

# Property Loss Case Review - IPMS

## Reference Guide



Homepage

GFP Module

Property Loss

My Workload

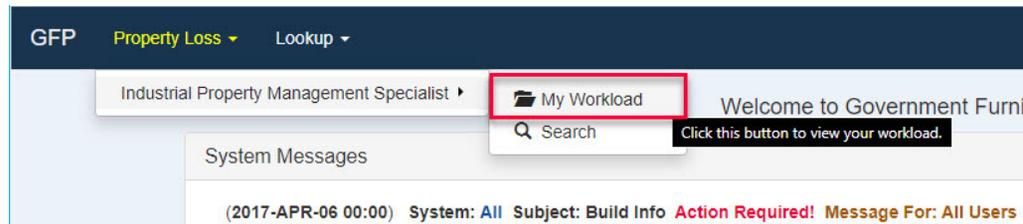
### Roles

Roles that will have access to Review a Property Loss Case in Investigating Status

- Industrial Property Management Specialist

### Reviewing a Property Loss Case

Log into PIEE as Industrial Property Management Specialist and access the GFP module. In the GFP module go to **Property Loss > Industrial Property Management Specialist > My Workload**



### My Workload – Search Results

Cases in the Investigating status will be displayed

Industrial Property Management Specialist - My Workload - Search Results										
Case Number	Contract Number	Contract Order Number	Prime CAGE Code	Property Loss Location CAGE Code	Contractor Reference Number	Case Status	Date Established	Processing Days	Action(s)	
S0512A190109	BTTEST	IPMSWORKLOAD	1QU78	0HC11		Investigating	2019-08-29	33	<a href="#">Open</a> <a href="#">Change Routing</a>	
S0512A190202	SP470116D2001	8880	1QU78	0HC11	CRN2019-08-19-14:55:00	Investigating	2019-09-30	1	<a href="#">Open</a> <a href="#">Change Routing</a>	

To act on a Property Loss Case, click the “Open” or “Change Routing” action link. The Open action will open the Property Loss Case for the Industrial Property Management Specialist to make their determination.

The Change Routing action will allow the Industrial Property Management Specialist to send the Property Loss Case to another user.

### Property Loss Case – Header

The Industrial Property Management Specialist may update all Header information

**Industrial Property Management Specialist - Property Loss Case**

Header | Line Item | Documentation | History

**Contract Information**

Contract Number Type	Contract Number	Contract Order Number	Prime CAGE Code
DoD Contract (FAR)	SP470116D2001	8880	1QU78

**Case Information**

Case Number	Date Established	Processing Days	Date Relieved
S0512A190202	2019-09-30	1	

Total Acquisition Value	Total Contractor Portion	Total Government Portion
100.00	0.00	0.00

**Header Information**

Date of Incident \*  Case Type \*  Property Type \*  CAP  GFP

Combat Loss \*  No  Yes Contractual Coverage \*

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**Header Information**

Date of Incident \*  Case Type \*  Property Type \*  CAP  GFP

Combat Loss \*  No  Yes

Contractor Reference Number \*

Does the location where the property loss occur  Yes  No

Property Loss Location CAGE Code \*

**Contractual Coverage \***

- Post June 2007 - DFARS 252.228-700
- Post June 2007 - DFARS 252.228-7001 Ground Flight Risk**
- Post June 2007 - FAR 52.245-1 Alt I
- Post June 2007 - FAR 52.245-1 Alt II
- Post June 2007 - FAR 52.245-1 Government Property
- Post June 2007 - Government Property Installation Operation Services
- Post June 2007 - Other
- Pre June 2007 - 52.245-1 Property Records
- Pre June 2007 - 52.245-10 Government Property (Facilities Acquisition)
- Pre June 2007 - 52.245-11 Government Property (Facilities Use)
- Pre June 2007 - 52.245-2 Government Property (Fixed-Price Contracts)
- Pre June 2007 - 52.245-2 Government Property (Fixed-Price Contracts) Alt I
- Pre June 2007 - 52.245-2 Government Property (Fixed-Price Contracts) Alt II
- Pre June 2007 - 52.245-4 Government-Furnished Property (Short Form)
- Pre June 2007 - 52.245-5 Government Property (Cost-Reimbursement, Time-and-Material, or Labor-Hour Contracts)
- Pre June 2007 - 52.245-7 Government Property (Consolidated Facilities)
- Pre June 2007 - 52.245-8 Liability for the Facilities
- Pre June 2007 - DFARS 252.228-7001 Ground and Flight Risk
- Pre June 2007 - Other

