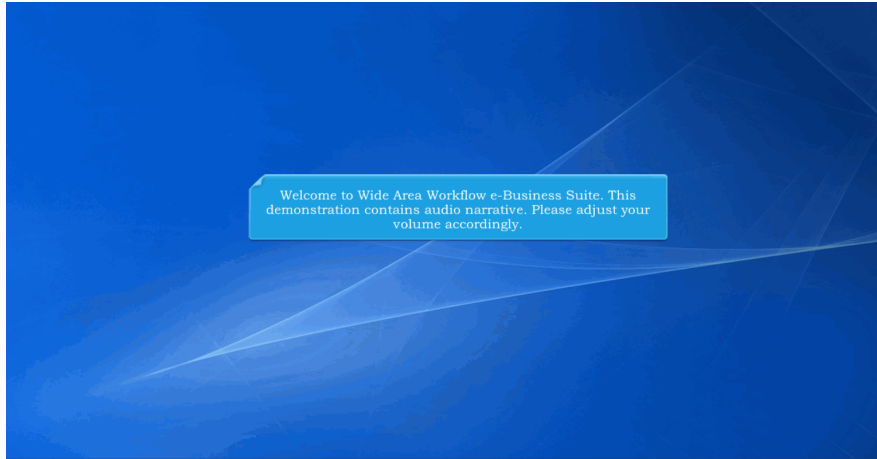
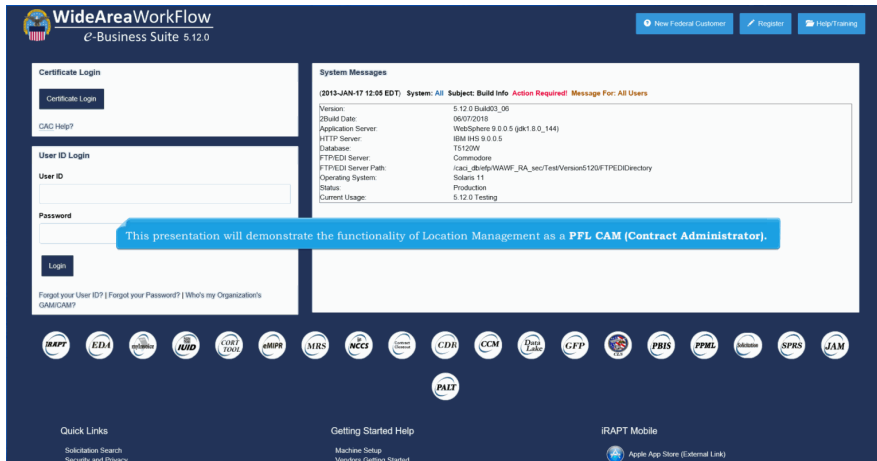


Intro



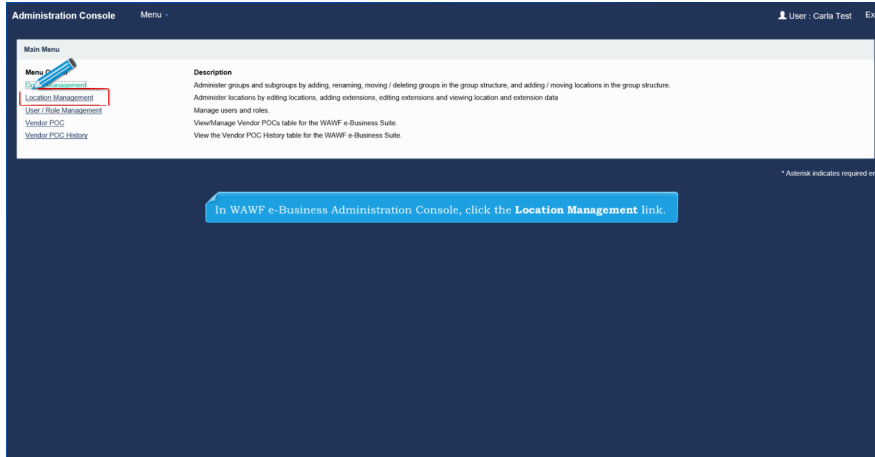
Welcome to Wide Area Workflow e-Business Suite. This demonstration contains audio narrative. Please adjust your volume accordingly.

