

Bulk Contract Closeout Search

Reference Guide

PIEE

Contract Closeout

Search

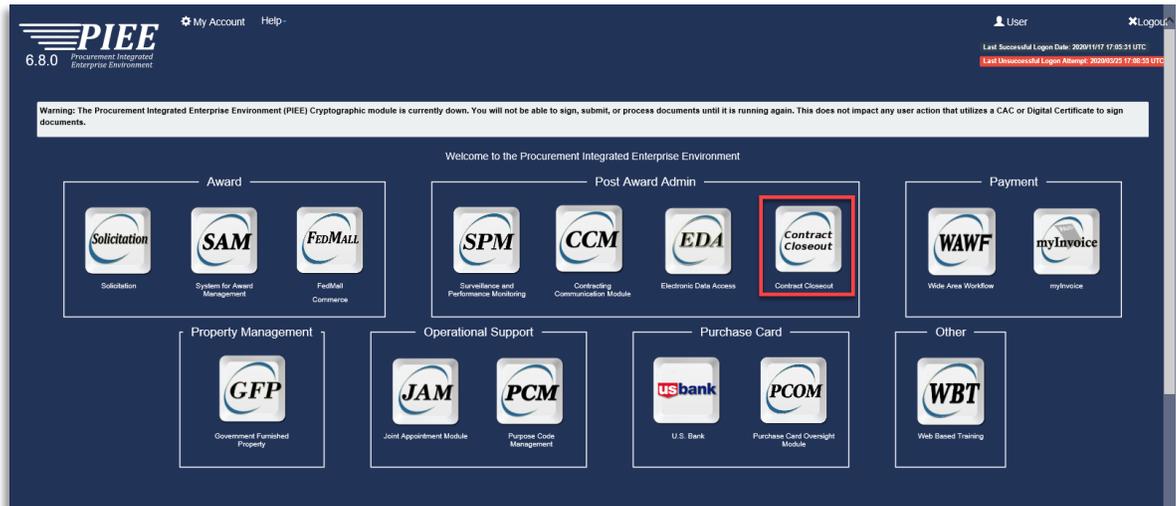
Bulk Contract Closeout

Roles

Roles that can Bulk Contract Close:

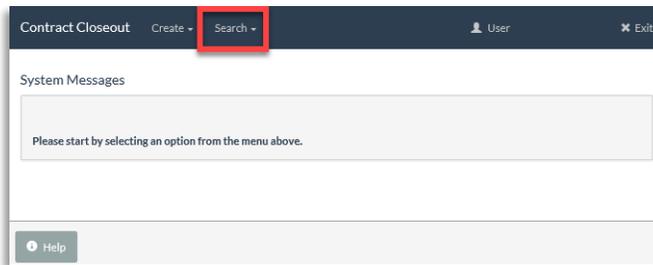
- Contracting Officer

Log into PIEE and select the **Contract Closeout** icon.

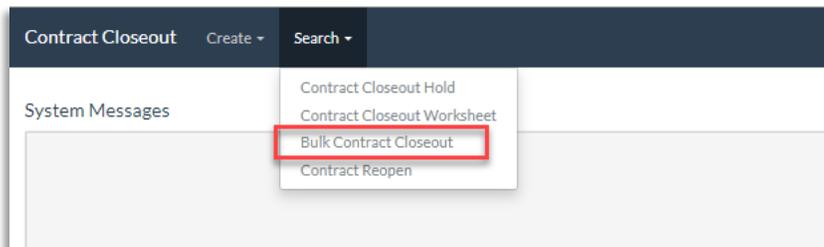


Select the **Search** menu dropdown at the top of the screen.

Navigation



Click the **Bulk Contract Closeout** option from the dropdown.



Select an Admin By Location Code, an Issue By Location Code, or both from the dropdowns.

Contract Closeout Create Search User

Search Criteria - Bulk Contract Closeout

Admin By Location Code --- Please Enter or Select --- Issue By Location Code --- Please Select ---

Contract Number Delivery Order Number

Search Help

Click the **Search** button.

A Contract Close Effective Date value is required prior to performing a bulk close. This date is only populated onto the CCO worksheets that do not already have a Contract Close Effective Date.

