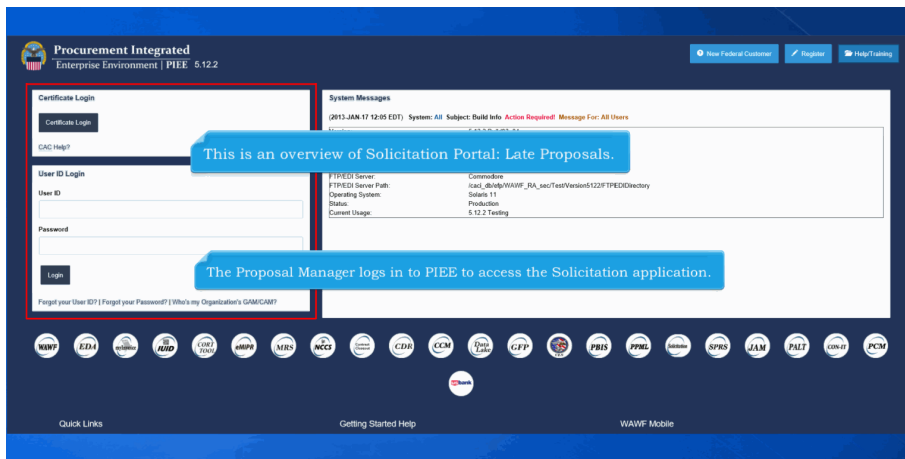


Intro



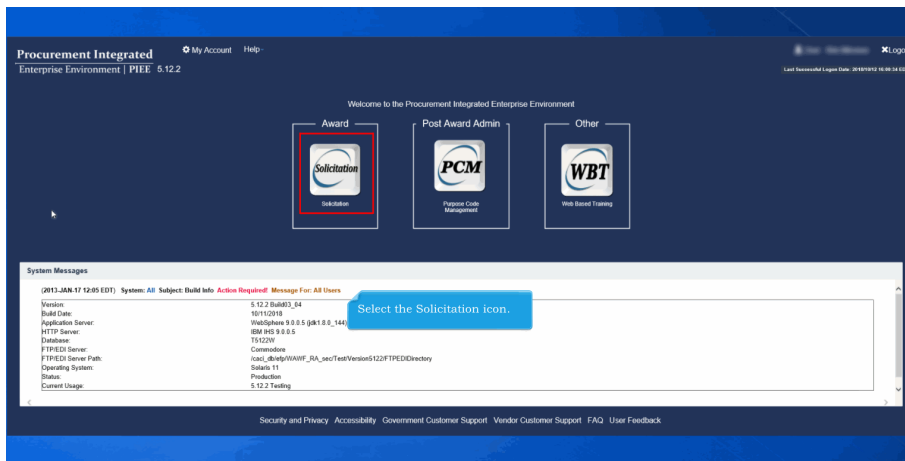
Welcome to Procurement Integrated Enterprise Environment (PIEE). This demonstration contains audio narrative. Please adjust your volume accordingly.

Step 1



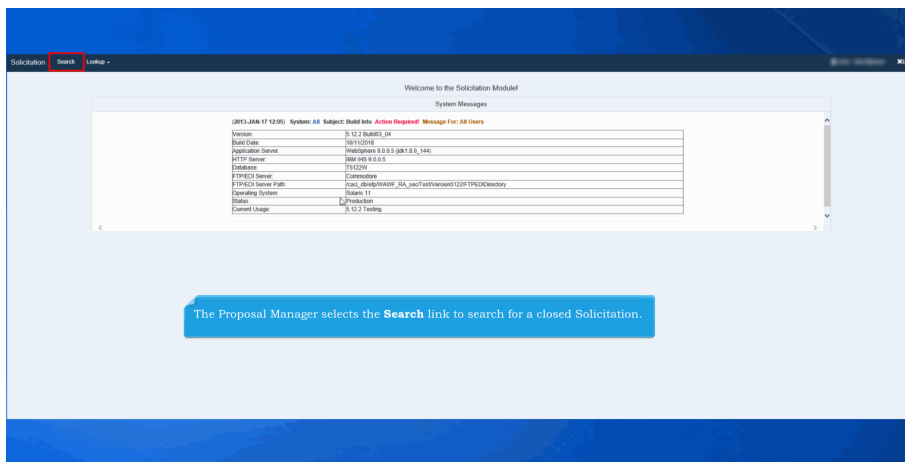
This is an overview of Solicitation Portal: Late Proposals. The Proposal Manager logs in to PIEE to access the Solicitation application.

