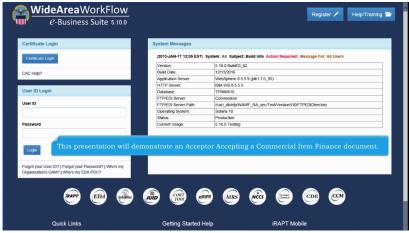
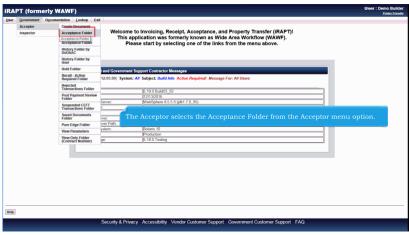


Welcome to Wide Area Workflow e-Business Suite.

This demonstration contains audio narrative. Please adjust your volume accordingly.



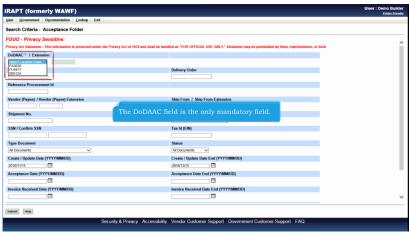
This presentation will demonstrate an Acceptor Accepting a Commercial Item Finance document.



The Acceptor selects the Acceptance Folder from the Acceptor menu option.



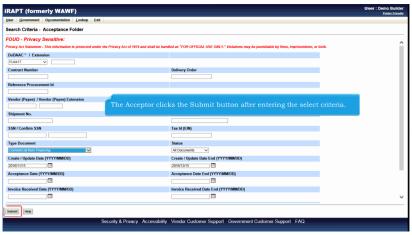
The Search Criteria page is displayed. This page will allow the Acceptor to search for the documents in the Acceptor Folder.



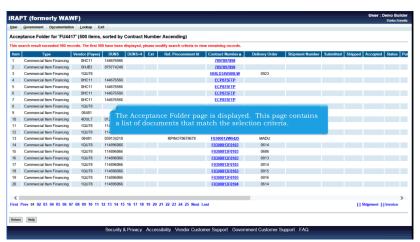
The DoDAAC field is the only mandatory field.



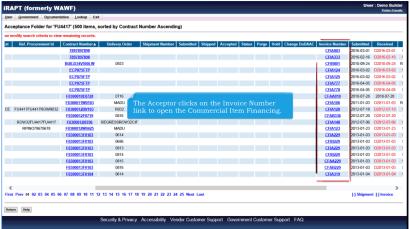
The Acceptor can further limit the returned results by selecting Commercial Item Finance from the Type Document drop down.



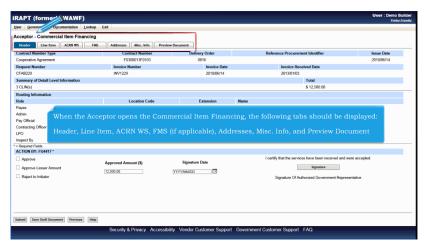
The Acceptor clicks the Submit button after entering the select criteria.



The Acceptance Folder page is displayed. This page contains a list of documents that match the selection criteria.

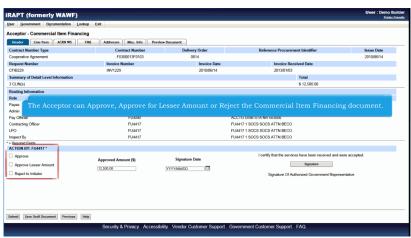


The Acceptor clicks on the Invoice Number link to open the Commercial Item Financing.

