Intro



GPC Delegating/Appointing Authority

(GPC DAA)

Welcome to Procurement Integrated Enterprise Environment (PIEE). This demonstration contains audio narrative. Please adjust your volume accordingly.

Step 1



The Appointee will request the GPC DAA role in PIEE.



This presentation provides an overview of registering and setting and appointment for an JAM GPC DAA user. After reading the Privacy Statement click the Accept button to continue.

Step 3

Procurement Integrated Enterprise Environment PIEE 5.12.2		New Federal Customer Presider SHop/Training
Certificate Login	System Messages	
Certificate Login	(2013-JAN-17 12:05 EDT) System: All Subject: Build Info Action Required! Message For: All L	Jsers
CAC Help?	Version: 5.12.2 Build01,06 Build Date: 08/14/2018 Application Server: WebSgbwer 90.0.5 (jdk1.8.0,144) HTTP Server: JBM/HS 90.0.5	
User ID Login	Database: T5122W FTP/EDI Server: Commodore	
User ID	FTP/EDI Server Battl: /caci.db/efp/WAWF_RA_sec/Test/Version5122/FTP Operating System: Solaris 11 status: Production Current Usage: 5.12.2 Testing	EDIDirectory
Pessword	Click the Register button to begin registering for the GPC DAA role.	
Forgot your User ID? Forgot your Password? Who's my Organization's GAM/CAM?		
· · · · · · · · · · · · · · · · · · ·) 10 49 00 10 49 49 49 	8) es e e es m
Quick Links	Getting Started Help W	/AWF Mobile

Click the Register button to begin registering for the GPC DAA role.

Step 4

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ATION Action Orbit 1000000000000000000000000000000000000	
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Notime Less Nee DAGLONE URSS Declare of the internation in signalsy "flowmer, table to provide the requested bifornation may impose, delay or prevent further processing of this request. Inter rate and understand the neuronal control on a signal sy flowmer, table to provide the requested bifornation may impose, delay or prevent further processing of this request. Inter rate and understand the neuronal control on a signal sy flowmer, table to provide the requested bifornation may impose, delay or prevent further processing of this request. Inter rate and understand the neuronal control on a signal sy flow to prevent further processing of this request.	
DIRLO. DIR Directore of the information in upgatury Theorem failure to provide the requested information may impode, deiry or provent further processing of this request. There read and understand the immune documents are user stars whether Click the Agree button to acknowledge that the Privacy Act Statement has been read and agreed upon. 19 wheth information are as a star whether a star w	
there read add understand the terms and conditions for an extra relation whether. I Syntechiodicates shaudowill edge that the Privacy Act Statement has been read and agreed upon. I Syntechiodicates shaudowill edge that the Privacy Act Statement has been read and *Advertak	
Click the Agree button to acknowledge that the Privacy Act Statement has been read and agreed upon.	
	, at least one is require indicates required ent

Click the Agree button to acknowledge that the Privacy Act Statement has been read and agreed upon.

Step 5

ficates situational entry, at least one is req
* Asterisk indicates required

Select a type of user from What type of user are you?

istration Steps	Authentication	
gistration Home	How will you be accessing the Procurement Integrated Enterprise Environment applications?*	
hentication 🖑	Common Access Card / Personal Identity Vertication	·
ervisor / Agency	Please follow the Machine Setup Instructions prior to registering a Software Certificate or Common Access Card as additi	ional steps must be taken for these authentication types.
tification	Please click on the Certificate Login button to select the appropriate certificate.	
reement	CAC Help?	
	€ Previous ♠ Home ♥ Mdp	
		! Symbol indicates situational entry, at least one is requir
	The Authentication page is displayed. Common Access Card / Personal Identity Verification is an available option. Click the dropdown to change the access method.	*Asterisk indicates required en

The Authentication page is displayed. Common Access Card / Personal Identity Verification is an available option. Click the dropdown to change the access method.

Step 7

	Windows Security	
	Select a Certificate	
	Site test3.piee.caci.com needs your credentials:	
	Authentication - 87	
	Issuer: DOD ID CA-59	
	Valid From: 6/25/2020 to 8/30/2020	
	Click here to view certificate properties	
	More choices	
	OK Cancel	
For training p	ourposes, this presentation demonstrates a User self-registering using a Co	mmon Access Card.
Select the ap with Smart C under Info fo	propriate Authentication method and continue with the registration proces ard Authentication visit the FAQ Certificate Modernization section of the W or all Users.	s. For additional help BT on the Homepage

For training purposes, this presentation demonstrates a User self-registering using a Common Access Card.

Select the appropriate Authentication method and continue with the registration process. For additional help with Smart Card Authentication visit the FAQ Certificate Modernization section of the WBT on the Homepage under Info for all Users.

	User Profile				
me	First Name*	Middle Name	Last Name *	Suffix	
	Demo		Tester		
6	Home Organization DoDAAC/FEDAAC * 0	Organization *	Job Series *	Job Title *	Grade/Rank*
	S0512A	DCMA	0006 🗸	Correctional Institution Admi	Тор
У	Email '	Confirm Email *	Cuber Awareness Training Date *		
	BearingDon's on	(Annual and an	2018/08/16		
	Commercial Telephone !	Extension Intl Country Code and Phone !	Mobile Telephone	DSN Telephone	
	9045961000				
	Citizenship*	Designation *			
	US 👻	MILITARY ¥			

Enter Required Information on the User Profile page and click the Next button when finished.

Step 9

Procurement Integra Enterprise Environment I	nted PIEE 5.12.2				
Registration Steps	Additional Profile Information				
1. Registration Home	Supervisor Information				
2. Authentication	First Name*	Last Name *		Job Title *	
3. Security Questions	Tester	Supervisor		Supervisor	
4. Profile	Email *		Confirm Email*		
5. Supervisor / Agency O	Anna Tagantan			alian (
6. Roles	DSN Telephone	Phone !		Extension	Intl Country Code and Phone !
7. Justification		9045961000			
8. Summary					
9. Agreement	Agency Information				
	Agency Name *	Address *			
	Demo Builder	501 N Admin Street			¢
	City*	State *		Zip*	Country*
	Jacksonville	FL.		32222	United States
	Organization	Office Symbol	Additional Profile	Information page	is displayed, this information pertains to
			Supervisor's inform approving the GPC verify all of the info	DAA role. This int prmation. If there	/ information. This Supervisor will be formation should be kept up to date, please are no updates, click Next button.
	Next	Registration O Help			

Additional Profile Information page is displayed, this information pertains to Supervisor's information and Agency information. This Supervisor will be approving the GPC DAA role. This information should be kept up to date, please verify all of the information. If there are no updates, click Next button.

