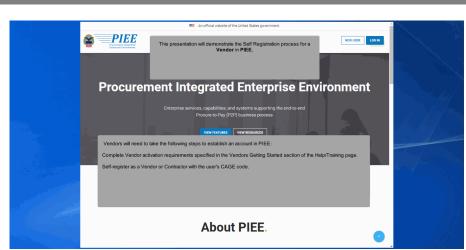
Intro



Welcome to Procurement Integrated Enterprise Environment (PIEE). This demonstration contains audio narrative. Please adjust your volume accordingly.

## Step 1



This presentation will demonstrate the Self Registration process for a Vendor in PIEE. Vendors will need to take the following steps to establish an account in PIEE:

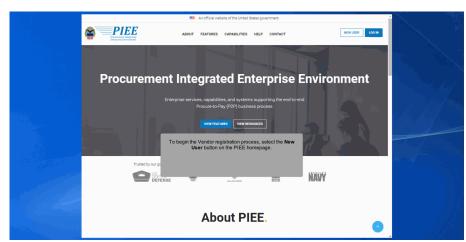
Complete Vendor activation requirements specified in the Vendors Getting Started section of the Help/Training page.

Self-register as a Vendor or Contractor with the user's CAGE code.

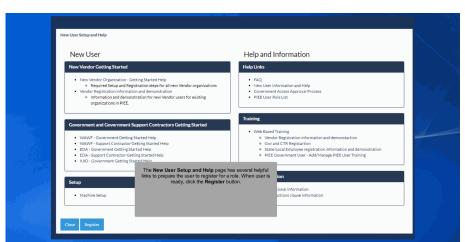
	ABOL		absite of the United States of CAPABILITIES HEL			NEW USER LOG IN	
	e ent lest						
Procurem	Enterprise ser Please note that al	rvices, capabili I data entered	ties, and systems sup d in this demonstration are for purposes of	porting the end-to	end	iment	
	_		_				
Trusted by o	our government	8	¥	*	NAVŸ		
		Ab	out PIE	Ξ.		•	

Please note that all data entered in this demonstration do not reflect actual user requirements and are for purposes of example only.

### Step 3



To begin the Vendor registration process, select the New User button on the PIEE homepage.



The New User Setup and Help page has several helpful links to prepare the user to register for a role. When user is ready, click the Register button.

### Step 5

AUTHORITY:	Executive Order 1045	0, 9397; and Public Law 99-474, the Computer Fraud	and Abuse Act.			
PRINCIPAL PURPOSE:		itures, and other identifiers for the purpose of validati of Defense (DoD) systems and information. NOTE: Re				
ROUTINE USES:	None					
DISCLOSURE:		Disclosure of this information is voluntary; however, failure to provide the requested information may impede, delay or prevent further processing of this request.				
I have read and understan	d the terms and conditions f	or use of this website.				
✓ Agree						
		Select the Agree button to accept the Privacy Act Statement.	! Symbol indicates situational entry, at least one is requ			
			Asterisk indicates required e			

Select the Agree button to accept the Privacy Act Statement.

				¥	
What type of user are you?					
L Government - DoD					
L Government - Non-DoD					
L Government Support Contractor - Supporting DoD Organization					
L Government Support Contractor - Supporting Non-DoD Organization					
L Vendor	Select Vendor from the role type				
L State/Local Employee	list.				
Note: A security clearance is NOT required to access any of the applications in th	e Procurement Integrated Enterprise Env	rironment.			
Previous Help					
			Symbol indicates situational ent	try, at least one is required.	
			* Asteris	k indicates required entry.	

Select Vendor from the role type list.

# Step 7

Registration Steps	Authentication		
1. Registration Home	How will you be accessing the Procurement I	ntegrated Enterprise Environment applications? *	
2. Authentication 🕄	User ID\Password		J
3. Profile	User ID \ Password		• •
4. Supervisor / Company	Common Access Card / Personal Identity Verifit Software Certificate	ation	Sec. A. 1
5. Roles	User ID \ Password	Minimum 8 Characters.	
6. Justification	Password	May Contain ONLY the following special characters ~   # \$[]     May NOT contain space:     Must NOT contain space:     Must not aireable be registered in the Procurement Integrated Enterprise Environment.	
7. Summary		<ul> <li>Prise not an early be registered in the Procentiment integrated charge the criminal memory.</li> </ul>	A. il
8. Agreement	Password Confirmation	Password Rules	11-
	CAPTOMA Image 2808994 C Exter in image above.	Select the appropriate authentication type from the dropdown list. For training purposes, this presentation demonstrates the <b>Udser ID and Password</b> authentication.	
	> Next < Previous ति Home	P Heip	
		t Combal indicates cituational antas at least one is a	and test

Select the appropriate authentication type from the dropdown list. For training purposes, this presentation demonstrates the use of User ID and Password authentication.

