

# Approval or Rejection of a Purpose Code Flag Request

PCM

DoDAAC Purpose Codes

Approve Folder

## Role Access

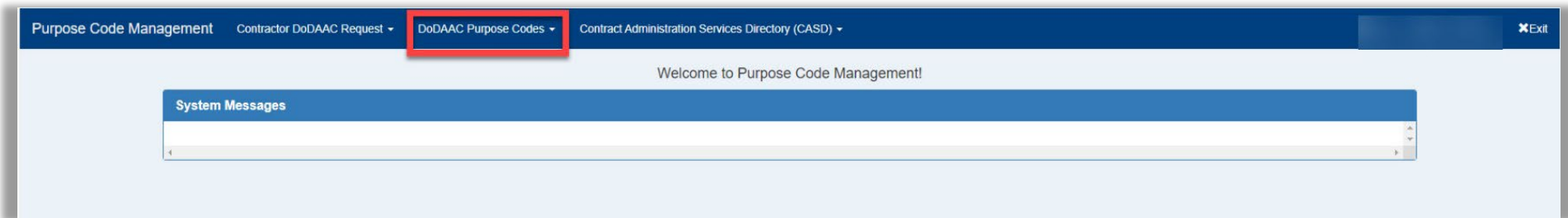
- Payment Office Purpose Code Manager
- Procurement and Grant Purpose Code Manager
- Contract Admin Purpose Code Manager
- Contractor Purpose Code Manager
- Funding Office Purpose Code Manager
- PCM PMO

Procurement and Grants Purpose Code Managers registered against the DOD Level 1 group will be able to approve or reject the Procurement or Grant flag change requests of any location code from level 2 through 7 in the DoD hierarchy.

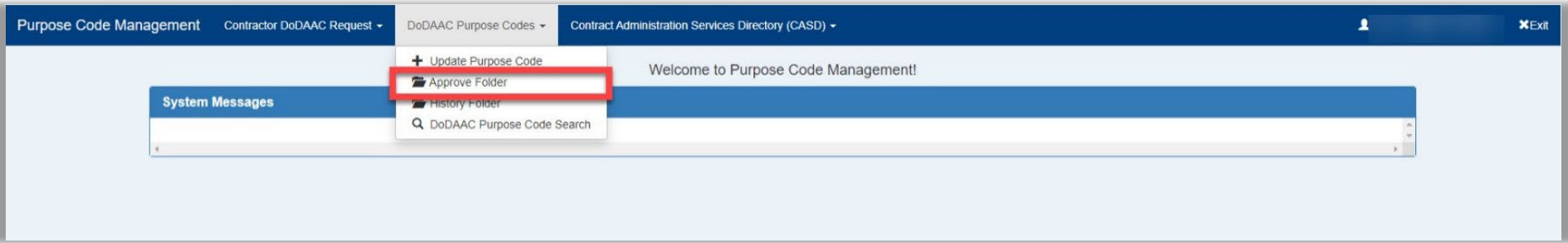
Payment Office Purpose Code Managers registered against the DOD Level 1 group will be able to approve or reject the Payment Office flag change requests of any location code from level 2 through 7 in the DoD hierarchy.