Step 1



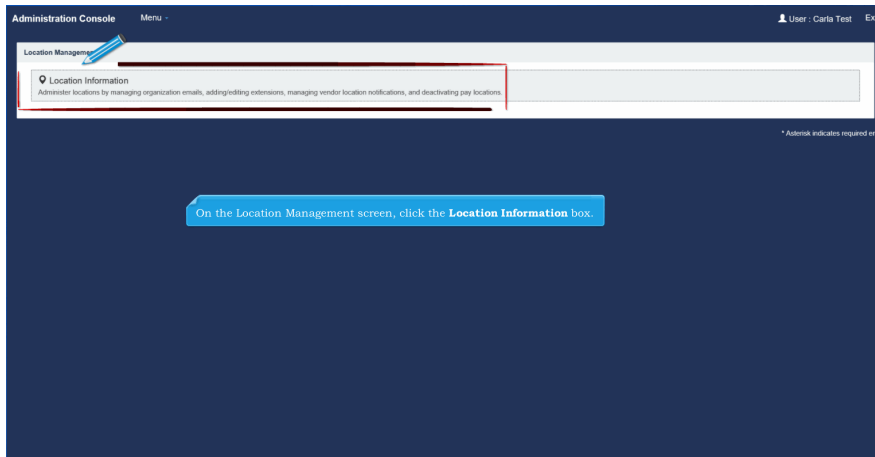
This presentation will demonstrate the functionality of Location Management as a PFL CAM (Contract Administrator).

Step 2



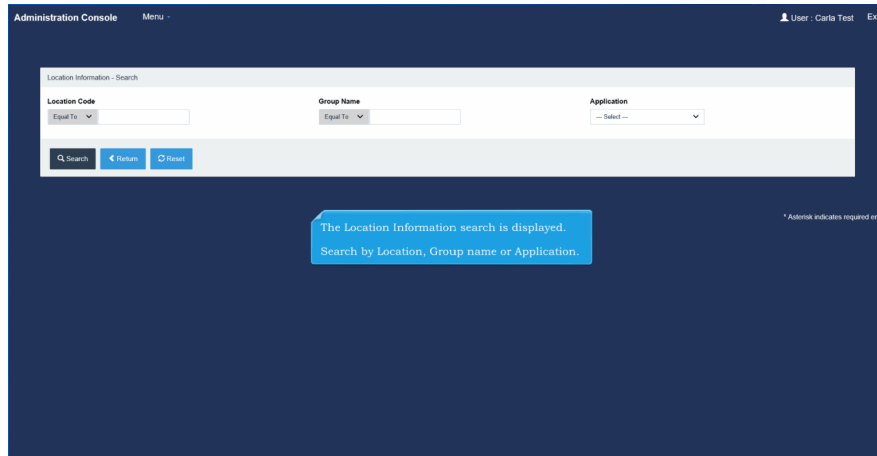
In WAWF e-Business Administration Console, click the Location Management link.

Step 3



On the Location Management screen, click the Location Information box.

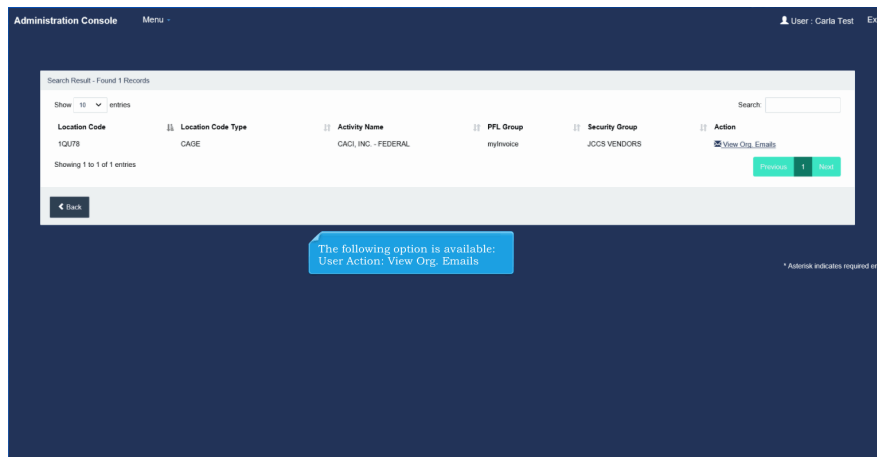
Step 4



The Location Information search is displayed.

