Procurement Instruments Awarded and Closed

Reference Guide

EDA Homepage → Analytics → Reports → Award Reports → Procurement Instruments Awarded and Closed

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	This report provides Summary and Detail formats. It summarizes the data output by one of three attributes - a) Issue Office Agency, b) Admin Office Agency and c) Pay Office DoDAAC for a given FY (Fiscal Year). The report, if run at the summary level, allows for drill down at the detail level via the report output.
EDA Roles	Roles that may conduct a Procurement Instruments Awarded and Closed Search in EDA: • Acquisition Sensitive Reporting • Advanced Reporting • CDR POC • Contract Deficiency Report (Legacy) – ACO • Contract Deficiency Report (Legacy) – PCO • Contract Deficiency Report (Legacy) – Reviewer • Contracts • EDA Executive Reporting User • Upload Attachments/Admin Docs

Search Criteria	The user will navigate to the Procurement Instruments Awarded and Closed page and enter criteria to retrieve desired data.
	
	• Summary Report
	  o Group data by
	    ▪ Contract Pay Office DoDAAC
	    ▪ Contract Issue Office Agency
	    ▪ Contract Admin Office Agency
	  o FY of PIID Issue
	    ▪ Contract Pay Office DoDAAC
	    ▪ Contract Issue Office Agency
	      • Include Subgroups?

- Contract Admin Office Agency
  - Include Subgroups?
- Detail
  - What data do you want to return?
    - All Contracts
    - Closed Contracts Only
    - Open Contracts Only
  - Search by
    - Fiscal Year and DoDAAC
      - FY of PIID Issue
      - Contract Issue Office DoDAAC
      - Contract Admin Office DoDAAC
      - Contract Pay Office DoDAAC

    - PIID/Order Number
      - PIID
      - Order Number (SPIIN/PIID)

Example: FY of PIID Issue	The user will select the desired fiscal year of PIID issue. **Procurement Instruments Awarded and Closed (In Test)** **Procurement Instruments Awarded and Closed (In Test)** Do you want to run a summary or detail report? ⦿ Summary ◯ Detail *Group data by ⦿ Contract Issue Office Agency ◯ Contract Admin Office Agency ◯ Contract Pay Office DoDAAC *FY of PIID Issue [Required... ▾] Contract Pay Office DoDAAC [Optional] Contract Issue Office Agency ⓘ [🔍 Find Group] Include Subgroups? ⬤○ Contract Admin Office Agency ⓘ [🔍 Find Group] Include Subgroups? ⬤○ [🔍 Search] [🔖 Bookmark] [⊗ Cancel]

Sample Search Results	Once the search criteria are entered, selecting the Search button will return a list of contracts with the requested criteria. Detail Report: **Procurement Instruments Awarded and Closed Report Results** ⬇ Export Detail ⌄ 🖫 Save Search ⚲ Refine Search 🔍 New Search

Procurement Instruments Awarded and Closed Report Results

⬇ Export Detail ⌄   🖫 Save Search   ⚲ Refine Search   🔍 New Search

Total Procurement Instruments	Total Open	Total Closed	% Closed	Total Destroyed	% Destroyed
6	6	0	0.00%	0	0.00%

Contract Number ↑↓	Order Number ↑↓	Contract Issue Office DoDAAC ↑↓	Contract Admin Office DoDAAC ↑↓	Contract Pay Office DoDAAC ↑↓	Contract Total Obligated Amount ↑↓
000000000000000	5678	FU4417	N00024	FU4417	$123.00
FA300214D0005	FA300217F0008	FU4417	S0512A	F03000	$0.00
FA857721C1201		FU4417	S0512A	HQ0768	
FA857721C1202		FU4417	S0512A	HQ0768	
HQ033720K0666	W31P4Q21F0666	FU4417	FU4417	F03000	$0.00
N0002418C4009		FU4417	S0602A	HQ0339	$2,909,664.00

« ‹ 1 › »

