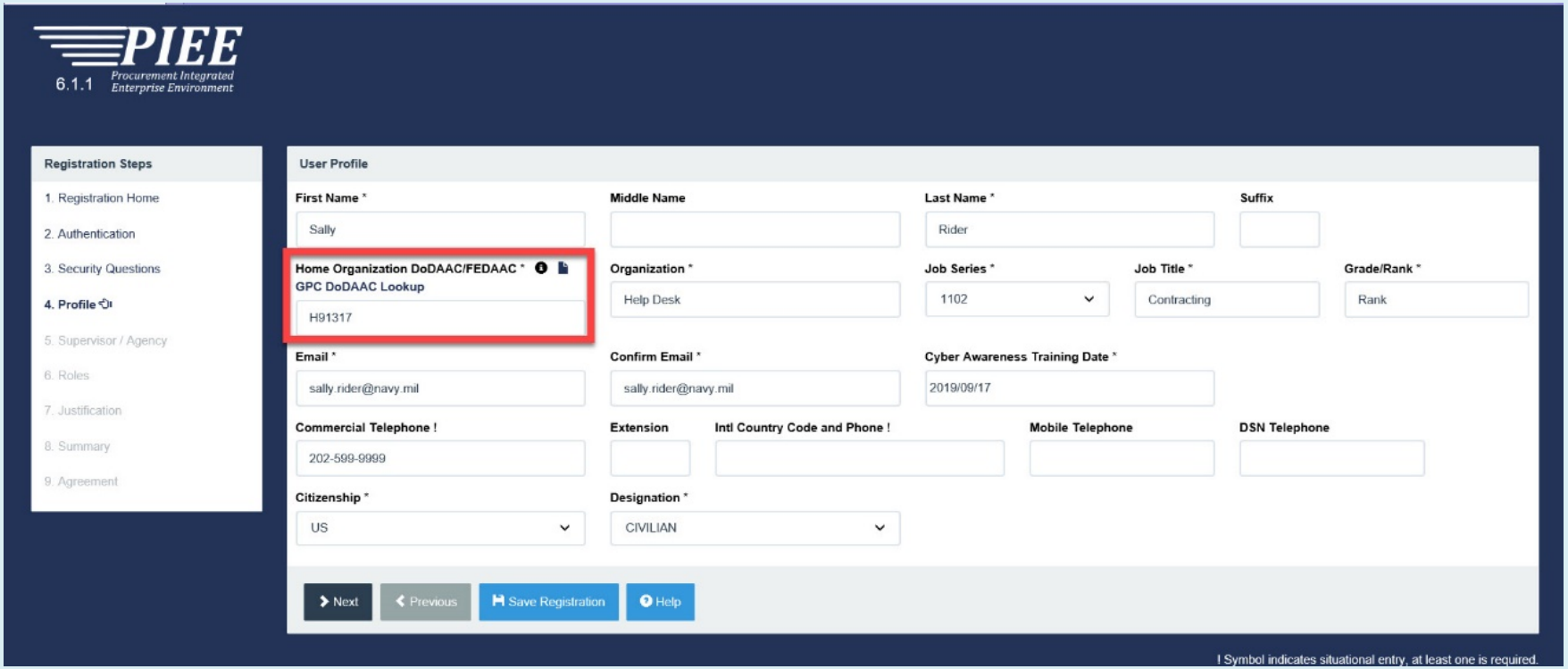
Level 1 Payment Office Purpose Code Manager