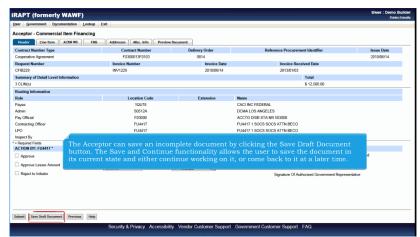


When the Acceptor opens the Commercial Item Financing, the following tabs should be displayed:

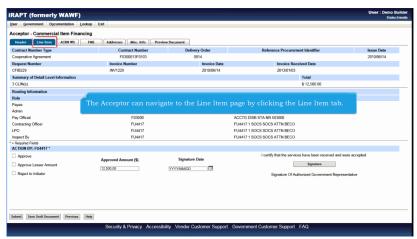
Header, Line Item, ACRN WS, FMS (if applicable), Addresses, Misc. Info, and Preview Document



The Acceptor can Approve, Approve for Lesser Amount or Reject the Commercial Item Financing document.



The Acceptor can save an incomplete document by clicking the Save Draft Document button. The Save and Continue functionality allows the user to save the document in its current state and either continue working on it, or come back to it at a later time.

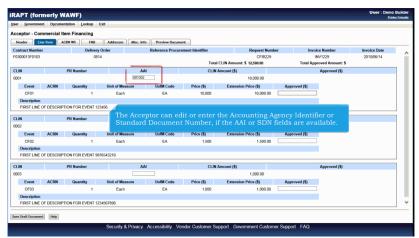


The Acceptor can navigate to the Line Item page by clicking the Line Item tab.

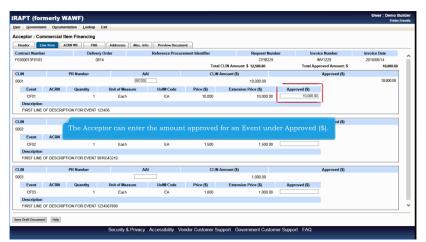


The Line Item page is displayed.

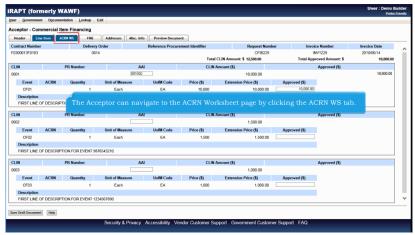
The Acceptor can review the contents of the Line Item page.



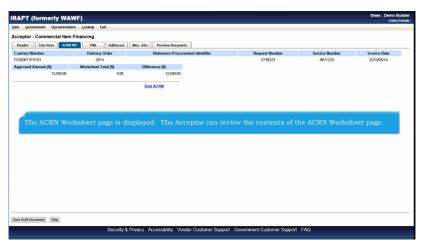
The Acceptor can edit or enter the Accounting Agency Identifier or Standard Document Number, if the AAI or SDN fields are available.



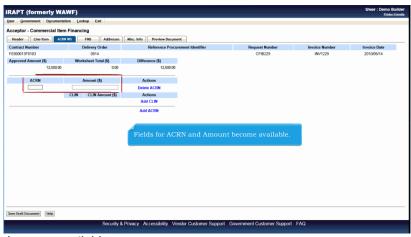
The Acceptor can enter the amount approved for an Event under Approved (\$).



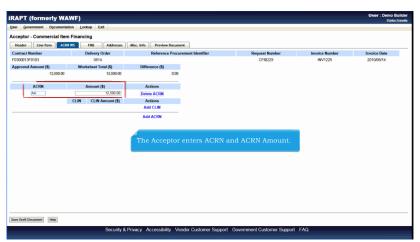
The Acceptor can navigate to the ACRN Worksheet page by clicking the ACRN WS tab.



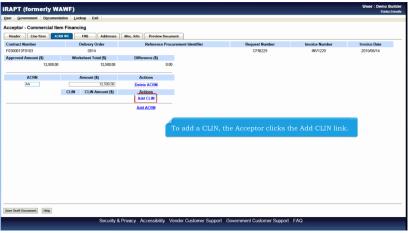
The ACRN Worksheet page is displayed. The Acceptor can review the contents of the ACRN Worksheet page.