Step 2



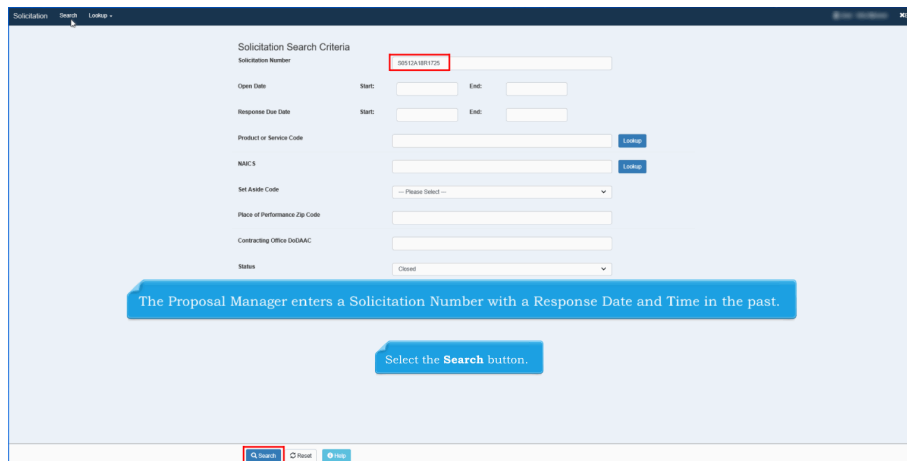
Select the Solicitation icon.

Step 3



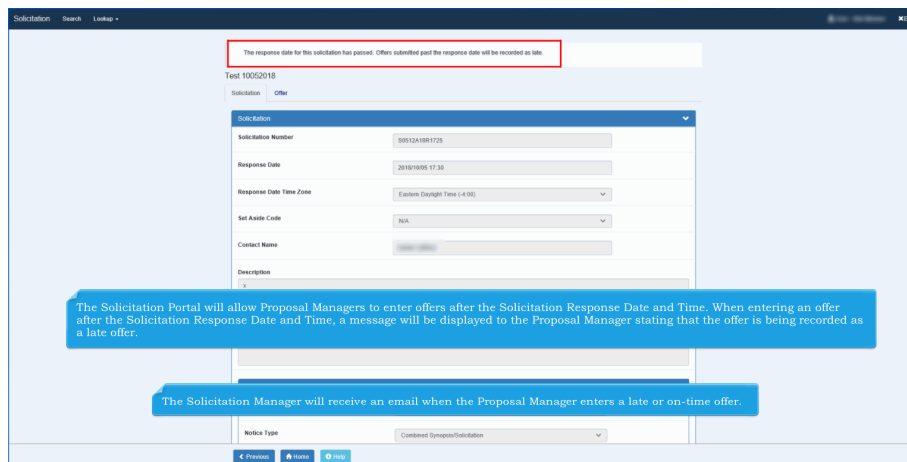
The Proposal Manager selects the Search link to search for a closed Solicitation.

Step 4



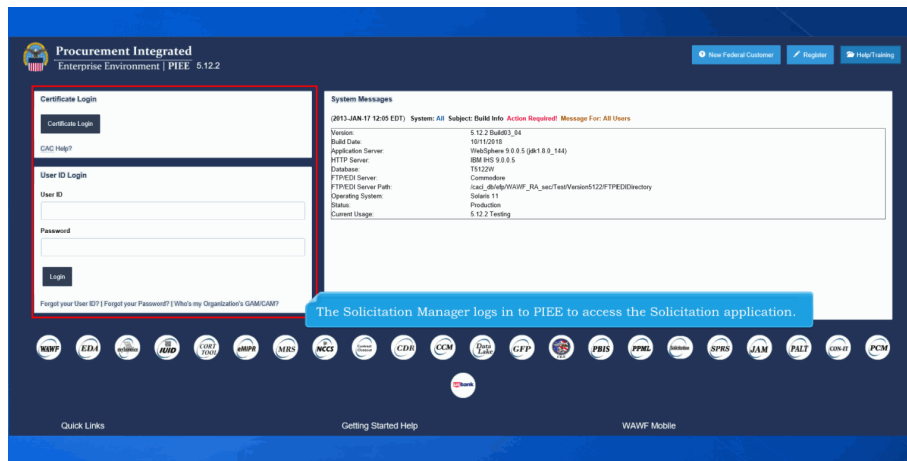
The Proposal Manager enters a Solicitation Number with a Response Date and Time in the past. Select the Search button.