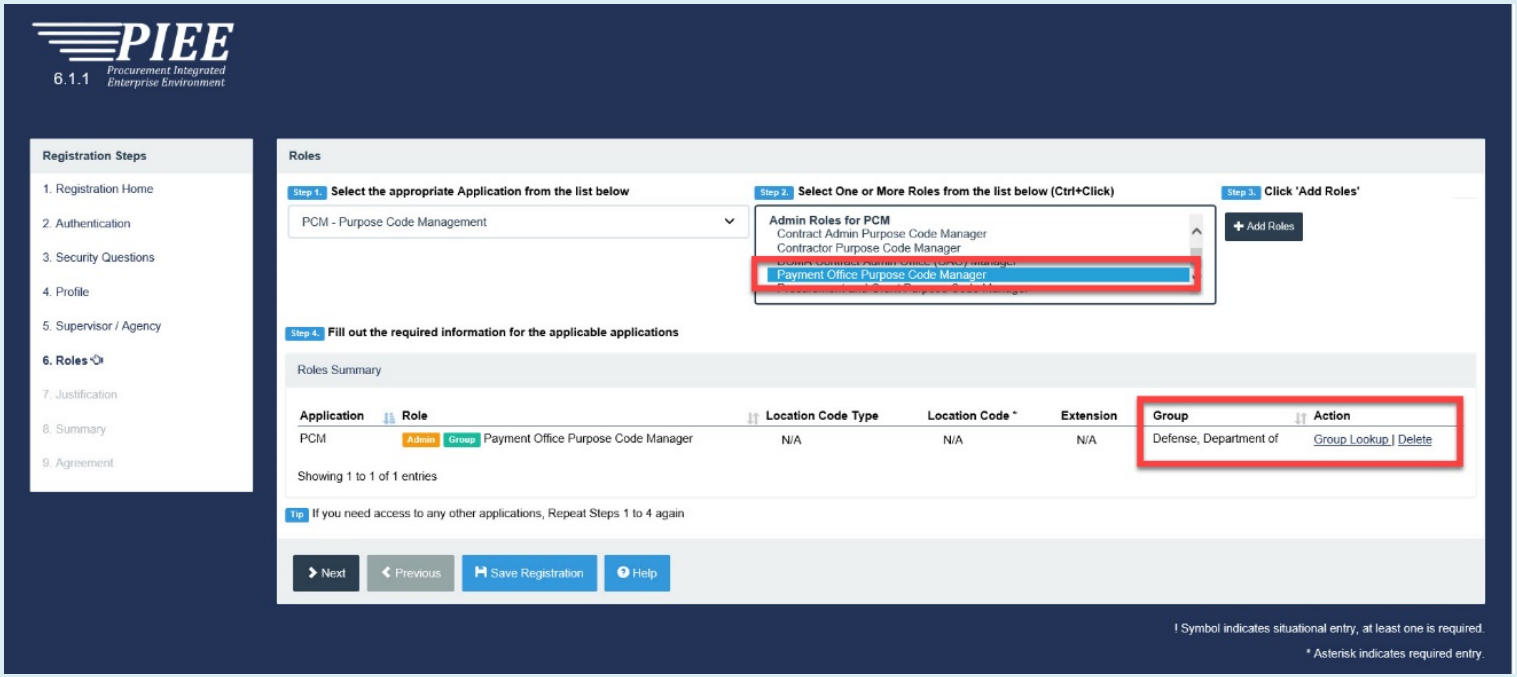
Self-Registration > DoDAAC H91317 > Payment Office Purpose Code Manager

