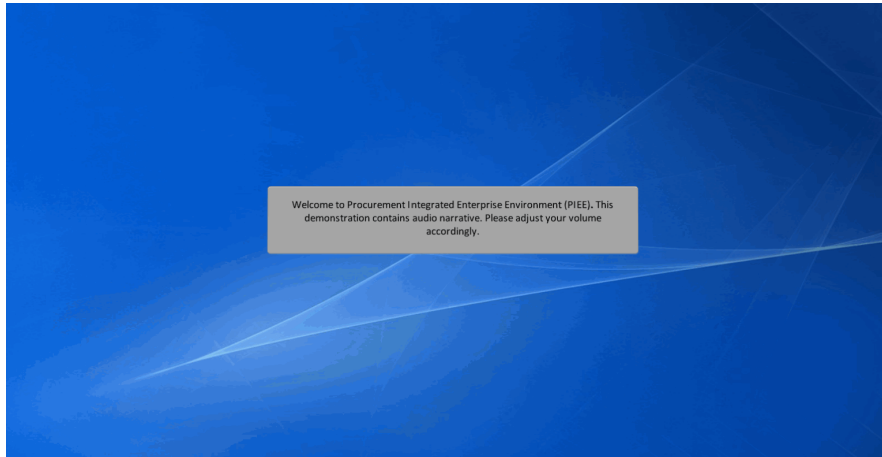
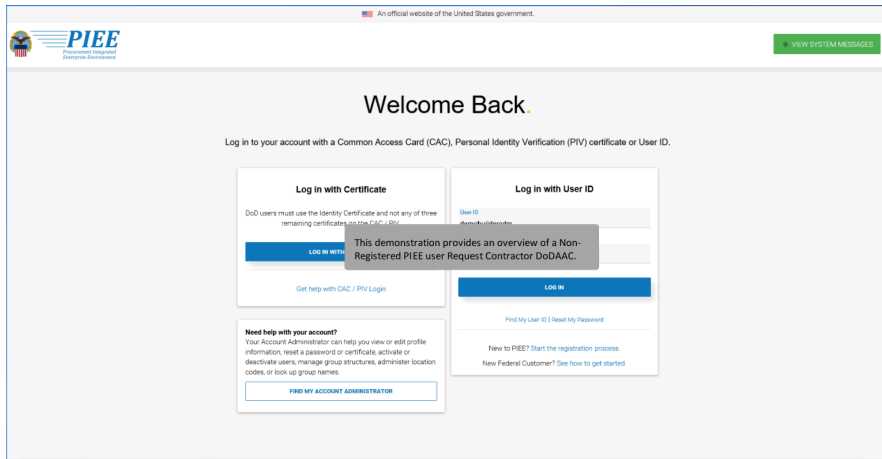


Intro



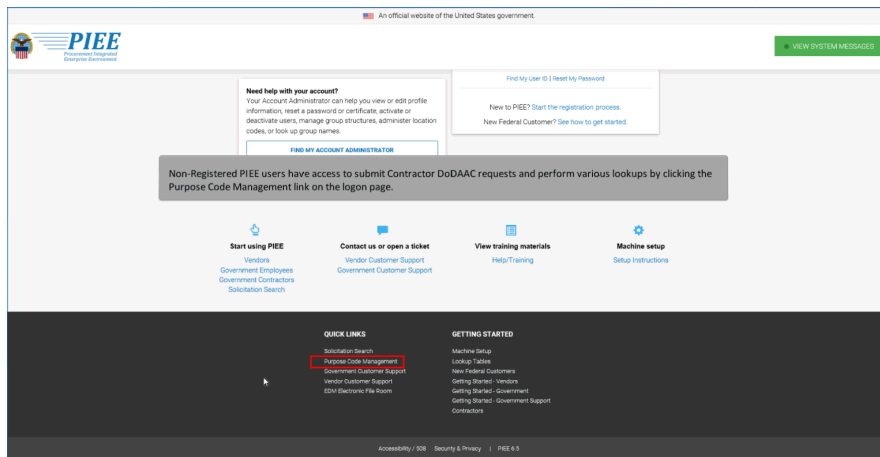
Welcome to Procurement Integrated Enterprise Environment (PIEE). This demonstration contains audio narrative. Please adjust your volume accordingly.

