

	When the SPM home page displays, click on the Menu at the top of the page.	
	Surveillance and Performance Monitoring Module	User : TesterFN Test
	SPM/JAM Documents	
	 COMB SIZE TEST COR document CORT Tool User Guide cort admin doc upload test test 	
	System Messages	
	Please start by selecting an option from the menu above.	
SPM Menu – COR	Help	
Surveillance and Oversight	On the Menu page select the 'COR Surveillance and Oversight' option.	
	Surveillance and Performance Monitoring Module Surveillance and Performance Monitoring Module	User : TesterFN Test
	≅ Menu	
	Menu Q COR Surveillance and Oversight Search and view/edit contracts for which you have an active role on a COR appointment in JAM or for which you are actively performing surveillance.	
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	Q COR Surveillance and Oversight - Search Criter	ria 🔰			
	Search As	Contract Number	2 Delivery / Task Order Number	Pre Award Number	
veillance	COR First Name	COR Last Name	Nomination / Appointment Status	COR Type	
	Equal To	 Equal To 	Active COR	Select - V	
rsight –	Contract Officer First Name	Contract Officer Last Name	Contract Specialist First Name	Contract Specialist Last Name	
Criteria	Equal To	Equal To	← Equal To	Equal To v	
	Supervisor / Commander First Name	Supervisor / Commander Last Name	QA POC First Name	QA POC Last Name	
	Equal To	Equal To	Equal To	Equal To	
	Equal To	ACO Last Name Equal To	Suing Office DoDAAC Equal To	Home Organization DoDAAC	
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Select the Contracting Information section or select 'Expand All'.



Contract Management – Active/Inactive COR

The Contracting Information will open or expand. Click the **Edit** button.

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mail Address

A drop-down menu is available for CO, CS, Quality Assurance POC, and Administrative Contracting Officer.

- Contracting Information				 Help
Contract Number		Delivery/Task Order Number		
FA3030130710		FA3030130710		
Contract Type		Issuing Office *	Level 2 - Issuing Agency	
DoD Contract (Non-FAR)	~	FA3030	DEPT OF THE AIR FORCE	
Pre Award Type		Pre Award Number		
- Select -	~	5896320710		
Projected Number of CORs on Contract *		Actual Number of CORs on Contract		
- Select -	~	1		
Type of <u>COR</u> *		COR Training Type *	Contingency Environment *	
N/A	~	в	No	
Is this a cost reimbursement type contract? *		Is the COR required to view the cost vouchers?		
No	~	No ~		
Contracting Officer (Last, First) *		Contracting Officer Phone	Contracting Officer Email	
fuller, Kathryn	~	test	wawf-test@caci.com	
Contract Specialist (Last, First) *		Contract Specialist Phone	Contracting Specialist Email	
fuller, Kathryn	~	test	wawf-test@caci.com	
Quality Assurance POC (Last, First)		Quality Assurance Phone	Quality Assurance Email	
- Select -	~			
Administrative Contracting Officer (Last, First)		Administrative Contracting Officer Phone	Administrative Contracting Officer Email	
- Select -	~			
Additional Signatory		First Name	Last Name	Work Email Address
No	~			
+ Savo				

The current CO is auto populated. Use the **Contracting Officer drop-down** menu to select the new CO.

Nuler, Kaltnyn Itest wawf-test@caci.com - Select - Nuler, Kaltnyn Contract Specialist Phone contracting Specialist Email Tatert, CONTRINE test ouality Assurance Phone ouality Assurance Email - Select - ouality Assurance Phone ouality Assurance Email wawf-test@caci.com - Select - ouality Assurance Phone ouality Assurance Email ouality Assurance Email - Select - Administrative Contracting Officer Email - - Select - Administrative Contracting Officer Email - Select - - Select - - Select - - Select - <	ntracting Officer (Last, First) *	Contracting Officer Phone	Contracting Officer Email	
- Select - tortract Specialist Phone contracting Specialist Email www.fdestg@caci.com uality Assurance Phone uality Assurance Email - Select -	fuller, Kathryn	✓ test	wawf-test@caci.com	
Itest wawf-test@caci.com Itest wawf-test@caci.com Itest of p-down metric inst, they will need the role added in PIEE. usuity Assurance Phone Quality Assurance Email added in PIEE. - Select - - Select - - Sel	- Select - fuller, Kathryn Talaet, CODTofficer	Contract Specialist Phone	Contracting Specialist Email	Note: If CO is not listed in
Quality Assurance POC (Last, First) Quality Assurance Phone Quality Assurance Email added in PIEE. Select - Administrative Contracting Officer Email added in PIEE. Select - Administrative Contracting Officer Email Select - Select - Select - Select - Select -	Test, TesterFN	test	wawf-test@caci.com	they will need the role
- Select - · · · · · · · · · · · · · · · · · ·	Quality Assurance POC (Last, First)	Quality Assurance Phone	Quality Assurance Email	added in PIEE.
Administrative Contracting Officer (Last, First) Administrative Contracting Officer Email - Select - Image: Contracting Officer Email Additional Signatory First Name No Image: Contracting Officer Email	- Select -	•		
- Select - Additional Signatory No	Administrative Contracting Officer (Last, First)	Administrative Contracting Officer Phone	Administrative Contracting Officer Email	
Additional Signatory First Name Last Name Work Email Address	- Select -	×		
No ·	Additional Signatory	First Name	Last Name	Work Email Address
	No	~		
	± Save Ø Cancel			
± Save Ø Cancel				

ntracting Officer (Last, First) *	Contracting Officer Phone	Contracting Officer Email	
Test, TesterFN	✓ 555-5555	tgerevits@caci.com	
ntract Specialist (Last, First) *	Contract Specialist Phone	Contracting Specialist Email	
fuller, Kathryn	✓ test	wawf-test@caci.com	
ality Assurance POC (Last, First)	Quality Assurance Phone	Quality Assurance Email	
- Select -	~		
ministrative Contracting Officer (Last, First)	Administrative Contracting Officer Phone	Administrative Contracting Officer Email	
- Select -	▼		
ditional Signatory	First Name	Last Name	Work Email Address
No	▼		

The new Contracting Officer is populated, and the **Edit** button will be available to edit other roles if needed.

5-5555 tract Specialist Phone t ity Assurance Phone inistrative Contracting Officer Phone	tgerevits@caci.com Contracting Specialist Email wawf-test@caci.com Quality Assurance Email Administrative Contracting Officer Email	
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Name	Last Name	Work Email Address

	The CO update	is complete. Th	e Workflow History sect	ion displays an en	try for the action ta	ken by the user.
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