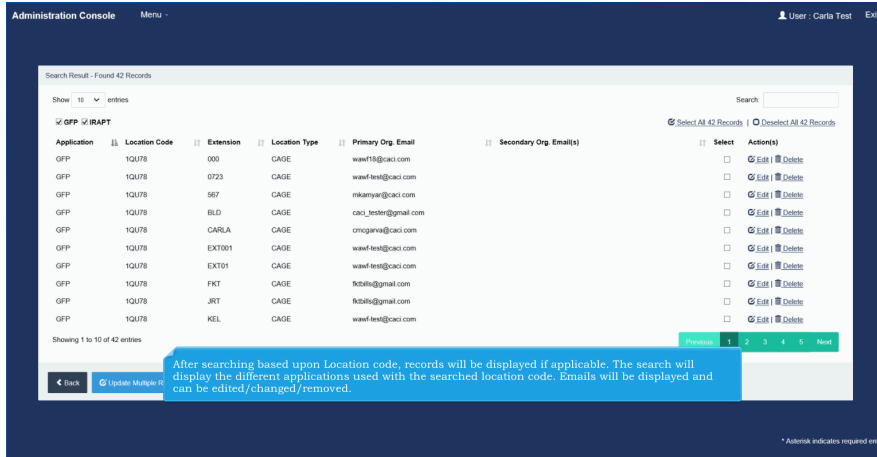
Search by Location, Group name or Application.

Step 5



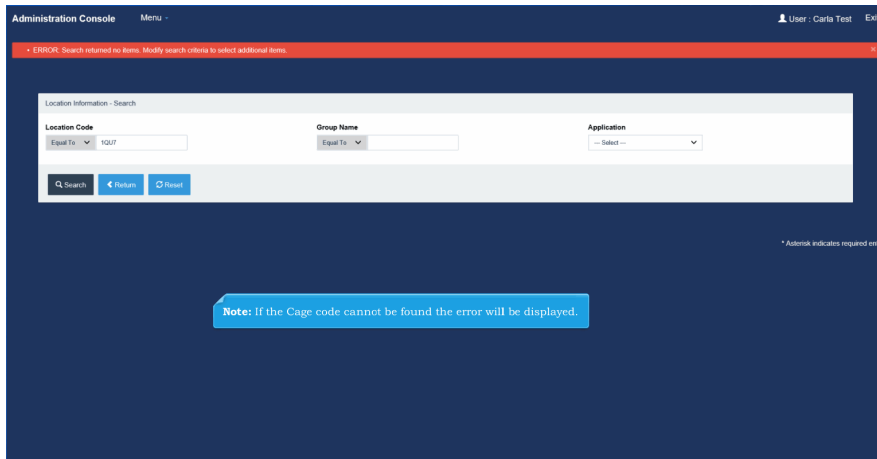
The following option is available:
User Action: View Org. Emails

Step 6



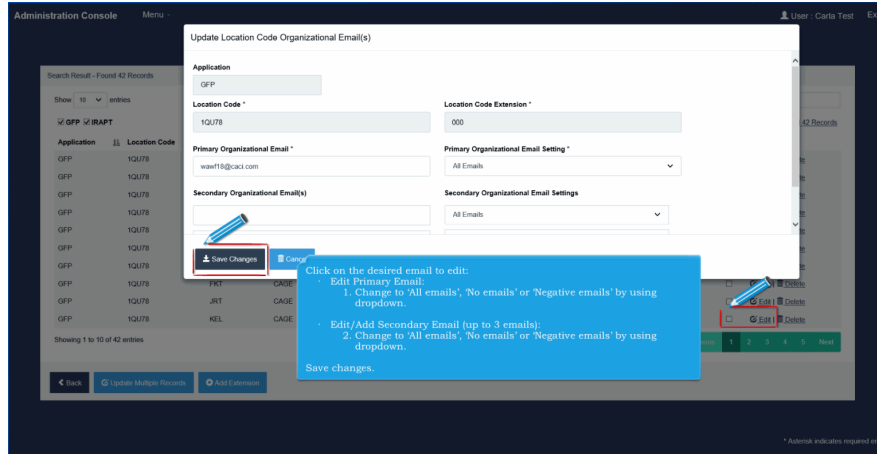
After searching based upon Location code, records will be displayed if applicable. The search will display the different applications used with the searched location code. Emails will be displayed and can be edited/changed/removed.

