

GFP Position Report

Reference Guide

EDA Homepage

Analytics

Reports

GFP Reports

GFP Attachment Aging Report

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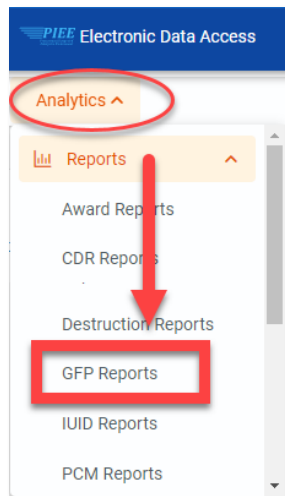
EDA Roles

EDA Roles with the capability to conduct a GFP Position Report search in EDA:

- Advanced Reporting
- Acquisition Sensitive Reporting
- EDA Executive Reporting User

Search Criteria

The user will navigate to the GFP Attachment Aging Report page by selecting **Analytics** from the EDA Dashboard, selecting the **Reports** dropdown and clicking on the **GFP Reports**.



Select **GFP Position Report** from the GFP Reports.

GFP Reports		
Report	Description	Documentation
GFP Position Report	The GFP Position Report provides information on the items in the contractor's custody either for a specific contract or under all contracts.	VIEW REFERENCE GUIDE
GFP Attachment Aging Report	The GFP Attachment Aging Report provides information on days outstanding for attachments, attachment number and attachment date for GFP attachments.	VIEW REFERENCE GUIDE

The user will navigate to the GFP Position Report page and enter criteria to retrieve desired data.

- Search Criteria
 - CAGE Code
 - Contract Number/Order Number

GFP Position Report

Search Criteria

Do you want to search by *:

CAGE Code

Contract Number/Order Number

To search by Contract Number/Order Number, select the Contract Number/Order Number radio button and complete the Contract Number (required) and Order Number fields.

After the search criteria has been entered, click the **Search** button.

GFP Position Report
Search Criteria

Do you want to search by *:

CAGE Code
 Contract Number/Order Number

Contract Number *

Order Number

After the search button is clicked, the system will return a list of results with the requested criteria.

The search results will include the following fields:

- Contract Number
- Delivery Number
- Item Name
- Item Description
- NSN
- MFR CAGE
- Part Number
- Model
- Quantity
- UoM
- Unit Acquisition Cost
- On Attach?
- Serially Managed

Sample search results:

Sample Search Results

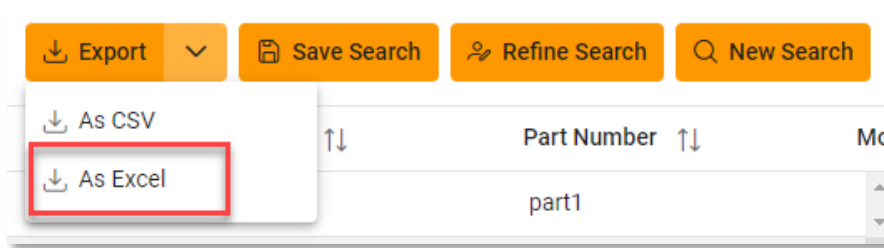
GFP Position Report - By Contract
Report Execution Date: 5/16/2022

Contract Number 0648119G1002
Delivery Order Number REGTEST
CAGE Code

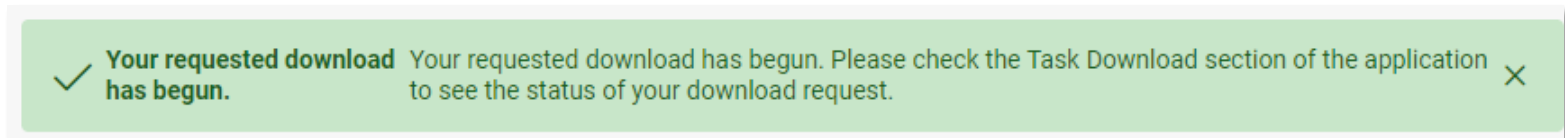
Contract Number	Delivery Order Number	Item Name	Item Description	NSN	MFR CAGE	Part Number	Mo
0648119G1002	REGTEST	Item 1	Test		06481	part1	

Records: 1 to 1 << < 1 > >> Max Records Returned: 1

When the search results are returned, the Export Results button will allow the user to export search results in CSV or Excel format for import to a spreadsheet. For this guide, Excel format is being used.

