

Construction COR Compliance Review

Quick Reference Guide

SPM Homepage

Menu

COR Surveillance and Oversight

Construction COR Compliance Review Access

Create a Construction COR Compliance Review: COR, QAPOC, and ACO

Edit a Construction COR Compliance Review: COR, CO, and CS

Reviewer: None

Construction COR Compliance Workflow

There is no workflow for the Construction COR Compliance Review. Once it is created, it will be cataloged with the associated contract in SPM.

Steps to Smart Form Access

Step 1: After selecting COR Surveillance and Oversight from the Menu the following page will display. After entering in search criteria, the user will click the Search button. Search results will be restricted by role, agency and DoDAAC.

Q COR Surveillance and Oversight - Search Criteria

Search As Contracting Officer Representative	Contract Number Equal To	Delivery / Task Order Number Equal To	Pre Award Number Equal To
COR First Name Equal To	COR Last Name Equal To	Nomination / Appointment Status - Select -	COR Type - Select -
Contract Officer First Name Equal To	Contract Officer Last Name Equal To	Contract Specialist First Name Equal To	Contract Specialist Last Name Equal To
Supervisor / Commander First Name Equal To	Supervisor / Commander Last Name Equal To	QA POC First Name Equal To	QA POC Last Name Equal To
ACO First Name Equal To	ACO Last Name Equal To	Issuing Office DoDAAC Equal To	Home Organization DoDAAC Equal To

Q Search C Reset ? Help

Step 2: A list of relevant contracts will be returned.

Q COR Surveillance and Oversight - Search Results

Display **10** items Filter:

COR Name	COR Home DoDAAC	COR Type	Nomination / Appointment Status	Pre Award Number	Contract Number	Delivery / Task Order Number	Contract Officer Name	Contract Specialist Name	Supervisor / Commander Name	Last Action Date	Issuing Office DoDAAC	Reports in Review
Hansen, Abby	N82649	Primary	Active COR		123	D003	West, Lisa	West, Lisa	Adams, Chris	2020/01/03	S0512A	YES
Hansen, Abby	N82649	Primary	Active COR		AQ0123452		West, Lisa	Jones, Betty	Adams, Chris	2020/02/03	S0512A	NO
Hansen, Abby	N82649	Primary	Terminated COR		F0960391D0999	YC2S	West, Lisa	West, Lisa	Adams, Chris	2020/02/03	S0512A	NO
Hansen, Abby	N82649	Primary	Terminated COR		N0002418C0140		West, Lisa	West, Lisa	Adams, Chris	2020/01/03	S0512A	NO

Showing 1 to 4 of 4 items Previous **1** Next

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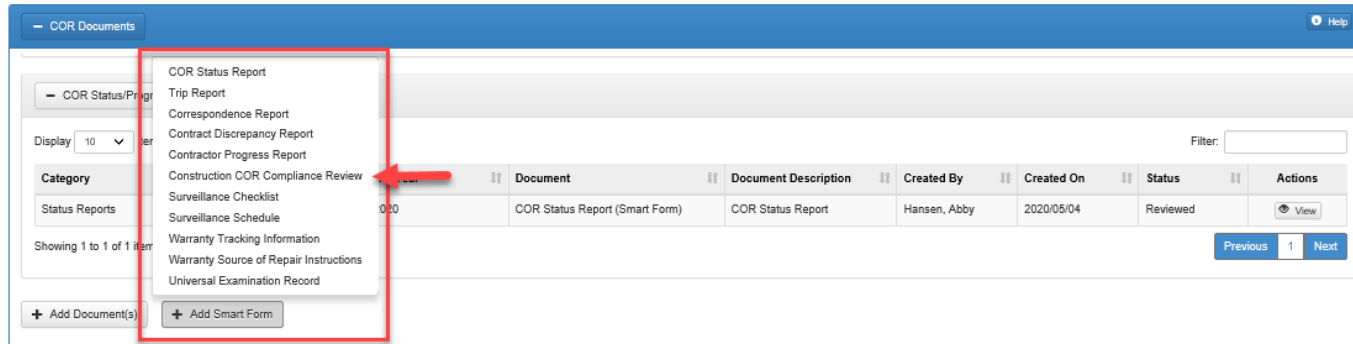
Step 3: After selecting the Contract Number link, the following page will be displayed. Each contract will have the following sections of information: Contracting Information, Contractor Information, Contract Place of Performance, QA Surveillance Plan/Waiver, COR information, Supervisor/Commander Information, COR Certifications, Supervisor/Commander Certifications, Contracting Office Certifications, Designation Letter, Termination Letter, Workflow History, and COR Documents.

Contract Management - Active COR + Expand All - Collapse All

+ Contracting Information	Help
+ Contractor Information	Help
+ Period of Performance for Monitoring	Help
+ Contract Place of Performance	Help
+ QA Surveillance Plan / Waiver	Help
+ COR Information	Help
+ Supervisor / Commander Information	Help
+ COR Certifications	Help
+ Supervisor / Commander Certifications	Help
+ Contracting Officer Certifications	Help
+ Designation Letter	Help
+ Termination Letter	Help
+ Workflow History	Help
+ COR Documents	Help

To create, edit or view Smart forms, the user will navigate to the COR Documents section. The user will click on Add Smart Forms and select the appropriate Smart form.