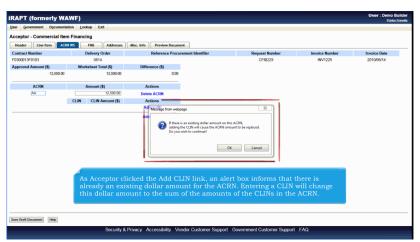
Fields for ACRN and Amount become available.



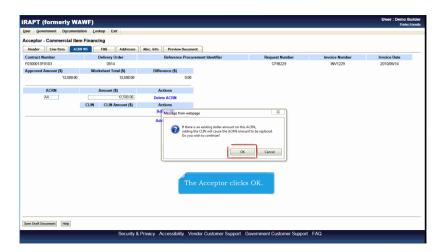
The Acceptor enters ACRN and ACRN Amount.



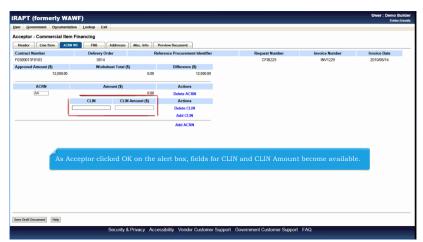
To add a CLIN, the Acceptor clicks the Add CLIN link.



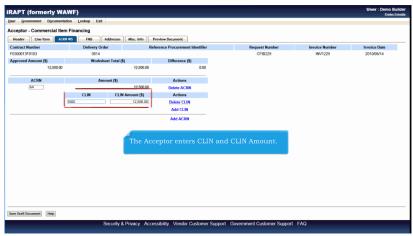
As Acceptor clicked the Add CLIN link, an alert box informs that there is already an existing dollar amount for the ACRN. Entering a CLIN will change this dollar amount to the sum of the amounts of the CLINs in the ACRN.



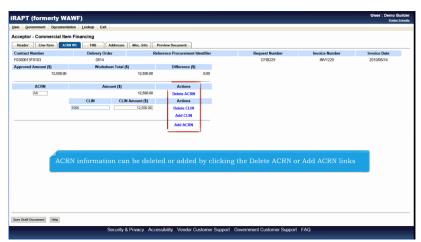
The Acceptor clicks OK.



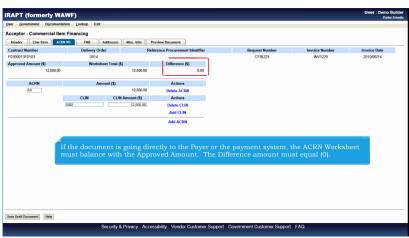
As Acceptor clicked OK on the alert box, fields for CLIN and CLIN Amount become available.



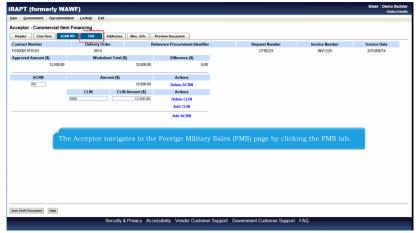
The Acceptor enters CLIN and CLIN Amount.



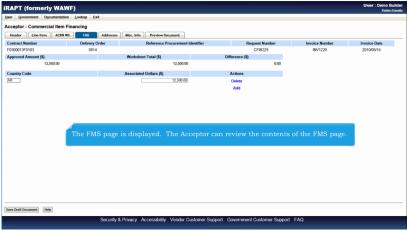
ACRN information can be deleted or added by clicking the Delete ACRN or Add ACRN links



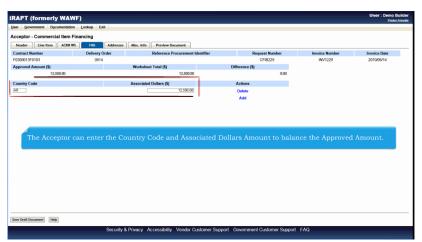
If the document is going directly to the Payer or the payment system, the ACRN Worksheet must balance with the Approved Amount. The Difference amount must equal (0).