Contract Closeout Create Search User

Search Result - Bulk Closeout

* = Required Fields

Contract Close Effective Date *
 November 2020

Showing 20 items per page

Contract Number	Delivery Order	Admin By	Issue By	Status	Initiated Date	Target Closeout Date	Last Action Taken Date	Action Items Completed Date	Contract Close Date	DCAA Audit Complete	Percent Complete of Action Items (Steps)
0332		SP4500	SP4500	Ready to Close	2018/05/11	2018/05/11	2018/05/11	2018/05/11			100%

Previous Complete Help

Only Contract Closeout worksheets in the *Ready to Close* status are returned.

Contract Closeout Create Search User

Search Result - Bulk Closeout

* = Required Fields

Contract Close Effective Date *
 2020/11/17

Sorted by Contract No. in ascending order Showing 20 items per page

Bulk Closeout *	Contract Number	Delivery Order	Admin By	Issue By	Status	Initiated Date	Target Closeout Date	Last Action Taken Date	Action Items Completed Date	Contract Close Date	DCAA Audit Complete	Percent Complete of Action Items (Steps)
<input type="checkbox"/>	SP450014M0332		SP4500	SP4500	Ready to Close	2018/05/11	2018/05/11	2018/05/11	2018/05/11			100%

Previous Complete Help

Select or deselect all by checking or unchecking the box in the Bulk Closeout column heading. Individual Contract Closeout worksheets can be selected by checking the box next to the contract.

Contract Closeout Create Search User

Search Result - Bulk Closeout

* = Required Fields

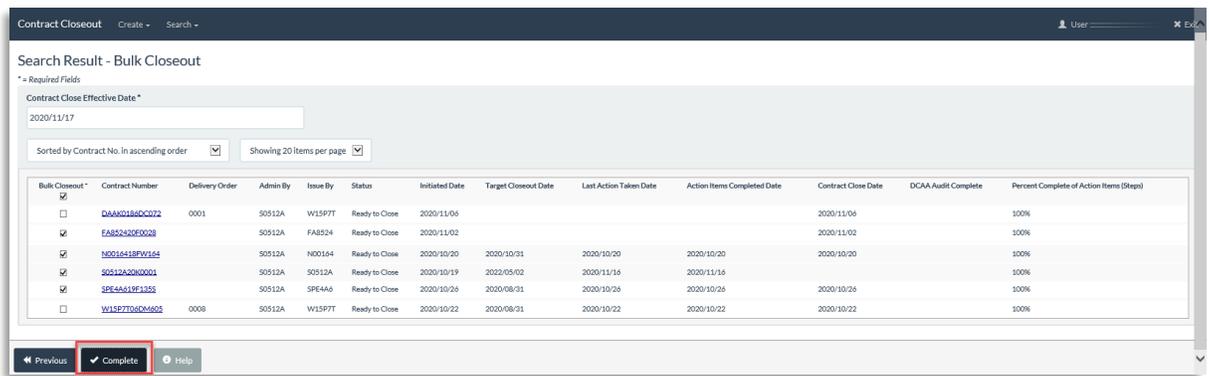
Contract Close Effective Date *
 2020/11/17