Step 7



Note: If the Cage code cannot be found the error will be displayed.

Step 8

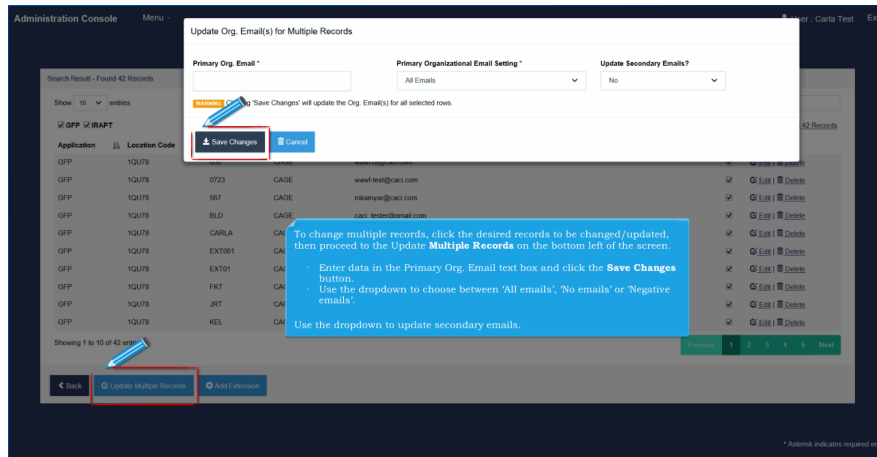


Click on the desired email to edit:

- Edit Primary Email:
 1. Change to 'All emails', 'No emails' or 'Negative emails' by using dropdown.
- Edit/Add Secondary Email (up to 3 emails):
 2. Change to 'All emails', 'No emails' or 'Negative emails' by using dropdown.

Save changes.

Step 9

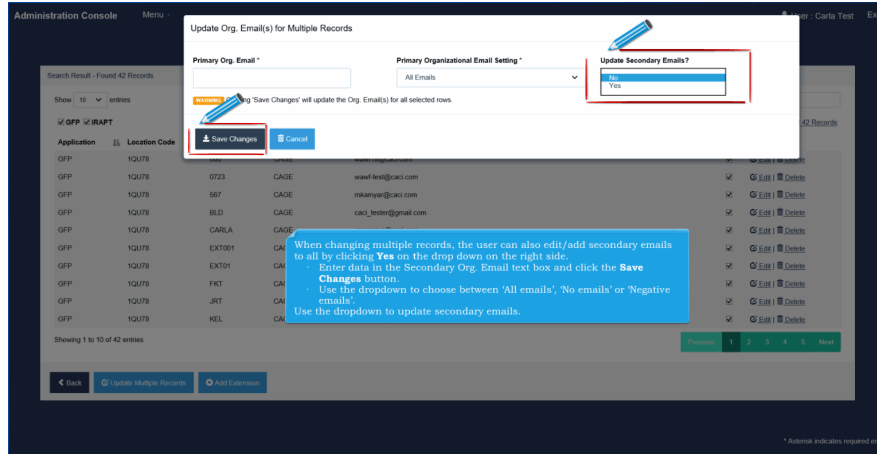


To change multiple records, click the desired records to be changed/updated, then proceed to the Update Multiple Records on the bottom left of the screen.

- Enter data in the Primary Org. Email text box and click the Save Changes button.
- Use the dropdown to choose between 'All emails', 'No emails' or 'Negative emails'.

Use the dropdown to update secondary emails.