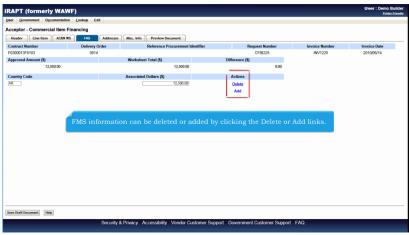
The Acceptor navigates to the Foreign Military Sales (FMS) page by clicking the FMS tab.



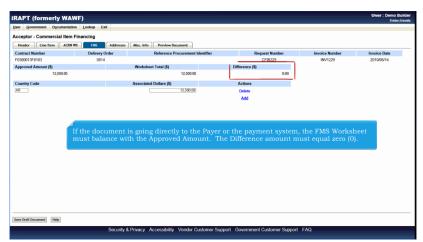
The FMS page is displayed. The Acceptor can review the contents of the FMS page.



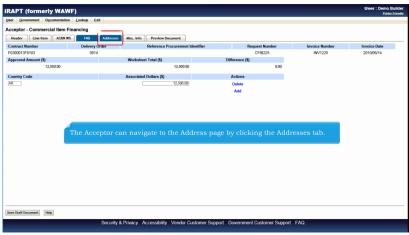
The Acceptor can enter the Country Code and Associated Dollars Amount to balance the Approved Amount.



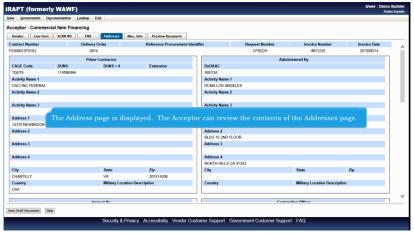
FMS information can be deleted or added by clicking the Delete or Add links.



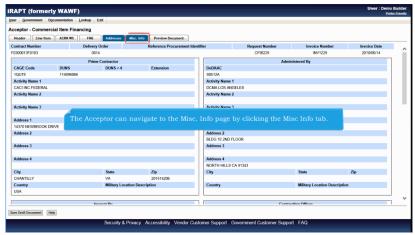
If the document is going directly to the Payer or the payment system, the FMS Worksheet must balance with the Approved Amount. The Difference amount must equal zero (0).



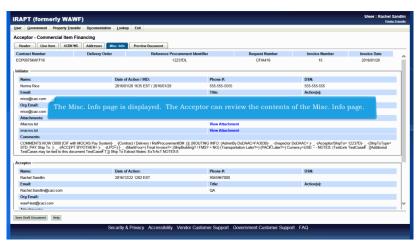
The Acceptor can navigate to the Address page by clicking the Addresses tab.



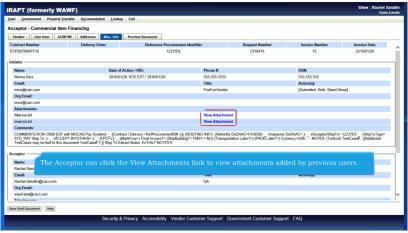
The Address page is displayed. The Acceptor can review the contents of the Addresses page.



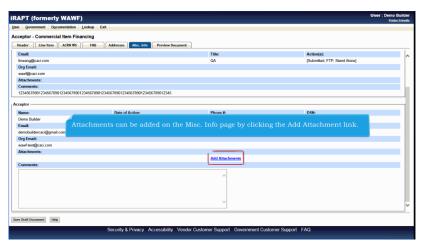
The Acceptor can navigate to the Misc. Info page by clicking the Misc Info tab.



The Misc. Info page is displayed. The Acceptor can review the contents of the Misc. Info page.



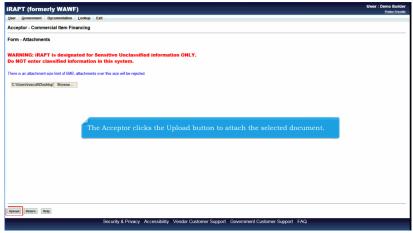
The Acceptor can click the View Attachments link to view attachments added by previous users.



