PIEE GAM - Suspended Warrants

Training Document

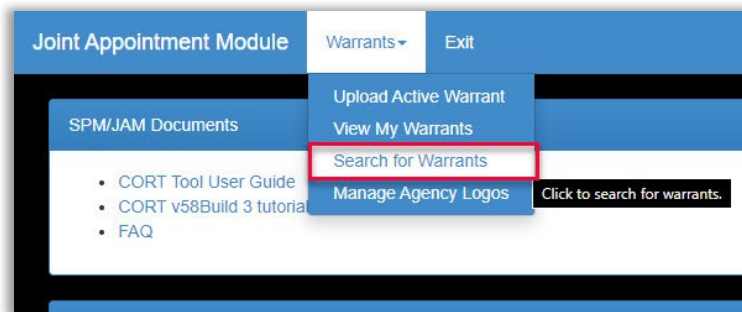|	
Roles	Roles that will have access to Warrant Termination, Warrant Suspension, and Warrant View – GAM: • PIEE GAM Level 3 • PIEE GAM Level 2
Search for Warrants	Log into PIEE and access JAM. In JAM go to **Warrants > Search for Warrants**.
Search Criteria	Enter any criterion to search for warrants in JAM and select the **Search** button to retrieve results. **Search Criteria:** • First Name • Last Name

- Email
- Organizational Group
- Warrant DoDAAC
  - This field is used to search for DoDAACs in addition to the Warrant Issuing Office DoDAAC
- Warrant Type
- Status
- Status Date
- Warrant ID (System Generated)

Search Modifiers:
- Equal To: The data entered in the field will return results that are equal to the entered characters.
- Contains: The data entered in the field will return results that contain the entered characters.
- Starts With: The data entered in the field will return results that begin with the entered characters.
- Ends With: The data entered in the field will return results that end with the entered characters.

Search Results	The search results screen will display any warrants that were returned from the query. Select an item in the Warrant ID column to view a warrant.

Select the **Export** button to export the search results to a CSV file.
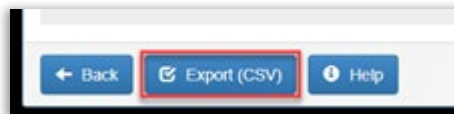
Warrant Search Results Export File Columns:
- Warrant ID
- Issued To
- Warrant Type
- Warrant Issuing Office
- Additional Access
  - This column displays results with 'Y' (indicating Additional Access DoDAAC or Group) or 'N' (indicating no Additional Access DoDAAC or Group)
- Agency/Department
- Organization

	• Status • Status Date
Warrant Information – View	All Warrant Information will be view-only.
Warrant Information – Initialize Update	The PIEE GAM may initialize an update for the warrant. Select the **Initialize Update** button to request that the Warrant Approver Terminates or Suspends the warrant for the user. Enter comments for the update. The Warrant Approver's information may be updated at this time. Select the **Submit Request** button to send a request for the Warrant Approver to terminate or suspend the warrant.

An Info message will be displayed for a successful request, an email will be sent to the Warrant Approver to make their determination.