

Reviewing a Late Proposal - Solicitation Manager

Reference Guide

Solicitation

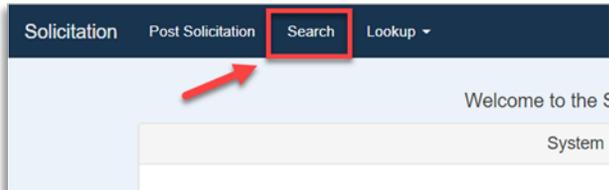
Search

Search Results

Late Offers

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Roles	<p>The role(s) required to Review a Late Proposal (Offer) submitted by a Proposal Manager in the Solicitation module:</p> <ul style="list-style-type: none">• Solicitation Manager
Reviewing a Late Proposal (Offer)	<p>This guide provides an overview of how a Solicitation Manager user Reviews a Late Proposal in the Solicitation module for Solicitations with a Response Date in the past.</p> <p>Log in to PIEE as Solicitation Manager and access the Solicitation module. In the Solicitation module go to Solicitation > Search.</p> 
Search Criteria	<p>Enter a solicitation information with a Response Due Date in the past on the Solicitation Search Criteria page.</p> <p>Solicitation Search Criteria:</p> <ul style="list-style-type: none">• Solicitation Number• Open Date (Start / End)• Response Due Date (Start / End)

- Description (with modifiers)
- Product or Service Code (Lookup)
- NAICS (Lookup)
- Set Aside Code (drop-down)
- Place of Performance Zip Code
- Contracting Office DoDAAC
- Status (drop-down)

Buttons:

- Search
- Reset
- Help

NOTE: At least one search criterion is required to perform a search.

After entering search criteria click the **Search** button. The search results display on the next page.

The screenshot shows a web application window titled "Solicitation Search Criteria". The interface includes a navigation bar with "Solicitation", "Post Solicitation", "Search", and "Lookup" menus. The main form contains several input fields: "Solicitation Number" with the value "S0512A22P222"; "Open Date" with "Start:" and "End:" date pickers; "Response Due Date" with "Start:" (2022/03/01) and "End:" (2022/07/06) date pickers; "Subject" and "Description" with "Starts With" dropdown menus and text input fields; "Product or Service Code" and "NAICS" with text input fields and "Lookup" buttons; "Set Aside Code" with a dropdown menu showing "--- Please Select ---"; "Place of Performance Zip Code" with a text input field; "Contracting Office DoDAAC" with the value "S0512A"; and "Status" with a dropdown menu showing "--- Please Select ---". At the bottom, there are three buttons: "Search" (highlighted with a red box and a red arrow), "Reset", and "Help".

Search Results display: if the correct Solicitation is *NOT* displayed click the **Previous** button to perform a new search.

Click on the **Solicitation Number** to open the Solicitation for review and create the Late Proposal (Offer).

Search Results

Search Results Columns:

- Solicitation Number
- Response Date
- Subject
- Description

- Contracting Office Name
- Place of Performance Zip Code
- Set Aside

Solicitation Post Solicitation Search Lookup ▾ ✖Exit

Search Result (1 documents)

Show 20 entries Search:

Solicitation Number	Response Date	Subject	Description	Contracting Office Name	Place of Performance Zip Code	Set Aside
S0512A22P2226	2022/03/11 13:25 -06:00	DRAFT: Test Solicitation S0512A22P2226	Retest Search functionality	DCMA LOS ANGELES		Total Small Business Set-Aside

Showing 1 to 1 of 1 entries Previous 1 Next

◀ Previous Help

A message will be displayed on the solicitation screen indicating that there are offers submitted. This message will only be available to the Solicitation Manager, and only after the solicitation is closed.

Solicitation Post Solicitation Search Lookup ▾

There have been 1 on-time offers and 1 late offers submitted against this solicitation.

Testing T3 4850

Solicitation Offer Late Offer Evaluation Committee

Solicitation

Solicitation Number S0512A22P0128

Solicitation Tab

Header Tabs:

- Solicitation
- Offer
- Late Offer
- Evaluation Committee

Click on the **Late Offer** tab to continue.

