AMT Award Listing

Training Document

Homepage

EDA

Award Management Team

Search Listings

Table of Contents

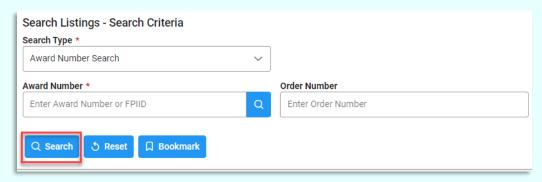
Overview	1
Roles	1
AMT Search Listing	1
AMT Award Listing Search Process:	1
Search Listings	1
Search Listings - Search Criteria:	1
CAGE Code Lookup	2
Award Number Lookup	
AMT Award Listing	6
Search Results – Award Number Search	6
Award Details:	6
Vendor:	14
Issuing Office Members:	
Admin Office Members:	17
Admin Office Members Sub-Tab:	18
Payment Office:	18
Audit Office Members:	19
Supervisor Information	20

Search Results – CAGE Code	21
CAGE Code Details:	21
DCMA Members:	23
CASD Members:	24
Vendor:	26
Payment Office:	26
Issuing Office Members:	27
Individual Awards Associated to CAGE Code:	29
Additional Information	30
Export	30
AMT Mapping Types	31
AMT Mapping Description:	31
Functional Roles	32
How to Locate the Functional Role List:	32
Job Series	32
How to View the Joh Series:	32

Overview	An AMT Award Listing is the resulting team of cognizant personnel returned when you search by either Award/Order Number or by CAGE Code.				
Roles	Roles with the ability to access AMT Award Listings: • AMT Mapping Managers • AMT Viewers NOTE: If the user conducting the search is a Vendor, they are only able to see mappings associated with the CAGE Code they entered during registration.				
AMT Search Listing					
	• Search				

- Reset
- Bookmark

Enter the Search Criteria and select Search.



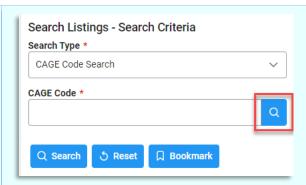
NOTE: At least one search criterion is required to perform a search.

If the user tries to search on an Award Number or CAGE Code that the system doesn't recognize as valid or doesn't meet the code criteria, the search results page appears blank, and the user will receive an error message.



CAGE Code Lookup

Within AMT, there are certain functionalities that require the entry of a CAGE Code. In the CAGE Code fields, there is a CAGE Code Lookup function that is accessed via the magnifying glass icon at the end of the field.



Users can search for CAGE Codes by entering search criteria into the CAGE Code Lookup pop-up and selecting the Search button.

CAGE Code Lookup - Search Criteria:

- DCMA DoDAAC (Six-character alphanumeric code) (Field searches as Starts With and a minimum of three characters must be entered)
- CAGE Code (Five-character alphanumeric code) (Field searches as Starts With and a minimum of one character must be entered)
- Company Name (Field searches as Contains and a minimum of three characters must be entered)

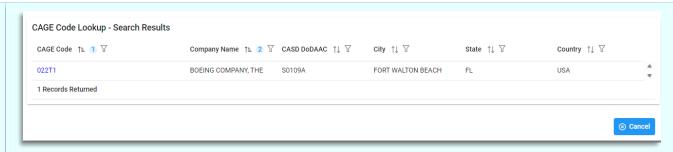


CAGE Code Lookup - Search Results:

- CAGE Code (NOTE: Field is hyperlinked, when clicked the modal closes and the CAGE Code field on the Search Listing screen auto-populates)
- Company Name
- CASD DoDAAC
- City
- State
- Country

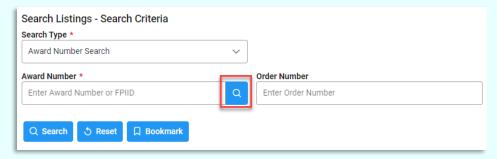
Button(s):

- Search
- Reset
- Cancel



Award Number Lookup

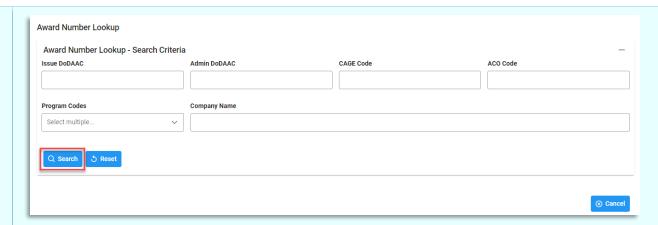
Within AMT, there are certain functionalities that require the entry of an Award Number. In the Award Number fields, there is an Award Number Lookup function that is accessed via the magnifying glass icon at the end of the field.



Users can search for Award Numbers by entering search criteria into the Award Number Lookup pop-up and selecting the **Search** button.