Smart Form Selection

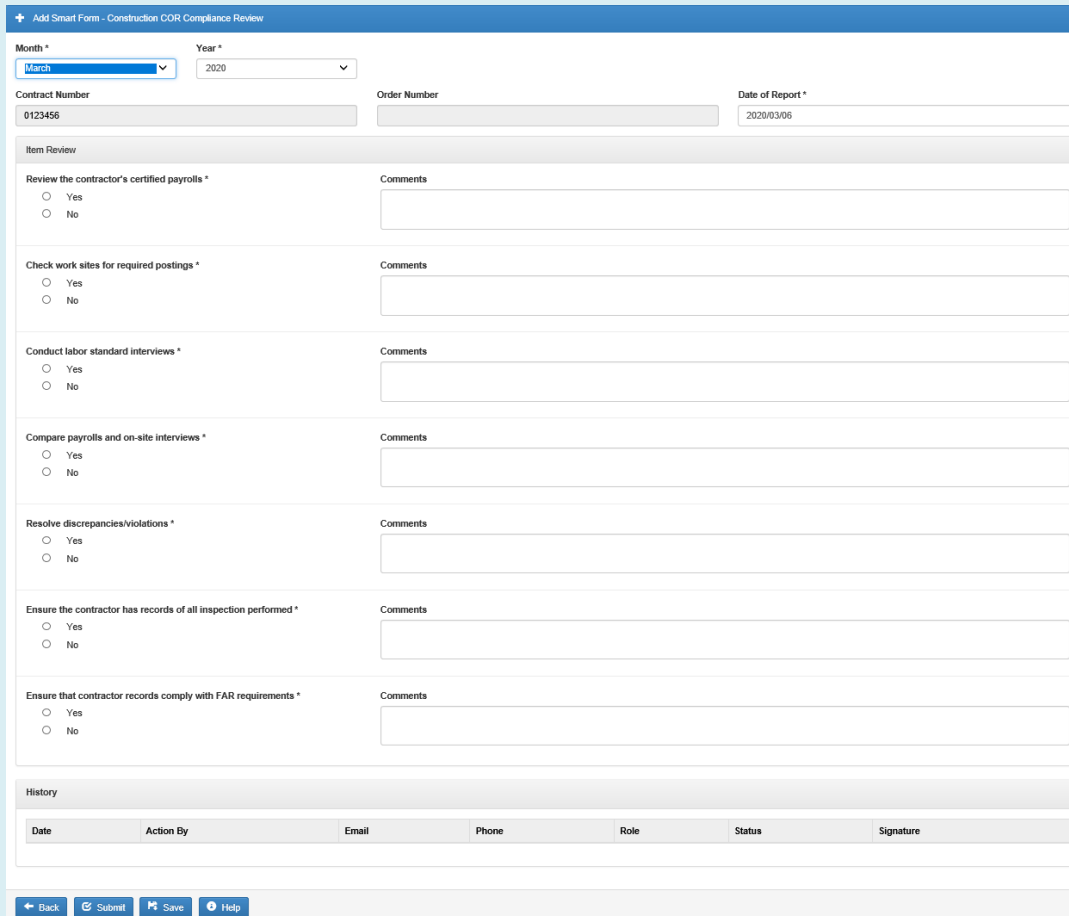


The screenshot shows the 'COR Documents' section of a web application. A dropdown menu is open, listing various report types. A red box highlights the dropdown menu, and a red arrow points to the 'Construction COR Compliance Review' option. The background shows a table with columns for Document, Document Description, Created By, Created On, Status, and Actions. The first row in the table is for 'COR Status Report (Smart Form)' created by 'Hansen, Abby' on '2020/05/04' with a status of 'Reviewed'.

Document	Document Description	Created By	Created On	Status	Actions
COR Status Report (Smart Form)	COR Status Report	Hansen, Abby	2020/05/04	Reviewed	View

The required fields are: Month, Year, Date of Report, Review the contractor's certified payrolls, Check work sites for required postings, Conduct labor standard interviews, Compare payrolls and on-site interviews.

Construction COR Compliance Review Smart Form



The screenshot shows the 'Add Smart Form - Construction COR Compliance Review' form. It includes fields for Month (March), Year (2020), Contract Number (0123456), Order Number, and Date of Report (2020/03/06). The form contains several sections with radio button options and comment fields:

- Review the contractor's certified payrolls *
 - Yes
 - No
 - Comments
- Check work sites for required postings *
 - Yes
 - No
 - Comments
- Conduct labor standard interviews *
 - Yes
 - No
 - Comments
- Compare payrolls and on-site interviews *
 - Yes
 - No
 - Comments
- Resolve discrepancies/violations *
 - Yes
 - No
 - Comments
- Ensure the contractor has records of all inspection performed *
 - Yes
 - No
 - Comments
- Ensure that contractor records comply with FAR requirements *
 - Yes
 - No
 - Comments

At the bottom, there is a 'History' table with columns: Date, Action By, Email, Phone, Role, Status, and Signature. Below the table are buttons for Back, Submit, Save, and Help.