11

Enter a user ID in the User ID field. Enter and confirm the desired password in the Password and Password Confirmation fields. Enter the CAPTCHA in the CAPTCHA Image field. Select the Next button to continue.

#### Step 9

			States -			
	-				•	
Registration Steps	Security Questions	elect the desired secu an	rity questions from the Q d complete all Answer f	uestion dropdown menus ields.		
1. Registration Home 2. Authentication	WARNING: We suggest picl genealogy charts, online soc online resources.				might be obtained via googlia fly), online phone books, reve	ng, blogs, personal websites, irsephone look-ups, and other
3. Security Questions ூ	Question 1*		Answer 1*		Answer Confirmatio	n 1*
4. Profile	Where is your high school loc	ated? 🗸				
5. Supervisor / Company	Question 2*		Answer 2*		Answer Confirmatio	n 2 *
6. Roles	Where is your high school loc	ated? 🗸 🗸				
7. Justification	Question 3*		Answer 3*		Answer Confirmatio	n 3*
8. Summary	Where is your high school loc	ated? 🗸				
9. Agreement	> Next < Previous	Help		Select the Next button to ce	ontinue.	
					ol indicates situa	itional entry, at least one is required
						* Asterisk indicates required entry

Select the desired security questions from the Question dropdown menus and complete all Answer fields. Select the Next button to continue.

ration Steps	User Profile				
stration Home	First Name *	Middle Name		Last Name *	Suffix
nentication					
rity Questions	CAGE Code *	Organization *		Job Title *	
he-O					
OC / Company	Email *	Confirm Email			
s					
ification	Commercial Telephone !	Extension	Intl Country Code and Phone !	Mobile Telephone	DSN Telephone
mary					
ement	Citizenship *			point on, if it is desired to save iter, user can select the <b>Save</b>	
	US	~			
			_		
	> Next < Previous ₽	ave Registration	lelp		

From this point on, if it is desired to save this registration and continue later, user can select the Save Registration button.

## Step 11

		E	Registration Saved Succ	tessfully		
	6.17.1 Procurement Inte Enterprise Enviro	User Profile	return to the Procurement In registration. To log into the P may use the authentication of	n has been successfully saved. You have 3 days to tegrated Enterprise Environment to complete your rocurement Integrated Enterprise Environment, you redentials entered in the Authentication registration		
	1. Registration Home	First Name*	step.		Suffix	and the second sec
		Baby	User ID	baby vendor		and the second second
	2. Authentication		User Type	Vendor		
	3. Security Questions	Organization*	Login Method	User ID \ Password		1 1 to show
	4. Profile Ot	Work	You may either continue wi the resistration later within	th the rest of the registration steps, or you can finish		
	5. Supervisor / Company	Email*				and share
	6. Roles	Rachel.gaillard@c				1 al
	7. Justification	Commercial Teleph	> Continue Re	egistration 🗸 Exit Registration And Finish Later	one DSN Telephone	7
	8. Summary	123456789		110400101101		
	9. Agreement	Citizenship*				
				egistration button, a pop-up will appear whe tration or Exit Registration And Finish L		
					ational entry, at least one is required	
a standard the					* Asterisk indicates required entr	

If the user selects the Save Registration button, a pop-up will appear where they may select Continue Registration or Exit Registration And Finish Later.

PIEE Processes		
Registration Saved Successfully		
Your registration was successfully saved. You will re	eceive an e-mail containing your User ID to log into the Procurement Integrated En	sterprise Environment.
You will have 3 days to complete your registration for t After the 3 days, your registration will be removed from		
Home	If 'Exit Registration and Finish Later' is selected, a message w appear to the user that the Registration has been saved success and that an email will be sent containing a User ID to log back in PIEE and complete registration within 3 days.	sfully

If 'Exit Registration and Finish Later' is selected, a message will appear to the user that the Registration has been saved successfully and that an email will be sent containing a User ID to log back into PIEE and complete registration within 3 days.