Award Number Lookup - Search Criteria:

- DCMA DoDAAC (Six-character alphanumeric code) (Field searches as Exact Match and six characters must be entered)
- Admin DoDAAC (Six-character alphanumeric code) (Field searches as Exact Match and six characters must be entered)
- CAGE Code (Five-character alphanumeric code) (Field searches as Starts With and a minimum of one character must be entered)
- Company Name (Field searches as Contains and a minimum of three characters must be entered)
- Program Codes (Field is a drop-down multi-select and a search bar) (NOTE: The multi-select contains Program Codes tied to awards that have mappings for awards tied to the user's agency)
- ACO Code (Field searches as Starts With and a minimum of one character must be entered)

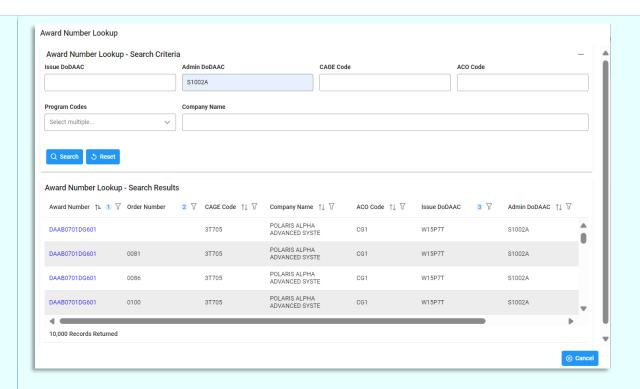


Award Number Lookup – Search Results:

- Award Number (NOTE: Field is hyperlinked, when clicked the modal closes and the Award Number/Order Number fields on the Search Listing screen autopopulates)
- Order Number
- CAGE Code
- Company Name
- ACO Code
- Issue DoDAAC
- Admin DoDAAC
- Program Code / Description

Button(s):

- Search
- Reset
- Cancel



Search Results - Award Number Search

AMT Award Listing information populates on a new page; displayed sections depend on the selected search type. When Award Number Search is the selected type, **Award Details** and **DCMA Members** sections display.

AMT Award Listing

Award Details:

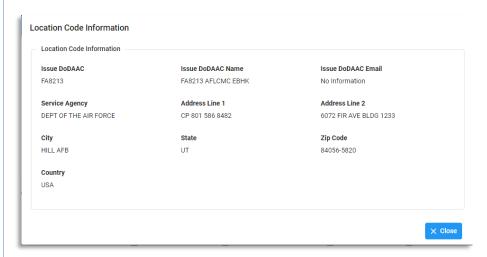
(Award Details fields are auto-populated with information when Award Number Search is selected in the Search Type Field)

- Award Number (NOTE: Field is sourced from SDW or EDA. System prioritizes SDW for DCMA and EDA for all other agencies)
- Order Number (NOTE: Field is sourced from SDW or EDA. System prioritizes SDW for DCMA and EDA for all other agencies)
- Base Contract (NOTE: Field is sourced from SDW or EDA. System prioritizes SDW for DCMA and EDA for all other agencies)
- Program Code/Description
- CAGE Code (NOTE: Field is sourced from SDW or EDA. System prioritizes SDW for DCMA and EDA for all other agencies)
- Company Name (NOTE: Field is sourced from PIEE)
- Location (City, State, Country) (NOTE: Field is sourced from PIEE)
- Issue DoDAAC (NOTE: Field is sourced from SDW or EDA. System prioritizes SDW for DCMA and EDA for all other agencies)

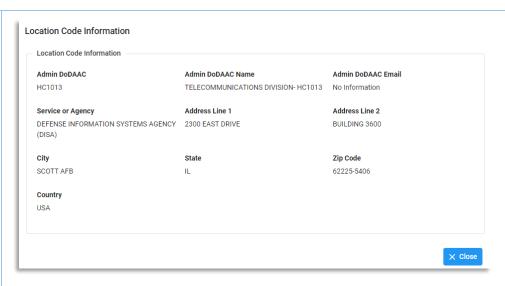
(Select the Issue DoDAAC to display the Location Code Information popup)

- Location Code Information
 - Issue DoDAAC

- Issue DoDAAC Name
- Issue DoDAAC Email
- Service Agency
- Address Line 1
- Address Line 2
- City
- State
- Zip Code
- Country
- Button(s)
 - Close

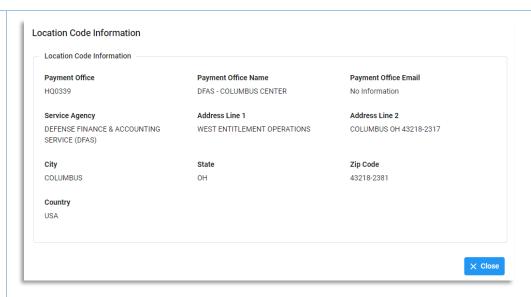


- Admin DoDAAC (NOTE: Field is sourced from SDW or EDA. System prioritizes SDW for DCMA and EDA for all other agencies)
 (Select the Admin DoDAAC to display the Location Code Information popup)
 - Location Code Information
 - Admin DoDAAC
 - Admin DoDAAC Name
 - Admin DoDAAC Email
 - Service Agency
 - Address Line 1
 - Address Line 2
 - City
 - State
 - Zip Code
 - Country
 - Button(s)
 - Close



- Payment Office (NOTE: Field is sourced from SDW or EDA. System prioritizes SDW for DCMA and EDA for all other agencies)