Step 1



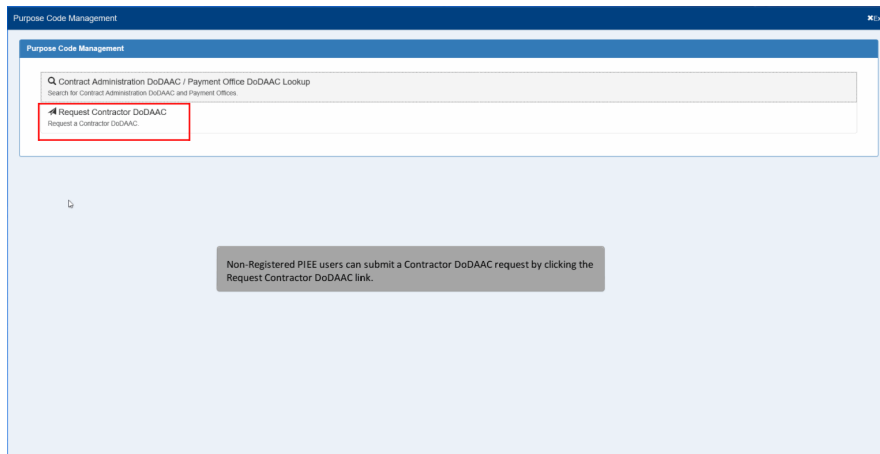
This demonstration provides an overview of a Non-Registered PEEE user Request Contractor DoDAAC.

Step 2



Non-Registered PIEE users have access to submit Contractor DoDAAC requests and perform various lookups by clicking the Purpose Code Management link on the logon page.

Step 3



Non-Registered PIEE users can submit a Contractor DoDAAC request by clicking the Request Contractor DoDAAC link.

Step 4

An Authority Code of 00 indicates a Requisition Contractor DoDAAC request, 01 indicates a Non-Requisition Contractor DoDAAC request.

Step 5

A Contract Number will be required for Requisition requests. CAPTCHA is required for security purposes.

Step 6

The screenshot shows a web form titled "Request Contractor DoDAAC". The form has several sections: "Authority Code" with a dropdown menu showing "01 - Non-Requisition"; "Contract Number" with an empty text box; "Delivery Order" with an empty text box; "CAGE Code" with a text box containing "05481"; and a "CAPTCHA Image" section showing a distorted image of the number "616986" and a text box for input. Below the CAPTCHA is a "Type in the code above" label and a text box containing "616986". There are "Next" and "Cancel" buttons next to the CAPTCHA. At the bottom of the form area, a message box says "A CAGE Code will be required for Non-Requisition requests. CAPTCHA is required for security purposes." The browser's address bar shows "http://localhost:5000/".

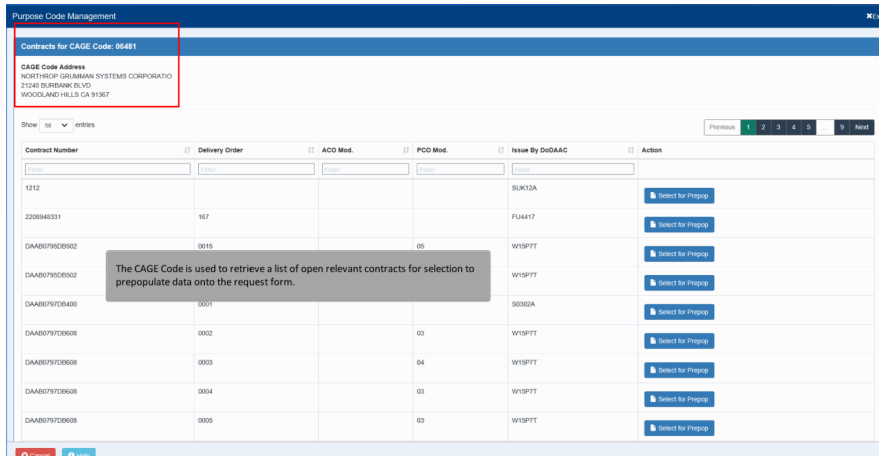
A CAGE Code will be required for Non-Requisition requests. CAPTCHA is required for security purposes.

Step 7

This screenshot is identical to the one in Step 6, showing the "Request Contractor DoDAAC" form. The only difference is the message at the bottom of the form area, which now says "Click the Next button to continue." An arrow points from this message to the "Next" button in the CAPTCHA section of the form.

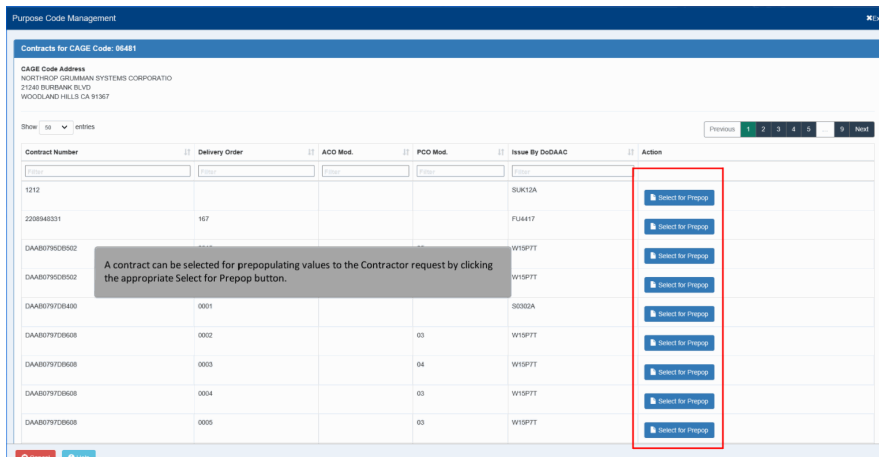
Click the Next button to continue.