Procurement Instruments Awarded and Closed Report Results

Export Detail ∨ | Save Search | Refine Search | New Search

Total Procurement Instruments	Total Open	Total Closed	% Closed	Total Destroyed	% Destroyed
0	0	0	0.00%	0	0.00%

Unliquidated Obligation Amount ↑↓	Closeout Date ↑↓	Projected Destruction Date ↑↓	Actual Destruction Date ↑↓	Additional Details ↑↓

‹‹ ‹ 1 › ››

Summary Report:

Procurement Instruments Awarded and Closed Report Results

Export Summary ∨ | Save Search | Refine Search | New Search

Total Procurement Instruments	Total Open	Total Closed	% Closed	Total Destroyed	% Destroyed
13	9	4	30.77%	0	0.00%

Contract Admin Office Agency ↑↓	Contract Admin Office DoDAAC ↑↓	Total Procurement Instruments ↑↓	Total Open ↑↓	Total Closed ↑↓	% Closed ↑
DEFENSE CONTRACT MANAGEMENT AGENCY (DCMA)	S0512A	12	8	4	33.33%
DEFENSE CONTRACT MANAGEMENT AGENCY (DCMA)	S0513A	1	1	0	0.00%

‹‹ ‹ 1 › ››

2 Records Returned

|	
	Procurement Instruments Awarded and Closed Report Results [⬇ Export Summary ⌄] [🖫 Save Search] [👤 Refine Search] [🔍 New Search] 	Total Procurement Instruments	Total Open	Total Closed	% Closed	Total Destroyed	% Destroyed
---	---	---	---	---	---
13	9	4	30.77%	0	0.00% | | Total Closed ↑↓	% Closed ↑↓	Total Destroyed ↑↓	% Destroyed ↑↓	Detail Report ↑↓
---	---	---	---	---
4	33.33%	0	0.00%	✓
0	0.00%	0	0.00%	✓	 ◄ « ‹ ① › » 2 Records Returned
Running a Detail Report	When viewing Summary Report search results, the user may view a Detail Report of any record in the results. To view a Detail Report, select the Detail Report Icon in the Detail Report column. 	osed	% Closed	Total Destroyed	% Destroyed
---	---	---	---
	30.77%	0	0.00%	 	d ↑↓	Total Destroyed ↑↓	% Destroyed ↑↓	Detail Report ↑↓
---	---	---	---
	0	0.00%	[✓]
	0	0.00%	✓	 2 Records Returned
Exporting Search Results	

Once the search results are returned, the Export Results button will allow the user to export search results in CSV format for import to a spreadsheet.
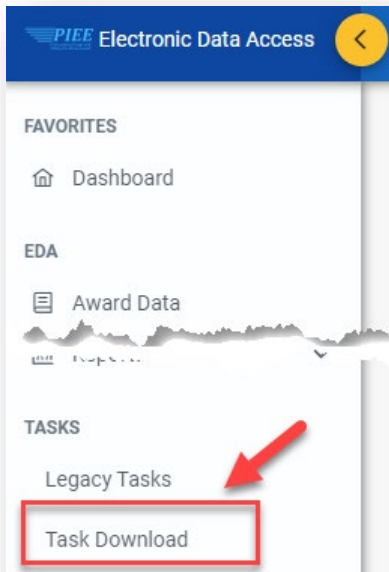
Select the Export Results button.

For Summary Report:
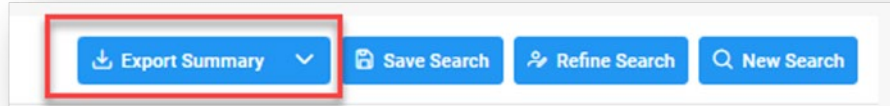
For Detail Report:
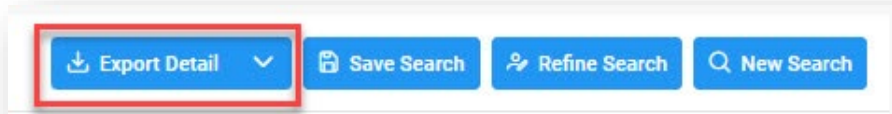
From the EDA Menu, in the Task section, select Task Download.