Procurement Inte	grated		
Enterprise Environmen	PIEE 5.12.2		
Registration Steps	Roles		
1. Registration Home	Sup1. Select the appropriate Application from the list below	Step2 Select One or More Roles from the list below (Ctrl+Click)	Step1 Click 'Add Roles'
2. Authentication	WAWF - Wide Area Workflow	User Roles for WAWF	Add Roles
3. Security Questions		Acceptor View Only Admin By View Only	
4. Profile	2	Cost Voucher Administrator Cost Voucher Approver	×
5. Supervisor / Agency	steps. Fill out the required information for the applicable applications		
6. Roles ℃	110 If you need access to any other applications, Repeat Steps 1 to 4 again		
7. Justification			
8. Summary	Next < Previous H Save Registration O Help		
9. Agreement			
			I Southed indicates situational antos at lovet one is sensize
			* Asterisk indicates required entr
	The Roles page is displayed. Click Save Registra	ation to save all current progress.	

The Roles page is displayed. Click Save Registration to save all current progress.

Step 11

Registration Steps	Roles	Your registration informa return to the Procuremen registration. To log into th	tion has been successfully saved. You have 30 days to t Integrated Enterprise Environment to complete your e Procurement Integrated Enterprise Environment, you		
	Select the appropriate Application	fre may use the authenticatic step.	n credentials entered in the Authentication registration	below (Ctrl+Click)	Stay 3 Click 'Add Roles'
	WAWF - Wide Area Workflow	User ID	JAM_APOC_21		Add Roles
		User Type	Government - DoD		
ofile		Login Method	User ID \ Password		Ě
upervisor / Agency	Step 4. Fill out the required information for	You may either continue the registration later wit	with the rest of the registration steps, or you can finish nin the 30 day time period.		
oles 🗘	If you need access to any other application	40			
	Next < Previous H Sav	Continue	Registration And Finish Later		
	-				
		_			
	The application	will allow user to Save t	he registration and complete the registrati	on within	
	SU days. click th	e continue Registratio	n button.		

The application will allow user to Save the registration and complete the registration within 30 days. Click the Continue Registration button.

Step 12

Enterprise Environm	ent PIEE 5.12.2		
Registration Steps	Roles		
1. Registration Home	Sep1. Select the appropriate Application from the list below	Step 2. Select One or More Roles from the list below (Ctrl+Click)	Step 3. Click 'Add Roles'
Authentication Security Questions	WAWF - Wide Area Workflow CDR - Contract Deficiency Reporter CLOSCUT - Contract Closenut CLS - Clause Logic Service CORT - Contracting Offers Representative Tracking Tool	User Roles for WAWF Acceptor Acceptor View Only Admin By View Only Cost Vicasher Administrator	Add Roles
Profile	DATA LAKE - Data Lake EDA - Electronic Document Access	Cost Voucher Approver	
Supervisor / Agency	eMIPR - Military Interdepartmental Purchase Request GFP - Government Furhished Property		
Roles 🗘	MRS - Business Intelligence Tool NCCS - UKSP Contractor Classification System		
Justification	PPML - Procurg/nett Process Model Library PIEE - Procurg/nett Integrated Enterprise Environment		
3. Summary	SOL - Solicitation PC - Purchase Card	● Help	
9. Agreement	PALT - Procurement Administrative Lead Time CON-IT - Contracting Information Technology PCM - Purpose Code Management		
			! Symbol indicates situational entry, at least one is require
	۶		* Asterisk indicates required ent
	Select PC - Purchase Card fr	rom the Step 1 dropdown.	

Select PC - Purchase Card from the Step 1 dropdown.

Step 13

gistration Steps	Roles		
Registration Home	Sep 1. Select the appropriate Application from the list below	5102. Select One or More Roles from the list below (Ctrl+Click)	Step 3. Click 'Add Roles'
thentication	PC - Purchase Card	Liter Roles for PC Agency/Organization Program Coordinator (A/OPC)	+ Add Roles
y Questions	By selecting the Purchase Card Functional Capability, and a role in step 2, you will be granted access to the applicable purchase card applications. These will be displayed	Component Program Manager (C-PM) GPC Delegating/Appointing Authority (GPC DAA)	
	in Step 4 below.	Admin Roles for PC	×
sor / Agency	Step 4. Fill out the required information for the applicable applications	Click th	e Add Roles button.
	10 If you need access to any other applications, Repeat Steps 1 to 4 again		
on			
	Next < Previous H Save Registration Burge Registration	Help	
ć			
	Solost Ageneri/Organization Progress Coordinator	(A/OPC) rela (rem the Step 2 decedown	
	Select Agency Organization Progress Coordinator	(A/OPC) Tole from the step 2 dropuown.	! Symbol Indicates situational entry, at least one is requi
			Asterisk indicates required en

Select Agency/Organization Progress Coordinator (A/OPC) role from the Step 2 dropdown. Click the Add Roles button.

ion Steps	Roles		
tration Home	Error: You must have another non-appointment role active within the system to reg	ister for the Agency/Organization Program Coordinator (AVOPC) role.	
entication	Sept. Select the appropriate Application from the list below	Step2. Select One or More Roles from the list below (Ctrl+Click)	Step 3. Click 'Add Roles'
ity Questions	PC - Purchase Card	User Roles for PC Assess/Oreanization Program Coordinator (A/OPC)	Add Roles
e	TIS By selecting the Purchase Card Functional Capability, and a role in step 2, you will be granted access to the applicable purchase card applications. These will be displayed	Component Program Manager (C-PM) GPC Delegating/Appointing Authority (GPC DAA)	
visor / Agency	in Step 4 below.	Oversight A/OPC (O-A/OPC) Admin Roles for PC	~
0	Send. Fill out the required information for the annicable annications		
ication	To If you need access to any other applications, Repeat Steps 1 to 4 again		
nary			
ement	► Next C Previous H Save Registration The Purge Registration	● Help	
			! Symbol indicates situational entry, at least one is i
			* Asterisk indicates require
	An Error will be displayed indicating that "You must active within the system to register for the Agency/	have another non-appointment role Organization Program Coordinator	
	(A/OPC) role."		