Step 8



The CAGE Code is used to retrieve a list of open relevant contracts for selection to prepopulate data onto the request form.

Step 9



A contract can be selected for prepopulating values to the Contractor request by clicking the appropriate Select for Prepop button.

Step 10

Request Information

Requestor Name *
Sally Rider

Requestor Email *
sally.rider@navy.mil

Effective Date *
2020-02-10

Requestor Reason

DoDAAC Identity Information

Organization Type Code *
Federal

Authority Code *

TAC 1 Information - Owner Address

Address Line 1 *
400 M Street

Address Line 2
Suite 400

Address Line 3

State/APO/Province *
DC

Country Code *
USA - United States of America (98)

City *
Washington

Enter required information.

Enter required information.

Step 11

TAC 2 Information - Ship To or Freight Address

Enter as Owner Address

Address Line 1 *
400 M Street

Address Line 2
Suite 400

Address Line 3

State/APO/Province *
DC

Zip Code #
20003

Country Code *
USA - United States of America (98)

City *
Washington

International Postal Code #

TAC 3 Information - Bill To Address

Enter as Owner Address

Address Line 1

Address Line 2

State/APO/Province

Zip Code

Country Code
Please Select

City

International Postal Code

Users may copy the TAC1 data to TAC2 and 3 by clicking the Same as Owner Address button.

Users may copy the TAC1 data to TAC2 and 3 by clicking the Same as Owner Address button.

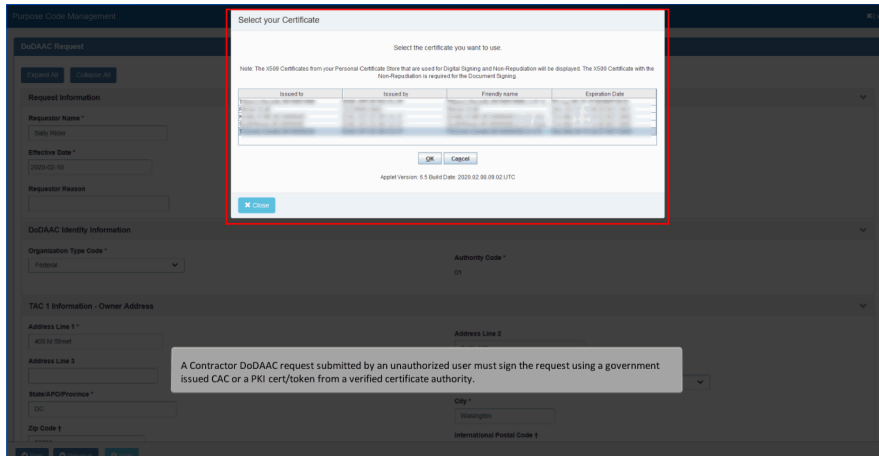
Step 12

TAC3 is required for Requisition Contractor DoDAAC (Authority Code = 00) and includes an additional field for ADSN/FSN, which does not have field details in the validations table.

Step 13

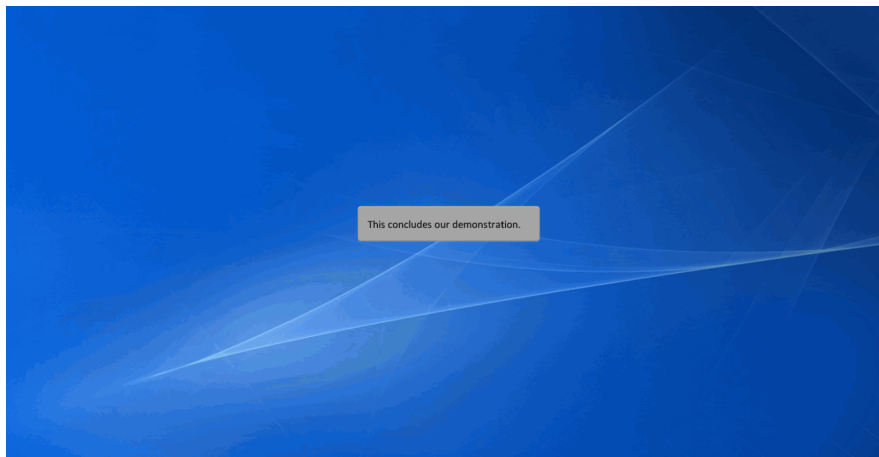
Upon clicking the Sign button, validations will be performed. Any errors will be displayed at the top of the page. If no errors are found, an email notification will be sent to the Approver (the Contracting Office identified by the first six positions of the contract number).

Step 14



A Contractor DoDAAC request submitted by an unauthorized user must sign the request using a government issued CAC or a PKI cert/token from a verified certificate authority.

End



This concludes our demonstration.