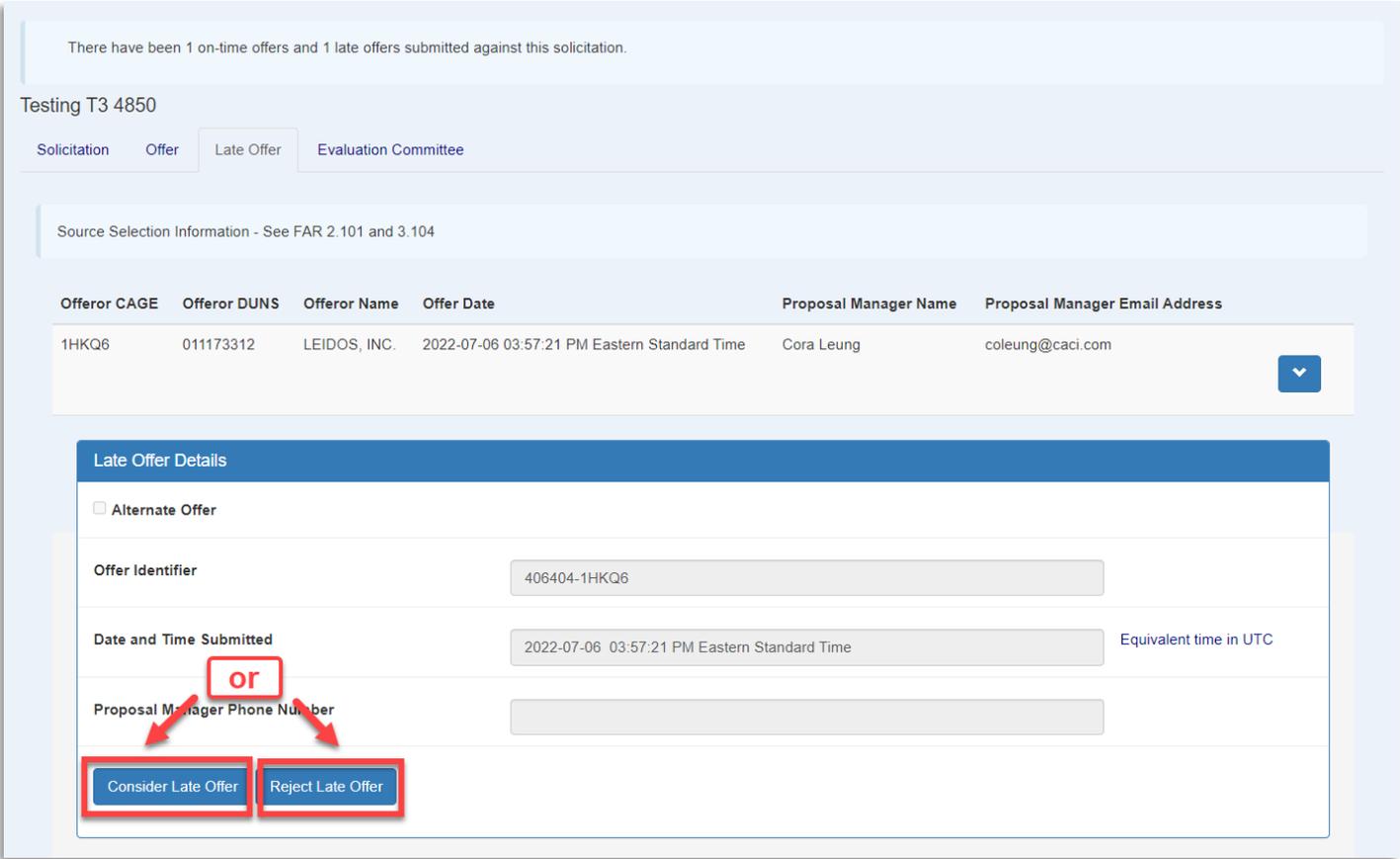


When the Solicitation Manager opens a solicitation that contains one or more late offers, a Late Offer tab will be available. Each late offer will display a view of the metadata associated with the submission. Offer attachments will not be displayed.

Click the **Consider Late Offer** button to indicate that a Late Offer will be considered for award.