An Error will be displayed indicating that "You must have another non-appointment role active within the system to register for the Agency/Organization Program Coordinator (A/OPC) role."

Step 15

stration Home	 Econo Variant have reached are appointed on a ship within the extent to 	and the factor Anness Consultation Descence Constitution (ARDC) value	
entication	Select the appropriate Application from the list below	[569.2.] Select One or More Roles from the list below (Ctrl+Click)	Step3. Click 'Add Roles'
rity Questions lle evisor / Avency	PC - Purchase Card By selecting the Purchase Card Functional Capability, and a role in step 2, you will be granted access to the applicable purchase card applications. These will be displayed in Step 4 below.	User Roles for PC Agency/Organization Program Coordinator (A/OPC) Composed Tragram Manager (C-DH) GefC Despatring Appliciting Arthrensy (ERC DAA)	+ Add Roles
s O	Stors. Fill out the required information for the applicable applications	Admin Roles for PC	
mary sement	Next	Онер	
			! Symbol indicates situational entry, at least
	For demonstration purpose select GPC Delegatin continue.	g/Appointing Authority (GPC DAA) to	*Asterisk indicates

For demonstration purpose select GPC Delegating/Appointing Authority (GPC DAA) to continue.

Step 16

Enterprise Environment PII Registration Steps	EE 5.12.2 Rotes Info: Not: CPC Delegate g/Appointing Authority (CPC DAM) role may regular addition	nal information to be added. You may citck the			
Registration Steps	Roles Inter The GPC Delegating/Appointing Authority (GPC DAA) role may require addition	nal information to be added. You may click the <i>i</i>			
1. Registration Home	Info: The GPC Delegating/Appointing Authority (GPC DAA) role may require addition	nal information to be added. You may click the			
			Additional Info. link, for th	e role, to add the rec	ulred information.
2. Authentication	Sept. Select the appropriate Application from the list below	51552 Select One or More Roles from the list	t below (Ctrl+Click)		Step 3 Click 'Add Roles'
- Security Questions	PC - Purchase Card	User Roles for PC Agency/Organization Program Coordinate Component Program Manager (C-PM)	or (A/OPC)	Ŷ	◆Add Rokes U>
i. Supervisor / Agency	be granted access to the applicable purchase card applications. These will be displayed in Step 4 below.	Oversight A/OPC (O-A/OPC) Admin Roles for PC	AC 1999	~	
Roles O	Roles Summary	ole may require additional informa	ation.		
Agreement	Application Ib Role PC JAM PBIS BANKS Cross GPC Delegating/Appointing Authority (GPC During Control of the second sec	Location Code Type	Location Code *	Extension N/A	Group Action Additional Info. Delete
	Showing 1 to 1 of 1 entries				·
	To If you need access to any other applications, Repeat Steps 1 to 4 again	The	Additional Info is	a mandatory	field.
	► Next	• Help			
				! Symbol	indicates situational entry, at least one is requ * Asterisk indicates required e

An Info message is displayed and indicates the role may require additional information. The Additional Info is a mandatory field.

Step 17

Registration Stens	Roles	Authority Location DoDAAC *			
L. Registration Home	Sent. Select the appropriate Application	TO Please enter the DoDAAC of the orizanization that provided you with the	telow (Ctrl+Click)		Step 3. Click 'Add Roles'
	PC - Purchase Card	authority to sign GPC delegation and appointment letters.			+ Add Boles
	By selecting the Purchase Card Functi be granted access to the applicable purchase	Role Group Search		Î	
. Profile	in Step 4 below.	Q Search-		~	
i. Supervisor / Agency	Step 4. Fill out the required information for	Enter the DeDAAC or Organization Name of the organization for which you will be signing GPC delegation and appointment letters. You will be granted authority to anonwe GPC anonotiments at this wave in organization's becautor.			
5. Roles 🗘	Roles Summary	Selected Pole Group *			
		Succession of the property of	Level a Code L	Deterring	Course of Antion
	PC JAM PBIS BANKS	2	N/A	N/A	Additional Info. Delete
	Showing 1 to 1 of 1 entries	6 tour			
	10 If you need access to any other applicat	o sale			
	> Next < Previous ■ Save	Registration			
	Auth	prity Location DoDAAC and Group Lookup will be displayed			

Authority Location DoDAAC and Group Lookup will be displayed.

Step 18

Replatization Steps	Pater	Authority Location DoDAAC *			
1. Devictoration Steps	Roles	\$0512A			
	South Select the appropriate Application fro	Prease enter the DioDAAC of the organization that provided you with the authority to sign GPC delegation and appointment letters.	below (Ctrl+Click)		Step 1. Click 'Add Roles'
	By selecting the Purchase Card Function be granted access to the applicable purchase	Role Group Search	X (A/OPC)	Î	+ Add Roles
Profile	in Step 4 below.	S0512A × Q.Search+		×	
Supervisor / Agency	Stort Fill out the required information for th	The Enter the DoDAAC or Organization Name of the organization for which you will be signing GPC delegation and appointment letters. You will be granted authority to			
Roles 🗘	Refer Communication	approve GPC appointments at this level and below in your organization's hierarchy.			
	Kores Summary	Selected Role Group *	4		
	Application JL Role		Location Code*	Extension	Group Action
	PC [JAM [PBIS]BANKS		N/A	N/A	Additional Info. Delete
	Showing 1 to 1 of 1 entries	@ Save			
	If you need access to any other application				
	► Next	egistration			
	Enter the requ	ired information for Authority Location DoDAAC and Role Grou	ıp Search.		

Enter the required information for Authority Location DoDAAC and Role Group Search.