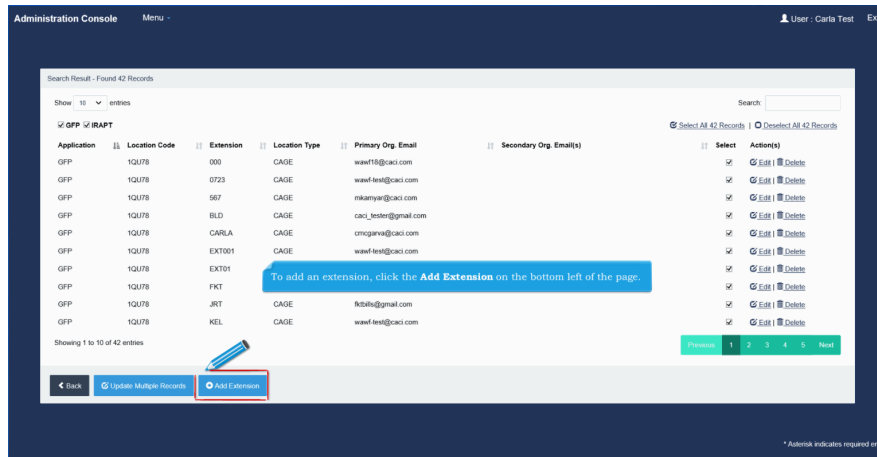
Step 10



When changing multiple records, the user can also edit/add secondary emails to all by clicking Yes on the drop down on the right side.

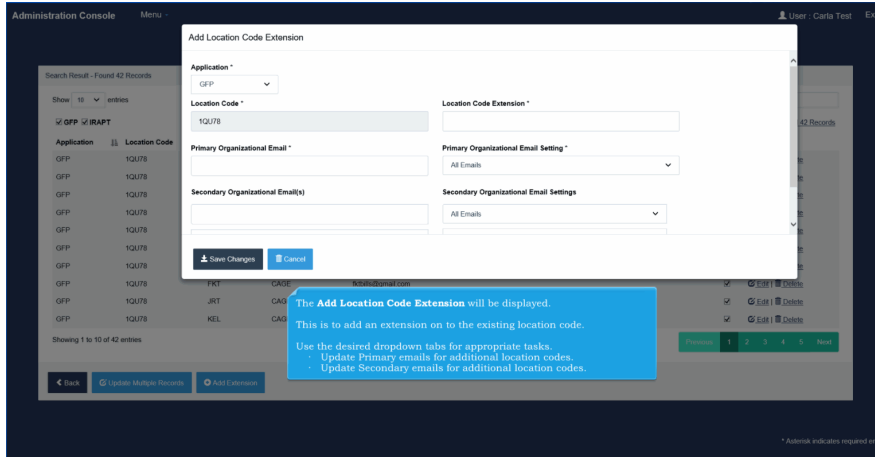
- Enter data in the Secondary Org. Email text box and click the Save Changes button.
 - Use the dropdown to choose between 'All emails', 'No emails' or 'Negative emails'.
- Use the dropdown to update secondary emails.

Step 11



To add an extension, click the Add Extension on the bottom left of the page.

Step 12



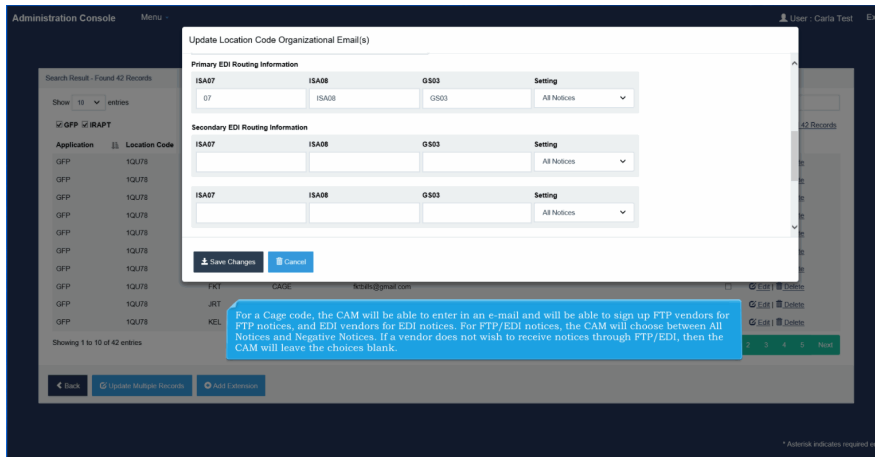
The Add Location Code Extension will be displayed.

This is to add an extension on to the existing location code.

Use the desired dropdown tabs for appropriate tasks.