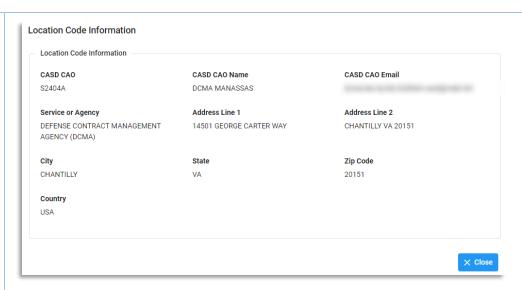
 (Select the Payment Office to display the Location Code Information popup)
 - Location Code Information
 - Payment Office
 - Payment Office Name
 - Payment Office Email
 - Service Agency
 - Address Line 1
 - Address Line 2
 - City
 - State
 - Zip Code
 - Country
 - Button(s)
 - Close



• CASD CAO (NOTE: Field is sourced from the CASD functionality in PCM)

(Select the CASD CAO to display the Location Code Information popup)

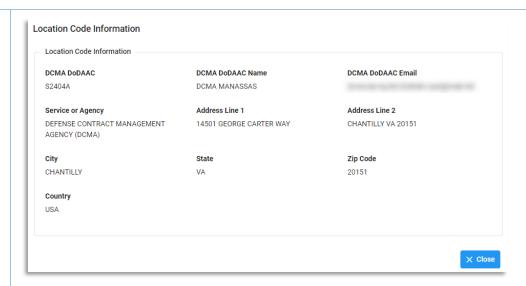
- Location Code Information
 - CASD CAO
 - CASD CAO Name
 - CASD CAO Email
 - Service Agency
 - Address Line 1
 - Address Line 2
 - City
 - State
 - Zip Code
 - Country
 - Button(s)
 - Close



DCMA DoDAAC (NOTE: Field is sourced from PIEE)

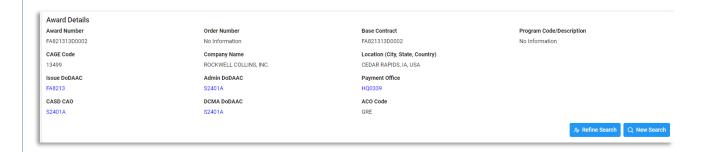
(Select the DCMA DoDAAC to display the Location Code Information popup)

- Location Code Information
 - DCMA DoDAAC
 - DCMA DoDAAC Name
 - DCMA DoDAAC Email
 - Service Agency
 - Address Line 1
 - Address Line 2
 - City
 - State
 - Zip Code
 - Country
 - Button(s)
 - Close



• ACO Code (NOTE: Field is sourced from SDW)

NOTE: When the CASD CAO is DCMA, then the DCMA DoDAAC is set to same. If the CASD CAO is not DCMA, then the DCMA DoDAAC is set to whatever the geographical cognizance would be if the CAGE code exception did not exist.



NOTE: For DCMA, SDW is the prioritized data source. The system first searches SDW for the contract, if it is not found, the system then searches EDA. If one of the data sources contains the contract, but not all the field data, then those fields are left blank. If neither SDW or EDA has the searched contract, then the sections will appear blank, and a warning message appears.

Award Details

(i) Award could not be found. Company information cannot be shown.

DCMA Members:

(DCMA Members fields are auto-populated with information associated with the Award Number Entered)

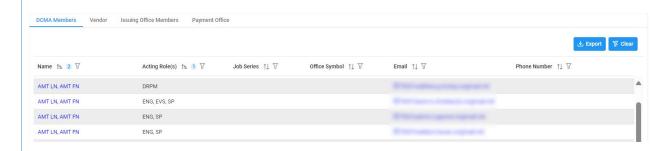
- Name
- Acting Role(s)
- Job Series
- Office Symbol
- Email (NOTE: Member Email addresses are hyperlinked within the DCMA Member table. Click the email address and an email template populates addressed to the selected member.)
- Phone Number

Button(s):

- Export
- Clear

NOTE: The DCMA Members tab is linked to the DCMA DoDAAC, which is the mapping parameter used to retrieve mapping members.

NOTE: Name, Acting Role(s), Job Series, Office Symbol, Email, and Phone Number allow for filtering against search results. Select the filter symbol next to the column. In the populated field, enter specific criteria to further narrow the returned search results. Additionally, the search results can be ordered based on these columns. Select the two arrows next to the column title to change the field order to ascending or descending. Selected columns are numbered in the order in which they were selected, with an arrow next to the title noting whether the order selected is ascending or descending. To select more than one column, hold the Control button and select additional columns.



CASD Members:

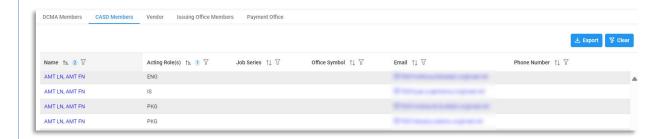
(Section displays if the CASD CAO associated with the searched listing is not a DCMA DoDAAC)

- Name
- Acting Role(s)
- Job Series
- Office Symbol
- Email (NOTE: User email addresses in the Email column are hyperlinks that, when clicked, populate an email with the selected user's email address already in the "To" field.)
- Phone Number

Button(s):

- Export
- Clear

NOTE: Name, Acting Role(s), Job Series, Office Symbol, Email, and Phone Number allow for filtering against search results. Select the filter symbol next to the column. In the populated field, enter specific criteria to further narrow the returned search results. Additionally, the search results can be ordered based on these columns. Select the two arrows next to the column title to change the field order to ascending or descending. Selected columns are numbered in the order in which they were selected, with an arrow next to the title noting whether the order selected is ascending or descending. To select more than one column, hold the Control button and select additional columns.