Step 19

Procurement Integ	rated	Authority Location DoDAAC and Group Lookup			
	1100 5.112	Authority Location DoDAAC *			
Registration Steps	Roles	50512A			
1. Registration Home	Sop 1. Select the appropriate Application fro	10 Please enter the DoDAAC of the organization that provided you with the	below (Ctrl+Click)		Step 3. Click 'Add Roles'
2. Authentication	PC - Purchase Card	authority to sign GPC delegation and appointment letters.	(1) (2) (2) (2)		+ Add Roles
3. Security Questions	By selecting the Purchase Card Function	Role Group Search			
4. Profile	in Step 4 below.	S0512A Q Search+		×	
5. Supervisor / Agency	Step 4. Fill out the required information for th	The Enter the DoDAAC or Organization Name of the or be signing GPC delegation and appointment letters. You secret a GPC delegation and appointment letters. You Search BY Location			
6. Roles 🗘	Roles Summary	Extended Bala Course 1			
7. Justification		Selected Role Group *			
8. Summary	Application It Role		Location Code *	Extension N/A	Group It Action
9. Agreement	Conversion in the And American				
	Showing 1 to 1 of Tenches	🕼 Save			
	110 If you need access to any other applicatio				
	Next Previous MSave R	egistration			
	Clicking the Search Search By Locatio	h button will display a dropdown will display Search By Group N . n. Click Search By Location .	ame and		

Clicking the Search button will display a dropdown will display Search By Group Name and Search By Location. Click Search By Location.

Step 20

Registration Steps	Roles	Authority Location DoDAAC*	_		
	Sent Select the appropriate Application fr	30512A The Please enter the DoDAAC of the organization that provided you with the	below (Ctrl+Click)		Steel, Click 'Add Roles'
	PC - Purchase Card	authority to sign GPC delegation and appointment letters.			- A A A A A A A A A A A A A A A A A A A
	By selecting the Purchase Card Function	Role Group Search	sr (A/OPC)	Î	*A3010A5
4. Profile	in Step 4 below.	\$0512A Q Search+		~	
5. Supervisor / Agency	Steed. Fill out the required information for t	15 Enter the DoDAAC or Organization Name of the organization for which you will be signing GPC delegation and appointment letters. You will be granted authority to			
6. Roles 🗘	Roles Summary	approve GPC appointments at this level and below in your organization's biznetyty.	1		
	tore summery	Group Name			
	Application JL Role	TOP\Defense, Department of Defense Contract Management Agency\DCMA WESTERN REGIONALCOMMANDUCMA LOS ANGELES	Location Code *	Extension	Group 11 Action
	PC JAM PBIS BANKS		N/A	N/A	Additional Info. Delete
	Showing 1 to 1 of 1 entries				
	10 If you need access to any other application				
		Select a Role Group from the Group Name section.			
	Next Crevious Pisavel	NOTE Maximum 200 results will be displayed.			
		Selected Role Group *			

Select a Role Group from the Group Name section.

Step 21

 Since the support and the support and suppor	L. Registration Home 2. Authentication	Sent. Select the appropriate Application fro	50512A				
a generation of the second		Serol. Select the appropriate Application fro					
A constrained of constrained of constrained of constrained of constrained		DC Durbus Carl	Please enter the DoDAAC of the organization that provided you with the authority to sign GPC delegation and appointment letters.	below (Ctrl+Cl	ck)	Step 3.	Click 'Add Roles'
A construction of the spectral access to any other spectral access to any		PC - Purchase Card		ar (A/OPC)		^ + A:	d Roles
Applies Image: Appli		be granted access to the applicable purchase	Role Group Search	C DAA)			
-Sucretor / Agency -Sucretor / Agency -Sucretor / Agency -Sucretor / Agency -Sucretor / Agency -Sucretor / Agency -Agency 	. Profile	an step + balow.	S0512A Q. Search-				
A Baland Characterization of the Streamery Applications II Ref Screemery Applications II Ref Screemery Bornorst II Streamer and Applications II Ref Screemer II Streamer and Applications II Ref Screemer II Streamer and Applications II Streamer	5. Supervisor / Agency	Step 4. Fill out the required information for th	10 Enter the DoDAAC or Organization Name of the organization for which you will be signing GPC delegation and appointment letters. You will be granted authority to approve GPC appointments at this level and below in your organization's hierarchy.				
A salitation 2 seminary 2 decrements 2 decrem	5. Roles OI	Roles Summary	, , , , ,				
Apriliation in the second access to any other segisters Acces			Group Name ^				
Approximat Proc. Charlos (1) and (1) an		Application 11 Role	TOP\Defense. Department of\Defense Contract Management Agency\DCMA WESTERN REGIONAL COMMAND\DCMA LOS ANGELES	ion Code *	Extension	Group	11 Action
Booling Sta Cat Carrolins The Space of Carrolins State of Carrolins S		PC JAM PBIS BANKS Group GPC	p ³	~	N/A	DCMALOSANG	ELES Additional Info. Delete
Figure and access to any other application		Showing 1 to 1 of 1 entries					
Korr Produce Prod		110 If you need access to any other application					
Kect Viroin			· · · · · · · · · · · · · · · · · · ·				
Selected Medi Voog* DCMALOS SciGLES * Addreidk indicates required end		Next Previous H Save R	NOTE Maximum/200 results will be displayed.				
UCMALOS DVIOLLS * Attenda indicate sequences and a sequence of the sequence o			Selected Role Group*				
			DOMALOS DINGELES				

The Selected Role Group will be displayed. Click Save to continue.

begistration Steps	Roles
. Registration Home	1992) Select the appropriate Application from the list below 1992 Select One or More Roles from the list below (Ctri+Click) 1993 Click 'Add Roles'
Authentication Security Questions	CC: Ductive Coll CC: Ductive
Supervisor / Agency	Stress. Fill out the required information for the applicable applications
Roles∜J	Roles Summary
	Application 11 Role Location Code Type Location Code * Extension Group Action
Agreement	PC JAM (PBIS (BANKS Come GPC Delegating/Appointing Authority (GPC DAA) N/A N/A N/A DCMA1_GANGLES Additional Intol. Delete Showing 1 to 1 of tertries
	10 If you need access to any other applications, Repeat Steps 1 to 4 again
	Inert CProvidus Prove Registration Proge Registration Oleg
	*Aurrisk tolkatorrepar Role Group will now be displayed. Click the Next button to continue.