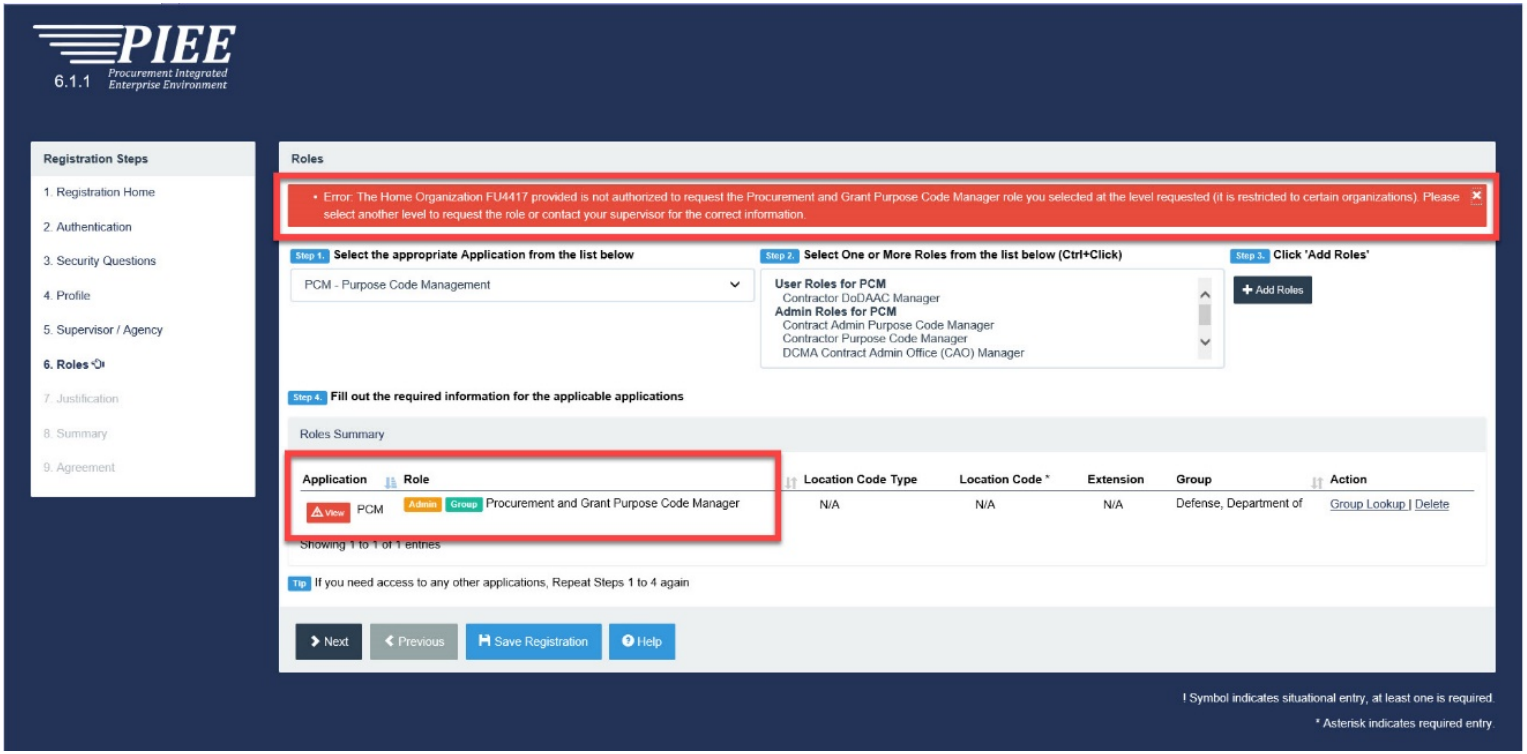
The Level 1 Payment Office Purpose Code Manager can submit updates to any DoDAAC in their span of control for the Payment Office Flag. The Level 1 Payment Office Code Manager must register in the Level 1 DoD – Comptroller organization DoDAAC H91317. This Purpose Code Manager also manage all approvals for the Level 2 -7 Payment Office Purpose Code flag change requests.

Registration

1: Users self-registering for the role of Purpose Code Manager (Payment Office) against the Level 1 DOD Group is restricted to the OSD Comptroller organization DoDAAC of H91317.



	2: Government Employees and Government Support Contractors can self-register as a Purpose Code Manager (Payment Office) against the Level 1 group representing the Department of Defense. Once registration is complete, the role must be approved and activated by the PIEE PMO. 
Wrong DoDAAC	**3.** When Payment Office Purpose Code Manager is selected during the registration process and the user enters a DoDAAC other than H91317, the user will be presented with an error message.


PIEE
6.1.1
Procurement Integrated Enterprise Environment
Registration Steps
1. Registration Home
2. Authentication
3. Security Questions
4. Profile
5. Supervisor / Agency
6. Roles
7. Justification
8. Summary
9. Agreement
Roles
Error: The Home Organization FU4417 provided is not authorized to request the Procurement and Grant Purpose Code Manager role you selected at the level requested (it is restricted to certain organizations). Please select another level to request the role or contact your supervisor for the correct information.
Step 1. Select the appropriate Application from the list below
PCM - Purpose Code Management
Step 2. Select One or More Roles from the list below (Ctrl+Click)
User Roles for PCM
Contractor DoDAAC Manager
Admin Roles for PCM
Contract Admin Purpose Code Manager
Contractor Purpose Code Manager
DCMA Contract Admin Office (CAO) Manager
Step 3. Click 'Add Roles'
Add Roles
Step 4. Fill out the required information for the applicable applications
Roles Summary
Application
Role
Location Code Type
Location Code *
Extension
Group
Action
View
PCM
Admin
Group
Procurement and Grant Purpose Code Manager
N/A
N/A
N/A
Defense, Department of
Group Lookup | Delete
Showing 1 to 1 of 1 entries
Tip If you need access to any other applications, Repeat Steps 1 to 4 again
Next
Previous
Save Registration
Help
! Symbol indicates situational entry, at least one is required.
* Asterisk indicates required entry.