### Step 13

n Steps	User Profile			
ion Home	First Name *	Middle Name	Last Name *	Suffix
tion				
uestions	CAGE Code *	Organization *	Job Title *	
Company	Email*	Confirm Email *		
n	Commercial Telephone !	Extension Intl Country Code and F	hone ! Mobile Telephone	DSN Telephone
	Citizenship *			
	US	~	To continue registration, enter the User Profi	all the required fields in
			ule oser From	ne paye.
	> Next < Previous ■Sa	we Registration 🛛 🔁 Help		

To continue registration, enter all the required fields in the User Profile page.

on Steps	User Profile		ase click on the Nex			
tion Home	First Name *			t Name *		Sutfix
ication	John			imith		
Questions	CAGE Code *	Organization *		Job Title *		
>	06481	test		test		
/ Company	Email *	Confirm Email *				
	ksharma@caci.com	ksharma@caci.com	ksharma@caci.com			
lion	Commercial Telephone !	Extension Intl Co	untry Code and Phone !		Mobile Telephone	DSN Telephone
	9046123225					
int	Citizenship *			_		
	US	~	(CAGE Cod	de, user profile	ta presented in the followir information, etc.) are for p	urposes of example
			only	. All users mus	at utilize their own personal	information.
	> Next < Previous	Registration 9 Help				

PLEASE NOTE: The data presented in the following demonstrations (CAGE Code, user profile information, etc.) are for purposes of example only. All users must utilize their own personal information. Once finished, please click on the Next button to continue.

#### Step 15

	Additional Profile Information						
n Steps	Additional Profile Information						
ion Home	EB POC Information						
cation	Info: Group Name for CAGE Code 0648	1.562.464					
Questions			strator(s) (CAMs): Kaylor vendorkh3, Kaylor Hedges, Kelli CAM Fuller, Carla CAM.				
	EB POC Name	EB POC Email	An informational message will display the corresponding group name for				
Company 0	TINA DAVIS	kagordon@cac	the entered cage code, along with a list of PIEE CAMs who are authorized ci.cor to approve this role.				
	EB POC ALT Name	EB POC ALT Ema	EB POC ALT Email				
	KEVIN WOOD	kevin.wood@n	ngc.com 8015391200				
nt							
	Company Information						
	Name	Address					
	NORTHROP GRUMMAN SYSTEMS COR	21240 BURBANK BLVD					
	City	State	To continue with the registration, the system automatically populates the EB POC and Company information sections based on the cage code that was				
	WOODLAND HILLS	California	entered in User Profile page.				
	NOODEND HILLS	California	9136/ Click the Next button to continue.				

To continue with the registration, the system automatically populates the EB POC and Company information sections based on the cage code that was entered in User Profile page. An informational message will display the corresponding group name for the entered cage code, along with a list of PIEE CAMs who are authorized to approve this role. Click the Next button to continue.

Registration Steps	Roles		
1. Registration Home 2. Authentication	Soop 1. Select the appropriate Application from the list below	Step 2. Select One or More Roles from the list below (Ctrl	
2. Authentication 3. Security Questions 4. Profile	WAVE - Wild Area Workildw	Costin Roles for WWW     Energy Lab POC     Vendor     Vendor Ship To View Only     Vendor View Only	+ Add Roles
5. EB POC / Company 6. Roles V	Step 4 Fill out the required information for the applicable applications		×
7. Justification	<ul> <li>If you need access to any other applications, Repeat Steps 1 to 4 again</li> <li>You can view a list of all PIEE roles and their descriptions and functions in</li> </ul>	the PIEE Role List Matrix.	4
8. Summary 9. Agreement	> Next < Previous Save Registration Help		
		a is displayed. Expand the Application dropdown 1 to view all applications available to Vendors within PIEE.	! Symbol indicates situational entry, at least one is required. * Asterisk indicates required entry.

The Roles page is displayed. Expand the Application dropdown menu in Step 1 to view all applications available to Vendors within PIEE.

### Step 17

Registration Steps	Roles	
1. Registration Home	Step 1. Select the appropriate Application from the list belo	w See 2. Select One or More Roles from the list below (Ctri+Click) See 3. Click 'Add Roles'
2. Authentication	WAWF - Wide Area Workflow	User Roles for WAWF Energy Lab POC
3. Security Questions	AMT - Award Management Team	Vendor Vendor Ship To View Only
4. Profile	DFE - Duty Free Entry DSM - Delivery Schedule Manager	Vendor View Only
5. EB POC / Company	FedMall	
6. Roles ℃	GFP - Government Furnished Property	
7. Justification	UID Registry MRS - Management Reporting System	ve PIEE Role List Matrix.
8. Summary	PDREP - Product Data Reporting and Evaluation Program	
9. Agreement	PIEE - Procurement Integrated Enterprise Environment	
	is of evaluable roles will be displayed printe role and select the <b>Add Roles</b> button.	1 Symbol indicates situational entry, at least one is required. Select the desired application from the Application dropdown menu.