Step 5



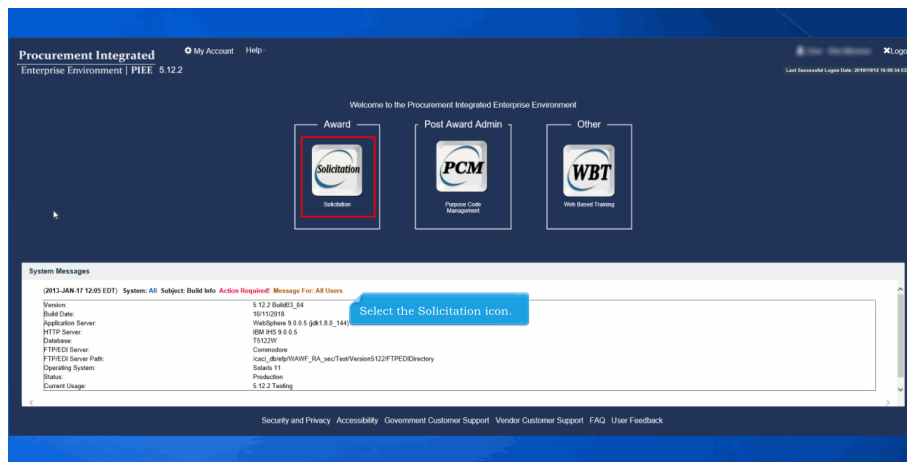
The Solicitation Portal will allow Proposal Managers to enter offers after the Solicitation Response Date and Time. When entering an offer after the Solicitation Response Date and Time, a message will be displayed to the Proposal Manager stating that the offer is being recorded as a late offer. The Solicitation Manager will receive an email when the Proposal Manager enters a late or on-time offer.

Step 6



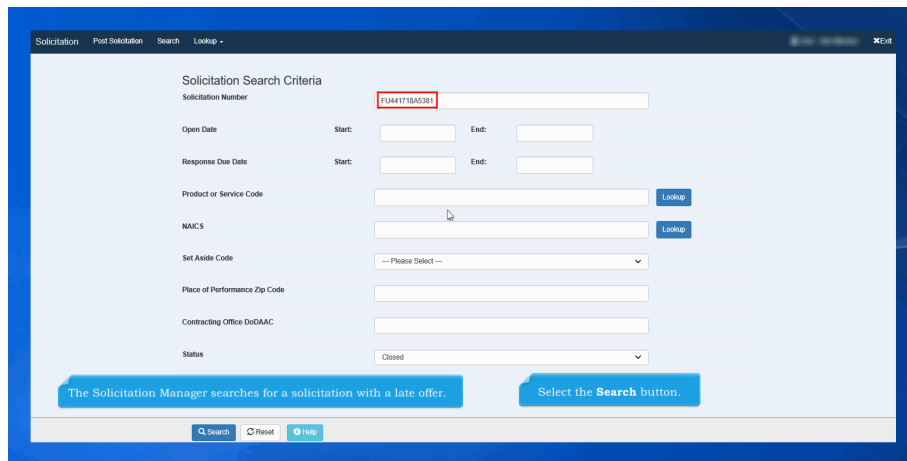
The Solicitation Manager logs in to PIEE to access the Solicitation application.