Role Group will now be displayed. Click the Next button to continue.

Step 23

egistration Steps	Justification / Attachments	
Registration Home	Inst Provide justification for access and upload any necessary attachments.	
Authentication	Justification *	
Security Questions	Demo for JAM user.	
Profile	β	
Supervisor / Agency	Attachments	
Roles		
Justification 🗘	Wranker Pybourement Integrated Enterprise Environment is designated for Sensitive Unclassified Information ONLY. Do NOT enter classified Information in this system.	
Summary Agreement	> No.ct C Drodom Bruge Registration	
		! Symbol indicates situational entry, at least one is rec
	k	* Asterisk indicates required
	Enter a Justification . Attachments are available to be uploaded. Click the Next button to continue.	

Enter a Justification. Attachments are available to be uploaded. Click the Next button to continue.

terprise Environment	PIEE 5.12.2										
istration Steps	Registration Summa	ary - Please Verify All the inform	nation								
egistration Home	User Information		User Profile								G
hentication	User ID	JAM_APOC_21	First Name*		Middle Nam	68	Last Name *			Suffix	
urity Questions	User Type Login Method	Government User ID \ Password	Home Organizatio 90512A	n DoDAAC/FEDAAC*	Organization DCMA	•*	Job Series*	ý	Job Title * Correctional In	stitution A	
vervisor / Agency			Grade/Rank* Top						-		
5			Email*		Cyber Awar 2018/08/16	eness Training Date * 6					
affication			Commercial Telepl 9045961000	1008 !	Extension	Intl Country Code and P	hone !	Mobile Telepi	5002	DSN Telephone	
reement			Citizenship* US	~	Designation MILITARY						
	Supervisor Information	1			GER	Agency information					
	First Name*	Last Name*	Job Title *			Agency Name *	Address *	and the second			
	Email* Iancery The Re	egistration Summary p	age is displayed, r	eview all of the inf	ormation.	y* cksorwille	State*		Zip* 32222	Country * United States	
	DSN Telephone	Phone ! 9045961000	Extension	Intl Country Code an Phone !		Organization	Office Symbol				
	User Roles										

The Registration Summary page is displayed, review all of the information.

Step 25

	Use montation		User PTOILIE								C FOR
2. Authentication	User ID	JAM_APOC_21	First Name* Demo		Middle Nar	•	Last Name * Tester		Si.	utta	
3. Security Questions	Login Method	Government User ID \ Password	Home Organization E 90512A	INDAAC/FEDAAC*	Organizatio DCMA	•*	Job Series* 0006	~	Job Title * Correctional Insti	tution A	
5. Supervisor / Agency			Grade/Rank * Top								
i. Roles			Email* Ihenning@caci.com		Cyber Awar 2018/08/1	eness Training Date *					
7. Justification			Commercial Telephon	98 !	Extension	Intl Country Code and	Phone !	Mobile Telepho	ine	DSN Telephone	
9. Agreement	La la		Citizenship*	~	Designation MILITARY		~				
	Supervisor Information				🕼 Edit	Agency Information					🕼 Edit
	First Name *	Last Name * Supervisor	Job Title * Supervisor			Agency Name *	Address *	ut			
	Emil After re	viewing the information c	lick the Next but	ton.		City* Jacksonville	State *		Zip* 32222	Country* United States	
	DSN Telephone	Phone ! 9045961000	Extension	Intl Country Code and Phone !		Organization	Office Symbol				
	User Roles										🖾 Edit
	Role GBC Delegation	a(Appelation Authority /GBC DAA)			Location Cod	a Type	Location Code	Extension	Group	DE ANICEI ES	
	Cree Dangatin	proposition production of the prove							DUNNER	STRUCT	
	> Next <	Previous 📋 Purge Registratio	n								
								! Symb	ol indicates situat	ional entry, at least or	ne is required.
										in the second se	demonsterin Ar

After reviewing the information click the Next button.



The Agreement page is displayed please review the Statement of Accountability Agreement. The Home Organization DoDAAC will be automatically populated in the Government Organization field: PIEESSO-SSOAC-1518 - When self-registering in PIEE the system will populate the 'Government Organization' field on the Statement of Accountability page with the Home Organization Location DoDAAC from the User Profile. Click the Signature button to sign the document indicating you have read and agree.

Step 27

		Sign Agreement	
6.7.0 Procurement Integrated Enterprise Environment		By signing, I accept the System User Agreement and Rules of Behavior / Acceptable Use Policy.	
Registration Steps	Agreement	The PIEE signature requirement has changed to allow support for all the major browsers. Click here: for more information.	
1. Registration Home	Statement of Accountai	ility Ac	
2. Authentication 3. User ID	I understand my obligation Standard Mandatory Not	to prot	d access to. I will not exceed my authorized access.
4 Profile	Security and Privacy Rul	es of Behavior (ROB) / Acceptable Use Policy (AUP) 14 Jan 2010.	-
5. Supervisor / Agency	The U.S. Governme (COMSEC) monitori At any time, the U.S	It routinely intercepts and monitors communications on this information system for purposes indu rg, network operations and deforse, personnel misconduct (PM), law enforcement (LE), and cou Government may inspect and seize data stored on this information system.	uding, but not limited to, penetration testing, communications security nter-intelligence (CI) investigations.
6. Roles	Communications usi Government-authori	ng, or data stored on, this information system are not private, are subject to routine monitoring, in red ourpose.	terception, and search, and may be disclosed or used for any U.S.
7. Justification	This information sys Notwithstanding the	em includes security measures (e.g., authentication and access controls) to protect U.S. Govern above, using an information system does not constitute consent to personnel misconduct, law en	ment interestsnot for your personal benefit or privacy. forcement or counterintelligence investigative searching or monitoring of the
8. Summary	content of privileged these circumstances	communications or data (including work product) that are related to personal representation or su	ervices by attorneys, psychotherapists, or clergy, and their assistants. Under
9. Agreement*Or	Nothing in the	User Agreement shall be interpreted to limit the user's consent to, or in any other way restrict or a	affect, any U. S. Government actions for purposes of network administration,
	CBy signing below, I		
	Signature Date	Continue with the Signature process and sign with Authentication meth displayed. For additional help with Smart Card Authentication visit the F	od AQ
	2020/07/30	Certificate Modernization section of the WBT on the Homepage under I all Users.	nfo for
	✓ Signature		

Continue with the Signature process and sign with Authentication method displayed. For additional help with Smart Card Authentication visit the FAQ Certificate Modernization section of the WBT on the Homepage under Info for all Users.

