Create Commercial Item Determination (CID)										
Reference Guide										
EDA Homepage	CID Database	Create Commercial Item Determination								
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Roles	Access to the CID Database will be granted to the following user roles: • EDA Government users will have read only access to the CID Database • Contracting Officer • Contracting Specialist • Upload Documents (DCMA DoDAAC S5113A) The following user roles are identified as being tied to the 1102 job series or are identified as Contracting Officer/Contract Specialists. These roles will be auto granted access to the CID Database in EDA: • CCO Contract Officer (Closeout) • PALT Contracting Official (PALT) • CONIT Contracting Officer (CONIT) • CCO Contract Specialist (Closeout) • Contract Officer (SPM) • CONIT Contract Specialist (CONIT)							
	CDR ACO Assignee (CDR) Administrating Contracting Officer (SPM) CDR PCO Assignee (CDR) Contract Specialist (SPM)							
Access Create Commercial Item Determination	Navigate to the EDA module and select the CID Database from the navigation panel. ENTERPRISE AWARD FILE Search Commercial Catalogs TASKS Task Download Click the Create Commercial Item Determination link. Commercial Item Determination Options C CD Database Search C Create Commercial Item Determination page displays.							

	Create Commercial Item Det						
	* Asterisk indicates required entry.						
	Commercial Item Determination						
	Commercial item Determination						
	S0512A	Contracting Officer Name * (i)	Contracting Officer Email * ①				
	CID Signature Date*	Requesting Service/Agency * ①	Program ①				
				J			
	Attachment*						
	+ browse						
	Item Details						
	+ Add + Import						
Create CID	Commercial Item Determination Contracting Office DoDAAC Contracting Officer Name * Contracting Officer Email * CID Signature Date * Requesting Service/Agency * Program Attachment * Browse (Selecting this button populates file explorer to select a file from) CID						
	Item Details						
	Button(s):						
	• Add						
	Import						
	Add Item Screen						
	(Screen displays when the Add	button is selected)					
	 Commercial Detern Supply/Service/IP * Item Description * 	nination					

Item Identifiers

- Group
- Item Code Description
- Item Code Value
- Action

Button(s):

- Add Group
- Save
- Save and Add Another
- Cancel

Import Items Screen

(Screen displays when the Import button is selected)

- Button(s)
 - Browse (Select the button to display file explorer and import the relevant file)

Import Results

- Severity
- Column
- Row
- Message

Button(s)

• Cancel

Item(s)

- Item Description
- Commercial Determination
- Supply/Service/IP
- Action

Button(s)

- Save
- Cancel
- Bookmark