Sorted by Contract No. in ascending order Showing 20 items per page

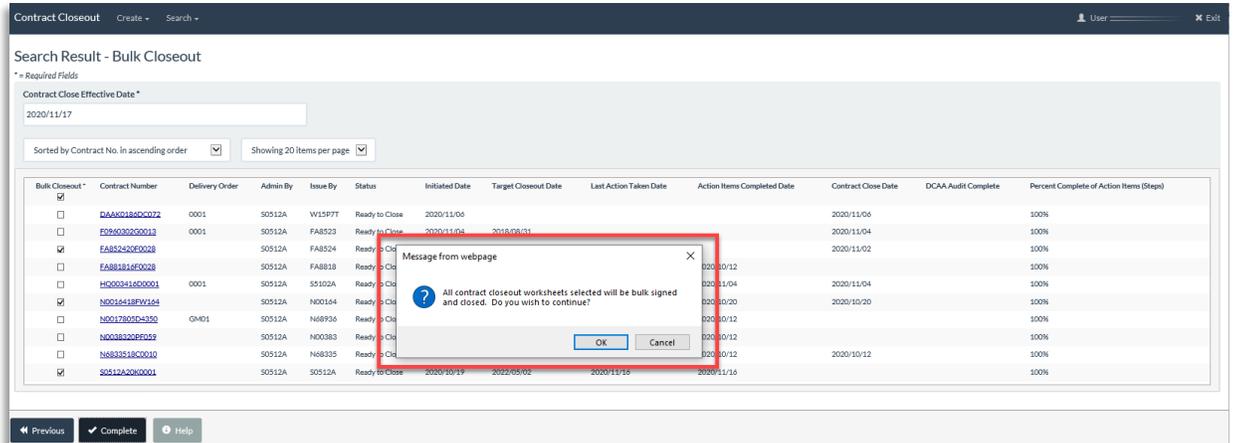
Bulk Closeout *	Contract Number	Delivery Order	Admin By	Issue By	Status	Initiated Date	Target Closeout Date	Last Action Taken Date	Action Items Completed Date	Contract Close Date	DCAA Audit Complete	Percent Complete of Action Items (Steps)
<input checked="" type="checkbox"/>	DAA02184DC072	0001	S0512A	W15P77	Ready to Close	2020/11/04				2020/11/04		100%
<input checked="" type="checkbox"/>	EQ95020200013	0001	S0512A	FA8523	Ready to Close	2020/11/04	2018/08/31			2020/11/04		100%
<input checked="" type="checkbox"/>	FA85240200028		S0512A	FA8524	Ready to Close	2020/11/02				2020/11/02		100%
<input checked="" type="checkbox"/>	FA881814F0028		S0512A	FA8818	Ready to Close	2020/10/12	2020/04/30	2020/10/12	2020/10/12			100%
<input checked="" type="checkbox"/>	HQ00041400001	0001	S0512A	S5102A	Ready to Close	2020/11/04		2020/11/04	2020/11/04			100%
<input checked="" type="checkbox"/>	N0016418PV164		S0512A	N00164	Ready to Close	2020/10/20	2020/10/31	2020/10/20	2020/10/20	2020/10/20		100%

Previous Complete Help

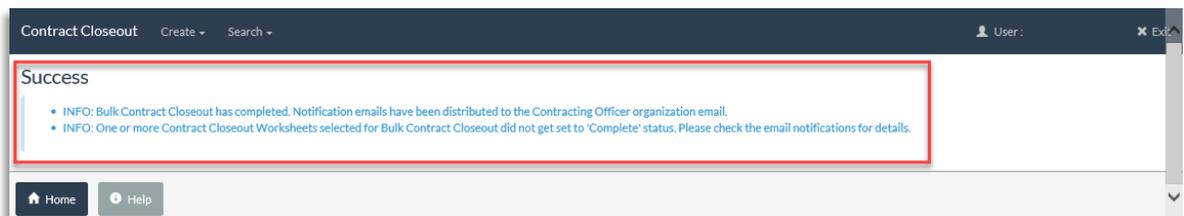
Click the **Complete** button to bulk sign and close the selected worksheets.



A pop-up displays. To confirm bulk sign and close, click **Ok**.



A success page displays, indicating that a notice has been distributed (567Cs) and an email notification is sent to the Contracting Officer. The email contains a list of all CCO worksheets selected for bulk closeout. If an error occurs during the execution of the bulk closeout, the closeout continues until all selected CCO worksheets are processed.



The email contains a list of all successful and unsuccessful CCO worksheet documents.

Successful

Contract Number: N00409W042018
Delivery Order Number:
Contractor CAGE Code: S0512A
Issue By: N00406
Admin By: N00406
Completion Date: 2018/04/20
Status: Complete

Contract Number: N00409W042018
Delivery Order Number:
Contractor CAGE Code: FU4417
Issue By: S0512A
Admin By: N00406
Completion Date: 2018/04/20
Status: Complete

Contract Number: N00406C12345
Delivery Order Number:
Contractor CAGE Code: S0512A
Issue By: FU4417
Admin By: N00406
Completion Date: 2018/04/20
Status: Complete

Contract Number: N00406D12344
Delivery Order Number:
Contractor CAGE Code: FU4417
Issue By: S0512A
Admin By: N00406
Completion Date: 2018/04/20
Status: Complete

Contract Number: N00409W54321
Delivery Order Number:
Contractor CAGE Code: FU4417
Issue By: N00406
Admin By: N00406