Step 7



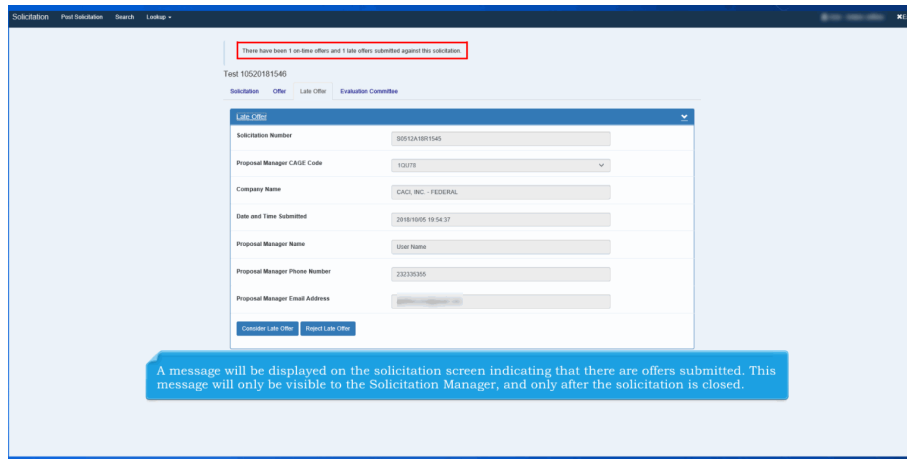
Select the Solicitation icon.

Step 8



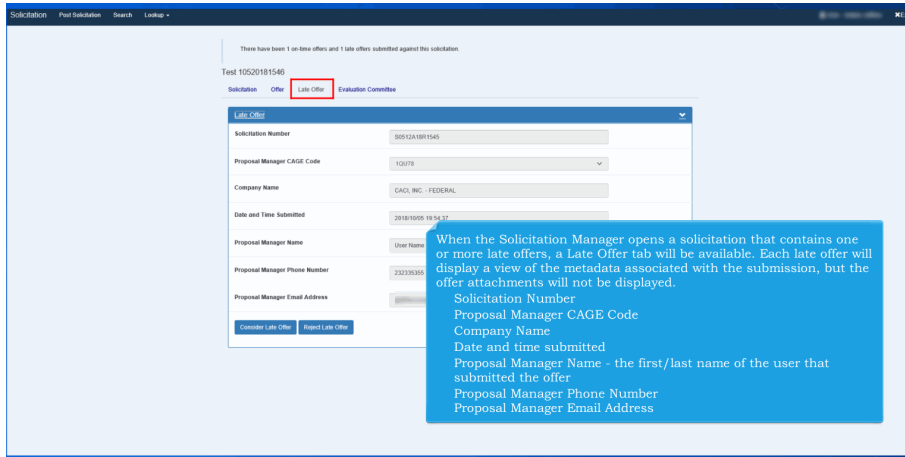
The Solicitation Manager searches for a solicitation with a late offer. Select the Search button.

Step 9



A message will be displayed on the solicitation screen indicating that there are offers submitted. This message will only be visible to the Solicitation Manager, and only after the solicitation is closed.

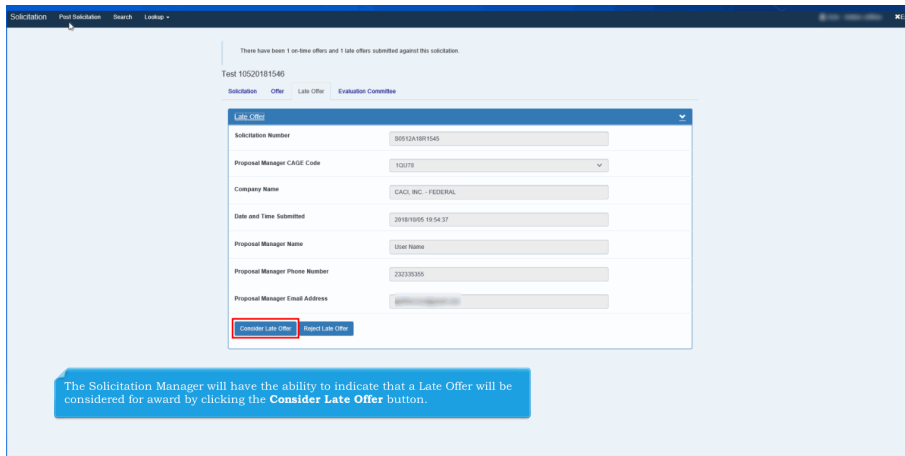
Step 10



When the Solicitation Manager opens a solicitation that contains one or more late offers, a Late Offer tab will be available. Each late offer will display a view of the metadata associated with the submission, but the offer attachments will not be displayed.