Find requested job on the Job List and select the Jobs button in the Actions column.

Select the Direct Download option

Download Files						×
Job ID ⇅	Create Date (UTC) ↑≡	Package Name ⇅	Size	Part	Direct Download (faster download)	Download via EDA App (slower download)
25013	1/3/22, 9:59 PM	Awarded_And_Closed_Detail_Report_25013_1_20220103_215912_1565d7b8-841e-44ed-a3f2-85bfa241d77e.zip	0.005698 MB	1 / 1	Direct Download	⬇

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Close

Sample Export:

	A	B	C	D	E	F	G	H
1	CONTRACT NUMBER	ORDER NUMBER	CONTRACT ISSUE OFFICE DODAAC	CONTRACT ADMIN OFFICE DODAAC	CONTRACT PAY OFFICE DODAAC	CONTRACT TOTAL OBLIGATED AMOUNT	VENDOR TOTAL INVOICE AMOUNT	UNLIQUIDATED OBLIGATION A
2	N0001916G554	1027	FU4417	S0512A	F03000	9876.0		
3	N0002401FB789	0006	W9124J	S0512A	F03000	897.0		
4	N0002401FB66	0006	FU4417	S0512A	F03000	7890.0		
5	S0512AW0114	T3764	FU4417	S0512A	HQ0339	0.0		
18	HEDC0412D0012		S5113A	S0512A	HQ0034	0.0		
19	S0512A19E1008		S0512A	S0512A	F03000	123.45		
20	S512A19A011		S0512A	S0512A	HQ0339	0.0		
21	F0300019W1116	MADU	S0512A	S0512A	F03000	0.0		
22	ET2498TEST1	WIT146	S0512A	S0512A	F03000	43.0		
23	F0300020W0128	1657	S0512A	S0512A	F03000	2154.25		
24	F0300019C1028	PAT52	S0512A	S0512A	F03000	-1.0		
25	F0300019W2742	T3537	S0512A	S0512A	F03000	265.26		
26	F0300020W0129	WT1657	S0512A	S0512A	F03000	546.25		
27	SPRBL110D00678	0001	FU4417	S0512A	SL4701	-65.0		
28	W15P7T17D1080		FA3030	S0512A	N60951	364000.0		
29	W15P7T17D1079		FA3030	S0512A	N60951	364000.0		
30	W9124A20D1559	W9124A20F16TM	HQ0034	S0512A	HQ0768	141654.76		
31	W9124A20D1558	W9124A20F15TM	HQ0034	S0512A	HQ0768	141654.76		
32	W9124A20D1561	W9124A20F18TM	HQ0034	S0512A	HQ0768	141654.76		
33	W9124A20D1560	W9124A20F17TM	HQ0034	S0512A	HQ0768	141654.76		
34	W9124J17D73766	0001	FU4417	S0512A	F03000	0.0		
35	W9124A20D1555		HQ0034	S0512A	HQ0768			
36	W9124J17D73789		FU4417	S0512A	F03000	0.0		
37	W9124A20C1778		HQ0034	S0512A	HQ0768	1000.0		
38	W9124A20C1744		HQ0034	S0512A	HQ0768	1000.0		
39	W9124A20C1742		HQ0034	S0512A	HQ0768	1000.0		
40	W9124A20F1557		HQ0034	S0512A	HQ0768			
41	W9124A20F1556		HQ0034	S0512A	HQ0768			
42	W9124A20C1777		HQ0034	S0512A	HQ0768	1000.0		
43	FA857721C1201		FU4417	S0512A	HQ0768			
44	FA857721C1202		FU4417	S0512A	HQ0768			
45	S0512A15D5049	S0512A15F5049	S0512A	S0512A	N62828	50171.52	129012.48000000001	-78840.96000000002

PIEEReport

Ready | Display Settings | 100%