*NOTE: The Solicitation Manager may **reject** a late offer and it will not be considered for award by clicking the **Reject Late Offer** button.*

Late Offer Tab

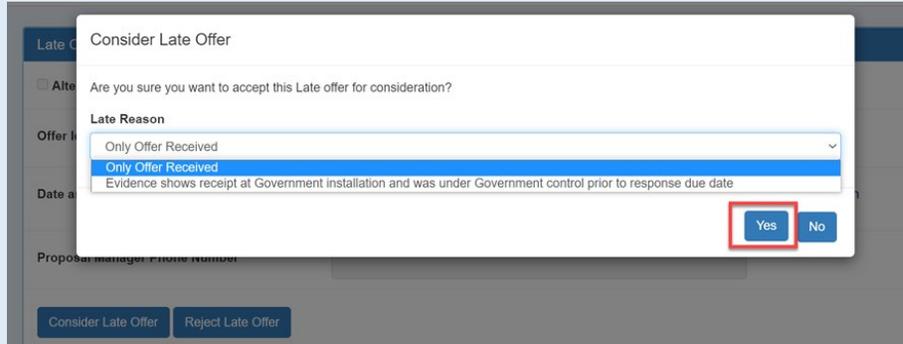


Considering a Late Offer

A **Consider Late Offer** pop-up displays select one of the following two reasons:

- Only Offer Received
- Evidence shows receipt at Government installation and was under Government control prior to response due date

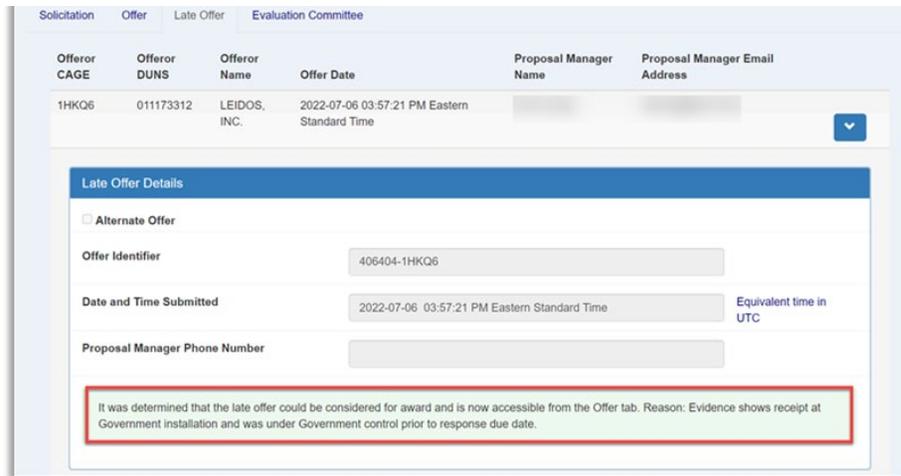
Select a **Late Reason** and then click the **Yes** button to consider the offer.



Consideration Success

Once the Late Offer has been considered for approval, a message displays indicating that the late offer has been considered for award and is now accessible from the Offer tab. The reason for acceptance will display.

NOTE: This information displays on the Offer tab for this offer.



Offer Tab

Late offers that have been accepted for consideration, along with the offer attachments, display on the Offer tab using the existing functionality for displaying offers received prior to the Response Date.

There have been 1 on-time offers and 1 late offers submitted against this solicitation.

Testing T3 4850

Solicitation **Offer** Late Offer Evaluation Committee

There are late offers for Solicitation S0512A22P0128. Please refer to the late offer tab.

Source Selection Information - See FAR 2.101 and 3.104

Offeror CAGE	Offeror DUNS	Offeror Name	Offer Date	Proposal Manager Name	Proposal Manager Email Address
1HKQ6	011173312	LEIDOS, INC.	2022-01-28 03:27:24 PM Eastern Standard Time		
1HKQ6	011173312	LEIDOS, INC.	2022-07-06 03:57:21 PM Eastern Standard Time		

Offer Details

Alternate Offer

Offer Identifier: 406404-1HKQ6

Date and Time Submitted: 2022-07-06 03:57:21 PM Eastern Standard Time Equivalent time in UTC

Proposal Manager Phone Number: [Redacted]

It was determined that the late offer could be considered for award and is now accessible from the Offer tab. Reason: Evidence shows receipt at Government installation and was under Government control prior to response due date.

Proposal Within Competitive Range

Attachments

Name	File	Date	Action
Nospacefile	Nospacefile.docx	2022/07/06	Evaluation Committee
Offer Submission Confirmation	OfferSubmissionConfirmation_20220706205721.pdf	2022-07-06	Evaluation Committee
Representations_And_Certifications	RepresentationsAndCertifications_S0512A22P0128_1HKQ6_FAR.pdf	2022-07-06	Evaluation Committee
Representations_And_Certifications	RepresentationsAndCertifications_S0512A22P0128_1HKQ6_DFAR.pdf	2022-07-06	Evaluation Committee

Signature

Signature Date*: 2022/07/06

Signed By: [Redacted]

Validate Offer Signature

Download All Attachments