Requisitioned Items Report

Training Document

PIEE Homepage	GFP	Requisition	Requisition Queries

Table of Contents

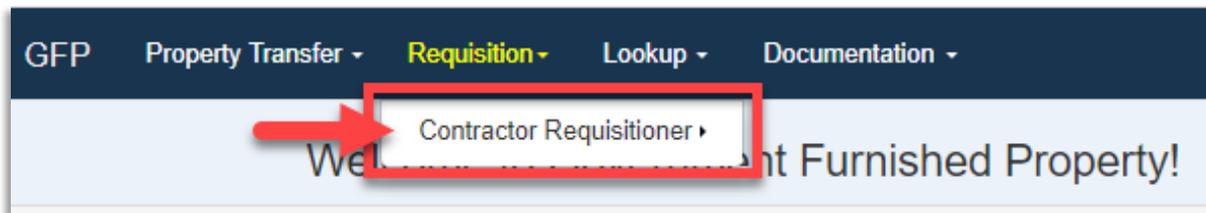|	
Users	The ability to create a Requisitioned Items Report is available for the following roles within GFP: • Contractor Requisitioner • Government Supply Planner • GFP System Administrator
Navigation	The steps for creating the Requisitioned Items Report is similar for all three types of users that have access. This document assumes the the role of Contractor Requisitioner. Log in to PIEE as a Contractor Requisitioner and select **GFP**. Select the **Requisition** menu and click **Contractor Requisitioner.** Then select **Requisition Queries** and click **Requisitioned Items Report.**
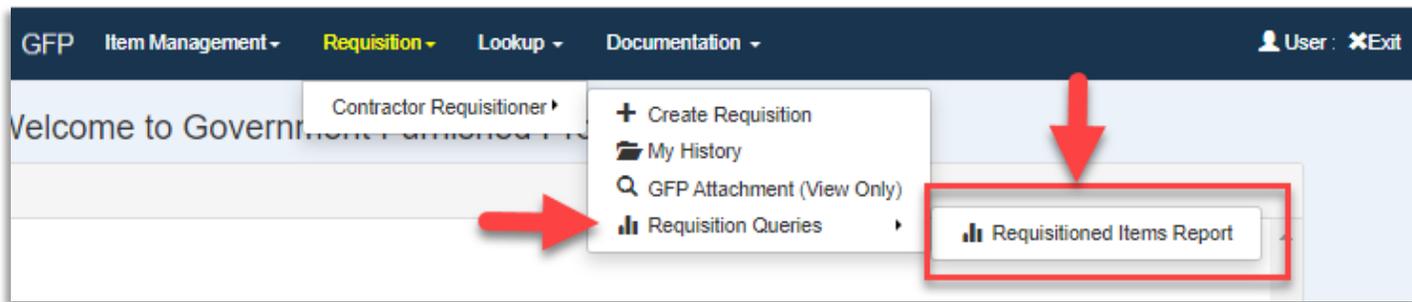
| Create Requisitioned Items Report | To create a Requisitioned Items Report, fill in at least one of the mandatory fields on the Requisitioned Items Report query page and then click **Run Query**.

Query fields for the Requisitioned Items Report include: |

Contract Information

- Contract Number †
- Delivery Order Number
- Requisition DoDAAC †

Item Information

- National Stock Number
- Source of Supply

† means "at least one of these is required"

Requisitioned Items Report

Export sample:

Issuing Office	Requisition DoDAAC	Contract Number	Delivery Order Number	GFM NSN	Unit of Measure	Unit Price	ERRC	Budget Code	Source of Supply	Allow Quantity	T...
FA8205	EY2513	FA820518D0001	FA820518F0009	1005000000061	Each	1.00			SMS	100	3
FA8205	EY2513	FA820518D0001	FA820518F0009	1260011343641	Each	2558.00			NRP	50	49
FA8205	EY2513	FA820518D0001	FA820518F0009	5330001877439	EACH				SMS	1000	1000
FA8205	EY2513	FA820518D0001	FA820518F0009	6665010818140	Each	8707.00	U	M	FLZ	50	3
FA8205	EY2513	FA820518D0001	FA820518F0009	1005001866966	Each	222.88			SMS	50	1
FA8205	EY2513	FA820518D0001	FA820518F0009	5320013989485	Each	7.46	N	9	FZH	4500	14
FA8205	EY2513	FA820518D0001	FA820518F0009	5365015527902	EACH	382.00			NRP	100	100

Total Quantity Requisitioned	Total Quantity Received	Due In Quantity	Available Total	Transfer In or Positive Adjustment	Transfer Out or Negative Adjustment	Sum Quantity Emk...
3	0	3	97			
49	100	-51	1			0
1000	1000	0	0		30	0
3	0	3	47			
1	0	1	49			
14	0	14	4486			
100	100	0	0		65	

The table shown in the spreadsheet:

	Sum Quantity Embedded	Sum Quantity Consumed	Sum Quantity Turn In	Shipped Quantity	Total Balance On Hand	A Condition Code On Hand	F Condition Code On Hand	H Condition Code On Hand
CLASSIFIED INFORMATION						****CONTROLLED UNCLASSIFIED INFORMATION****		
ms Report - Jan 19, 2024						Requisitioned Items Report - Jan 19, 2024		
	0	1			99	90	5	4
	0	0		40	930	930	0	0
							3 of 3	
	5	5			25	15	10	0

Column headers for Requisitioned Items Report include:

- Issuing Office
- Requisition DoDAAC
- Contract Number
- Delivery Order Number
- GFM NSN
- Unit of Measure
- Unit Price
- ERRC
- Budget Code
- Source of Supply
- Allow Quantity
- Total Quantity Requisitioned
- Total Quantity Received
- Due in Quantity
- Available Total
- Transfer In or Positive Adjustment
- Transfer Out or Negative Adjustment
- Sum Quantity Embedded
- Sum Quantity Consumed
- Sum Quantity Turn In
- Shipped Quantity
- Total Balance on Hand
- A Condition Code on Hand
- F Condition Code on Hand
- H Condition Code on Hand