NOTE: If no mappings exist for the DoDAAC associated with the entered search criteria, then a warning message will appear stating, "No CASD mappings found. Members displayed are derived from Home Organization DoDAAC in the PIEE Profile." An Admin Members sub tab displays.

NOTE: If no CASD Mappings are found and there are no active members associated with the Home Organization DoDAAC a warning message stating, "No CASD mappings found. No active members from Home Organization DoDAAC in the PIEE profile" displays.

If no CASD Mappings are found, then member information derived from their Home Organization DoDAAC in their PIEE profile is displayed.

CASD Member Sub-Tab:

(Section displays when no mappings are found associated with the CASD)

- Name
- Warrant Information?
- Job Series
- Office Symbol
- Email (NOTE: User email addresses in the Email column are hyperlinks that, when clicked, populate an email with the selected user's email address already in the "To" field.)
- Phone Number

Button(s):

- Export
- Clear

NOTE: Name, Warrant Information?, Job Series, Office Symbol, Email, and Phone Number allow for filtering against search results. Select the filter symbol next to the column. In the populated field, enter specific criteria to further narrow the returned search results. Additionally, the search results can be ordered based on these columns. Select the two arrows next to the column title to order the results from top to bottom or bottom to top Selected columns are numbered in the order in which they were selected, with an arrow next to the title noting whether the order selected is ascending or descending. To select more than one column, hold the Control button and select additional columns.



Vendor:

- Name
- Source
- Email (NOTE: User email addresses in the Email column are hyperlinks that, when clicked, populate an email with the selected user's email address already in the "To" field.)
- Phone Number

Button(s):

- Export
- Clear

NOTE: Name, Source, Email, and Phone Number allow for filtering against search results. Select the filter symbol next to the column. In the populated field, enter specific criteria to further narrow the returned search results. Additionally, the search results can be ordered based on these columns. Select the two arrows next to the column title to order the results from top to bottom or bottom to top Selected columns are numbered in the order in which they were selected. To select more than one column, hold the Control button and select additional columns.



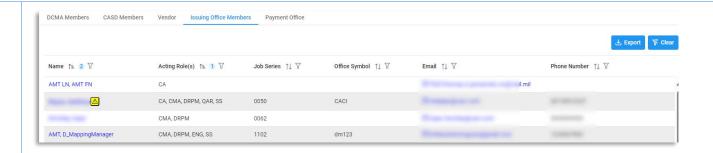
Issuing Office Members:

- Name
- Acting Role(s)
- Job Series
- Office Symbol
- Email (NOTE: User email addresses in the Email column are hyperlinks that, when clicked, populate an email with the selected user's email address already in the "To" field.)
- Phone Number

Button(s):

- Export
- Clear

NOTE: Name, Acting Role(s), Job Series, Office Symbol, Email, and Phone Number allow for filtering against search results. Select the filter symbol next to the column. In the populated field, enter specific criteria to further narrow the returned search results. Additionally, the search results can be ordered based on these columns. Select the two arrows next to the column title to order the results from top to bottom or bottom to top. Selected columns are numbered in the order in which they were selected. To select more than one column, hold the Control button and select additional columns.



NOTE: If a search is conducted via the Award Number search and no Issue Office mappings are found, an error message stating "No Issue Office mappings found. No active members from Home Organization DoDAAC in the PIEE profile." displays.

NOTE: If no Issuing Office Mappings are found and there are no active members associated with the Home Organization DoDAAC a warning message stating, "No Issuing Office mappings found. No active members from Home Organization DoDAAC in the PIEE profile" displays.

If no Issuing Office Mappings are found, then member information derived from their Home Organization DoDAAC in their PIEE profile is displayed.

Issuing Office Member Sub-Tab:

(Section displays when there are no mappings associated with the Issuing Office)

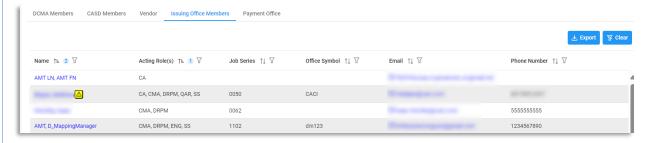
- Name
- Warrant Information?
- Job Series
- Office Symbol
- Email (NOTE: User email addresses in the Email column are hyperlinks that, when clicked, populate an email with the selected user's email address already in the "To" field.)
- Phone Number

Button(s):

- Export
- Clear

NOTE: Name, Warrant Information?, Job Series, Office Symbol, Email, and Phone Number allow for filtering against search results. Select the filter symbol next to the column. In the populated field, enter specific criteria to further narrow the returned search results. Additionally, the search results can be ordered based on these columns. Select the two arrows next to the column title to change the field order to ascending or

descending. Selected columns are numbered in the order in which they were selected, with an arrow next to the title noting whether the order selected is ascending or descending. To select more than one column, hold the Control button and select additional columns.