**GFR Review**

Request GFR Review

Decision is:

#### Header Information:

- Date of Incident \*
- Case Type \*
- Property Type \*
- Combat Loss \*
- Contractual Coverage \*
- Contractor Reference Number
- Status Of System \*

- Date of Demand Letter
- Date of Reimbursement/Replacement
- Does the location where the property loss occurred have a CAGE code?\*
- Property Loss Location CAGE code \*

If the Contractual Coverage has been set to “Post June 2007 – DFARS 252.228-7001 Ground Flight Risk” or “Pre June 2007 – DFARS 252.228-7001 Ground and Flight Risk” then a Ground Flight Representative review will be needed.

The screenshot shows a web form with two main sections highlighted by red boxes:

- Header Information:** This section contains several fields:
  - Date of Incident:** 2019-09-30
  - Case Type:** Destroyed Accident
  - Property Type:** CAP (selected) and GFP
  - Combat Loss:** Yes (selected)
  - Contractual Coverage:** Post June 2007 - DFARS 252.228-700
  - Contractor Reference Number:** CRN2019-08-19- 14:55:00
  - Status Of System:** Not Approved
  - Does the location where the property loss occurred have a CAGE code?:** Yes (selected)
  - Property Loss Location CAGE Code:** 0HC11
- GFR Review:** This section contains:
  - A blue button labeled "Request GFR Review".
  - A text prompt: "The GFR has given their recommendation on the case externally and their decision is:"
  - A dropdown menu for entering the decision.

An IPMS user may send the Request to the GFR to review the Property Loss Case. If the GFR has given their recommendation on the case externally the IPMS user may enter it here with the Ground Flight Representative's decision.

Request GFR Review

First Name \*  Last Name \*  Work Email \*

Title  Work Phone Number

Comments

Request for GFR Review information:

- First Name \*
- Last Name \*
- Work Email \*
- Title
- Work Phone Number
- Comments

Click the "Submit" button to send the request to the Ground Flight Representative.

INFO: GFR Review Request email was sent to - bwonse

Header	Line Item	Documentation	History
<b>Contract Information</b>			
<b>Contract Number Type</b>	<b>Contract Number</b>	<b>Contract Order Number</b>	
DoD Contract (FAR)	SP470116D2001	8880	
<b>Case Information</b>			
<b>Case Number</b>	<b>Date Established</b>	<b>Processing Days</b>	
S0512A190202	2019-09-30	2	
<b>Total Acquisition Value</b>	<b>Total Contractor Portion</b>	<b>Total Government Portion</b>	
100.00	100.00	0.00	
<b>Header Information</b>			
<b>Date of Incident *</b>	<b>Case Type *</b>	<b>Priority Type *</b>	

An Info message will display informing the user an email has been sent to the GFR to review the Property Loss Case to determine if it is a Ground Flight Risk.

**Industrial Property Management Specialist - Property Loss Case**

INFO: Property Loss Case saved as of: '2019-10-01 09:30:54'.

Header | **Line Item** | Documentation | History

Contract Information >

Case Information >

**Line Item Details**

Show 25 entries

[Recommend Hold Liable All](#)
[Recommend Relieve All](#)
[+ Add Line Item](#)

Line No.	Item Name	Item Desc.	NSN	Mr. CAGE	Part No.	Model No.	Unit of Measure	Qty.	Unit Acq. Cost	Total Acq. Cost	Ull Count	ISN Count	Action(s)
1	Ergonomic Wooden Wallet	streamline front-end e-tailers	1394674641809	0HC11	6533852F15	8A347BC539	Each	1	100	100		1	<a href="#">View/Edit</a> <a href="#">Delete</a>

Showing 1 to 1 of 1 entries

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**Property Loss Case – Line Item**

Line Item Details may be updated by the Industrial Property Management Specialist

The Industrial Property Management Specialist may: Recommend Hold Liable All, Recommend Relieve All, Add Line Item, View, Edit, or Delete Line Items.