Procurement Integrated Enterprise Environment PIEE 5.1:	2.2		
Successful Registration			
You have successfully registered for the following applications. • DBIS - Procurement Business Intelligence Service • C: -Purchase Card • BANK - US Bank • JAM - Joint Appointment Module	You will receive an e-mail containing your User ID.	A Success page will be displayed indicating v	what roles have been added.
The approval request will go to your Supervisor/Sponsor. Once you have been activated by noal influence you have the app Once you have been activated by an administration, you will receive You may log into Procurement Integrated Enterprise Environment If you have any questions, please contact the Customer Support.	roval request will go to an administrator. another email notifying you of the role(s) for which yo to check the status of your request or make changes to	u have been activated. o your profile and role information.	
ff Home	Based on the information on the Add will be sent to your Supervisor wher request.	litional Profile Information page, an email e the Supervisor will approve the role	

A Success page will be displayed indicating what roles have been added. Based on the information on the Additional Profile Information page, an email will be sent to your Supervisor where the Supervisor will approve the role request.

Step 29

Belgnone X [Bo Aster Delete Ao Delete	chive Reply	Raply Forward All Despand	a WAWE JAX □ Team Email □ Reply & Delete	G To Manager ✓ Done e ⅔ Create New Saick Steps		Rules * OneNote Actions * Un	lark Catagoriza Fi read v I Tagi	blow Jp*	P Find Related - te D Select - Editing	Q Zeom Zeon	Export Philology	
	8/16/2018 2 19 P	M										
Reg	gistration has	been submitted.										
This email was get	nerated in a Ja	x TEST 5.12.2 environme	nt. If you are a PROD	DUCTION user, then a	lease ignore it.							
The following info	irmation has b	een submitted to the Pro	curement integrate	d Enterprise Environm	nent:							
User Type: Govern	nment											
Last Name: Tester	r											
Title: Correctional	Institution Ad	ministration										
E-Mail: henning@ Phone: 90459610	icaci.com 00											
Once your access	has been acti	vated, you will be logging	on with your user I	D and password. Your	r user ID is: JAM_	APOC_21						
You will be notifie	ed by email on	ce you have been activat	ed for access to the	registered application	ns.							
If you have any g	uestions, pleas	e contact the Procureme	int integrated Enter	prise Environment He	lp Desk by phone	at 801-605-70	195 (please test)	or by email a	t <u>ariazati@caci</u>	.com - Err	alls currently backlogged (please test).	
			An omeil n	atificationil	h							
			being sent	to the Superv	isor/Sponse	the user v or for app	vith inform roval.	ation				

An email notification will be sent to the user with information being sent to the Supervisor/Sponsor for approval.



The Appointee Supervisor approves the GPC DAA role in PIEE.

Step 31

Octgroom Image: Constraint of the state	To Manager Done Create New 55 n Move To Marker Done Move Move Move To Move To Move Move To Move Move To Move Move To Marker To To Marker To Marke	receives Follow Up + up + sign n follow Up + sign n follow Select + Select	Coom Report Phishing Icon	
Thu Endoette 223 PAI Approve Access Request for Demo Tester				
Action Items				+ Get more add
This email was generated in a Jax TEST 5.12.2 environment. If you are a PRODUCTIC	N user, then please ignore it.			
Government user Demo Tester has requested access to the following applications :				
PC - GPC Delegating/Appointing Authority (GPC DAA) for Group: DCMA LOS ANGEL	3			
Your approval as the supervisor/sponsor is required. You have 72 hours, at that point the link balow will expire. If we get no response a If you do not respond to either this email or the follow up email, Demo Tester's rec	follow up email will be sent to you with a new link. uest for access will be rejected after 09/15/2018.			
Please use the link below and follow the steps provided to approve or deny the req https://gator.caci-op.com/portal/applicationApproval?email=lancery725/40gmail.c	zest. om&toker=2x35x466f3dx3d3x95x97994849c503b740	id5925000edt0542dtf6361002be9e		
THIS IS A SYSTEM GENERATED EMAIL MESSAGE, PLEASE DO NOT RESPOND TO THIS	EMAIL			
	The email sent to the Superviso request. As the Superviso r click	r will have a link for appro the link to approve the ap	oving the role oppointment.	

The email sent to the Supervisor will have a link for approving the role request. As the Supervisor click the link to approve the appointment.

Procuremen Enterprise Envir	t Integrated ronment PIEE 5.12.2			
Approval/Denial for Application Re	equest			
To: Please review the applicant's justification, is accurate. Then click to	information and verify that the justification is complete and valid. If it is not, additional infor the Submit button.	mation may be added in the test box below. Once you have finished, ch	eck the box saying you approve the user and agree that the justification,	including any supplemental
Applicant Requesting Access	- Demo Tester			Q View Account Justification
Email Organization Job Title Commercial Telephone Grade/Rank	DCMA Correctional Institution Administration 9045961000 Top	Mobile Telephone		
Citizenship	US	Designation	MILITARY	
Step 1 Approve or Reject the reque	asted roles based on the justification supplied.			
Click the "View" link under "Ac	dditional information" to view each role's justification and any other additional inf	ormation for the role.		
Independent Role Approvals				
Application	Role	Group Name Location G	Code/Extension Additional Information	Action
PC JAM PBIS BANKS	Group GPC Delegating/Appointing Authority (GPC DAA)	DCMA LOS ANGELES	Q_View	~
Step 2 (Optional) Enter additional just Additional Justification if Needed	ed			
Step 3 Check the box to indicate yo	su consent with what has been requested and the justification supplied is accurate			

The Approval/Denial for Application Request page is displayed with information regarding the registering user and their information. The Supervisor/Sponsor will review the information.