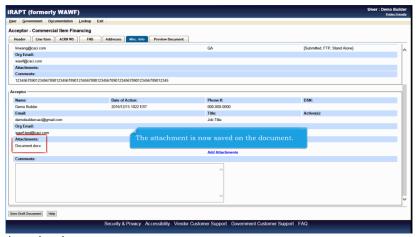
Attachments can be added on the Misc. Info page by clicking the Add Attachment link.



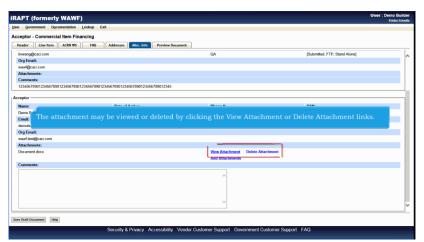
The Acceptor clicks the Browse button to locate the file that is to be attached.



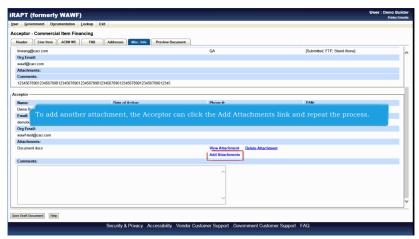
The Acceptor clicks the Upload button to attach the selected document.



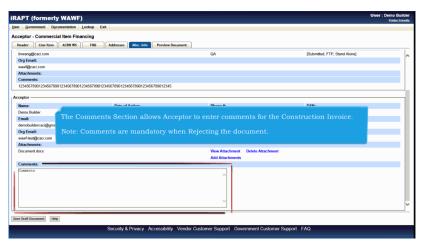
The attachment is now saved on the document.



The attachment may be viewed or deleted by clicking the View Attachment or Delete Attachment links.

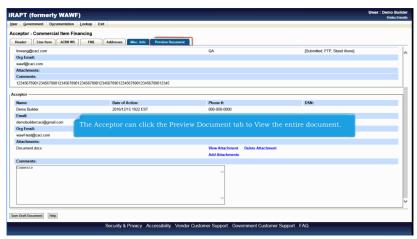


To add another attachment, the Acceptor can click the Add Attachments link and repeat the process.

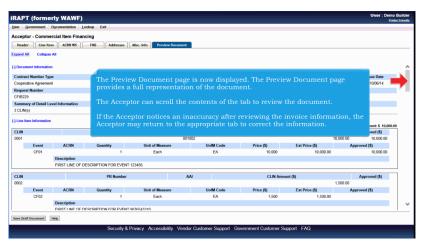


The Comments Section allows Acceptor to enter comments for the Construction Invoice.

Note: Comments are mandatory when Rejecting the document.



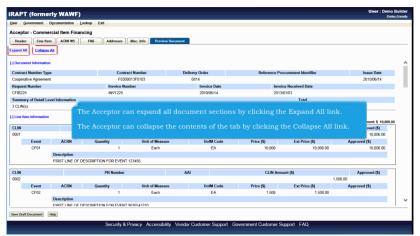
The Acceptor can click the Preview Document tab to View the entire document.



The Preview Document page is now displayed. The Preview Document page provides a full representation of the document.

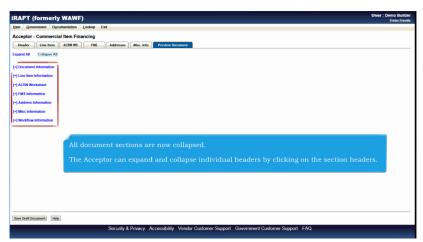
The Acceptor can scroll the contents of the tab to review the document.

If the Acceptor notices an inaccuracy after reviewing the invoice information, the Acceptor may return to the appropriate tab to correct the information.