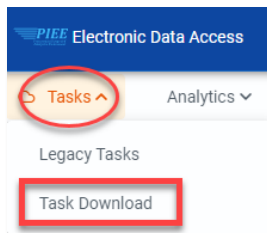


After the Excel link is selected a message will pop-up to inform that the requested download has begun and can be found in the Task Download section of EDA.

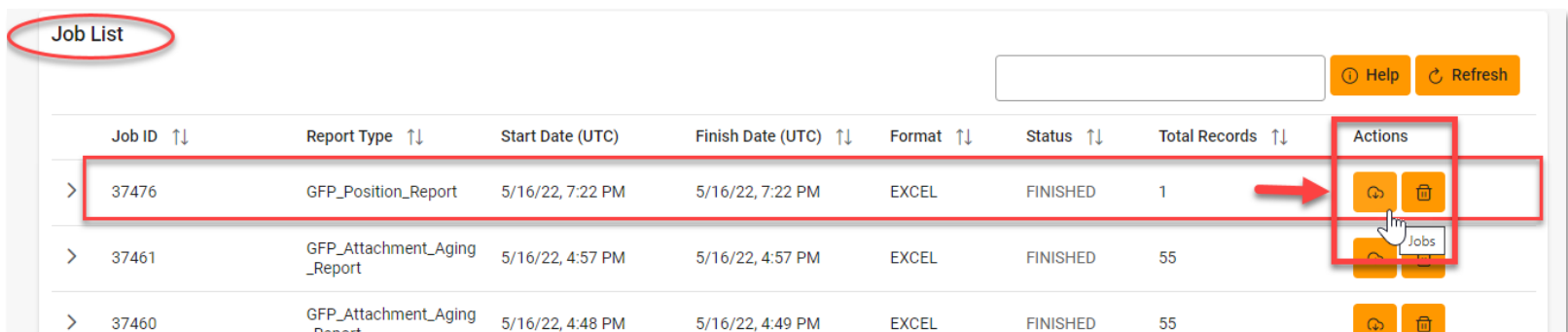


Exporting Search Results

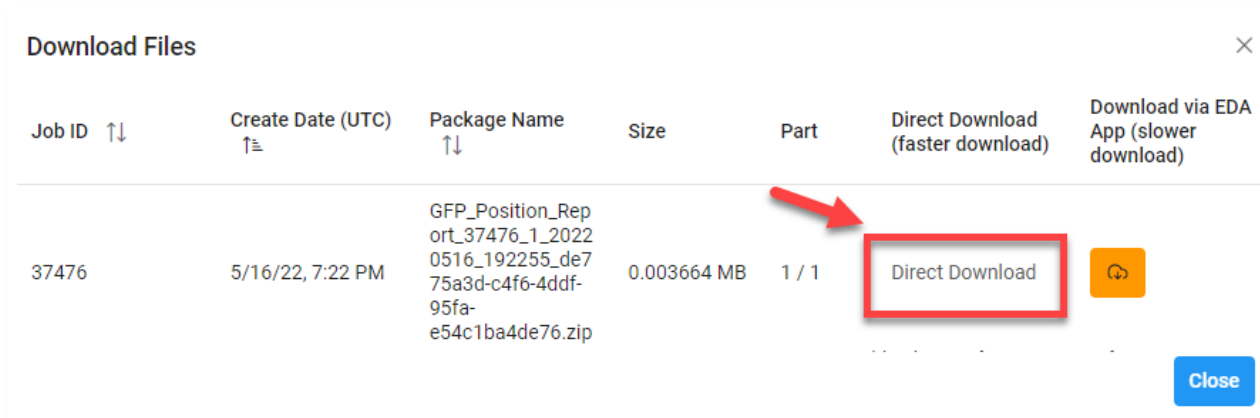
In the Task section of the EDA Dashboard, select **Task Download**.



Find requested report in the Job List and select the **Jobs** button in the Action column.



Select the **Direct Download** link from the Download Files modal window.



Sample Export (Excel Spreadsheet):

The following fields will be included on the exported spreadsheet:

- Contract Number
- Delivery Order Number
- Item Name
- Item Description
- NSN
- MFR CAGE
- Part Number
- Model
- Quantity
- UoM
- Unit Acquisition Cost
- On Attach?
- Serially Managed
- Serial Numbers
- Unique IDS