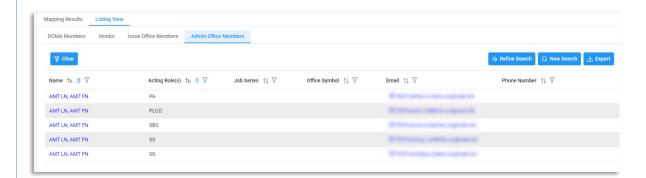
Admin Office Members:

(Section displays when the returned Admin by DoDAAC is not a DCMA DoDAAC)

- Name
- Acting Role(s)
- Job Series
- Office Symbol
- Email (NOTE: User email addresses in the Email column are hyperlinks that, when clicked, populate an email with the selected user's email address already in the "To" field.)
- Phone Number

Button(s):

- Export
- Clear



NOTE: Name, Acting Role(s), Job Series, Office Symbol, Email, and Phone Number allow for filtering against search results. Select the filter symbol next to the column. In the populated field, enter specific criteria to further narrow the returned search results. Additionally, the search results can be ordered based on these columns. Select the two arrows next to the column title to change the field order to ascending or

descending. Selected columns are numbered in the order in which they were selected, with an arrow next to the title noting whether the order selected is ascending or descending. To select more than one column, hold the Control button and select additional columns.

NOTE: If the Admin by DoDAAC associated with the Award Number searched is a DCMA DoDAAC, then the Admin Office Members tab does not display.

NOTE: If no mappings exist for the DoDAAC associated with the Award Number searched, then a warning message will appear stating, "No Admin Office mappings found. Members displayed are derived from Home Organization DoDAAC in the PIEE Profile. An Admin Members sub tab displays.

If no Admin Office Mappings are found, then member information derived from their Home Organization DoDAAC in their PIEE profile is displayed.

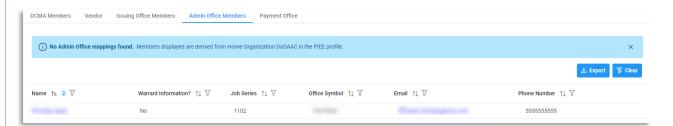
Admin Office Members Sub-Tab:

(Section displays when there are no mappings associated with the searched DoDAAC)

- Name
- Warrant Information?
- Job Series
- Office Symbol
- Email (NOTE: User email addresses in the Email column are hyperlinks that, when clicked, populate an email with the selected user's email address already in the "To" field.)
- Phone Number

Button(s):

- Export
- Clear



Payment Office:

Name

- Acting Role(s)
- Job Series
- Office Symbol
- Email (NOTE: User email addresses in the Email column are hyperlinks that, when clicked, populate an email with the selected user's email address already in the "To" field.)
- Phone Number

Button(s):

- Export
- Clear

NOTE: Name, Acting Role(s), Job Series, Office Symbol, Email, and Phone Number allow for filtering against search results. Select the filter symbol next to the column. In the populated field, enter specific criteria to further narrow the returned search results. Additionally, the search results can be ordered based on these columns. Select the two arrows next to the column title to change the field order to ascending or descending. Selected columns are numbered in the order in which they were selected, with an arrow next to the title noting whether the order selected is ascending or descending. To select more than one column, hold the Control button and select additional columns.



Audit Office Members:

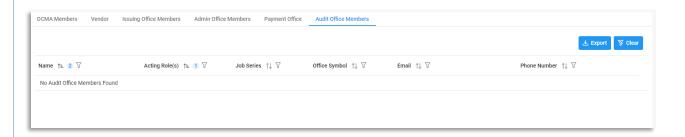
(Section displays when Award Number Search is used)

- Name
- Acting Role(s)
- Job Series
- Office Symbol
- Email (NOTE: User email addresses in the Email column are hyperlinks that, when clicked, populate an email with the selected user's email address already in the "To" field.)
- Phone Number

Button(s):

- Export
- Clear

NOTE: Name, Acting Roles, Job Series, Office Symbol, Email, and Phone Number allow for filtering against search results. Select the filter symbol next to the column. In the populated field, enter specific criteria to further narrow the returned search results. Additionally, the search results can be ordered based on these columns. Select the two arrows next to the column title to change the field order to ascending or descending. Selected columns are numbered in the order in which they were selected, with an arrow next to the title noting whether the order selected is ascending or descending. To select more than one column, hold the Control button and select additional columns.



NOTE: Additional Audit Office Information can be found by following the DCAA Locator Tool link provided.

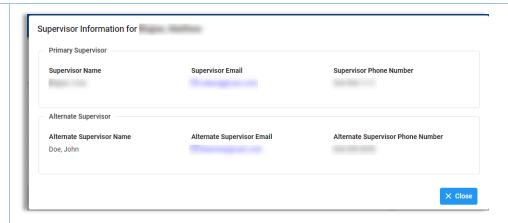
(i) Additional Audit Office information may be available using the DCAA Locator Tool

NOTE: If no Audit Office Mappings are found and there are no active members in the PIEE Hierarchy, a warning message stating, "No Audit Office mappings found. No active members from Home Organization DoDAAC in the PIEE profile" displays.

(i) No Audit Office mappings found. No active members from Home Organization DoDAAC in the PIEE profile.

Supervisor Information

To access Supervisor information for a specific member, select the user's name from the DCMA Member table. A pop-up screen appears with the user's Supervisor's information, as well as the information for the Alternative Supervisor, if applicable.