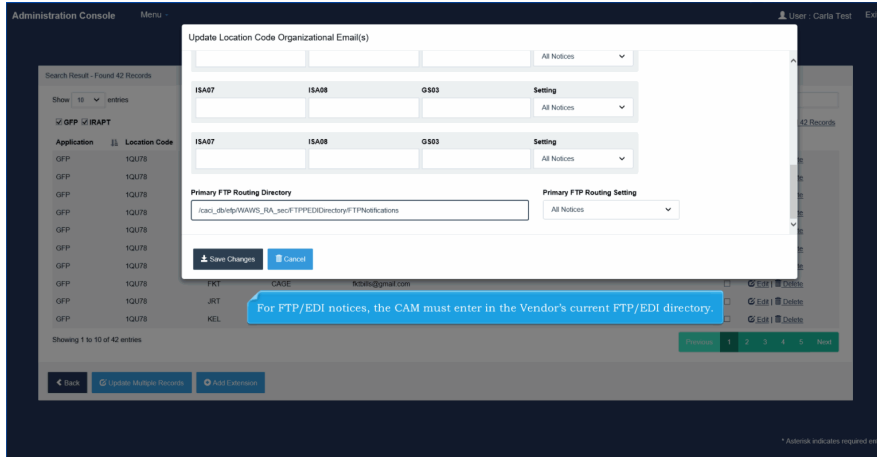
- Update Primary emails for additional location codes.
- Update Secondary emails for additional location codes.

Step 13



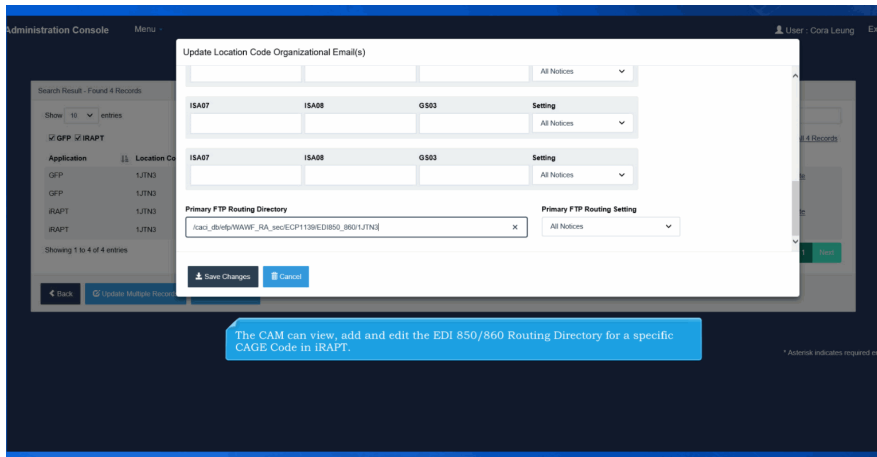
For a Cage code, the CAM will be able to enter in an e-mail and will be able to sign up FTP vendors for FTP notices, and EDI vendors for EDI notices. For FTP/EDI notices, the CAM will choose between All Notices and Negative Notices. If a vendor does not wish to receive notices through FTP/EDI, then the CAM will leave the choices blank.

Step 14



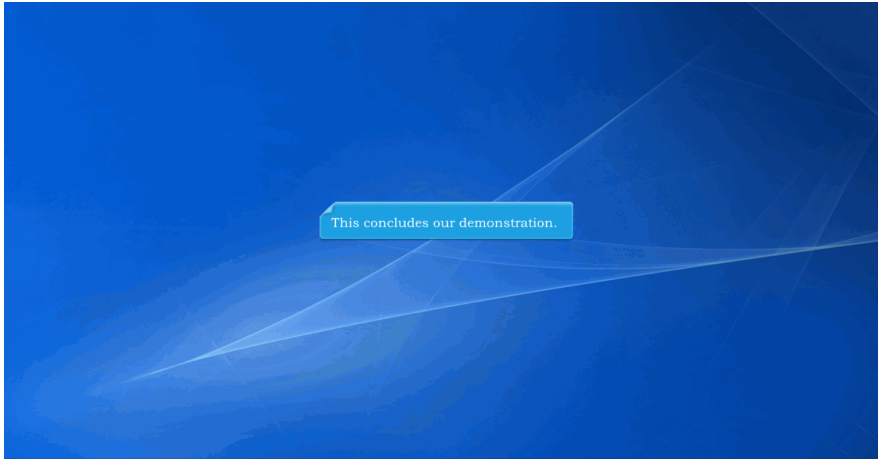
For FTP/EDI notices, the CAM must enter in the Vendor's current FTP/EDI directory.

Step 15



The CAM can view, add and edit the EDI 850/860 Routing Directory for a specific CAGE Code in iRAPT.

End



This concludes our demonstration.