Select the desired application from the Application dropdown menu. After selection application, a list of available roles will be displayed in Step 2. Select the appropriate role and select the Add Roles button.

egistration Steps	The selected role is displayed in the Roles Sumn	nary section.	
. Reg <sup>O</sup> ration Home	Step 1. Select the appropriate Application from the list below	Step 2. Select One or More Roles from the list below (	Ctrl+Click) Step3 Click 'Add Roles'
Authentication	WAWF - Wide Area Workflow	User Roles for WAWF Energy Lab POC	+ Add Roles
Security Questions		Vendor Vendor Ship To View Only	
Profile		Vendor View Only	If the CAGE code has an extension, enter it in the Extension field. Then click the Next
EB POC / Company			button to continue.
Roles 🗘	Sep 4 Fill out the required information for the applicable applications		
Justification	Roles Summary		
Summary	Application	E* Extension	Group J† Action
greement	WAWF Vendor		Delete
	Showing 1 to 1 of 1 entries		
	If you need access to any other applications, Repeat Steps 1 to 4 again		
	You can view a list of all PIEE roles and their descriptions and functions in t	he PIEE Role List Matrix.	
	> Next < Previous ⊨ Save Registration	Enter the appropriate CAGE code in the Loc CAGE should be used, users should contact	
			ast one is rea
	•		* Asterisk indicates required

The selected role is displayed in the Roles Summary section. Enter the appropriate CAGE code in the Location Code field. If it is unknown which CAGE should be used, users should contact their Contractor Administrator (CAM). If the CAGE code has an extension, enter it in the Extension field. Then click the Next button to continue.

#### Step 19

egistration Steps	Roles								
. Registration Home	Step 1. Select the appropriate	Application from the	ist helow	Stor 2 Select C	One or More Roles fre	on the list below	CtrlaClick	St	Click 'Add Roles'
Authentication	WAWF - Wide Area Workf			<ul> <li>User Roles for Energy La</li> </ul>	or WAWF		currency,		dd Roles
Security Questions				Vendor	ip To View Only			-	
. Profile				VCIDO VI	en only			~ s	elect the Add Roles buttor
EB POC / Company	Stro4. Fill out the required in	ormation for the appli	cable applications						
Roles*O									
Justification	Roles Summary								
Summary	Application	11 Role	11 Location Code / C.	AGE *		Extension		Group	11 Action
Agreement	WAWF	Vendor	06481			TEST		06481	Delete
	Showing 1 to 1 of 1 entries								
	To If you need access to any o	ther applications, Repr	at Steps 1 to 4 again	Multiple Ve	endor roles may be	added simulta pplication and re	neously. To	add another role	e, select the desired
	To You can view a list of all Pl	EE roles and their desc	riptions and functions	in the	a	ppication and n	ne in oteps	1 and 2.	
				-					
	> Next < Previous	H Save Registrat	ion 😯 Help						
							!!	Symbol indicates si	ituational entry, at least one is r

Multiple Vendor roles may be added simultaneously. To add another role, select the desired application and role in Steps 1 and 2. Select the Add Roles button.

ion Steps Roles				
	propriate Application from the list below	Step 2. Select One or More	Roles from the list below (Ctrl+Click)	Step 3 Click 'Add Roles'
ication WAWF - Wide Ar Questions	sa Workflow	User Roles for WAWF     Energy Lab POC     Vendor     Vendor Ship To View O     Vendor View Only	Only	Add Roles
the second se	quired information for the applicable applications			
tion Roles Summary				
y Application	👔 Role 👔 Location Code	CAGE *	Extension	Group 11 Action
ent WAWF	Vendor 06481 Vendor 06141		TEST	06481 <u>Delete</u> 06141 <u>Delete</u>
Showing 1 to 2 of 2	entries			
	ss to any other applications, Repeat Steps 1 to 4 agai st of all PIEE roles and their descriptions and functio			les, select the Next button to intinue.

When finished adding roles, select the Next button to continue.

## Step 21

Registration Steps	Justification / Attachments	
1. Registration Home	100 Provide justification for access and upload any necessary attachments.	Enter appropriate data in the Justification field. Attachments are optional.
2. Authentication	Justification *	
3. Security Questions 4. Profile	Justification	
4. Profile 5. EB POC / Company	Attachments	
5. Roles	Browse	
7. Justification 🖓	Vormet: Procurement Integrated Enterprise Environment is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.	
8. Summary 9. Agreement	Next Previous     Other     Select the Next button to     continue.	
		! Symbol indicates situational entry, at least one is n * Asterisk indicates require
a San San San San San San San San San Sa		

Enter appropriate data in the Justification field. Attachments are optional. Select the Next button to continue.