Step 33

Tec. Please review the applicant's information justification, is accurate. Then click the Submit b	and verify that the justific sutton.	ation is complete and valid. If it is not, additional information may be	e added in the text box below. Once you h	ave finished, check the box saying you approve	the user and agree that the justification,	ncluding any supplemental		
Applicant Requesting Access - Demo Te	ster					Q View Account Justification		
Email	Ihenning@caci.com	2						
Organization	DCMA							
Job Title	Correctional Institu	tion Administration						
Commercial Telephone		9045961000	Mobile Telephone					
Grade/Rank	Тор							
Citizenship		US	Designation		MILITARY			
East Approve or Reject the requested rotes based on the justification supplied.								
Independent Role Approvals								
Application Ro	ole		Group Name	Location Code/Extension	Additional Information	Action		
PC JAM PBIS BANKS	GPC Delegating//	Appointing Authority (GPC DAA)	DCMA LOS ANGELES		Q.View	Approve o		
5109 2 (Optional) Enter additional justification fo	The approval of the re	oles above.						
Additional Justification if Needed								
After reviewing the information Supervisor/Sponsor will Approve/Deny from the action dropdown. Ouch this is in indicate thir you have read the car's justification for excess, and you therefore approve/get the car's repeat. Then cids the Submit that is in Bigliby sign the form.								
5604 Click "Submit" to submit the request ap	oproval and digitally sig	n this form in agreement.						
Submit O Cancel O Help								

After reviewing the information Supervisor/Sponsor will Approve/Deny from the action dropdown.

Ite: Please review the applicant's information Justification, is accurate. Then click the Submit I	n and verify that the justificat button.	ion is complete and valid. If it is not, additional info	rmation may be added in the text box below. Once you h	we finished, check the box saying you	approve the user and agree that the justification	, including any supplemental
Applicant Requesting Access - Demo Te	ester					Q View Account Justification
Email Organization Job Title Commercial Telephone Grade/Rank	Ihenning@caci.com DCMA Correctional Institution	in Administration 9045961000	Mobile Telephone			
Citizenship		US	Designation		MILITARY	
Stops Approve or Reject the requested roles Click the "View" link under "Additional in Independent Role Approvals	based on the justification	supplied. role's justification and any other additional in	formation for the role.			
Application Ro	tole		Group Name	Location Code/Extension	Additional Information	Action
Application R PC JAM PBIS BANKS	xole Group GPC Delegating/Ap	pointing Authority (GPC DAA)	Group Name DCMA LOS ANGELES	Location Code/Extension	Additional Information	Action Approve
Application R C JAM PBIS BANKS DC J JAM PBIS BANKS Mozeyuwa Enter additional justification if Additional Justification if Needed Required for testing.	one GPC Delegating/Ag	pointing Authority (GPC DAA) Enter Additional Ju you have read the	Group Name DCMA LOS ANGELES ustifications and check the check be user's Justifications.	Location Code/Extension	Additional Information	Action
Application R PC JAM PBIS BANKS TOTO TOTAL AND PBIS BANKS Additional Justification If Needed Required for testing.	one GPC Delegating/Ag or the approval of the role with what has been requ	pointing Authority (GPC DAA) Enter Additional Ju you have read the	Group Name DCMA LOS ANGELES ustifications and check the check bu user's Justifications.	Location Code/Extension	Additional Information	Action Approve V
Application III PC JAM PDIS DANAS III IIII PDIS DANAS IIIII IIIII PDIS DANAS IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	We GPC Delegating/Ag or the approval of the role with what has been require ad the user's justification	pointing Authority (GPC DAA) Enter Additional Ja solow. Enter Additional Ja you have read the soled and the justification supplied to accurat for access, and you therefore approve/reject	Group Name DCMALOS MORLES astifications and check the check be user's Justifications.	Location Code/Extension	Additional Information	Action Approprie V

Enter Additional Justifications and check the check box indicating that you have read the user's Justifications. Click the Submit button.

Step 35

Procurement Integrated Enterprise Environment PIEE 5.12.2	
Success	
You have successfully finished the applicant's application process. Have a nice day!	
€ Home	
A Success page will be displayed a the role(s) the user requested acce	ter the Supervisor has completed the applicant's application process for ss to.

A Success page will be displayed after the Supervisor has completed the applicant's application process for the role(s) the user requested access to.

Step 36	
	Stapens X = Construction participant and the star star and the star star star star star star star star
	hu (+ SCIENZ 2014) Procurrent Integrate Entropole Entrop
	This enait was generated in a Jan TIST 3.12.2 environment. If you are a PIDDUCTION user, then places ignore it.
	The following role/portifie data were approved/lighted by your spar-ison/portion/spansor. Kr GPC Debuging/approxing lantborny (GPC DuA) for Group, DOAL IOS MIGLES - Approved
	Institutions Regard for testing.
	One you approved role has been activated by in administrator, you will nove a worther entil rolelying four of all the role() activated by the administrator. THIS IS ADSTEM ORIENTED BANK, MESAGE, PLASE DO NOT RESIMON TO THIS BANK.
	An email notification will be sent to the registering user regarding the Supervisor/Sponsors decision.

An email notification will be sent to the registering user regarding the Supervisor/Sponsors decision.

Step 37

GPC Delegating/Appointing Authority Role (GPC DAA) Prerequisites by User Type • Non-Registered User: Must register for PIEE for the GPC DAA role.	
GP CDA Weight of the starting of	
The GAM will activate the GPC DAA role in PIEE.	

The GAM will activate the GPC DAA role in PIEE.

Step 38



A Government Administrator must login to activate the requested role. The GAM is associated to the DoDAAC that the appointee registered the Oversight A/OPC role for. The GAM must be within the group of the DoDAAC.

Step 39



As a GAM expand the Administration dropdown to access the Administration console to locate the user to activate their role(s).

Step 40

erprise Environment PIEE 5.12	2.2 PIEE Administration	Last Successful Logen Date: 2018/08/16 09:15/4 Last Unsuccessful Logen Attempt: 2018/05/10 1
	Welcome to the Procurement Integrated Enterprise Environment	
and the second s	Avard Post Award Admin Payment Cictution Addate Person Control Payment Payment Paymen	Other
stem Messages		

Select PIEE Administration from the dropdown.

Step 41



Click the User / Role Management link from the Main Menu list to locate the user.

