

# Property Loss Case Review - CO

## Reference Guide



Homepage

GFP Module

Property Loss

My Workload

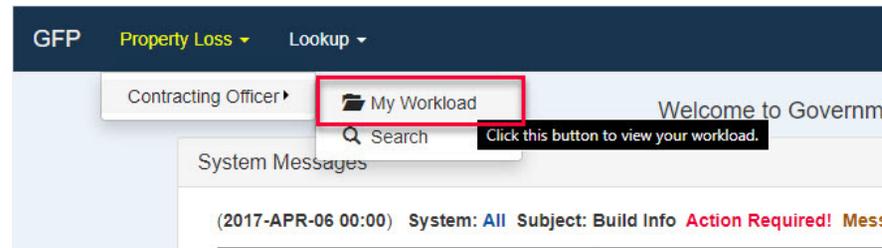
### Roles

Roles that will have access to review the Property Loss case to Concur or reject holding Liable.

- Contracting Officer

### Reviewing a Property Loss Case

Log into PIEE as Contracting Officer and access the GFP module. In the GFP module go to **Property Loss > Contracting Officer > My Workload**



### My Workload – Search Results

Cases in the Pending – Contracting Officer Determination status will be displayed

Contracting Officer - My Workload - Search Results

Show 10 entries

Case Number	Contract Number	Contract Order Number	Prime CAGE Code	Property Loss Location CAGE Code	Contractor Reference Number	Case Status	Date Established	Processing Days	Date Submitted to Contracting Officer	Action(s)
S0512A190202	SP470116D2001	8880	1QU78	0HC11	CRN2019-08-19-14:55:00	Pending - Contracting Officer Determination	2019-09-30	2	2019-10-02	<a href="#">Open</a> <a href="#">Change Routing</a>

Showing 1 to 1 of 1 entries

To act on a Property Loss Case, click the “Open” or “Change Routing” action link. The Open action will open the Property Loss Case for the Contracting Officer to make their determination. The Change Routing action will allow the Contracting Officer to send the Property Loss Case to another user.

## Property Loss Case – Header

The Contracting Officer may update all Header information

**Contracting Officer - Property Loss Case**

Header Line Item Documentation History

**Contract Information**

Contract Number Type	Contract Number	Contract Order Number	Prime CAGE Code
DoD Contract (FAR)	SP470116D2001	8880	1QU78

**Case Information**

Case Number	Date Established	Processing Days	Date Relieved
S0512A190202	2019-09-30	2	
Total Acquisition Value	Total Contractor Portion	Total Government Portion	
100.00	100.00	0.00	

**Header Information**

Date of Incident \* 2019-09-30 Case Type \* Destroyed Accident Property Type \* CAP GFP

Concur with Holding Liable Save Return to PA Download PDF Previous

**Header Information**

Date of Incident \* 2019-09-30 Case Type \* Destroyed Accident Property Type \* CAP GFP

Combat Loss \* No Yes Contractual Coverage \* Post June 2007 - DFARS 252.228-700

Contractor Reference Number \* CRN2019-08-19-14,55,00 Status Of System \* Not Approved Date of Demand Letter YYYY-MM-DD Date of Reimbursement/Replacement YYYY-MM-DD

Does the location where the property loss occurred have a CAGE code? \* Yes No

Property Loss Location CAGE Code \* 0HC11

**GFR Review**

The Property Administrator has determined that DFARS 252.228-7001 (Ground and Flight Risk) and the applicable deductible applies to this property loss case.

### Header Information:

- Date of Incident \*
- Case Type \*
- Property Type \*
- Combat Loss \*
- Contractual Coverage \*
- Contractor Reference Number
- Status Of System \*
- Date of Demand Letter
- Date of Reimbursement/Replacement
- Does the location where the property loss occurred have a CAGE code?\*
- Property Loss Location CAGE code \*

## Property Loss Case – Line Item

Line Item Details may be updated by the Contracting Officer

The screenshot shows the 'Contracting Officer - Property Loss Case' interface. At the top, there is a status bar indicating the case was saved on 2019-10-02 at 11:46:15. Below this are tabs for 'Header', 'Line Item', 'Documentation', and 'History'. The 'Line Item' tab is active, showing 'Contract Information' and 'Case Information' sections. The main area is titled 'Line Item Details' and contains a table with one entry. A red box highlights the table and the '+ Add Line Item' button. At the bottom of the interface, there are buttons for 'Concur with Holding Liabile', 'Save', 'Return to PA', 'Download PDF', and 'Previous'.

Line No.	Item Name	Item Desc.	NSN	Mfr. CAGE	Part No.	Model No.	Unit of Measure	Qty.	Unit Acq. Cost	Total Acq. Cost	Ull Count	ISN Count	Action(s)
1	Ergonomic Wooden Wallet	streamline front-end e-tailers	1394674641809	0HC11	6533852F15	8A347BC539	Each	1	100	100		1	<a href="#">View/Edit</a> <a href="#">Delete</a>

The Contracting Officer may Add, Edit, Delete, and View Line Items.

This is a close-up view of the table from the previous screenshot. The table has columns for 'Model No.', 'Unit of Measure', 'Qty.', 'Unit Acq. Cost', 'Total Acq. Cost', 'Ull Count', and 'ISN Count'. The first row shows '8A347BC539', 'Each', '1', '100', '100', and '1'. The 'Action(s)' column contains 'View/Edit' and 'Delete' links. A red box highlights the 'Export Line Items' button located below the table. Navigation buttons 'Previous', '1', and 'Next' are also visible.