Search Results - CAGE Code

Displayed sections depend on the selected Search Type. When CAGE Code is the selected type, CAGE Code Details, CAGE Code Listing Results, and Individual Awards Associated to CAGE Code sections display.

CAGE Code Details:

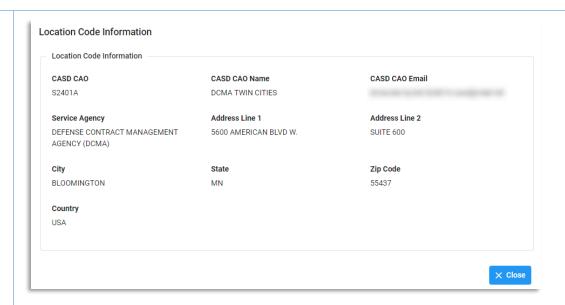
(CAGE Code Details fields are read-only and are auto-populated with information when CAGE Code is selected in the Search Type field)

- CAGE Code (NOTE: Field is sourced from SDW or EDA. System prioritizes SDW for DCMA and EDA for all other agencies)
- Company Name (NOTE: Field is sourced from PIEE)
- Location (City, State, and Country) (NOTE: Field is sourced from PIEE)
- CASD CAO (NOTE: Field is sourced from the CASD functionality in PCM)

(Select the CASD CAO to display the Location Code Information popup)

- Location Code Information
 - CASD CAO
 - CASD CAO Name
 - CASD CAO Email
 - Service Agency
 - Address Line 1

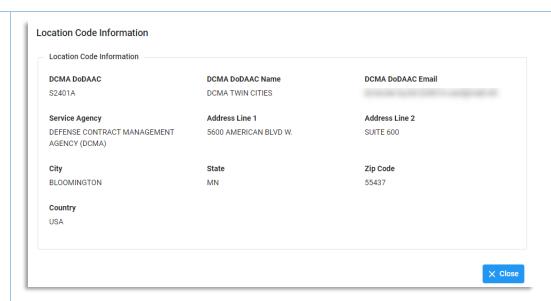
 - Address Line 2
 - City
 - State
 - Zip Code
 - Country
 - Button(s)
 - Close



DCMA DoDAAC (NOTE:Field is sourced from PIEE)

(Select the DCMA DoDAAC to display the Location Code Information popup)

- Location Code Information
 - DCMA DoDAAC
 - DCMA DoDAAC Name
 - DCMA DoDAAC Email
 - Service Agency
 - Address Line 1
 - Address Line 2
 - City
 - State
 - Zip Code
 - Country
 - Button(s)
 - Close



ACO Code

CAGE Code Details
CAGE Code Company Name Location (City, State, Country)
13499 ROCKWELL COLLINS, INC. CEDAR RAPIDS, IA, USA

CASD CAO DCMA DoDAAC ACO Code
S2401A S2401A No Information

DCMA Members:

- Name
- Acting Role(s)
- Job Series
- Office Symbol
- Email (NOTE: User email addresses in the Email column are hyperlinks that, when clicked, populate an email with the selected user's email address already in the "To" field.)
- Phone Number

Button(s):

- Export
- Clear

NOTE: Name, Acting Role(s), Job Series, Office Symbol, Email, and Phone Number allow for filtering against search results. Select the filter symbol next to the column. In the populated field, enter specific criteria to further narrow the returned search results. Additionally, the search results can be ordered based on these columns. Select the two arrows next to the column title to change the field order to ascending or descending. Selected columns are numbered in the order in which they were selected, with an arrow next to the title noting whether the order selected is ascending or descending. To select more than one column, hold the Control button and select additional columns.



CASD Members:

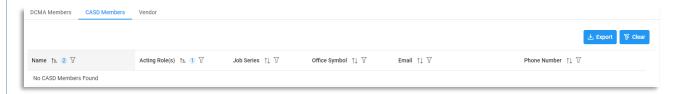
- Name
- Acting Role(s)
- Job Series
- Office Symbol
- Email (NOTE: User email addresses in the Email column are hyperlinks that, when clicked, populate an email with the selected user's email address already in the "To" field.)
- Phone Number

Button(s):

- Export
- Clear

NOTE: Name, Acting Role(s), Job Series, Office Symbol, Email, and Phone Number allow for filtering against search results. Select the filter symbol next to the column. In the populated field, enter specific criteria to further narrow the returned search results. Additionally, the search results can be ordered based on these columns. Select the two arrows next to the column title to change the field order to ascending or descending. Selected columns are numbered in the order in which they were selected, with an arrow next to the title noting whether the order selected is ascending or descending. To select more than one column, hold the Control button and select additional columns.

NOTE: If the CASD CAO associated with the mapping searched is a DCMA DoDAAC, then the CASD Members tab does not display.



NOTE: If no mappings exist for the DoDAAC associated with the entered search criteria, then a warning message will appear stating, "No CASD mappings found. Members displayed are derived from Home Organization DoDAAC in the PIEE Profile." An Admin Members sub tab displays.

NOTE: If no CASD Mappings are found and there are no active members associated with the Home Organization DoDAAC a warning message stating, "No CASD mappings found. No active members from Home Organization DoDAAC in the PIEE profile" displays.

If no CASD Mappings are found, then member information derived from their Home Organization DoDAAC in their PIEE profile is displayed.

