Purpose Code Management (PCM)
Contractor DoDAAC Request
Non-Registered PIEE User

Create the Contractor DoDAAC request from the PIEE Homepage

→ Requisition or Non-Req

Requisition: Authorization Code is 00 →

Validations:
1) Valid Contract Number
2) FAR Clauses
3) GFP Attachment

→ Contract and Mods are retrieved. User selects the most relevant contract.

Non Requisition: Authorization Code is not 00 →

Validations: CAGE Code is valid (Request will not continue if invalid)

→ List of Contracts is retrieved and the user selects the most relevant contract.

→ User completes and submits the Contractor DoDAAC Request form.

→ Email is sent to the Approver (CO of the selected contract)

Approver takes action on the Contractor DoDAAC request.

→ Approve or Reject

Approved → Approver selects the CSP according to the Agency

→ Approval Email is sent to the requestor.

→ Email is sent to the CSP with an XML Attachment.

→ Contractor DoDAAC Request is complete.

Rejected → Validations: CAGE Code is valid (Request will not continue if invalid.)

→ Rejection Email is sent to the requestor.

→ Non-Registered users must restart the Contractor DoDAAC Request process.