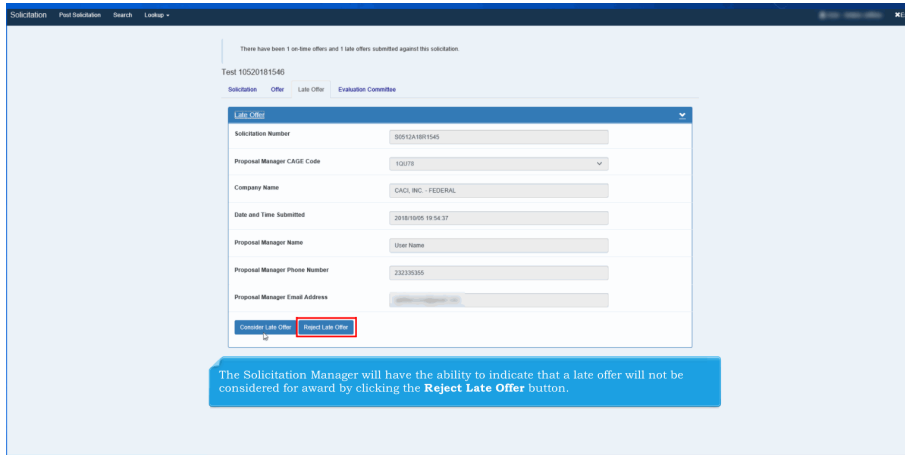
- Solicitation Number
- Proposal Manager CAGE Code
- Company Name
- Date and time submitted
- Proposal Manager Name - the first/last name of the user that submitted the offer
- Proposal Manager Phone Number
- Proposal Manager Email Address

Step 11



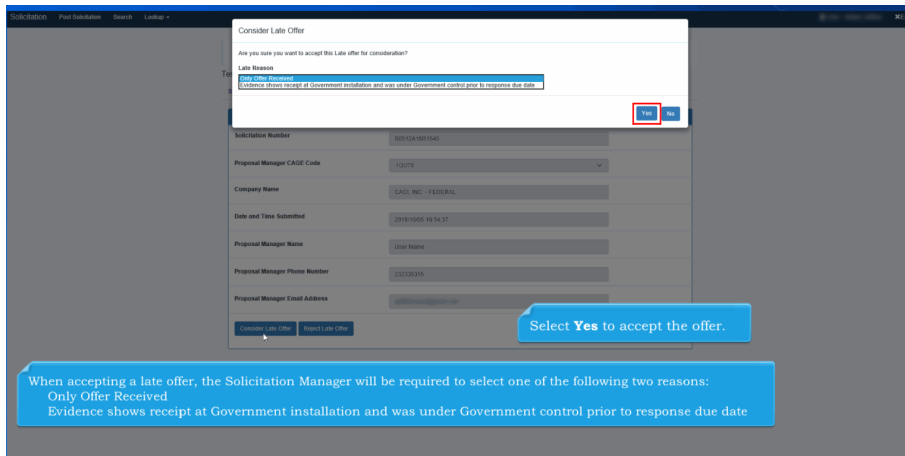
The Solicitation Manager will have the ability to indicate that a Late Offer will be considered for award by clicking the Consider Late Offer button.

Step 12



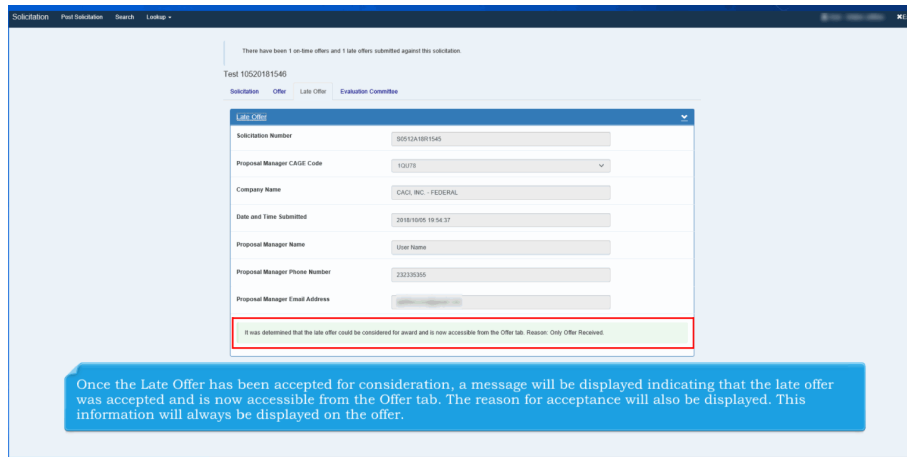
The Solicitation Manager will have the ability to indicate that a late offer will not be considered for award by clicking the Reject Late Offer button.