Model No.	Unit of Measure	Qty.	Unit Acq. Cost	Total Acq. Cost	Ull Count	ISN Count	Action(s)
2F15	8A347BC539	Each	1	100	100	1	<a href="#">View/Edit</a> <a href="#">Delete</a>

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[Export Line Items](#)

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Line Items can be exported to view in an excel sheet.

### Export Excel Sample Columns:

- Contract Number
- Order Number
- Prime CAGE Code
- Case Number
- Case Status
- Date Established

	A	B	C	D	E	F	G
1	Contract Number	Order Number	Prime CAGE Code	Case Number	Case Status	Date Established	
2	SP470116D2001	8880	1QU78	S0512A190202	Pending - GFR Review	2019-09-30	
3							
4							
5							

The screenshot shows the 'Edit Line Item' form with the following details:

- Line Number:** 1
- Item Name:** Ergonomic Wooden Wallet
- Item Description:** streamline front-end e-tailers
- National Stock Number:** 1394674641809
- Manufacturer CAGE:** 0HC11
- Part Number:** 6533852F15
- Model Number:** 8A347BC539
- Unit of Measure:** Each
- Quantity:** 1
- Unit Acquisition Cost:** 100
- Total Acquisition Cost:** 100
- Contractor Portion:** (highlighted in red)
- Government Portion:** (highlighted in red)
- Liability Value:** 100
- Repair or Replacement Cost:** (empty field)
- Serial Number:** D80063A32563376554597 (with '+ Add Serial Number' and '- Delete Serial Number' buttons)

At the bottom of the form, there are four buttons: 'Save/Clone', 'Save/Clear', 'Save/Close', and 'Cancel' (highlighted in red).

### Line Item Information:

- Line Number
- Item Name \*
- Item Description \*
- National Stock Number
- Manufacture CAGE and Party Number
- Model Number
- Unit of Measure \* (Unit of Measure List is available for review in the GFP module.)
- Quantity \*
- Unit of Acquisition Cost \*
- Total Acquisition Cost
- Contractor Portion
- Government Portion
- Liability Value
- Repair or Replacement Cost
- Serial Number

- UII (Unique Item Identifier)

After entering the Line Item information there are four options:

- Save/Clone – Save the current entry and clone fields for the next entry.
- Save/Clear – Save the current entry and clear fields for the next entry.
- Save/Close – Save the current entry and return to the view screen.
- Cancel – Cancel adding the current entry.

### Property Loss Case – Documentation

The Industrial Property Management Specialist may upload/download a Relief Letter, or any other files required for the Property Loss Case

**Industrial Property Management Specialist - Property Loss Case**

Header Line Item Documentation History

Contract Information >

Case Information >

**WARNING: GFP Application is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.**  
There is a file size limit of 20MB, attachments over this size will be rejected.

**Relief Letter**

Upload a Relief Letter Download Relief Letter

**Documents**

Upload a File...

\* = Required Fields.

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### Property Loss Case – History

The History tab tracks all changes made to the Property Loss Case

**Industrial Property Management Specialist - Property Loss Case**

Header Line Item Documentation History

Contract Information >

Case Information >

**Contractor Property Manager**

Name	Title	Location Code	Date of Action	Action(s)
Bernadine Kris	Selenium Tester	1QU78	2019-09-30 16:30:14	Initiated

Phone Number	Email	Org Email	DSN
388.737.7074	bttesterc@gmail.com	wawfuser+gfp1QU78@gmail.com	211.757.6461

**Comments**

\* = Required Fields.

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**Property Loss  
Case – IPMS  
Submit Findings**

The Industrial  
Property  
Management  
Specialist submits  
their findings to  
the Property  
Administator

**Header Information**

**Date of Incident \*** 

2019-09-30

**Case Type \***

Destroyed Accident

**Combat Loss \***

**Contractual Coverage \***

 Submit to PA

 Save

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