Model No.	Unit of Measure	Qty.	Unit Acq. Cost	Total Acq. Cost	Ull Count	ISN Count	Action(s)
8A347BC539	Each	1	100	100		1	<a href="#">View/Edit</a> <a href="#">Delete</a>

Line Items can be exported to view in an excel sheet.

### Export Excel Sample Columns:

- Contract Number
- Order Number
- Prime CAGE Code
- Case Number
- Case Status
- Date Established

	A	B	C	D	E	F	G
1	Contract Number	Order Number	Prime CAGE Code	Case Number	Case Status	Date Established	
2	SP470116D2001	8880	1QU78	S0512A190202	Pending - GFR Review	2019-09-30	
3							
4							
5							

**Edit Line Item**

Line Number: 1

Item Name \*: Ergonomic Wooden Wallet

Item Description \*: streamline front-end e-tailers

National Stock Number: 1394674641809

Manufacturer CAGE †: 0HC11 AND Part Number †: 6533852F15

Model Number: 8A347BC539

Unit of Measure \*: Each

Quantity \*: 1

Unit Acquisition Cost \*: 100

Total Acquisition Cost: 100

Contractor Portion \*: 100

Government Portion \*: 0

Liability Value \*: 100

Repair or Replacement Cost:

Index Serial Number Action

+ Add Serial Number

1 D80063A32563376554597 Delete Serial Number

Index UII (Unique Item Identifier) Action

+ Add UII

Save/Clone Save/Clear Save/Close Cancel

#### Line Item Information:

- Line Number
- Item Name \*
- Item Description \*
- National Stock Number
- Manufacture CAGE and Party Number
- Model Number
- Unit of Measure \* (Unit of Measure List is available for review in the GFP module.)
- Quantity \*
- Unit of Acquisition Cost \*
- Total Acquisition Cost
- Repair or Replacement Cost
- Serial Number
- UII (Unique Item Identifier)

After entering the Line Item information there are four options:

- Save/Clone – Save the current entry and clone fields for the next entry.
- Save/Clear – Save the current entry and clear fields for the next entry.
- Save/Close – Save the current entry and return to the view screen.
- Cancel – Cancel adding the current entry.

**Property Loss Case – Documentation**

The Contracting Officer may upload a Demand Letter, or any other files required for the Property Loss Case

**Contracting Officer - Property Loss Case**

Header Line Item Documentation History

Contract Information

Case Information

**WARNING: GFP Application is designated for Sensitive Unclassified information ONLY. Do NOT e**

There is a file size limit of 20MB. attachments over this size will be rejected.

Demand Letter

Upload a Demand Letter

Documents

Upload a File...

\* = Required Fields.

Concur with Holding Liabile Save Return to PA Download PDF Previous

**Property Loss Case – Demand Letter Sent Action**

The Contracting Officer may select Demand Letter Sent after uploading a demand letter. This action is available only when the case is in Pending – CO Determination status and updates the case to Pending – Contractor Reimbursement/Replacement.

**Header Information**

Date of Incident \* Case Type \* Property Type \*  
Lost CAP GFP

Combat Loss \* Contractual Coverage \*  
No Yes Post June 2007 - Other

Contractor Reference Number \* Status Of System \* Date of Demand Letter Date of Reimbursement/Replacement  
Approved YYYY-MM-DD YYYY-MM-DD

Does the location where the property loss occurred have a CAGE code? \*  
Yes No

Property Loss Location CAGE Code \*

Concur with Holding Liabile Demand Letter Sent Save Return to PA Download PDF Previous

Figure: "Demand Letter Sent" button available to Contracting Officers.

### Property Loss Case – History

The History tab tracks all changes made to the Property Loss Case

Name	Title	Location Code	Date of Action	Action(s)
Bernadine Kris	Selenium Tester	1QU78	2019-09-30 16:30:14	Initiated

Phone Number	Email	Org Email	DSN
388.737.7074	bttestercc@gmail.com	wawfuser+gfp1QU78@gmail.com	211.757.6461

### Property Loss Case – Determination

The Contracting Officer must make a determination if they concur with the Property Administrator regarding if the Contractor is Liable or Not Liable

Contracting Officer DoDAAC: S0512A

Contracting Officer: Candle Jakubowski

Comments: I concur with holding liable for the property loss.

\* = Required Fields.

The Contracting Officer can “Concur with Holding Liable” or “Return to PA”. Returning to PA may be used if they disagree or require more information from the PA.

The Property Administrator has determined that DFARS 252.228-7001 (Ground and Flight Risk) and the applicable deductible applies to this property loss case.

Concur

**Routing Information**

Property Administrator DoDAAC S0512A	Industrial Property Man tor
Contracting Officer DoDAAC S0512A	Contracting Officer Candle Jakubowski

**Comments**

I concur with holding liable for the property loss.

\* = Required Fields.

Concur with Holding Liable

**Confirm Hold Liable**

Are you sure you Concur with Holding the Contractor Liable? Document will be routed to the Property Administrator for closure.

Click the "OK" button to confirm determination.

**Contracting Officer - Property Loss Case**

The Property Loss Case was successfully sent to the PA for closure.

Contract Number	Contract Order Number	Prime CAGE Code	Case Number	Date Established
SP470116D2001	8880	1QU78	S0512A190202	2019-09-30

INFO: Email sent to Property Administrator: bt  
 INFO: Email sent to Property Administrator Organizational Email: w  
 INFO: Email sent to Property Administrator Organizational Email: w  
 INFO: Email sent to Contracting Officer: bt

A Success screen will be displayed with Property Loss Case information and info messages for the emails being sent.