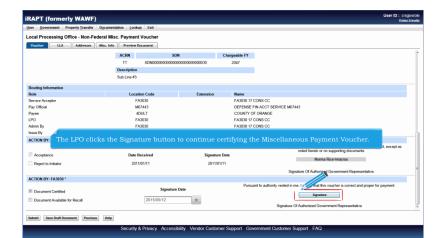
The LPO can navigate back to the Voucher page by clicking the Voucher tab.

Local Processing Of	fice - Non-Federal Mi	sc. Paymen	t Voucher							
Voucher LLA	Addresses Misc. Info	Preview (Document							
= Required Fields								_		
Misc. Pay Control Numb		Туре		Invoice Number			ce Date	Payee EIN		Document Total (\$) 5.619.45
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Item No.	AAI	Qty. Sh	ipped	Unit of Measu	re	Uoff	I Code	Unit	Price (\$)	Amount (\$)
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This is a Non-F	Sub-Line No.	AAI		The Voucher p	age is dis	mlaved	de	Unit Price (\$)	Amount (\$)	5,619.4
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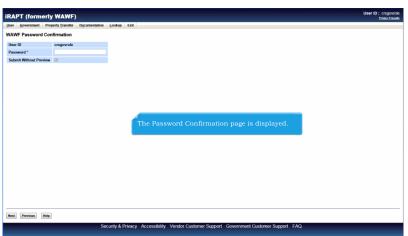
The Voucher page is displayed.

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	Description		
	Sub Line #3		
Routing Information			
Role	Location Code	Extension Name	
Service Acceptor			
Pay Official	The LPO selects Doc	ument Certified and	enters the Signature Date.
Payee			
LPO	FA3030	FA303	17 CONS CC
Admin By	FA3030	FA3030	17 CONS CC
Issue By	FA3030	FA3030	17 CONS CC
ACTION BY: FA3030			
			Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents
Acceptance	Date Received	Signature Date	noted herein or on supporting documents
Reject	2011/01/11	2011/01/11	Norma Rice-Imacros
Reject	2010/01/1	2011/01/11	
			Signature Of Authorized Government Representative
ACTION BY: FA3030 *			
	Signature	P	ursuant to authority vested in me, I certify that this voucher is correct and proper for payment.
	Signature t	Late	Signature
Document Certified	2015/05/12		Signature
Document Certified Document Available for Recall			Signature Of Authorized Government Representative

The LPO selects Document Certified and enters the Signature Date.



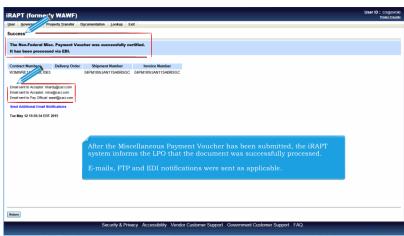
The LPO clicks the Signature button to continue certifying the Miscellaneous Payment Voucher.



The Password Confirmation page is displayed.

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User <u>G</u> overnment	Property Transfer	Documentation	Lookup	Exit			
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User ID	crsgovrole						
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		_					
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Next Previous 11	elg.						

The LPO clicks the Next button after entering the correct Password.



After the Miscellaneous Payment Voucher has been submitted, the iRAPT system informs the LPO that the document was successfully processed.

E-mails, FTP and EDI notifications were sent as applicable.

ser Government P		Documentation Lookup E		Dister Die
	roperty transfer	Documentation Lookup E	at .	
uccess				
The Non-Federal Mi	sc. Payment Vou	ucher was successfully ce	rtified.	
It has been process	ed via EDI.			
Contract Number	Delivery Order		Invoice Number	
W3MWRE11D4DUL706	3	04PM18WJAN11SABRSGC	04PM18WJAN11SABRSGC	
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	The LPC	can add more	email addresses	by clicking the Send Additional Email Notifications link.
Return				

The LPO can add more email addresses by clicking the Send Additional Email Notifications link.



This concludes the demonstration of a Local Processing Officer (LPO) certifying a Miscellaneous Payment Voucher (Marine Corps).