

CPM – Disposition

Training Document

GFP Homepage

Plant Clearance

Contractor Property Manager

Schedule History

Disposition

This training document provides instructions for viewing Disposition Codes on Line Items in the Inventory Schedule of an accepted/established Case.

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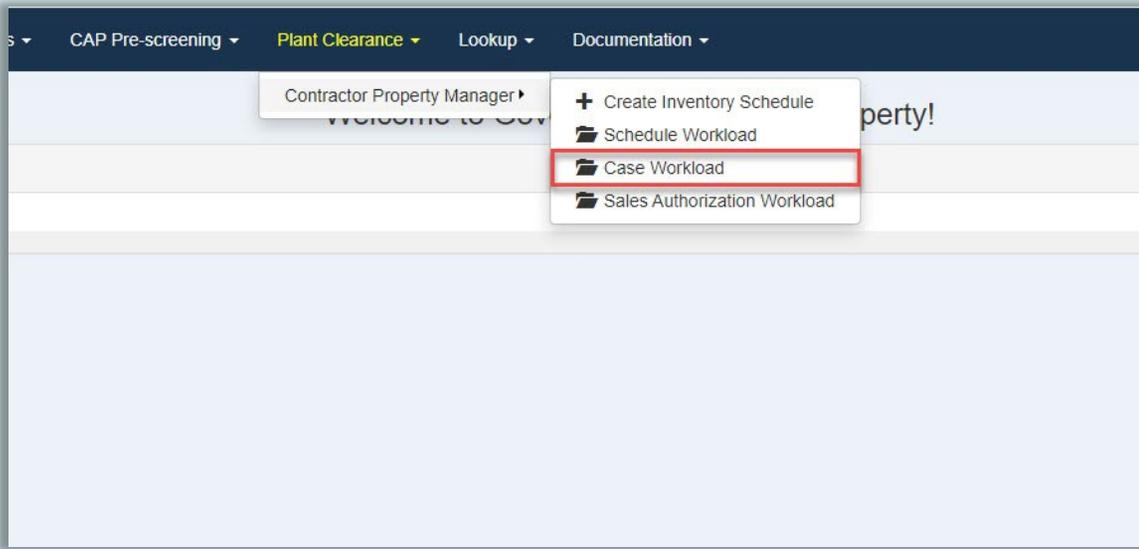
GFP Role Access

The following GFP user roles have the ability to view the Disposition information of items in the Inventory Schedule:

GFP User Role	Role Access
Contractor Property Manager	<ul style="list-style-type: none">• View Disposition information on a Case• Upload Disposition documentation to a Case

Navigation

Within the GFP module, navigate to the Plant Clearance dropdown menu and select the **Case Workload** folder.



The Schedule History page is displayed with Inventory Schedules in 'Accepted – Established to Case' status. Select the **View/Edit Case** link to open the Case in read-only mode.

Contractor Property Manager - Case Workload - Search Results

Show 10 entries

"Contractor Property Manager - Schedule History - Search Results"

Schedule Reference Number	Case Number	Contract Number	Contract Order Number	Prime CAGE	Property Location CAGE	Alternative Schedule Reference Number	Document Status	LI Count Remaining to be Dispositioned	Date of Last Disposition Action	Action(s)
<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>							
81755-23102S0001	FA9302-000123	N0001902C3002		81755	81755		Accepted-Established to Case	26		View Schedule View/Edit Case
81755-2208700002	FA9302-000222	N0001919C0004		81755	0L1E5		Closed	3		View Schedule View/Edit Case
81755-2311000001	FA9302-000223	N0001920C0051		81755			Accepted-Established to Case	25		View Schedule View/Edit Case
81755-2208700003	FA9302-000322	N0001902C3002		81755	81755		Closed	2		View Schedule View/Edit Case
81755-2208700001	FA9302-000422	N0001920C0051		81755	81755		Closed	46		View Schedule View/Edit Case
06481-457342257	FU4417-000124	TESTAGILE16695		06481	1QU78		Closed	0	2024-01-17	View Schedule View/Edit Case
06481-23546897895	FU4417-000224	TESTAGILE16695		06481	1QU78		Closed	0	2024-01-19	View Schedule View/Edit Case

The Case Header tab is displayed. To view Disposition information on Line Items, select the **Disposition** tab.

Contractor Property Manager - Plant Clearance Case

Header **Disposition** Documentation History

Contract Information ▼

Contract Number Type	Contract Type	Contract Number	Contract Order Number	Prime CAGE
Cooperative Agreement	FIRM FIXED PRICE	TEST66666		1QU78

Case Information

Case Number	Case DoDAAC	Case Type
S0512A-001521	S0512A	

Service / Agency	Administrative Agency
DEPT OF THE AIR FORCE	FA3030

Remarks
Remarks

Schedules

Show entries Previous **1** Next

Schedule Reference Number	Line Item Count	Total Acquisition Cost	Action(s)
<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	

◀ Previous

Viewing Disposition Information

Upon selection of the Disposition tab, the Disposition page is displayed. Disposition Codes, Code descriptions, and quantities are displayed on each Line Item with any accompanying Remarks. By default, 100 items are displayed on each page, sorted by Item Name in ascending order.