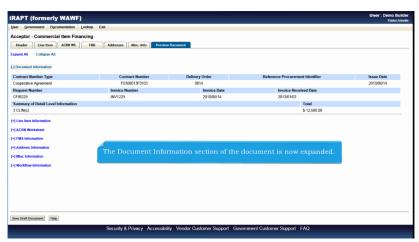
The Acceptor can expand all document sections by clicking the Expand All link.

The Acceptor can collapse the contents of the tab by clicking the Collapse All link.

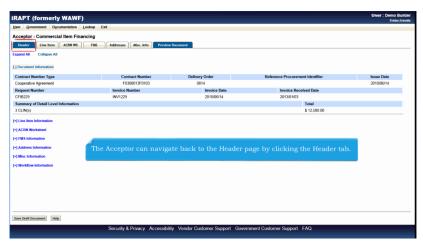


All document sections are now collapsed.

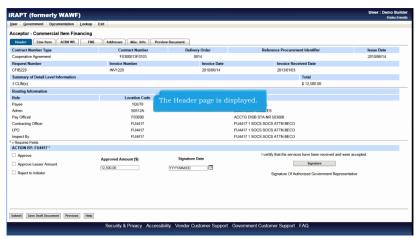
The Acceptor can expand and collapse individual headers by clicking on the section headers.



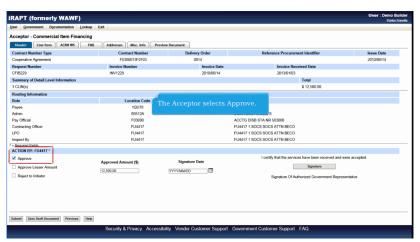
The Document Information section of the document is now expanded.



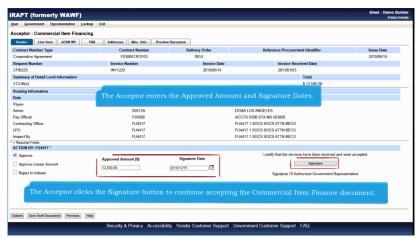
The Acceptor can navigate back to the Header page by clicking the Header tab.



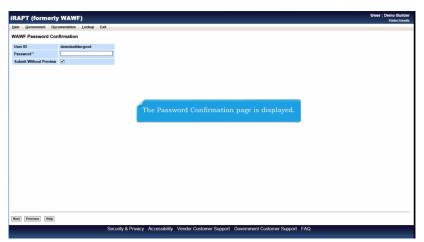
The Header page is displayed.



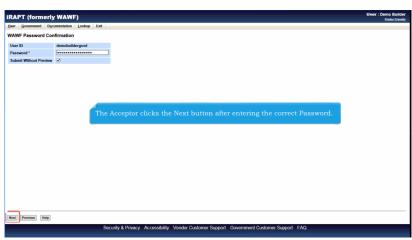
The Acceptor selects Approve.



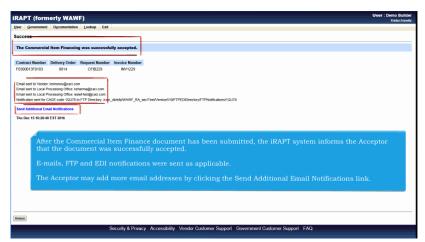
The Acceptor enters the Approved Amount and Signature Dates. The Acceptor clicks the Signature button to continue accepting the Commercial Item Finance document.



The Password Confirmation page is displayed.



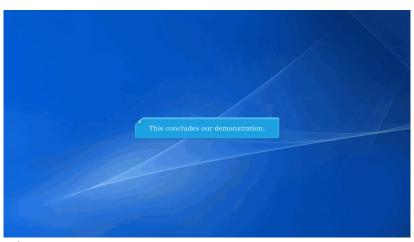
The Acceptor clicks the Next button after entering the correct Password.



After the Commercial Item Finance document has been submitted, the iRAPT system informs the Acceptor that the document was successfully accepted.

E-mails, FTP and EDI notifications were sent as applicable.

The Acceptor may add more email addresses by clicking the Send Additional Email Notifications link.



This concludes our demonstration.