Administration Console Menu -			Exit
User / Role Management			
Search by User Search by Role			
User ID Equal To V JAM_APOC_21	First Name Equal To	Last Name Equil To 💙	
E-Mail Equal To 💙	DoD ID Equal To 💙	X 509 Subject Name Equal To 🗸	
Q. Search CReturn CReset			
	The GAM can search on any criteria. Here we will be entering the User ID of the appointee with the role that needs activated. Then click the Search button.		* Asterisk indicates required entry

The GAM can search on any criteria. Here we will be entering the User ID of the appointee with the role that needs activated. Then click the Search button.

Step 43

Administration Console	Menu -							
Search Result								
Show 10 v entries								Search:
User Id	11 First Name		11 Last Name	.l† E-Mail	11 DoD ID	11 X.509 Subject Name	11 Application(s)	11
JAM APDC 21 Showing 1 to 1 of 1 entries	Demo		Tester	Ihenning@caci.com			PC	Previous 1 Next
Back O Download								
								* Asterisk indicates required entr
		Click the Us	er Id from the list to	o review their role(s).				

Click the User Id from the list to review their role(s).

Administration Console	Menu -	Exit
PIEE Access Approval for Demo Test	ster	Request Type : Initial
Overview	Overview	
Profile	Benfine Supervisor/Konnor Americal	
Supervisor	z const.B. indine s statu sklan statu z Alle s ann	
Agency	No roles were found for Pending Supervisor/Sponsor Approval.	
Justification/Attachments		
Reset Password	Denviling Admin American	
User Roles	- month month which com	
Role History	Show 10 V entries Search:	
Profile History	Application 12 Role	nal Information
A Print	PC Group GPC Delegating/Appointing Authority (GPC DAA) DCMA LOS ANGELES Review Required	Q
	Showing 1 to 1 of 1 entries	Previous 1 Next
	Active Rc Click the User Roles tab on the left side to view all role(s) that need to be	
	DULYDEG.	
	No roles were found for Active Roles.	
	C Ratrosh	

Click the User Roles tab on the left side to view all role(s) that need to be activated.

Step 45

PIEE Access Approval for Demo Tester										Request Type : In
Overview	User Roles									
Profile Supervisor	Change All Status:	✓ Filter Roles By Statu	is: ○ All ○ Active ○ Inactive ○	Archived O Pend	ling Approval O	Rejected O Blocked				
Agency	Show 10 🗸 entries								Search:	
Justification/Attachments Reset Password	Action User ID	First Last	Role	Application	Group	Location Code /	Status It	Access Approval Status	Create Date	Additional
User Roles	JAM_APOC_21	Demo Tester	Group GPC Delegating/Appointing Authority (GPC DAA)	PC	DCMA LOS ANGELES		Inactive	Review Required	2018/08/16	View
Profile History	Showing 1 to 1 of 1 entries								Previou	s 1 Next
≜ Print	✓Update	+ Add Roles								
€ Back		Locate the role(s) t	that need to be activated							
	l	by the OAM.							* Aste	risk indicates requir

Locate the role(s) that need to be activated by the GAM.

Administration Console Mer		
PIEE Access Approval for Demo Tester		Request Type : Initial
Overview	User Roles	
Profile Supervisor	Change All Status: VI Filter Roles By Status: O All: O Active: O Inactive: O Archived: O Punding Approval: O Rejected: O Biocked	
Agency Justification/Attachments	Show 50 v entries	Search:
Reset Password	Access Fint Lest Group LocationCode/ Approval Action User/ID Lis Name Name Role Application Name Extension Status Status	Additional Create Date Information
User Roles Role History Profile History	Advance John Advice 21 Bano Tester Contracting Appointing PC DCMAIOS Inactive Review Required Advance John Advice 21 Bano Biological Advanced Advan	2018/08/16 View Previous 1 Next
∰ Print	✓ Update Christian ♦ AddTelain	
¢ Back	Select Activate from the Action dropdown. Then click	
	the Update button.	* Asterisk indicates required en

Select Activate from the Action dropdown. Then click the Update button.

Step 47

Administration Console Menu -				River Continue E
Role Status Change Confirmation				
First Last User ID II: Name II Name II Role JAM, APOC, 21 Demo Tester Come GPC Delig Authority (GPC D	Lecation Application Group Name Extendi usling/Appointing PC DCMALOS AAQ ANGELES	In Code / Current Role Current Access In Status II Approval Status Inactive Review Required	New Role New Access 11 Status 11 Approval Status Active Attached in PIEE	Government
Justification *				
✓ Confirm				
				* Asterisk indicates required of
	As the GAM enter Justifications and click the Con	nfirm button.		

As the GAM enter Justifications and click the Confirm button.



A Success page will be displayed indicating the role's previous status and the new status. Click the Continue button to finish the review of the user's role(s).

Step 49

Administration Console Menu		Exit
PIEE Access Approval for Demo Tester		Request Type : Initial
Overview Profile Supervisor	User Roles Change All Status: V Filter Roles \$9 Status: All Active Inactive Archived Pending Approval Biolocal Biocaed	
Agency Justification/Attachments Reset Rassword User Roles Role History Profile History	Show to vertifies Show to vertifies First Last First Last First Last First Application First Application First First Application First First Application First First	Search: Additional Create Date Information 2018/08/16 View Previous 1 Most
▲ Back	Update Chaftent +AddRule The new status will be indicated. No further action is required.	
		* Asterisk indicates required ent

The new status will be indicated. No further action is required.

Step 50		
	Strawn X II C C C C C C C C C C C C C C C C C	
	Pic Astronome Set Pin	
	This ernal was generated in a las TIST 5.12.2 environment, if you are a FREOUZTOR user, then planes ignore it.	
	Dento Tester, The following the factor as standard. Refs CPC Chaptering Approxima, Autority (APC DAA) Group: DDAA (DCS AWREES	
	Please use the personer's year on and during registration for logging cette I/C This 5 & 315TEM GENERATE EMAIL, PLEASE DO NOT RESPOND TO THIS EMAIL	
	An email will be sent indicating that the role was successfully activated.	

An email will be sent indicating that the role was successfully activated.

Step 51



Click the Logout button once finished.

End



This concludes our demonstration.