Disposition Codes

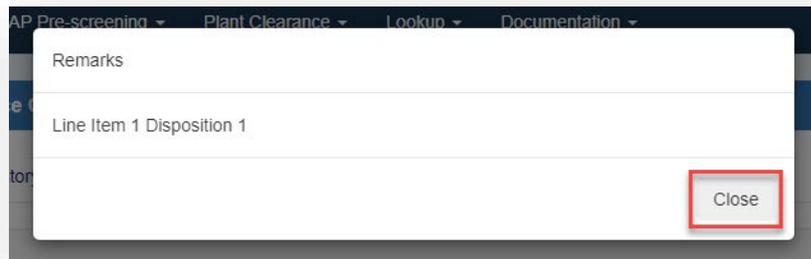
Show 100 entries

Previous 1 Next

Line No.	Item Name	Item Desc.	FSC	NSN/LSN	Mfr. CAGE	Part No.	Model No.	Demil Code Demil Integrity Code	Contractor ID	Qty.	Contractor Offer	Disposition Code	Ulls/Serial Numbers	Remarks	Action(s)
1	Test 1	apples	1005	1111111111111						1.12		UA - Transfer to Army			View
1	Test 1	apples	1005	1111111111111						1234567888		MA - MUTILATION REQUIRED - Abandon Residual			View
1	Test 1	apples	1005	1111111111111						0.88		WD - E - Item Withdrawn - Clerical Error		View Remarks	View
2	Test 2	bananas	1005	1111111111111						1234		MA - MUTILATION REQUIRED - Abandon Residual			View
2	Test 2	bananas	1005	1111111111111						0.56		WD - E - Item Withdrawn -		View Remarks	View

Download Disposition Excel Previous

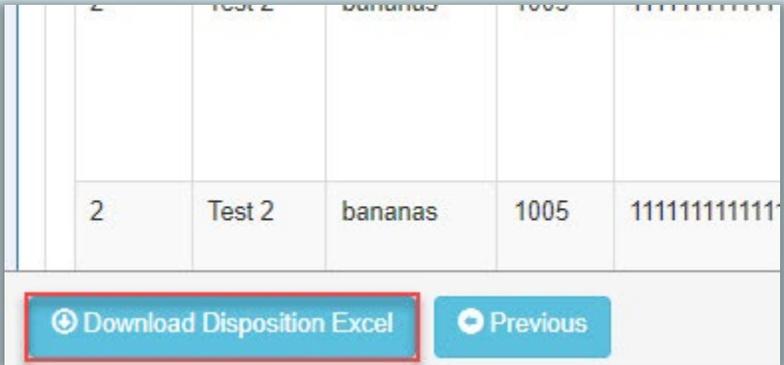
- To control the number of Line Items displayed on each page, select a **value** from the dropdown menu.
- To sort search results by a specific criterion, select the applicable **column heading**. Columns may be sorted in ascending or descending order.
- To filter Line Items containing specific data, enter the desired data in the **Filter** field of the applicable column.
- To navigate between multiple pages of Line Items, select the **Previous** and **Next** buttons or the desired page number.
- To view Remarks of a Disposition, select the **View Remarks** button.



- Select the **Close** button to close the Remarks modal and return to the Disposition page.
- To view detailed Line Item information, select the **View** link.

Downloading Disposition Information

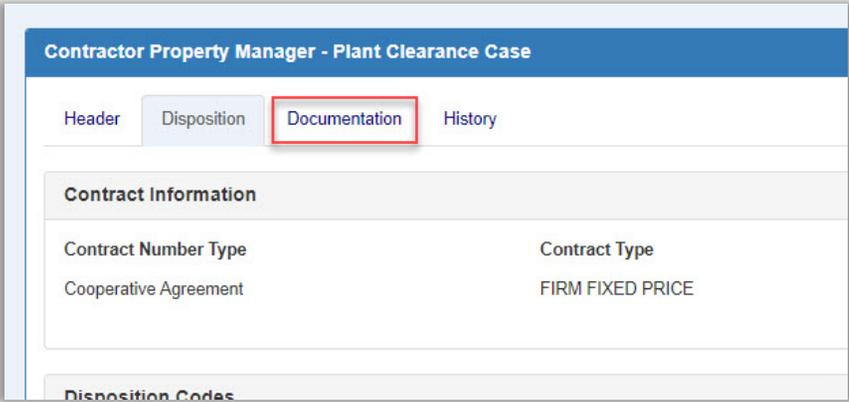
Select the **Download Disposition Excel** button on the Disposition page to export Disposition information of all Line Items to a spreadsheet.



Documentation

CPM users will be able to upload documentation in order to provide proof of Disposition of items on the Inventory Schedule.

To navigate to the Documentation page, select the **Documentation** tab.



Contractor Property Manager - Plant Clearance Case

Header Disposition **Documentation** History

WARNING: GFP Application is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

There is a file size limit of 20MB, attachments over this size will be rejected.

Documents

4 **Document Category *** **Remarks**

---Please Select---

5 **Upload a File...**

Show 100 entries

Previous 1 Next

Document Name	Submitted By	Submit Date	Document Category	Remarks	Action(s)
1.pdf		2021-10-22 23:24:29	Administrative Agency Files	Documentation 1	2 View 3 Delete

Showing 1 to 1 of 1 entries

Previous 1 Next

1. Any uploaded documentation will be displayed in the table. Data within each column may be sorted or filtered using column headings and Filter fields.
2. Select the **View** link in the Actions column to download a file to the local drive.
3. Select the **Delete** link in the Actions column to delete an uploaded file. CPM users may only delete documentation uploaded by contractors registered with the same CAGE.
4. When uploading a document, select a **Document Category** from the dropdown menu and enter any comments in the Remarks field. Remarks are limited to 500 characters.
5. Select the **Upload a File** button to select and upload a file from the local drive. File size is limited to 20MB.

Email Notification

Upon document upload, a single email notification including the role and name of the person who uploaded the document(s) is sent to the PLCO notifying them of the upload.