## Approval/Rejection of Flag Update Request

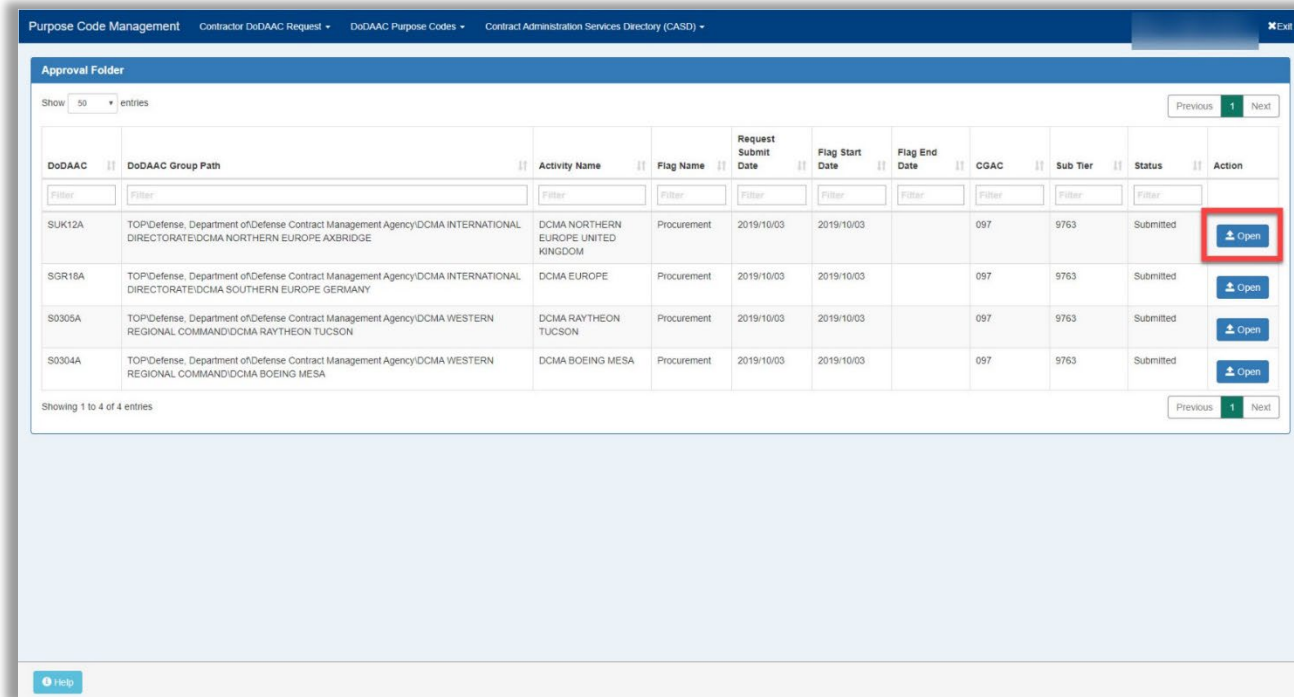
The Purpose Code Manager/PCM PMO can approve or reject a Purpose Code by clicking DoDAAC Purpose Code dropdown menu.



The Purpose Code Manager then selects the Approve Folder. The PCM PMO will select the Submitted Folder.



The Purpose Code Manager/PCM PMO selects the **Open** button on the request requiring an approval.



The Level 1 Purpose Code Manager/PCM PMO reviews information and clicks the Approved checkbox and clicks Submit.

Activity Name	DCMA NORTHERN EUROPE UNITED KINGDOM		
Flag (Purpose Code) Name	Procurement		
Flag (Purpose Code) Value	Y		
Flag (Purpose Code) Start Date	2019-10-03		
Flag (Purpose Code) End Date			
CGAC	097		
Sub Tier	9763		
Approval Authority Information			
<input checked="" type="checkbox"/> Approved †	Approval Date*	Central Service Point (CSP) Agency †	Defense Contract Management Agency
<input type="checkbox"/> Reject to Requestor †	2020-02-17		
Comments †	<input type="text"/>		
† - At least one is required			
<input type="button" value="Submit"/>	<input type="button" value="Previous"/>	<input type="button" value="Help"/>	

If rejecting the Request to the requestor, comments are required before submitting.

Activity Name	DCMA NORTHERN EUROPE UNITED KINGDOM		
Flag (Purpose Code) Name	Procurement		
Flag (Purpose Code) Value	Y		
Flag (Purpose Code) Start Date	2019-10-03		
Flag (Purpose Code) End Date			
CGAC	097		
Sub Tier	9763		

**Approval Authority Information**

Approved †     
  **Reject to Requestor** †     
 Approval Date †     
 Central Service Point (CSP) Agency † †     
 Defense Contract Management Agency

Comments †     
 Comments are required when rejecting |

† - At least one is required

A success message will display upon successful submission of either the approval or rejection.

Purpose Code Management  
Contractor DoDAAC Request  
DoDAAC Purpose Codes  
Contract Administration Services Directory (CASD)  
Exit

**Success**

The Purpose Code Request was successfully approved.

**DoDAAC**  
SUK12A

**Activity Name**  
DCMA NORTHERN EUROPE UNITED KINGDOM

**DoDAAC Group Path**  
TOP\Defense, Department of Defense Contract Management Agency\DCMA INTERNATIONAL DIRECTORATE\DCMA NORTHERN EUROPE AXBRIDGE

Email sent to Requestor  
Email(s) sent to CSP: n

Mon Feb 17 15:11:23 EST 2020

Success

The Purpose Code Request was successfully rejected.

**DoDAAC**

SGR16A

**Activity Name**

DCMA EUROPE

**DoDAAC Group Path**

TOP\Defense, Department of Defense Contract Management Agency\DCMA INTERNATIONAL DIRECTORATE\DCMA SOUTHERN EUROPE GERMANY

Email sent to Requestor [REDACTED]

Mon Feb 17 15:13:09 EST 2020