Step 13



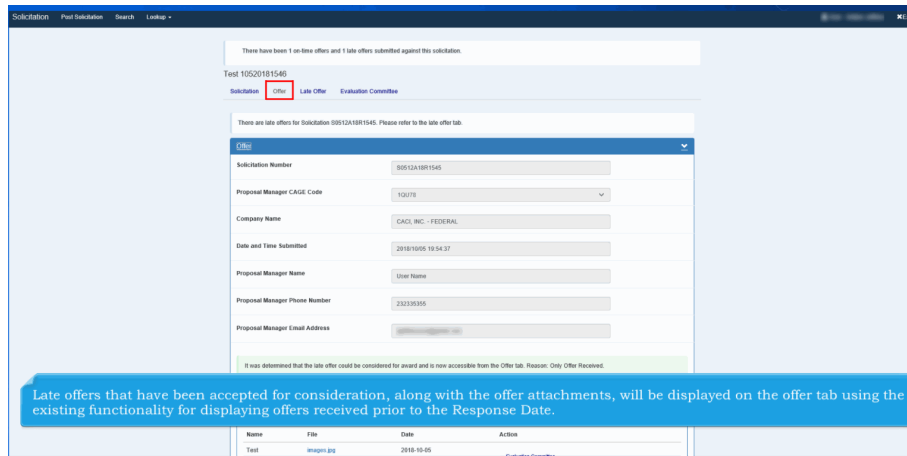
When accepting a late offer, the Solicitation Manager will be required to select one of the following two reasons:
 Only Offer Received
 Evidence shows receipt at Government installation and was under Government control prior to response due date
 Select Yes to accept the offer.

Step 14



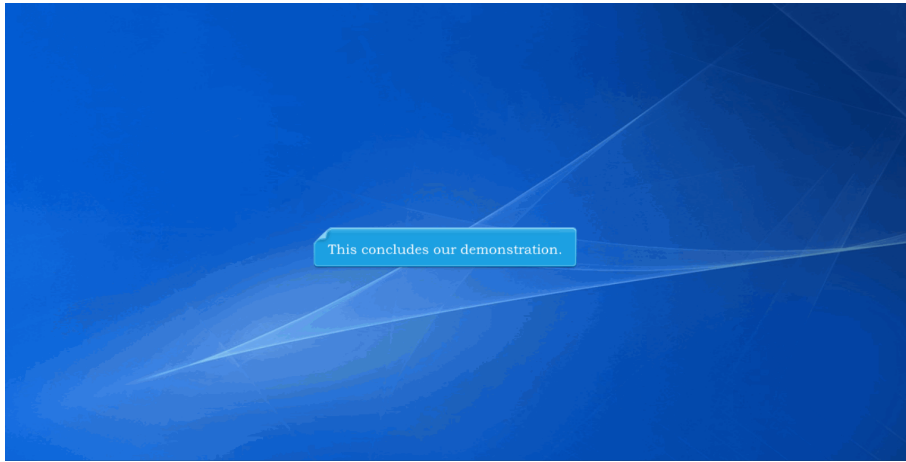
Once the Late Offer has been accepted for consideration, a message will be displayed indicating that the late offer was accepted and is now accessible from the Offer tab. The reason for acceptance will also be displayed. This information will always be displayed on the offer.

Step 15



Late offers that have been accepted for consideration, along with the offer attachments, will be displayed on the offer tab using the existing functionality for displaying offers received prior to the Response Date.

End



This concludes our demonstration.