CASD Member Sub-Tab:

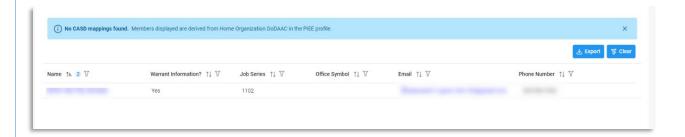
(Section displays when no mappings are found associated with the CASD)

- Name
- Warrant Information?
- Job Series
- Office Symbol
- Email (NOTE: User email addresses in the Email column are hyperlinks that, when clicked, populate an email with the selected user's email address already in the "To" field.)
- Phone Number

Button(s):

- Export
- Clear

NOTE: Name, Warrant Information?, Job Series, Office Symbol, Email, and Phone Number allow for filtering against search results. Select the filter symbol next to the column. In the populated field, enter specific criteria to further narrow the returned search results. Additionally, the search results can be ordered based on these columns. Select the two arrows next to the column title to order the results from top to bottom or bottom to top. Selected columns are numbered in the order in which they were selected, with an arrow next to the title noting whether the order selected is ascending or descending. To select more than one column, hold the Control button and select additional columns.

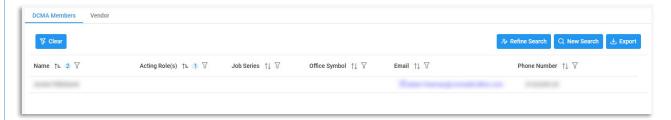


Vendor:

- Name
- Source
- Email (NOTE: User email addresses in the Email column are hyperlinks that, when clicked, populate an email with the selected user's email address already in the "To" field.)
- Phone Number

Button(s):

- Export
- Clear



NOTE: Name, Source, Email, and Phone Number allow for filtering against search results. Select the filter symbol next to the column. In the populated field, enter specific criteria to further narrow the returned search results. Additionally, the search results can be ordered based on these columns. Select the two arrows next to the column title to order the results from top to bottom or bottom to top. Selected columns are numbered in the order in which they were selected, with an arrow next to the title noting whether the order selected is ascending or descending. To select more than one column, hold the Control button and select additional columns.

Payment Office:

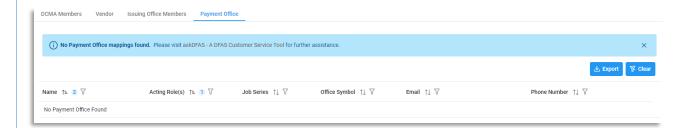
(Section displays when Award Number search is used)

- Name
- Acting Role(s)

- Job Series
- Office Symbol
- Email (NOTE: User email addresses in the Email column are hyperlinks that, when clicked, populate an email with the selected user's email address already in the "To" field.)
- Phone Number

Button(s):

- Export
- Clear



NOTE: If no Payment Office mappings exist for the searched Award Number and the Pay Office is either HQ0337, HQ0338, or HQ0339, then a warning message appears and directs users to the <u>DFAS Customer Service tool</u> for additional information.



Issuing Office Members:

(Section displays when Award Number search is used)

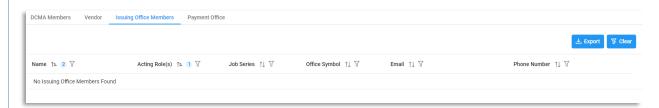
- Name
- Acting Role(s)
- Job Series
- Office Symbol
- Email (NOTE: User email addresses in the Email column are hyperlinks that, when clicked, populate an email with the selected user's email address already in the "To" field.)
- Phone Number

Button(s):

Export

Clear

NOTE: Name, Acting Role(s), Job Series, Office Symbol, Email, and Phone Number allow for filtering against search results. Select the filter symbol next to the column. In the populated field, enter specific criteria to further narrow the returned search results. Additionally, the search results can be ordered based on these columns. Select the two arrows next to the column title to order the results from top to bottom or bottom to top. Selected columns are numbered in the order in which they were selected, with an arrow next to the title noting whether the order selected is ascending or descending. To select more than one column, hold the Control button and select additional columns.



NOTE: If a search is conducted via the Award Number search and no Issue Office mappings are found, an error message stating "No Issue Office mappings found. No active members from Home Organization DoDAAC in the PIEE profile." displays.

NOTE: If no Issuing Office Mappings are found and there are no active members associated with the Home Organization DoDAAC a warning message stating, "No Issuing Office mappings found. No active members from Home Organization DoDAAC in the PIEE profile" displays.

If no Issuing Office Mappings are found, then member information derived from their Home Organization DoDAAC in their PIEE profile is displayed.

Issuing Office Member Sub-Tab:

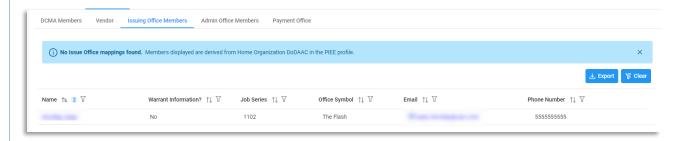
(Section displays when there are no mappings associated with the Issuing Office)

- Name
- Warrant Information?
- Job Series
- Office Symbol
- Email (NOTE: User email addresses in the Email column are hyperlinks that, when clicked, populate an email with the selected user's email address already in the "To" field.)
- Phone Number

Button(s):

- Export
- Clear

NOTE: Name, Warrant Information?, Job Series, Office Symbol, Email, and Phone Number allow for filtering against search results. Select the filter symbol next to the column. In the populated field, enter specific criteria to further narrow the returned search results. Additionally, the search results can be ordered based on these columns. Select the two arrows next to the column title to change the field order to ascending or descending. Selected columns are numbered in the order in which they were selected, with an arrow next to the title noting whether the order selected is ascending or descending. To select more than one column, hold the Control button and select additional columns.