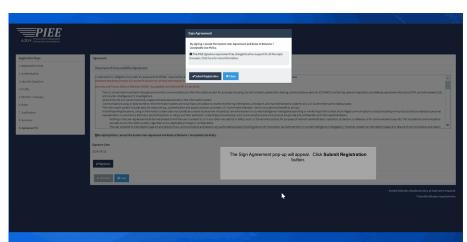
			After co	onfirming all regis butte	tration information, se on to continue.	elect the Next			
stration Steps Regi	stration Summary - Please Verity All th	information							
gistration Home Dear	Information		User Profile						
stherification	r 10 kohvend35		FistName*	PRODE PAIRS		LETTER		Suffix	
curity Questions	r Type Vendor		Kavita			SHARMA			
	in Method User ID \ Peer	word	CAGE Code * 09481	Organization 1		Job Title '			
			Enal?						
POC / Company			kavlapr@gmail.com						
5			Commercial Telephone 1 9046123225	Extension	Intil Country Code and Phone 1	Mobile Telep	hore	DSN Telephone	
Effection			Olianship*						
nmary O			us						
reenert	OCInformation				Company Information				
.2240	IOC Name	EE POC Enail			Name	Address			
	A DAVIS	kapordon@cad.com			NORTHROP ORUMINAN SYSTEMS C	21240BURBANKBU/D		11	
	OC Phone 17153607				City WOODLAND HILLS	State Celfonia	20p 91367	Country United States of America Ithe)	
	IOC ALT Name	EE POC ALT Ernel				0.000			×
	VINWOOD	kevinveed@ngc.com							
	IOC Phone								
80	15391200								
100	Roku								0
ter and the second s		rtion-Cade Type				Extension		Group	
)ier	dor CA	ĸ	The Registration Sur review all data ent	mmary page is di ered during the r	splayed. The user ma registration process.	ау		06481	
	Next Crevious								

The Registration Summary page is displayed. The user may review all data entered during the registration process. After confirming all registration information, select the Next button to continue.

### Step 23

						X	
Registration Steps	Agreement					_	
1. Registration Home	Statement of Accountability Agree	The Agreement page is disp Governm	played. Review the State nent /Contractor Admir				
2. Authentication	I understand my obligation to protect m					cess.	*
3. Security Questions	Standard Mandatory Notice & Consent Security and Privacy Rules of Behavior		002010				
4. Profile	The U.S. Government routinely int	ercepts and monitors communications or	this information system for pu			ng, communications secur	ity
5. EB POC / Company		perations and defense, personnel miscon nay inspect and seize data stored on this		E), and counter-intellige	nce (CI) investigations.		
6. Roles		red on, this information system are not p		nonitoring, interception,	and search, and may be disclo	sed or used for any U.S.	
7. Justification	This information system includes a	ecurity measures (e.g., authentication an an information system does not constitut					vior
8. Summary	of the content of privileged comm	inications or data (including work productions or data (including work productions and work pro-	t) that are related to personal r	representation or service	es by attorneys, psychotherap		
9. Agreement 🗘		ent shall be interpreted to limit the user's				irposes of network	*
	By signing below, I accept the System	User Agreement and Rules of Behavior	Acceptable Use Policy.				
	Signature Date			_			
	2024/10/08		When finished reviewi button to confirm a		, select the Signature mit the registration.		
	✓ Signature						
	Previous     Previous						
				R			

The Agreement page is displayed. Review the Statement of Accountability Agreement and Government /Contractor Admin Appointment Letter. When finished reviewing all Agreements, select the Signature button to confirm agreement and submit the registration.



The Sign Agreement pop-up will appear. Click Submit Registration button.

## Step 25

Successful Registration			
You have successfully registered for the following applications. You will re- PIEE - Procurement integrated Enterprise Environment - WWW Wide area Wondow - mylnroide	eive an e-mail containing your User ID.		
Once you have been activated by an administrator, you will receive another email in You may log into Procurement Integrated Enterprise Environment to check the state If you have any questions, please contact the Customer Support.	utilities you of the relativity for which you have been activated of your frequest or make changes to your profile and role information.		
♠ Home			
	The Successful Registration page will be displayed to confirm successful completion of the Vendor registration process.		

The Successful Registration page will be displayed to confirm successful completion of the Vendor registration process.

End



This concludes our demonstration.