

# Procurement Process Model Library (PPML)

## *Reader* Training Deck



**Department of Defense (DoD)**



Section	Description	Page (s)
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<b>User Profile</b>	<i>How to access the User Profile page.</i>	5-7
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# PPML Homepage

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The PPML Homepage is the first page a user encounters after logging on. The homepage allows users to navigate all of the functions and features of the Procurement Process Model Library (PPML) that are available to their user level (Reader, Contributor, Librarian).

**DoD Seal**  
The DoD seal will be visible on all pages. Clicking the seal returns the user to the home page.



**“My Profile” Button**  
The “My Profile” button will be visible on all pages. Clicking the “My Profile” button will take the user to his or her profile page.

MY PROFILE    LOGOUT

**“Logout” Button**  
The “Logout” Button will be visible on all pages. Clicking the “Logout” button will sign the user out of the PPML and return them to the PIEE.

**PROCUREMENT PROCESS MODEL LIBRARY**

— ★ —

A database of procurement process models developed and being used by the U.S. Military Services and DoD Agencies. Here you will find a collection of procurement process models that are available to registered users for adaptation and reuse, subject to compliance with any existing proprietary rights assertions.

**Search Bar**  
The search bar can be used to search for existing models based on keywords such as name, organization, etc.

**Footer**  
The footer contains links for additional information to help users successfully utilize the PPML.

[User Roles and Privileges](#)    [Functional Rules](#)    [Model Submission Process](#)    [Proprietary Rights Disclaimer](#)    [Support](#)

# User Profile

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To access his or her profile, the user must select the “My Profile” button at the top of each screen.

**“My Profile” Button**  
The “My Profile” button will be visible on all pages. Clicking the “My Profile” button will take the user to his or her profile page.

The screenshot displays the Procurement Process Model Library (PPML) interface. At the top left is the PPML logo, which includes the Department of Defense seal and the text 'PPML'. To the right of the logo are two navigation links: 'MY PROFILE' and 'LOGOUT'. Below the navigation is a blue header section with the text 'PROCUREMENT PROCESS MODEL LIBRARY' and a star icon. Underneath the header is a paragraph of text: 'A database of procurement process models developed and being used by the U.S. Military Services and DoD Agencies. Here you will find a collection of procurement process models that are available to registered users for adaptation and reuse, subject to compliance with any existing proprietary rights assertions.' Below this text is a search bar with the placeholder text 'Search for Model' and a search icon. At the bottom of the page is a dark blue footer with several links: 'User Roles and Privileges', 'Functional Rules', 'Model Submission Process', 'Proprietary Rights Disclaimer', and 'Support'.



The User Profile will display the user's PPML account information. The information is populated based on the user's PIEE account and PPML account role (Reader, Contributor, Librarian).

**Role**  
The user profile will display the user's PPML account type. There are 3 roles: *Reader*, *Contributor*, and *Librarian*. **Readers** can only read and download models in the PPML. **Contributors** can add models as well as request changes to existing models. **Librarians** have all the privileges of a Contributor account, but may also approve requests, view user analytics, and configure file types.

**Librarians**  
The user profile will display all the librarians that will approve that specific user's submissions and requests.

The screenshot shows the 'My Profile' page for a user named 'PPML TESTER1'. The page includes a header with the PPML logo and navigation links for 'MY PROFILE' and 'LOGOUT'. The main content area is titled 'My Profile' and contains a section for 'PIEE User Details'. A note states that this information is defined in the WideAreaWorkFlow (WAWF) application. The user details are as follows:

Name	PPML TESTER1
Role	CONTRIBUTOR
DoDAAC	HC1032
Group Path	...e, Department of Defense Information System Agency
Phone Number	111-222-3333
DSN Phone Number	
Email	wawf_undel@ecedi.nit.disa.mil
Librarians	PPMLLIBR1 Tester

**DoDAAC**  
The user's DoDAAC will automatically populate based on his or her PIEE profile. The user's DoDAAC and Group Path will automatically attach to any new models the user creates.

**Group Path**  
The user's Group Path will automatically populate based on his or her PIEE profile. The user's DoDAAC and Group Path will automatically attach to any new models the User creates.

# Search

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The user can search for existing models in the PPML by entering keywords into the search bar and hitting enter or the “Search” icon. Models can be searched based on metadata such as model name, organization, description, etc.

**Search Bar**  
The search bar can be used to search for existing models based on keywords such as name, organization, etc.



The search results page displays all models that contain the searched keyword (s) within their metadata. The user can access specific models by clicking on the model name.



PPML

MY PROFILE    LOGOUT

## Search Results

Search for Model



### Search Results

Paginate    Show All

3 Total Results

Model Name	Version	Last Update Date	Created By	Group Path	Description
<a href="#">Test Model 2</a>	1.0	04/15/2019	PPML TESTER1	...n System Agency	This is a test.
<a href="#">VA Medical Supply Acquisition Strategy</a>	1.0	04/12/2019	PPML TESTER1	...n System Agency	Process flow for a medical supply acquisition strategy.
<a href="#">search</a>	1.0	09/28/2018	PPMLLIBR4 Tester	...ent of the\AETC	for searching

Previous    1    Next

#### Model Name

The user can enter a model's page by clicking on the model's name.

#### Page Selection

The user can select which page of results they would like to view.

#### Last Update Date

The user can filter results based on when the models were last updated.

#### Page Display

The user can determine whether all search results are displayed on one page or broken up into pages of 20 models.

#### Model Metadata

Key metadata for each model is displayed so that the user can identify specific models.

# Download Models

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[MY PROFILE](#) [LOGOUT](#)

## Search Results



### Search Results

[Paginate](#) [Show All](#)

3 Total Results

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[Previous](#) [1](#) [Next](#)

#### Model Name

The user can enter a model's page by clicking on the model's name.



The model landing page will allow the user to download all the files and information associated with that specific model.

The screenshot shows the 'Data Catalog' page for 'Test Model 2'. The page includes a 'Download Model' button, a 'Model Description' section, a 'Model Metadata' table, a 'P2P BEA Classification' section, a 'Files and Resources' section with a download icon, and a 'Version History' table.

**Model Metadata**

Organization Name	DISA
DoDAAC ID	HC1032
Group Path	TOP\Defense, Department of Defense Information System Agency
Date Model Defined	01/01/1970
Model Version	1.0
Created By	PPMLTESTER1
Functional SME	PPMLTESTER1 vwwf_undel@ecedi.nit.disa.mil 111-222-3333

**Files and Resources**

Test	Test	Download
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**Version History**

Version Number	Date Submitted	Created By	Status	# Files	Submission Description
1.0	04/15/2019	PPMLCONTR1	Published	1	Test

**“Download Model” Button**  
The user can download all files and information in associated with the model.

**“Download Model” Icon**  
The user can download all files associated with the model.