Individual Awards Associated to CAGE Code:

(Individual Awards Associated with CAGE Code fields are read-only and are auto-populated with information associated with the CAGE Code entered)

- Award Number
- Order Number
- Issue DoDAAC
- Admin DoDAAC
- Payment DoDAAC

Button(s):

- Export
- Clear
- Back

The Individual Awards Associated to CAGE Code record data is pulled from both EDA and SDW. The system first looks at the data in EDA and if no applicable records are found, the system then pulls data from SDW.

NOTE: The Individual Awards Associated to CAGE Code section is collapsed by default and must be expanded to view records.



NOTE: Award Numbers in the Individual Awards Associated to CAGE Code are hyperlinks. Select the desired Award Number and the <u>Award Details</u> and <u>DCMA Members</u> table populates.

NOTE: Award Number, Order Number, Issue DoDAAC, Admin DoDAAC, and Payment DoDAAC allow for filtering against search results. Select the filter symbol next to the column. In the populated field, enter specific criteria to further narrow the returned search results. Additionally, the search results can be ordered based on these columns. Select the two arrows next to the column title to change the field order to ascending or descending. Selected columns are numbered in the order in which they were selected, with an arrow next to the title noting whether the order selected is ascending or descending. To select more than one column, hold the Control button and select additional columns.

Additional Information

CAGE Code Listing Results, Individual Awards Associated to CAGE Code, and DCMA Members tables are exportable to Excel. To download a specific table, locate the **Export** button at the top right side of the section. Click **Export** and the files appear at the top of the browser within the **Downloads** dropdown.

Export



	AMT Ma	AMT Mapping Description:				
	Mapping Level	Mapping Name	Mapping Description			
AMT Mapping	2	Exact Award / Order Number Partial Award Number and CAGE Code	Maps AMT personnel to a specific award/order. This allows for a large award or award with special personnel needs to have a unique support AMT. If an award is entered without an order, the AMT Search Results will display only mappings of awards without an order. Maps AMT personnel to an award and all of its orders for a specified CAGE Code. This allows for a delivery order vehicle to have the same support AMT regardless of order, or to set up a mapping for all the awards with the same Issue By DoDAAC (first six characters of the award), and limits returns to a single CAGE.			
Types	3	Partial Award Number and DoDAAC	Maps AMT personnel to all orders on a given award. This allows for a delivery order vehicle to have the same support AMT regardless of order number or to set up a mapping for all the awards with the same Issue By DoDAAC (first six characters of the award), and limits returns to a CMO DoDAAC.			
	4	ACO Code and CAGE Code	Maps AMT personnel to all awards assigned to an ACO code for one CAGE Code. This provides for the case of a large CAGE Code split between multiple support AMTs based on the ACO code assigned in MOCAS and the CAGE Code of the award.			
	5	CAGE Code	Maps AMT personnel to all awards for a CAGE Code. This allows for all awards for the same CAGE Code to have the same support AMT.			
	6	ACO Code	Maps AMT personnel to all awards assigned to an ACO code. This allows for all awards for the same ACO code to have the same support AMT.			

	7 DoDAAC Maps AMT personnel to all awards assigned to a DoDAAC. This could				
	potentially be different from the Administered By DoDAAC as specified				
	in MOCAS (i.e. as is the case for Pay Only awards whereby MOCAS				
	pays the award, but it is not administered by DCMA). This allows for all				
	awards for the same DoDAAC to have the same support AMT. At a				
	minimum, the roles for ACO, QAR, ENG, and IS must have personnel				
	mapped at the CMO DoDAAC level, as well as the PA, SS, SP, EVS,				
	and AO functional roles.				
	The list of functional roles is agency centric and is subject to frequent changes within the application. How to Locate the Functional Role List:				
Functional	1. Log in to Procurement Integrated Enterprise Environment (PIEE) Application (https://piee.eb.mil/)				
Roles	Click the My Account button in the top left corner of the screen.				
	3. On the populated page, in the Profile section, select My Functional Roles.				
	4. My Functional Roles Maintenance page populates.				
	5. The list of Functional Roles is available.				
	The job series is a list of roles within PIEE that are associated with specific codes. Users must select their job series when registering in PIEE and				
	their selected job series is available to view and change in the User Maintenance section of their profile. The list is subject to change and the				
	values are displayed in AMT are pulled from the profile selection and displayed in the system as a convenience.				
	How to View the Job Series:				
Job Series	1. Log in to Procurement Integrated Enterprise Environment (PIEE) Application (https://piee.eb.mil/)				
	2. Click the My Account button in the top left corner of the screen.				
	3. On the populated page, in the Profile section, select User .				
	4. User Maintenance page populates.				
	5. The Job Series field is available; the drop-down shows all job codes on the list.				